

# CITY OF ALBUQUE

Planning Department  
Allen Varela, Director



Mayor Timothy M. Keller

March 23, 2022  
Scott McGee PE  
9700 Sand Verbena Trail, NE  
Albuquerque, NM 87122

**Re: Agenda-Global Warehouse Remodel – 1715 5th St. NW  
Erosion and Sediment Control Plan  
Engineer's Stamp Date 3/7/2022 (H14E100A)**

Dear Mr. McGee,

Based upon the information provided in your submittal received on 3/18/2022, the above-referenced ESC Plan can't be approved for Building Permit and Work Order until the following areas of concern are resolved.

1. The ESC Plan can't be approved for Grading, Building Permit, or Work Order until the property owner's NOI has been reviewed and approved by City Stormwater Quality per Albuquerque Code § 14-5-2-11(a)  
[https://codelibrary.amlegal.com/codes/albuquerque/latest/albuquerque\\_nm/0-0-0-19897#:~:text=the%20property%20owner%20is%20to%20provide%20the%20Const%20General%20Permit%20\(CGP\)%20Electronic%20Notice%20of%20Intent%20\(eNOI\)%20documentation%20that%20contains%20the%20property%20owner%20name%20and%20contact%20information%20a%20minimum%20of%2014%20days%20prior%20to%20earth%20disturbance%20and%20prior%20to%20obtaining%20Work%20Order%20or%20Building%20Permit%20approval](https://codelibrary.amlegal.com/codes/albuquerque/latest/albuquerque_nm/0-0-0-19897#:~:text=the%20property%20owner%20is%20to%20provide%20the%20Const%20General%20Permit%20(CGP)%20Electronic%20Notice%20of%20Intent%20(eNOI)%20documentation%20that%20contains%20the%20property%20owner%20name%20and%20contact%20information%20a%20minimum%20of%2014%20days%20prior%20to%20earth%20disturbance%20and%20prior%20to%20obtaining%20Work%20Order%20or%20Building%20Permit%20approval) . This is an active site and the NOI must be in the SWPPP and available onsite (CGP7.3). Property records indicate that Agenda Real Estate Holdings, LLC is the owner.
2. The limits of disturbance must include all frontage improvements (CGP7.2.4.b.i);
3. I can't tell the difference between building, sidewalk, asphalt, and dirt on the ESC Plan. These structures must be clearly identified in the SWPPP per CGP 7.2.4.b.vi. The same information is required in the ESC Application. You may attach a copy of the Site Plan (or TCL) to both the SWPPP and the ESC Application to address this requirement.
4. Stabilization measures (CGP 7.2.6.b.vi), including a) **Specific** vegetative and non-vegetative practices, b) deadlines, d) procedure to comply with the Weed Removal Ordinance (§ 9-8-1) must be identified. The landscape plan can be used to satisfy this requirement and should be included (on sheets separate from the ESC Plan) in the SWPPP and the ESC Plan submittal;
5. Describe undisturbed and pre-construction ground cover (CGP7.2.4.e);
6. Identify locations of concentrated flow paths that exit the disturbed areas. Show on-site drainage patterns of stormwater before and after major grading activities (CGP7.2.4.f).
7. List operators on the plan, including name, phone #, and e-mail address (CGP 7.2.1).

8. Identify stormwater team members (CGP 6.1 and 7.2.2):
  - a. Personnel who are responsible for the design, installation, maintenance, and/or repair of stormwater controls (including pollution prevention controls);
  - b. Personnel responsible for the application and storage of treatment chemicals (if applicable);
  - c. Personnel who are responsible for conducting inspections as required in Part 4.1; and
  - d. Personnel who are responsible for taking corrective actions as required in Part 5.

Include name, phone #, and e-mail address.

9. Describe the nature of construction activities beginning with the initial establishment of the BMPs, posting of permit coverage, and any demolition covered by the permit. Include a description and project schedule per CGP 7.2.3.f through final stabilization, removal of BMPs, and filing NOT.
10. Stabilization measures (CGP 7.2.6.b.vi), including a) **Specific** vegetative and non-vegetative practices, b) deadlines, d) procedure to comply with The Weed Removal Ordinance (§ 9-8-1). The landscape plan can be used to satisfy this requirement and should be included (on sheets separate from the ESC Plan) in the SWPPP and the ESC Plan submittal;
11. Soil information – add a table with name type, particle sizes, and Erodibility factor (CGP 2.1.1).
12. Update the engineer's stamp date each time the plan is changed.

Please e-mail this additional information directly to me along with another application form, resubmittal fees, and Work Order fees if applicable.

If you have any questions, you can contact me at 924-3420 or [jhughes@cabq.gov](mailto:jhughes@cabq.gov) .

Sincerely,

*James D. Hughes*

James D. Hughes, P.E.  
Principal Engineer, Planning Dept.  
Development and Review Services