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Cc:	Oppedahl, Gary L.; Williams, Brennon; Vos, Michael J.; Gonzales, Eric L.; Werner, Eric; Michel, Racquel M.; Brito, Russell D.; DiMenna, Mark A.
Subject:	Rio Bravo Brewery
Date:	Wednesday, June 01, 2016 10:23:32 AM

Hi Randy.

Several City staff members from the Planning Department, the Fire Marshall's Office, and Cultural Services (all of whom are copied on this correspondence) and I sat down with Gary Oppedahl this morning to discuss your current site issues. Based upon this discussion, we wanted to reach out to you with a list of both short and long-term solutions, steps to take, and necessary approvals in order to allow for outdoor service of alcohol and activities in your two new patio areas. We have recently hired a new Development Facilitator, Michael Vos, who will be able to further assist you as a single point of contact with all of the related City processes.

Short Term:

- Complete and submit an Outdoor Assembly Application to the Fire Marshall's Office
- Complete and submit a Special Dispenser Permit Application to the City's Liquor Hearing Officer, Albert Chavez. This must be submitted at least three weeks prior to each outdoor event.
- Complete and submit a Noise Permit Application to the City's Environmental Health Department in order to have outdoor amplified sound. I have also copied Mark DiMenna with the Environmental Health Department on this e-mail. Due to the zoning of your property, we do not anticipate your needing any Noise Permits once you have completed the Long Term solutions listed below.
- Complete and Submit a Special Event Permit Application to the City's Cultural Services Department.

Long Term:

- Submit a revised Site Plan the Planning Department showing:
  - All outdoor seating
  - All removed parking
  - Any additional parking, including ADA accessible spaces, which may require the closing of the curb cut along 2nd Street.
  - All structures, including the stage, and the fencing around the patio.
- Submit a signed copy of the City's Shared Parking Agreement between you and a neighboring property owner for the City's review and approval.
- Complete and submit an application to the City's Liquor Hearing Officer, Albert Chavez to expand the service area under your existing Liquor License. This will also necessitate review and approval by NM Alcohol and Gaming.
- If a kitchen has been added, or if you plan to grill or otherwise cook outside, then you will need to submit plans for review and approval by the City's Building Safety Division, the Fire Marshall, and the Environmental Health Department.

Again, Michael Vos will be happy to assist you in coordinating between you and each of the necessary Departments involved in bringing your property into compliance with City Codes. Also, if you would like, we can schedule a Process Review Team (PRT) meeting that includes staff members from a variety of City Departments that review and approve Development applications and proposals. In fact, these PRT meetings are offered at no charge every week (based on a reservation) for any new planned development or construction. We highly recommend that property owners take advantage of this service to avoid costly, unplanned delays to their project, or the hampering of starting new businesses.

I hope that the information above will be of assistance. Please contact either Brennon Williams or Michael Vos with any further questions.

Thank you.
Best regards,
Suzie

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