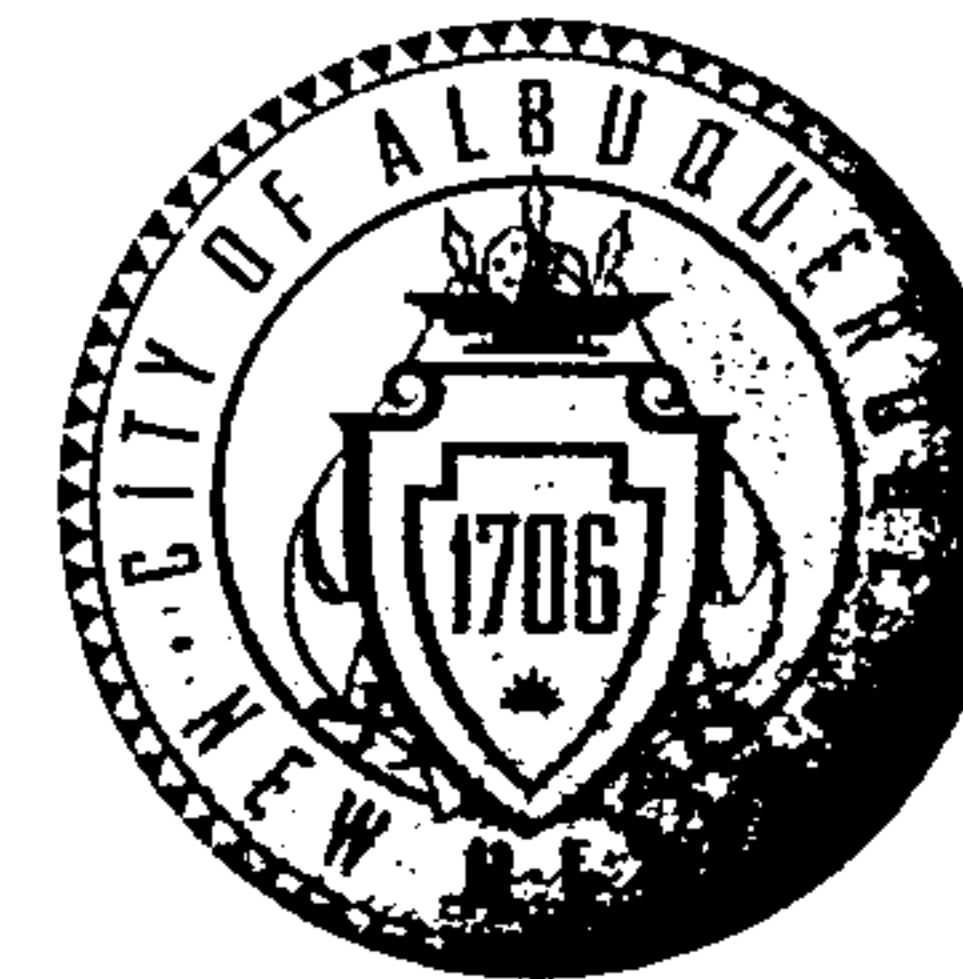


# CITY OF ALBUQUERQUE



November 24, 2009

Shahab Biazar, P.E.  
**Advanced Engineering & Consulting, LLC**  
4416 Anaheim Avenue NE  
Albuquerque, NM 87113

**Re: Drive-Thru Lane @ Blake's Lotaburger, 3806 Montgomery Blvd. NE,  
Grading/Drainage Plan, (G-17/D001)**

**Engineer's Stamp Dates: 05-08-08**

**Certification Date: 11-23-09**

Dear Mr. Biazar,

PO Box 1293

Thank you for providing an Engineer Certification for the Grading/Drainage Plan, received on 11-23-09, for the above referenced plan. This information will be placed in the project file.

Albuquerque

This project does not require a Certificate of Occupancy; therefore, this submittal has been modified to a grading certificate.

NM 87103

If you have any questions, I can be contacted at 924-3982.

Sincerely,

Timothy E. Sims  
Plan Checker, Planning Dept.-Hydrology  
Development and Building Services

[www.cabq.gov](http://www.cabq.gov)

C: file

**DRAINAGE AND TRANSPORTATION INFORMATION SHEET**

(Rev. 12/05)

PROJECT TITLE: DRIVE-THROUGH LANE FOR BLAKE'S LOTABURGER ZONE ATLAS/DRG. FILE #: G17-D001  
 DRB #: \_\_\_\_\_ EPC #: \_\_\_\_\_ WORK ORDER #: \_\_\_\_\_

LEGAL DESCRIPTION: LOT 7, BLOCK 26, CARLMONT OFFICE PARK ADDITION  
 CITY ADDRESS: 3806 MONTGOMERY BOULEVARD NE

ENGINEERING FIRM: Advanced Engineering and Consulting, LLC  
 ADDRESS: 4416 Anaheim Ave., NE  
 CITY, STATE: Albuquerque, New Mexico

CONTACT: Shahab Biazar  
 PHONE: (505) 899-5570  
 ZIP CODE: 87113

OWNER: \_\_\_\_\_  
 ADDRESS: \_\_\_\_\_  
 CITY, STATE: \_\_\_\_\_

CONTACT: \_\_\_\_\_  
 PHONE: \_\_\_\_\_  
 ZIP CODE: \_\_\_\_\_

ARCHITECT: \_\_\_\_\_  
 ADDRESS: \_\_\_\_\_  
 CITY, STATE: \_\_\_\_\_

CONTACT: \_\_\_\_\_  
 PHONE: \_\_\_\_\_  
 ZIP CODE: \_\_\_\_\_

SURVEYOR: \_\_\_\_\_  
 ADDRESS: \_\_\_\_\_  
 CITY, STATE: \_\_\_\_\_

CONTACT: \_\_\_\_\_  
 PHONE: \_\_\_\_\_  
 ZIP CODE: \_\_\_\_\_

CONTRACTOR: \_\_\_\_\_  
 ADDRESS: \_\_\_\_\_  
 CITY, STATE: \_\_\_\_\_

CONTACT: \_\_\_\_\_  
 PHONE: \_\_\_\_\_  
 ZIP CODE: \_\_\_\_\_

**CHECK TYPE OF SUBMITTAL:**

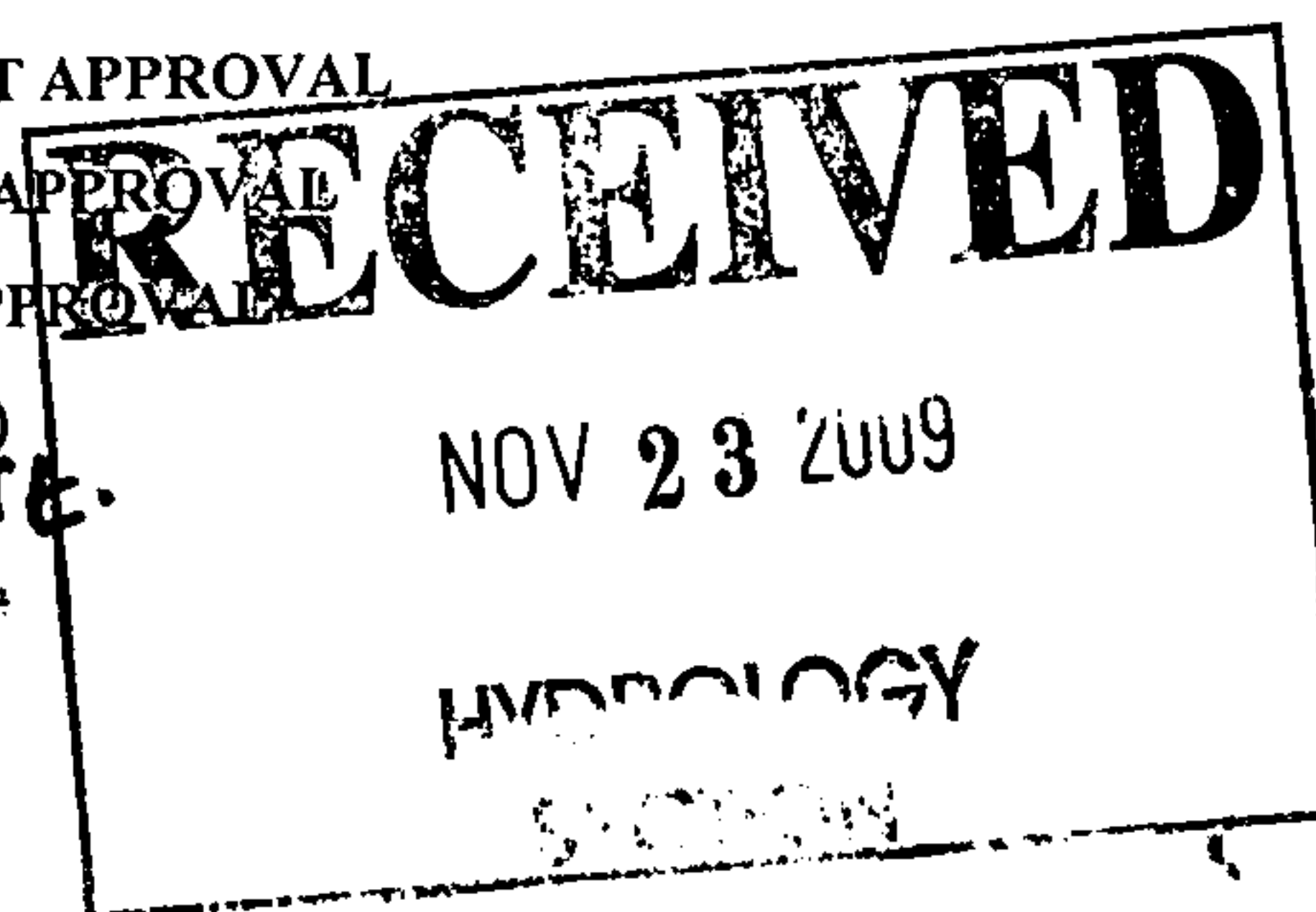
\_\_\_\_\_ DRAINAGE REPORT  
 \_\_\_\_\_ DRAINAGE PLAN 1ST SUBMITTAL  
 \_\_\_\_\_ DRAINAGE PLAN RESUBMITTAL  
 \_\_\_\_\_ CONCEPTUAL GRADING & DRAINAGE PLAN  
 \_\_\_\_\_ GRADING PLAN  
 \_\_\_\_\_ EROSION CONTROL PLAN  
☒ ENGINEER'S CERTIFICATION (HYDROLOGY)  
 \_\_\_\_\_ CLOMR / LOMR  
 \_\_\_\_\_ TRAFFIC CIRCULATION LAYOUT (TCL)  
 \_\_\_\_\_ ENGINEER/ARCHITECT CERT (TCL)  
 \_\_\_\_\_ ENGINEER/ARCHITECT CERT (DRB S.P.)  
 \_\_\_\_\_ ENGINEER/ARCHITECT CERT (AA)  
 \_\_\_\_\_ OTHER (SPECIFY) \_\_\_\_\_

**WAS A PRE-DESIGN CONFERENCE ATTENDED:**

\_\_\_\_\_ YES  
☒ NO  
 \_\_\_\_\_ COPY PROVIDED

**CHECK TYPE OF APPROVAL SOUGHT:**

\_\_\_\_\_ SIA / FINANCIAL GUARANTEE RELEASE  
 \_\_\_\_\_ PRELIMINARY PLAT APPROVAL  
 \_\_\_\_\_ S. DEV. PLAN FOR SUB'D. APPROVAL  
 \_\_\_\_\_ S. DEV. PLAN FOR BLDG. PERMIT APPROVAL  
 \_\_\_\_\_ SECTOR PLAN APPROVAL  
 \_\_\_\_\_ FINAL PLAT APPROVAL  
 \_\_\_\_\_ FOUNDATION PERMIT APPROVAL  
 \_\_\_\_\_ BUILDING PERMIT APPROVAL  
 \_\_\_\_\_ CERTIFICATE OF OCCUPANCY (PERM.)  
☒ CERTIFICATE OF OCCUPANCY (TEMP.)  
 \_\_\_\_\_ GRADING PERMIT APPROVAL  
 \_\_\_\_\_ PAVING PERMIT APPROVAL  
 \_\_\_\_\_ WORK ORDER APPROVAL  
☒ OTHER (SPECIFY) PAVING CERT.

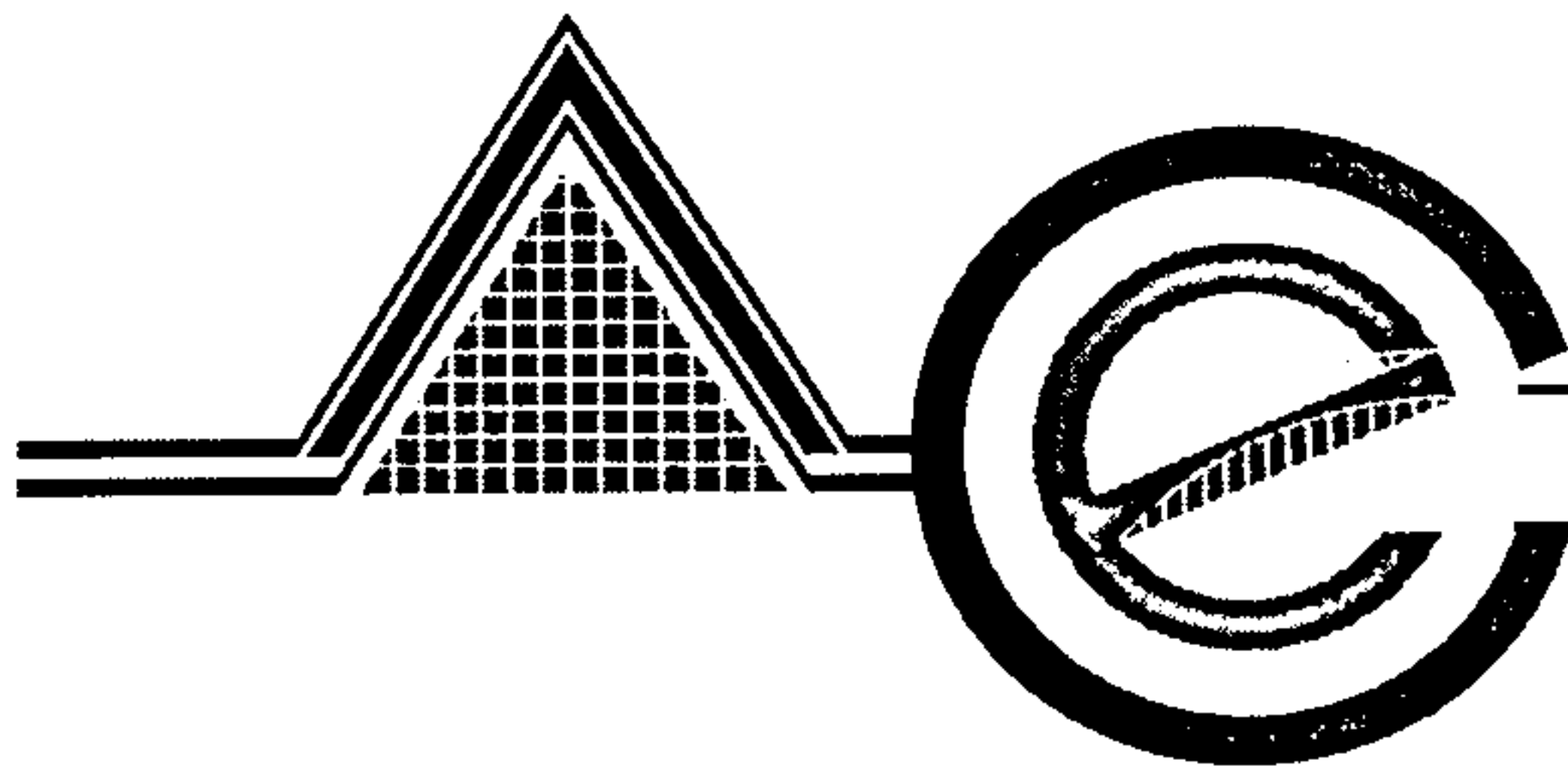


DATE SUBMITTED: 11 / 23 / 2009 BY: Shahab Biazar, P.E.

Requests for approvals of Site Development Plans and/or Subdivision Plats shall be accompanied by a drainage submittal. The particular nature, location and scope of the proposed development defines the degree of drainage detail. One or more of the following levels of submittals may be required based on the following:

1. **Conceptual Grading and Drainage Plan:** Required for approval of Site Development Plans greater than five (5) and Sector Plans.
2. **Drainage Plans:** Required for building permits, grading permits, paving permits and site plans less than five (5).
3. **Drainage Report:** Required for subdivisions containing more than ten (10) lots or containing five (5) acres or more.





ADVANCED ENGINEERING and CONSULTING, LLC

*Consulting  
Design  
Development  
Management  
Inspection  
Surveying*

November 23, 2009

Mr. Nilo Salgado, P.E.  
Sr. Engineer, Planning Dept.  
Development and Building Services  
600 Second Street NW  
Albuquerque, New Mexico 87102

RE: TEMPORARY CERTIFICATION FOR THE NEW DRIVE-THROUGH LANE FOR  
BLAKE'S LOTABURGER ON MONTGOMERY BOULEVARD  
(3806 MONTGOMERY BOULEVARD NE)

Dear Mr. Salgado:

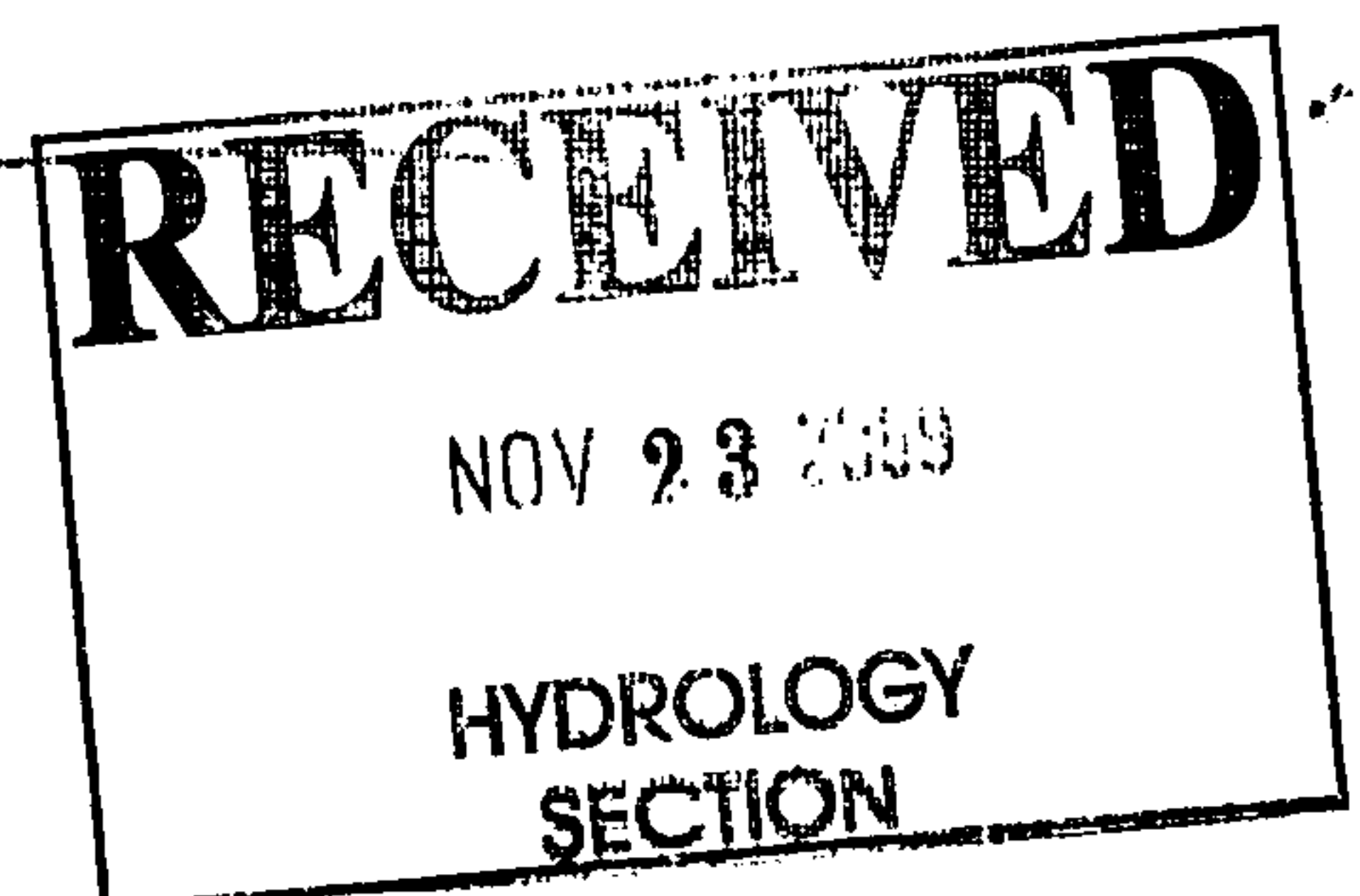
This letter is in request of approval for a Temporary Certification of Occupancy for the above mentioned project. I Shahab Biazar, NMPE, of the Advanced Engineering, LLC hereby certify that project has been graded and will drain in substantial compliance with and design intent of the approved plan dated 05/08/2008. All the pavement is in place. The landscaping, the trash enclosure, and a portion of the sidewalk behind the building has to be completed prior to final certification of he occupancy. See enclosed grading plan for the as-built elevations.

Please contact me if there are any questions or concerns regarding this submittal.

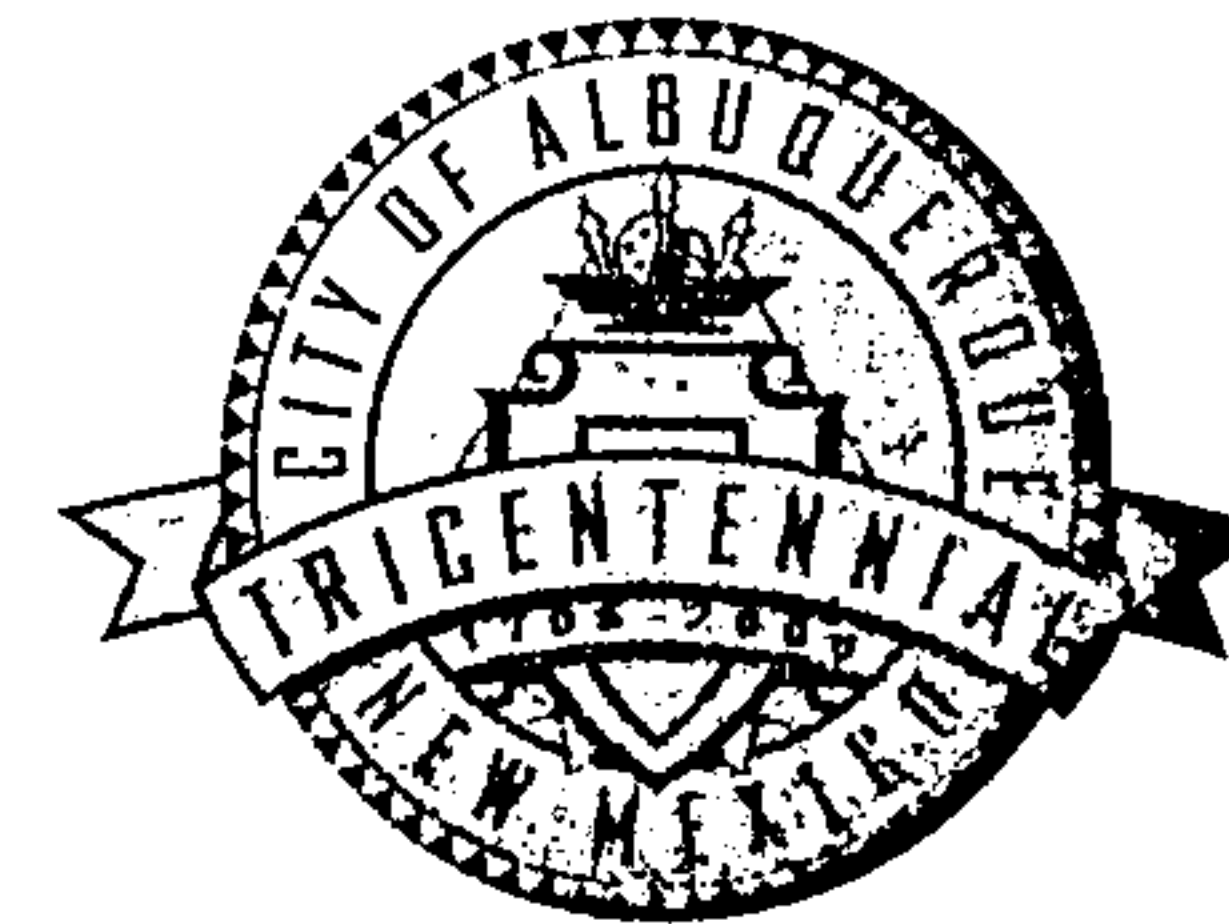


Sincerely yours,

Shahab Biazar, P.E.



# CITY OF ALBUQUERQUE



July 14, 2008

William Kleinschmidt, R.A.  
William Kleinschmidt Architect  
3828 Blue Ridge Place NE  
Albuquerque, NM 87111

Re: Blakes Lotaburger Improvements, 3806 Montgomery Blvd. NE,  
Traffic Circulation Layout  
Architect's Stamp dated 7-08-08 (G-17/D001)

Dear Mr. Kleinschmidt,

The TCL submittal received 7-09-08 is approved for Building Permit. The plan is stamped and signed as approved. A copy of this plan will be needed for each of the building permit plans. Please keep the original to be used for certification of the site for final C.O. for Transportation. **Public infrastructure or work done within City Right-of-Way shown on these plans is for information only and is not part of approval. A separate DRC and/or other appropriate permits are required to construct these items.**

P.O. Box 1293

Albuquerque

New Mexico 87103

www.cabq.gov

If a temporary CO is needed, a copy of the original TCL that was stamped as approved by the City will be needed. This plan must include a statement that identifies the outstanding items that need to be constructed or the items that have not been built in "substantial compliance," as well as the signed and dated stamp of a NM registered architect or engineer. Submit this TCL with a completed Drainage and Transportation Information Sheet to Hydrology at the Development Services Center of Plaza Del Sol Building.

When the site is completed and a final C.O. is requested, use the original City stamped approved TCL for certification. A NM registered architect or engineer must stamp, sign, and date the certification TCL along with indicating that the development was built in "substantial compliance" with the TCL. Submit this certification TCL with a completed Drainage and Transportation Information Sheet to Hydrology at the Development Services Center of Plaza Del Sol Building.

Once verification of certification is completed and approved, notification will be made to Building Safety to issue Final C.O. To confirm that a final C.O. has been issued, call Building Safety at 924-3306.

Sincerely,

Kristal D. Metro, P.E.  
Senior Engineer, Planning Dept.  
Development and Building Services

C: File



**DRAINAGE AND TRANSPORTATION INFORMATION SHEET**  
(REV 12/2005)

G-17/2001

PROJECT TITLE: BLAKES LOT IMPROVEMENTS ZONE MAP: 15  
DRB#: \_\_\_\_\_ EPC#: \_\_\_\_\_ WORK ORDER#: \_\_\_\_\_

LEGAL DESCRIPTION: LOT 7, CARLMONT OFFICE PARK ADDITION  
CITY ADDRESS: 3906 MONTGOMERY BLVD. NE

ENGINEERING FIRM: \_\_\_\_\_ CONTACT: \_\_\_\_\_  
ADDRESS: \_\_\_\_\_ PHONE: \_\_\_\_\_  
CITY, STATE: \_\_\_\_\_ ZIP CODE: \_\_\_\_\_

OWNER: \_\_\_\_\_ CONTACT: \_\_\_\_\_  
ADDRESS: \_\_\_\_\_ PHONE: \_\_\_\_\_  
CITY, STATE: \_\_\_\_\_ ZIP CODE: \_\_\_\_\_

ARCHITECT: WILLIAM KLEINSCHMIDT, ARCHITECT CONTACT: BILL KLEINSCHMIDT  
ADDRESS: 3828 BLUE RIDGE PLACE NE PHONE: 761-0000  
CITY, STATE: ALBUQUERQUE, N.M. 87111 ZIP CODE: \_\_\_\_\_

SURVEYOR: \_\_\_\_\_ CONTACT: \_\_\_\_\_  
ADDRESS: \_\_\_\_\_ PHONE: \_\_\_\_\_  
CITY, STATE: \_\_\_\_\_ ZIP CODE: \_\_\_\_\_

CONTRACTOR: \_\_\_\_\_ CONTACT: \_\_\_\_\_  
ADDRESS: \_\_\_\_\_ PHONE: \_\_\_\_\_  
CITY, STATE: \_\_\_\_\_ ZIP CODE: \_\_\_\_\_

TYPE OF SUBMITTAL:  
☐ DRAINAGE REPORT  
☐ DRAINAGE PLAN 1<sup>st</sup> SUBMITTAL  
☐ DRAINAGE PLAN RESUBMITTAL  
☐ CONCEPTUAL G & D PLAN  
☐ GRADING PLAN  
☐ EROSION CONTROL PLAN  
☐ ENGINEER'S CERT (HYDROLOGY)  
☐ CLOMR/LOMR  
☒ TRAFFIC CIRCULATION LAYOUT  
☐ ENGINEER'S CERT (TCL)  
☐ ENGINEER'S CERT (DRB SITE PLAN)  
☐ OTHER (SPECIFY) \_\_\_\_\_

CHECK TYPE OF APPROVAL SOUGHT:  
☐ SIA/FINANCIAL GUARANTEE RELEASE  
☐ PRELIMINARY PLAT APPROVAL  
☐ S. DEV. PLAN FOR SUB'D APPROVAL  
☐ S. DEV. FOR BLDG. PERMIT APPROVAL  
☐ SECTOR PLAN APPROVAL  
☐ FINAL PLAT APPROVAL  
☐ FOUNDATION PERMIT APPROVAL  
☐ BUILDING PERMIT APPROVAL  
☐ CERTIFICATE OF OCCUPANCY (PERM)  
☐ CERTIFICATE OF OCCUPANCY (TEMP)  
☐ GRADING PERMIT APPROVAL  
☐ PAVING PERMIT APPROVAL  
☐ WORK ORDER APPROVAL  
☐ OTHER (SPECIFY) \_\_\_\_\_

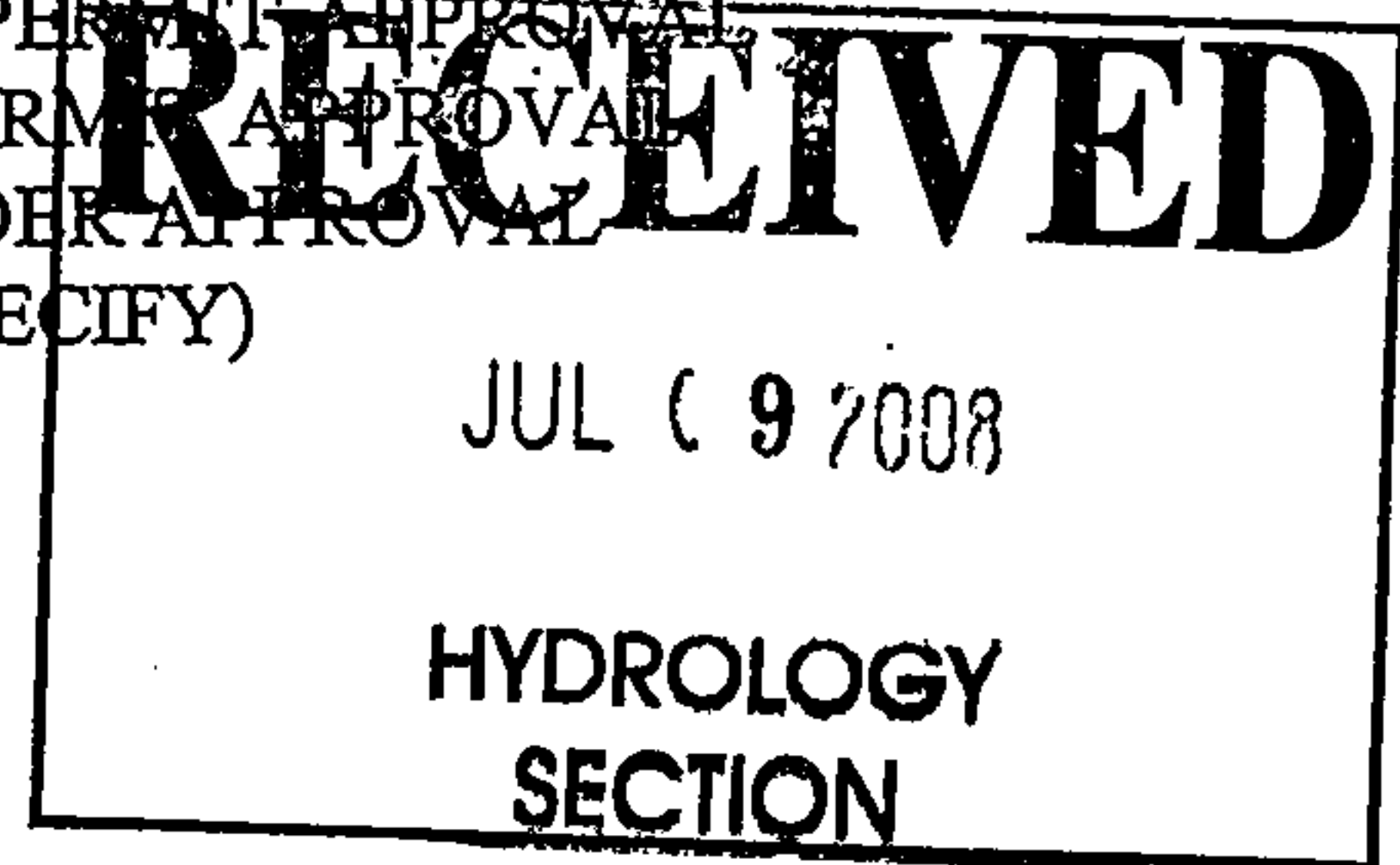
WAS A PRE-DESIGN CONFERENCE ATTENDED:

☒ YES  
☒ NO  
☐ COPY PROVIDED

DATE SUBMITTED: 7/9/08 BY: BILL KLEINSCHMIDT

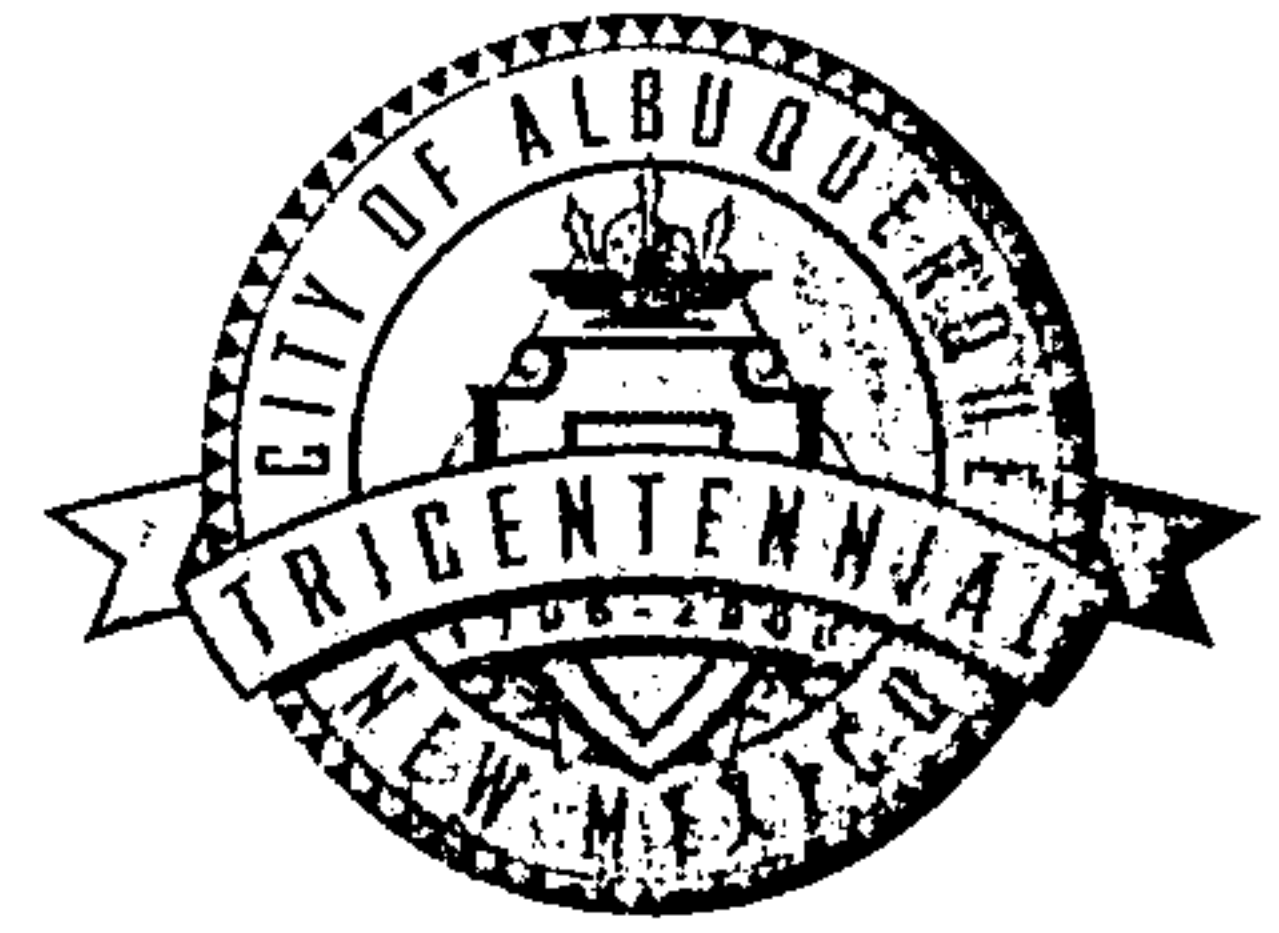
Requests for approvals of Site Development Plans and/or Subdivision Plats shall be accompanied by a drainage submittal. The particular nature, location, and scope to the proposed development defines the degree of drainage detail. One or more of the following levels of submittal may be required based on the following:

1. **Conceptual Grading and Drainage Plan:** Required for approval of Site Development Plans greater than five (5) acres and Sector Plans.
2. **Drainage Plans:** Required for building permits, grading permits, paving permits and site plans less than five (5) acres.
3. **Drainage Report:** Required for subdivision containing more than ten (10) lots or constituting five (5) acres or more.



REVISION 4

# CITY OF ALBUQUERQUE



May 29, 2008

Shahab Biazar, P.E.  
Advanced Engineering and Consulting, LLC  
4416 Anaheim Ave., NE  
Albuquerque, NM 87113

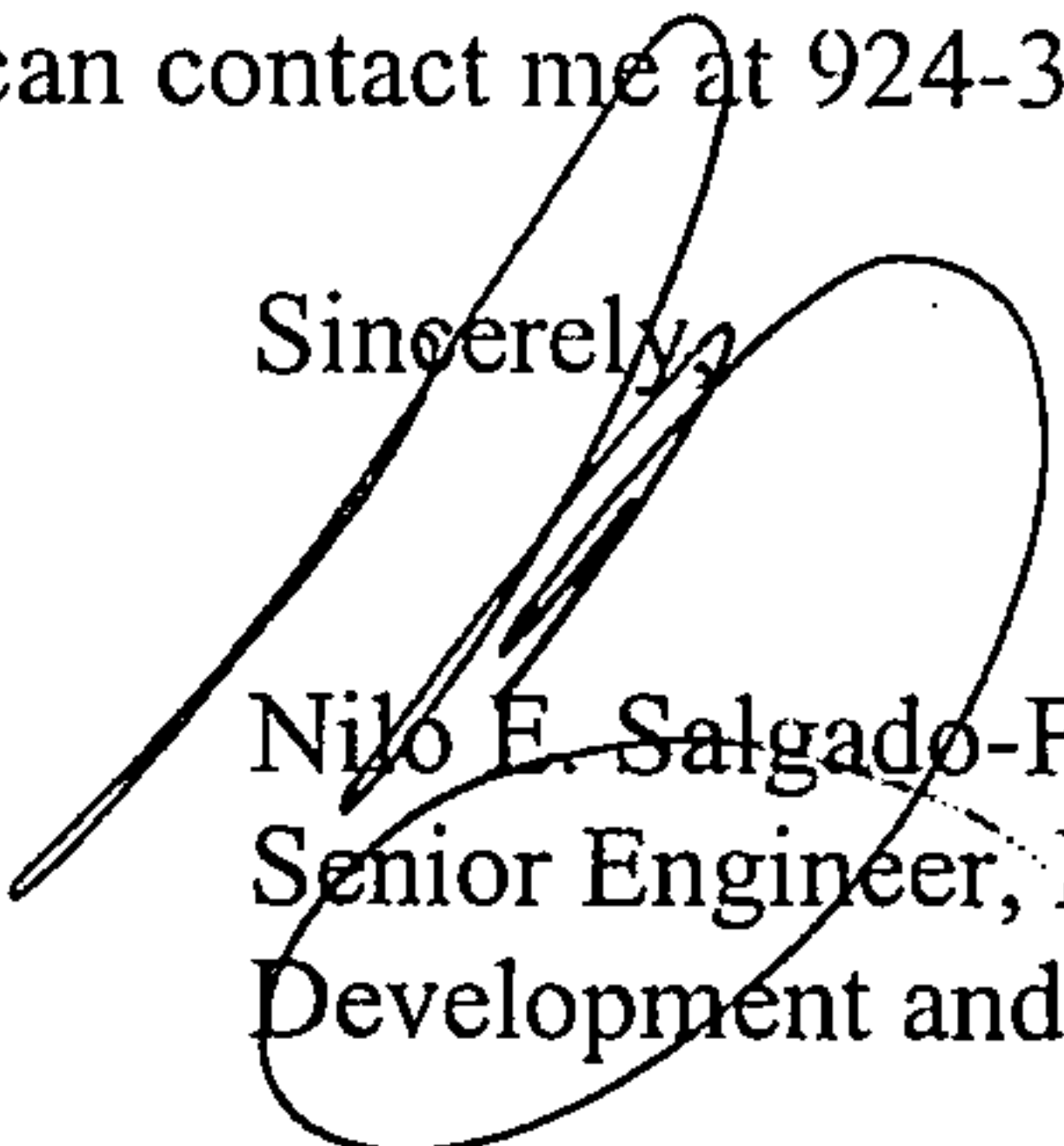
**Re: Blake's Lotaburger Drive through lane, 3608 Montgomery NE**  
**Grading and Drainage Plan**  
**Engineer's Stamp dated 05-08-08 (G-17/D001)**

Dear Mr. Biazar,

Based upon the information provided in your submittal received 05-08-08, the above referenced plan is approved for Paving Permit. Please attach a copy of this approved plan to the construction sets prior to sign-off by Hydrology. **Prior to Certificate of Occupancy release, Engineer Certification per the DPM checklist will be required.**

If you have any questions, you can contact me at 924-3630.

Sincerely,

  
Nilo E. Salgado-Fernandez, P.E.  
Senior Engineer, Planning Dept.  
Development and Building Services

C: File

P.O. Box 1293

Albuquerque

New Mexico 87103

[www.cabq.gov](http://www.cabq.gov)



## DRAINAGE AND TRANSPORTATION INFORMATION SHEET

(Rev. 12/05)

G-17/001

PROJECT TITLE: DRIVE-THROUGH LANE FOR BLAKE'S LOTABURGER ZONE ATLAS/DRG. FILE #: F17  
 DRB #: \_\_\_\_\_ EPC #: \_\_\_\_\_ WORK ORDER #: \_\_\_\_\_

LEGAL DESCRIPTION: LOT 7, BLOCK 26, CARLMONT OFFICE PARK ADDITION  
 CITY ADDRESS: 3806 MONTGOMERY BOULEVARD NE

ENGINEERING FIRM: Advanced Engineering and Consulting, LLC CONTACT: Shahab Biazar  
 ADDRESS: 4416 Anaheim Ave., NE PHONE: (505) 899-5570  
 CITY, STATE: Albuquerque, New Mexico ZIP CODE: 87113

OWNER: \_\_\_\_\_ CONTACT: \_\_\_\_\_  
 ADDRESS: \_\_\_\_\_ PHONE: \_\_\_\_\_  
 CITY, STATE: \_\_\_\_\_ ZIP CODE: \_\_\_\_\_

ARCHITECT: \_\_\_\_\_ CONTACT: \_\_\_\_\_  
 ADDRESS: \_\_\_\_\_ PHONE: \_\_\_\_\_  
 CITY, STATE: \_\_\_\_\_ ZIP CODE: \_\_\_\_\_

SURVEYOR: \_\_\_\_\_ CONTACT: \_\_\_\_\_  
 ADDRESS: \_\_\_\_\_ PHONE: \_\_\_\_\_  
 CITY, STATE: \_\_\_\_\_ ZIP CODE: \_\_\_\_\_

CONTRACTOR: \_\_\_\_\_ CONTACT: \_\_\_\_\_  
 ADDRESS: \_\_\_\_\_ PHONE: \_\_\_\_\_  
 CITY, STATE: \_\_\_\_\_ ZIP CODE: \_\_\_\_\_

## CHECK TYPE OF SUBMITTAL:

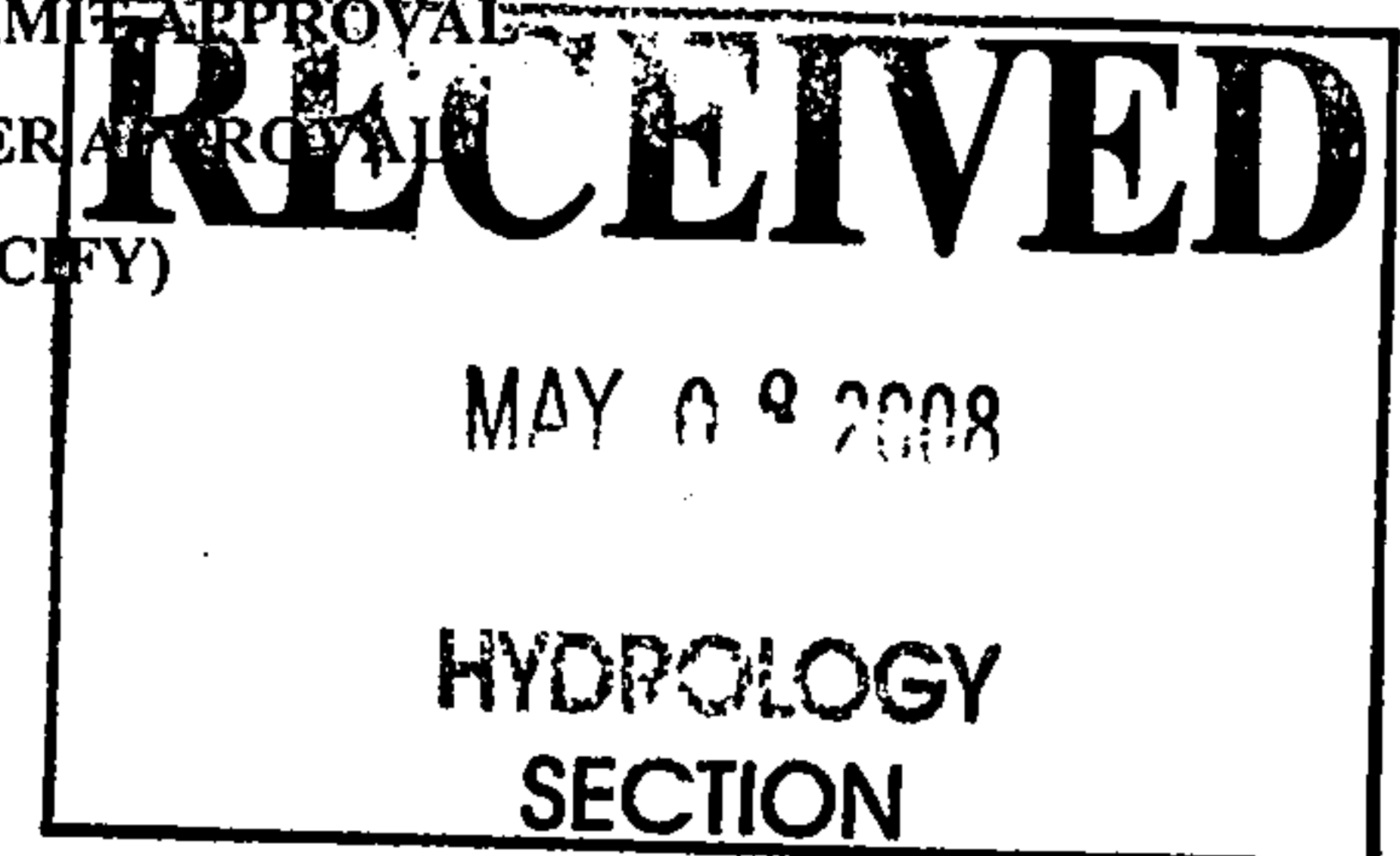
\_\_\_\_\_ DRAINAGE REPORT  
 \_\_\_\_\_ DRAINAGE PLAN 1ST SUBMITTAL  
 \_\_\_\_\_ DRAINAGE PLAN RESUBMITTAL  
 \_\_\_\_\_ CONCEPTUAL GRADING & DRAINAGE PLAN  
X GRADING PLAN  
 \_\_\_\_\_ EROSION CONTROL PLAN  
 \_\_\_\_\_ ENGINEER'S CERTIFICATION (HYDROLOGY)  
 \_\_\_\_\_ CLOMR / LOMR  
 \_\_\_\_\_ TRAFFIC CIRCULATION LAYOUT (TCL)  
 \_\_\_\_\_ ENGINEER/ARCHITECT CERT (TCL)  
 \_\_\_\_\_ ENGINEER/ARCHITECT CERT (DRB S.P.)  
 \_\_\_\_\_ ENGINEER/ARCHITECT CERT (AA)  
 \_\_\_\_\_ OTHER (SPECIFY) \_\_\_\_\_

## CHECK TYPE OF APPROVAL SOUGHT:

\_\_\_\_\_ SIA / FINANCIAL GUARANTEE RELEASE  
 \_\_\_\_\_ PRELIMINARY PLAT APPROVAL  
 \_\_\_\_\_ S. DEV. PLAN FOR SUB'D. APPROVAL  
 \_\_\_\_\_ S. DEV. PLAN FOR BLDG. PERMIT APPROVAL  
 \_\_\_\_\_ SECTOR PLAN APPROVAL  
 \_\_\_\_\_ FINAL PLAT APPROVAL  
 \_\_\_\_\_ FOUNDATION PERMIT APPROVAL  
X BUILDING PERMIT APPROVAL  
 \_\_\_\_\_ CERTIFICATE OF OCCUPANCY (PERM.)  
 \_\_\_\_\_ CERTIFICATE OF OCCUPANCY (TEMP.)  
 \_\_\_\_\_ GRADING PERMIT APPROVAL  
X PAVING PERMIT APPROVAL  
 \_\_\_\_\_ WORK ORDER APPROVAL  
 \_\_\_\_\_ OTHER (SPECIFY) \_\_\_\_\_

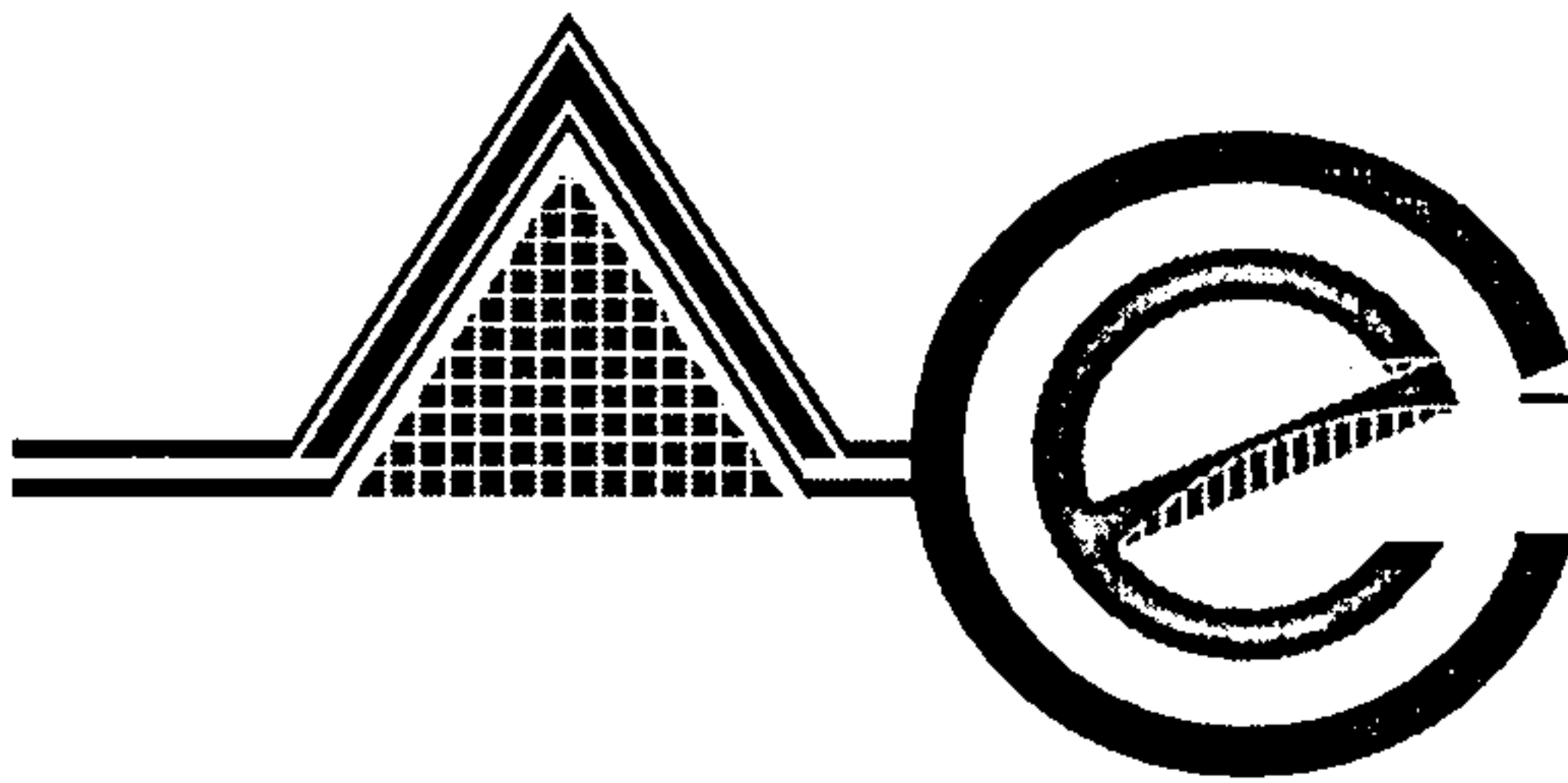
## WAS A PRE-DESIGN CONFERENCE ATTENDED:

\_\_\_\_\_ YES  
X NO  
 \_\_\_\_\_ COPY PROVIDED

DATE SUBMITTED: 05 / 08 / 2008BY: Shahab Biazar, P.E.

Requests for approvals of Site Development Plans and/or Subdivision Plats shall be accompanied by a drainage submittal. The particular nature, location and scope of the proposed development defines the degree of drainage detail. One or more of the following levels of submittals may be required based on the following:

1. **Conceptual Grading and Drainage Plan:** Required for approval of Site Development Plans greater than five (5) and Sector Plans.
2. **Drainage Plans:** Required for building permits, grading permits, paving permits and site plans less than five (5).
3. **Drainage Report:** Required for subdivisions containing more than ten (10) lots or containing five (5) acres or more.



ADVANCED ENGINEERING and CONSULTING, LLC

*Consulting  
Design  
Development  
Management  
Inspection  
Surveying*

May 8, 2008

Mr. Bradley L. Bingham, P.E.  
Sr. Engineer, Planning Dept.  
Development and Building Services  
600 Second Street NW  
Albuquerque, New Mexico 87102

RE: GRADING PLAN FOR THE NEW DRIVE-THROUGH LANE FOR BLAKE'S  
LOTABURGER ON MONTGOMERY BOULEVARD (3806 MONTGOMERY  
BOULEVARD NE)

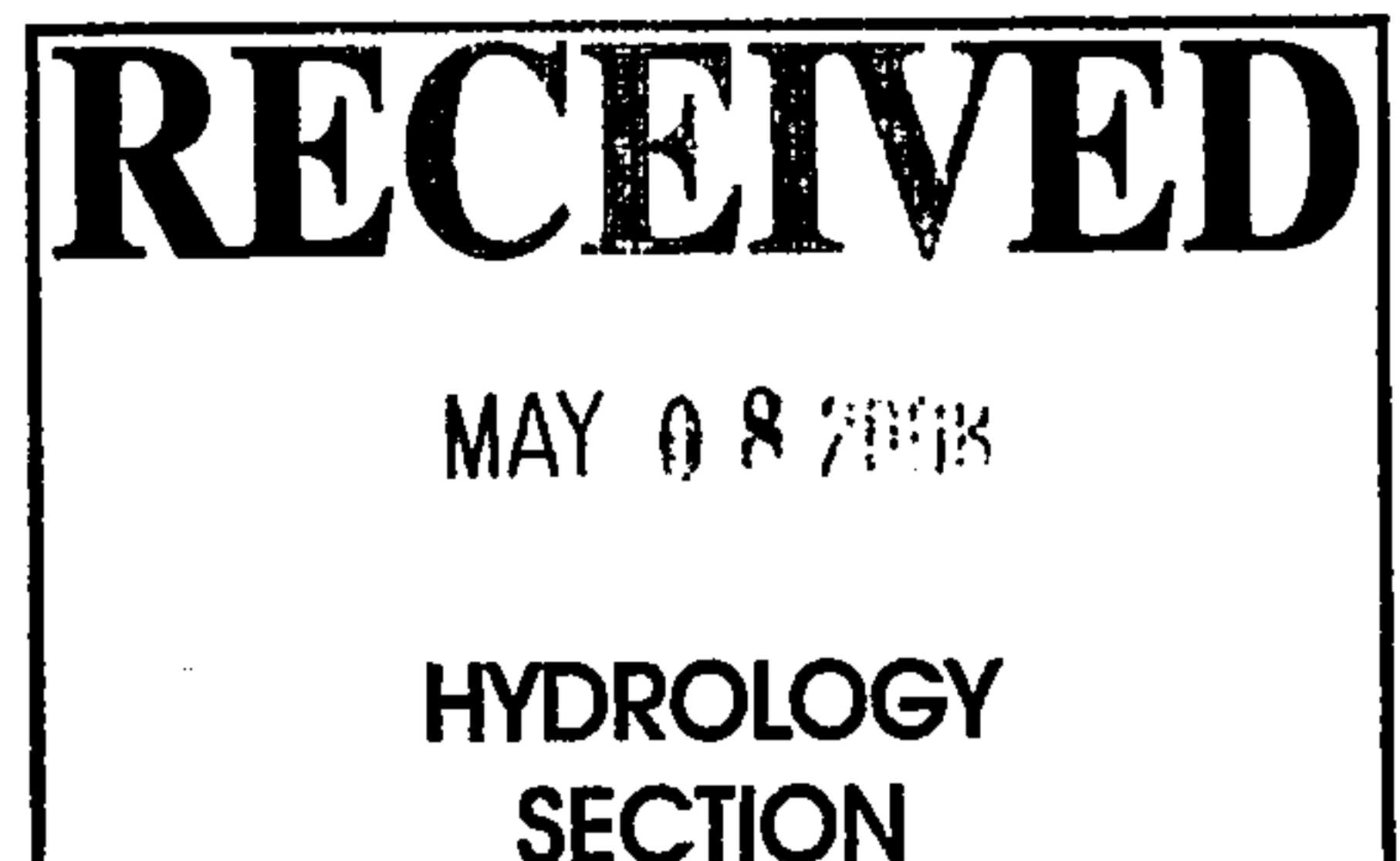
Dear Mr. Bingham:

This letter is in request of grading permit and building permit approval for the new Drive-Through for Blake's Lotaburger. This drive-through lane existed in the past, and the owner decided to eliminate it. They are wanting to reconstruct the drive-through lane. Since the lane had existed in the past no additional runoff will be generated due to this new construction. Grades are added to the plan to assure positive drainage within the lane. Since the Blake's site is part of a bigger office park runoff from the south enter the site, and then it continues to drain to Montgomery Boulevard. Montgomery Boulevard falls within 100-Year Floodplain (Zone AO, 1' Depth). Finished Floor elevation appear to be 2' above the flowline on Montgomery Boulevard).

Please contact me if there are any questions or concerns regarding this submittal.

Sincerely yours,

Shahab Biazar, P.E.





# CITY OF ALBUQUERQUE



July 2, 2008

William Kleinschmidt, R.A.  
**William Kleinschmidt Architect**  
3828 Blue Ridge Place NE  
Albuquerque, NM 87111

**Re: Blake's Lotaburger Improvements, 3806 Montgomery Blvd. NE,  
Traffic Circulation Layout  
Architect's Stamp dated 5-08-08 (G-17/D001)**

Mr. Kleinschmidt,

Based upon the information provided in your submittal received 6-18-08, the above referenced plan cannot be approved for Building Permit until the following comments are addressed:

1. Since Montgomery Boulevard is an arterial roadway, driveways with right in / right out access have a minimum driveway width of 30 feet (see the Development Process Manual, Chapter 23, Section 6, Part B.8). Therefore, the western drive will need to be increased to a minimum width of 30 feet.
2. Provide a copy of the 30' private common access easement.
3. The handicapped ramp between the handicapped parking stalls will need to be relocated outside of the access aisle way. Please relocate the ramp to within the sidewalk.

If you have any questions, you can contact me at 924-3991.

Sincerely,

Kristal D. Metro, P.E.  
Traffic Engineer, Planning Dept.  
Development and Building Services

C: File

**DRAINAGE AND TRANSPORTATION INFORMATION SHEET**  
(REV 12/2005)

PROJECT TITLE: BLAKES LOTABURGER DRIVE-THROUGH ZONE MAP: 6-17/D001  
DRB#: \_\_\_\_\_ EPC#: \_\_\_\_\_ WORK ORDER#: \_\_\_\_\_

LEGAL DESCRIPTION: LOT 7, CARLHONY OFFICE PARK ADDITION  
CITY ADDRESS: 3806 Mont St NE

ENGINEERING FIRM: ADVANCED ENGINEERING CONSULTANTS CONTACT: SHAHAB BIAZAR  
ADDRESS: 4416 ANAHEIM AVE. NE PHONE: 899-5570  
CITY, STATE: ALBUQUERQUE, N.M. ZIP CODE: 87113

OWNER: BLAKES LOTABURGER CONTACT: \_\_\_\_\_  
ADDRESS: 3205 RICHMOND NE PHONE: 884-2160  
CITY, STATE: ALBUQUERQUE, N.M. ZIP CODE: 87107

ARCHITECT: WILLIAM KLEINSCHMIDT ARCHITECT CONTACT: BILL KLEINSCHMIDT  
ADDRESS: 3828 BLUE RIDGE PLACE NE PHONE: 761-0000  
CITY, STATE: ALBUQUERQUE, N.M. ZIP CODE: 87111

SURVEYOR: \_\_\_\_\_ CONTACT: \_\_\_\_\_  
ADDRESS: \_\_\_\_\_ PHONE: \_\_\_\_\_  
CITY, STATE: \_\_\_\_\_ ZIP CODE: \_\_\_\_\_

CONTRACTOR: \_\_\_\_\_ CONTACT: \_\_\_\_\_  
ADDRESS: \_\_\_\_\_ PHONE: \_\_\_\_\_  
CITY, STATE: \_\_\_\_\_ ZIP CODE: \_\_\_\_\_

**TYPE OF SUBMITTAL:**

- ☐ DRAINAGE REPORT
- ☐ DRAINAGE PLAN 1<sup>ST</sup> SUBMITTAL
- ☐ DRAINAGE PLAN RESUBMITTAL
- ☐ CONCEPTUAL G & D PLAN
- ☐ GRADING PLAN
- ☐ EROSION CONTROL PLAN
- ☐ ENGINEER'S CERT (HYDROLOGY)
- ☒ CLOMR/LOMR
- ☒ TRAFFIC CIRCULATION LAYOUT
- ☐ ENGINEER'S CERT (TCL)
- ☐ ENGINEER'S CERT (DRB SITE PLAN)
- ☐ OTHER (SPECIFY) \_\_\_\_\_

**CHECK TYPE OF APPROVAL SOUGHT:**

- ☐ SIA/FINANCIAL GUARANTEE RELEASE
- ☐ PRELIMINARY PLAT APPROVAL
- ☐ S. DEV. PLAN FOR SUB'D APPROVAL
- ☐ S. DEV. FOR BLDG. PERMIT APPROVAL
- ☐ SECTOR PLAN APPROVAL
- ☐ FINAL PLAT APPROVAL
- ☐ FOUNDATION PERMIT APPROVAL
- ☒ BUILDING PERMIT APPROVAL
- ☐ CERTIFICATE OF OCCUPANCY (PERM)
- ☐ CERTIFICATE OF OCCUPANCY (TEMP)
- ☐ GRADING PERMIT APPROVAL
- ☐ PAVING PERMIT APPROVAL
- ☐ WORK ORDER APPROVAL
- ☐ OTHER (SPECIFY) \_\_\_\_\_

WAS A PRE-DESIGN CONFERENCE ATTENDED:

- ☐ YES
- ☒ NO
- ☐ COPY PROVIDED

DATE SUBMITTED: 6/18/08

BY: William Kleinschmidt  
WILLIAM KLEINSCHMIDT

Requests for approvals of Site Development Plans and/or Subdivision Plats shall be accompanied by a drainage submittal. The particular nature, location, and scope to the proposed development defines the degree of drainage detail. One or more of the following levels of submittal may be required based on the following:

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3. **Drainage Report:** Required for subdivision containing more than ten (10) lots or constituting five (5) acres or more.

