



NEW MEXICO  
TEXAS  
COLORADO

CORPORATE OFFICE:  
MAIL One Park Square  
6501 Americas Pkwy NE, Ste. 300  
Albuquerque, NM 87110  
PHO 505.883.5200  
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REGIONAL OFFICES:  
MAIL 500 East 50th Street, Ste. C-2  
Lubbock, TX 79404  
PHO 806.747.2244  
MAIL 415 N. Tejon St.  
Colorado Springs, CO 80903  
PHO 719.309.9440

November 17, 2022

To: Ms. Marwa Al-najjar, Associate Engineer  
City of Albuquerque, Development Review Services  
Albuquerque, NM 87102  
(505)924-3675  
[malnajjar@cabq.gov](mailto:malnajjar@cabq.gov)

Project: GAAR 1635 University Blvd. Renovation and Addition-Permit Reference H15-D008

Subject: Reference Letter dated November 7, 2022-Traffic Circulation Layout Review

Ms. Najjar,

We have reviewed the comments regarding the Traffic Circulation Layout (TCL). Below are responses to each item noted:

1. Label the compact parking spaces by placing the words **"COMPACT"** on the pavement of each space.  
RESPONSE: Stenciled lettering on the asphalt paving to read "COMPACT" shall be added as part of the project and as shown in the revised TCL Plan.
2. Keynote S01: the aerial shows the parking spaces striping is fading. I'd like to request restripe the parking spaces if applicable.  
RESPONSE: ADA spaces will require restriping –Repainting of striping shall be included in the project.
3. Key note S69: The minimum width for the pathway should be 4 ft.  
RESPONSE: New pathway shall be adjusted to 4 ft as shown on the revised TCL.
4. Key note S81: Call out COA std dwg 2430.  
RESPONSE: Revised keynote to callout per COA std dwg 2430 for required slopes only.
5. Key note S82: Please add a note stating that the max. slope for the landing area should be 2% in all direction.  
RESPONSE: Added keynote S82 that add stating that the max. slope for the landing area should be 2% in all direction.
6. Key note S90: Please provide face sign details.  
RESPONSE: Added face sign details on sheet TCL2.
7. Key note S96: Per the IDO, a 6 ft. wide ADA accessible pedestrian pathway is required from the public sidewalk to the building entrances. Please clearly show this pathway and provide details.  
RESPONSE: Hatched pathway added on TRAFFIC PLAN to reflect existing condition.





8. Keynote S97: ADA curb ramps must be updated to current standards and have truncated domes installed.

RESPONSE: Response: Most of the existing ramps have tactile grooves, not truncated domes. Those are to remain. New ramps and existing ramps, without tactile grooves, will include installation of new City standard truncated domes as shown on the attached, detail B4, sheet TCL1 drawing.



9. Please provide details for all the interior ADA ramps.

Response: Interior ADA ramps details have been added in sheet TCL2.



10. Show all drive aisle widths and radii. Some dimensions are not shown.

Response: Dimensions have been added on revised TRAFFIC PLAN, TCL1.

11. The pavement marking "MC" should be shown in the opposite direction for Motorcycles entering the parking space.

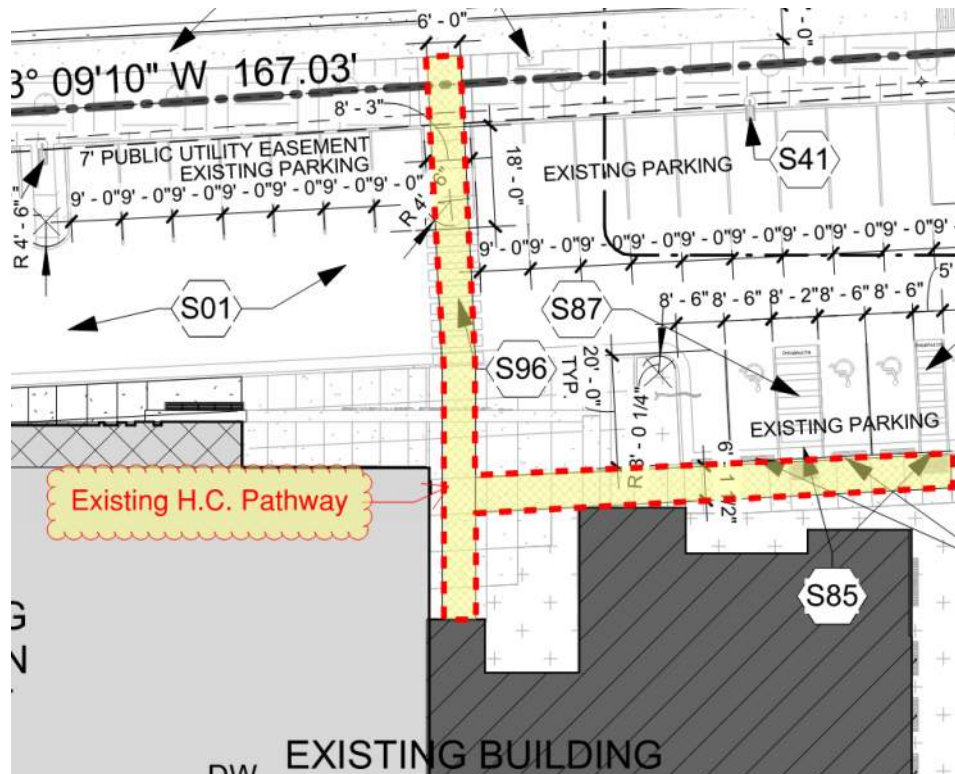
RESPONSE: "MC" to be painted on asphalt paving.



12. Per DPM, a 6 ft. wide ADA accessible pedestrian pathway is required from the ADA parking stall access aisles to the building entrances. Please clearly show this pathway and provide details.

RESPONSE: Hatched pathway has been added on TRAFFIC PLAN. Also illustrated below.





13. ADA accessible pedestrian pathway should not be placed behind parking space or adjacent to a vehicular way. Vehicle and pedestrian/wheelchair conflicts should be avoided as much as possible.

RESPONSE: See response to item 12, above.

14. Provide a copy of Fire Marshal and Solid Waste approval.

RESPONSE: A copy of the Fire Marshall's approved plan review is attached. Solid Waste approval shown in snip below:

Solid Waste	Herman Gallegos hgallegos@cabq.gov	Approved	NO CO REQUIRED APPROVED HERMAN GALLEGOS 06-07-22
-------------	---------------------------------------	----------	--

15. Please provide a sight distance exhibit.

RESPONSE: The sight distance has been adjusted and corrected, see revised TCL plan.

16. Show the clear sight triangle and add the following note to the plan: "Landscaping and signage will not interfere with clear sight requirements. Therefore, signs, walls, trees, and shrubbery between 3 and 8 feet tall (as measured from the gutter pan) will not be acceptable in the clear sight triangle."

RESPONSE: This note is in the CLEAR SIGHT TRIANGLE notes. The current design complies with the requirements.

17. Please specify the City Standard Drawing Number when applicable.

RESPONSE: TCL has been revised to add the reference.

18. Add a note stating "All broken or cracked sidewalk must be replaced with sidewalk and curb & gutter." A build note must be provided referring to the appropriate City Standard drawing.

RESPONSE: Added note to GENERAL NOTES "D" in the revised TCL, attached.

19. Traffic Studies: See the Traffic Impact Study (TIS) thresholds. In general, a minimum combination of 100 Vehicles entering and exiting in the peak hour warrants a Traffic Impact Study. Visit with Traffic Engineer for determination and fill





out a TIS Form that states whether one is warranted. In some cases, a trip generation may be requested for determination (Contact Matt Grush: [mgrush@cabq.gov](mailto:mgrush@cabq.gov)).

RESPONSE: See attached Scoping Form, noting no TIS is required.

20. Please provide a letter of response for all comments given.

RESPONSE: Noted.

If you have any questions regarding any of the above, please do not hesitate to contact me.

Sincerely,

Fanning Bard Tatum Architects AIA Ltd. by,

A handwritten signature in blue ink that reads 'Ted Grumblatt'.

Ted Grumblatt, Principal

enc: Updated drawings of TCL1 and TCL2(2-24x36 drawing)  
Approved FIRE 1 drawing (24x36 drawing) (1-24x36 drawing)  
Copy of approved TIS Scoping Form (3 pages, 8 1/2 x 11)  
Letter approving Grading and Drainage Plan (1-8 1/2x11)  
Copy of approved Grading and Drainage Plan (Sheet C-101), 24x36 drawing



# CITY OF ALBUQUERQUE

Planning Department  
Alan Varela, Director



Mayor Timothy M. Keller

November 7, 2022

Mike Walla, P.E.  
Walla Engineering  
6501 Americas Pwky NE, Suite 301  
Albuquerque, NM 87110

**RE: GAAR Office Building - Renovations  
1635 University Blvd. NE  
Grading & Drainage Plan  
Engineer's Stamp Date: 10/18/22  
Hydrology File: H15D008**

Dear Mr. Walla:

Based upon the information provided in your submittal received 10/18/2022, the Grading & Drainage Plan is approved for Building Permit. Please attach a copy of this approved plan in the construction sets for Building Permit processing along with a copy of this letter.

PO Box 1293

**PRIOR TO CERTIFICATE OF OCCUPANCY:**

Albuquerque

1. Engineer's Certification, per the DPM Part 6-14 (F): *Engineer's Certification Checklist For Non-Subdivision* is required.
2. Please provide the Drainage Covenant with Exhibit A for the stormwater quality ponds per Article 6-15(C) of the DPM prior to Permanent Release of Occupancy. Please submit the original copies along with the \$ 25.00 recording fee check made payable to Bernalillo County to Carrie Compton ([cacompton@cabq.gov](mailto:cacompton@cabq.gov)) on the 4th floor of Plaza de Sol.

NM 87103

[www.cabq.gov](http://www.cabq.gov)

As a reminder, if the project total area of disturbance (including the staging area and any work within the adjacent Right-of-Way) is 1 acre or more, then an Erosion and Sediment Control (ESC) Plan and Owner's certified Notice of Intent (NOI) is required to be submitted to the Stormwater Quality Engineer (Doug Hughes, PE, [jhughes@cabq.gov](mailto:jhughes@cabq.gov), 924-3420) 14 days prior to any earth disturbance.

If you have any questions, please contact me at 924-3995 or [rbrissette@cabq.gov](mailto:rbrissette@cabq.gov).

Sincerely,

Renée C. Brissette, P.E. CFM  
Senior Engineer, Hydrology  
Planning Department





# City of Albuquerque

Planning Department  
Development Review Services Division

## Traffic Scoping Form (REV 12/2020)

Project Title: GAAR 1635 University Blvd Renov. Building Permit #: BP-2022-23390 Hydrology File #: H15D008

Zone Atlas Page: H15Z DRB#: 07DRB-00040 EPC#: 1005330 Work Order#: \_\_\_\_\_

Legal Description: Lot 1-A-1, Lands of the Albuquerque Board of Realtors, Bernalillo County, New Mexico  
1-A Replat of Lots 1&2 Lands of the Albuquerque Board of Realtors Containing Approx. 2.8992 Acres

City Address: 1635 University Blvd. NE, Albuquerque, NM 87102

Applicant: Greater Albuquerque Association of Realtors (GAAR) Contact: Nathan Brooks

Address: 1635 University Blvd. NE, Albuquerque, NM 87102

Phone#: (505)724-3476 Fax#: \_\_\_\_\_ E-mail: nbrooks@gaar.com

### Development Information

Build out/Implementation Year: 2022 Current/Proposed Zoning: IDO NR-C

Project Type: New: ( ) Change of Use: ( ) Same Use/Unchanged: (X) Same Use/Increased Activity: ( )

Proposed Use (mark all that apply): Residential: ( ) Office: (X) Retail: ( ) Mixed-Use: ( )

Describe development and Uses:

The development is the renovation and reconstruction of the existing office/training center for GAAR. It includes an expansion of 2,500 s.f. The building primary use is office as well as training classrooms for visiting guests.

Days and Hours of Operation (if known): The primary use for operations is 8:00 AM to 5:00 PM, Monday thru Friday.

### Facility

Building Size (sq. ft.): 18,430 square feet

Number of Residential Units: 0

Number of Commercial Units: 1

### Traffic Considerations

Expected Number of Daily Visitors/Patrons (if known):\* 50-60 Visitors

Expected Number of Employees (if known):\* 17 Employees

Expected Number of Delivery Trucks/Buses per Day (if known):\* 2/week or .4 /day

Trip Generations during PM/AM Peak Hour (if known):\* Not known.

Driveway(s) Located on: Street Name University Blvd.

Adjacent Roadway(s) Posted Speed: Street Name Indian School Posted Speed 35 MPH

Street Name 1-40 Frontage Road Posted Speed 40 MPH

ITE Land Use #715  
Single Tenet Office  
Building 20.9 K SQ FT  
AM peak 32 trips  
PM peak 44 trips



## Roadway Information (adjacent to site)

Comprehensive Plan Corridor Designation/Functional Classification: Minor Arterial  
(arterial, collector, local, main street)

Comprehensive Plan Center Designation: Other City Limits  
(urban center, employment center, activity center)

Jurisdiction of roadway (NMDOT, City, County): City

Adjacent Roadway(s) Traffic Volume: 16,100 Avg. Annual Weekday Volume-to-Capacity Ratio: \_\_\_\_\_  
(if applicable)

Adjacent Transit Service(s): Indian School Rd. Nearest Transit Stop(s): .28 miles on Indian School Rd.

Is site within 660 feet of Premium Transit?: No

Current/Proposed Bicycle Infrastructure: Current bike path is located on Indian School Rd./Proposed bike lane on University Blvd.  
(bike lanes, trails)

Current/Proposed Sidewalk Infrastructure: Current on University Blvd.

## Relevant Web-sites for Filling out Roadway Information:

City GIS Information: <http://www.cabq.gov/gis/advanced-map-viewer>

Comprehensive Plan Corridor/Designation: <https://abc-zone.com/document/abc-comp-plan-chapter-5-land-use> (map after Page 5-5)

Road Corridor Classification: <https://www.mrcog-nm.gov/DocumentCenter/View/1920/Long-Range-Roadway-System-LRRS-PDF?bidId=>

Traffic Volume and V/C Ratio: <https://www.mrcog-nm.gov/285/Traffic-Counts> and <https://public.mrcog-nm.gov/taqa/>

Bikeways: [http://documents.cabq.gov/planning/adopted-longrange-plans/BTFP/Final/BTFP%20FINAL\\_Jun25.pdf](http://documents.cabq.gov/planning/adopted-longrange-plans/BTFP/Final/BTFP%20FINAL_Jun25.pdf) (Map Pages 75 to 81)

## TIS Determination

**Note:** Changes made to development proposals / assumptions, from the information provided above, will result in a new TIS determination.

Traffic Impact Study (TIS) Required: Yes [ ] No ☒ Borderline [ ]

Thresholds Met? Yes [ ] No ☒

Mitigating Reasons for Not Requiring TIS: \_\_\_\_\_ Previously Studied: [ ]

Notes:

M. P. E.

TRAFFIC ENGINEER

11/16/2022

DATE



## **Submittal**

The Scoping Form must be submitted as part of any building permit application, DRB application, or EPC application. See the Development Process Manual Chapter 7.4 for additional information.

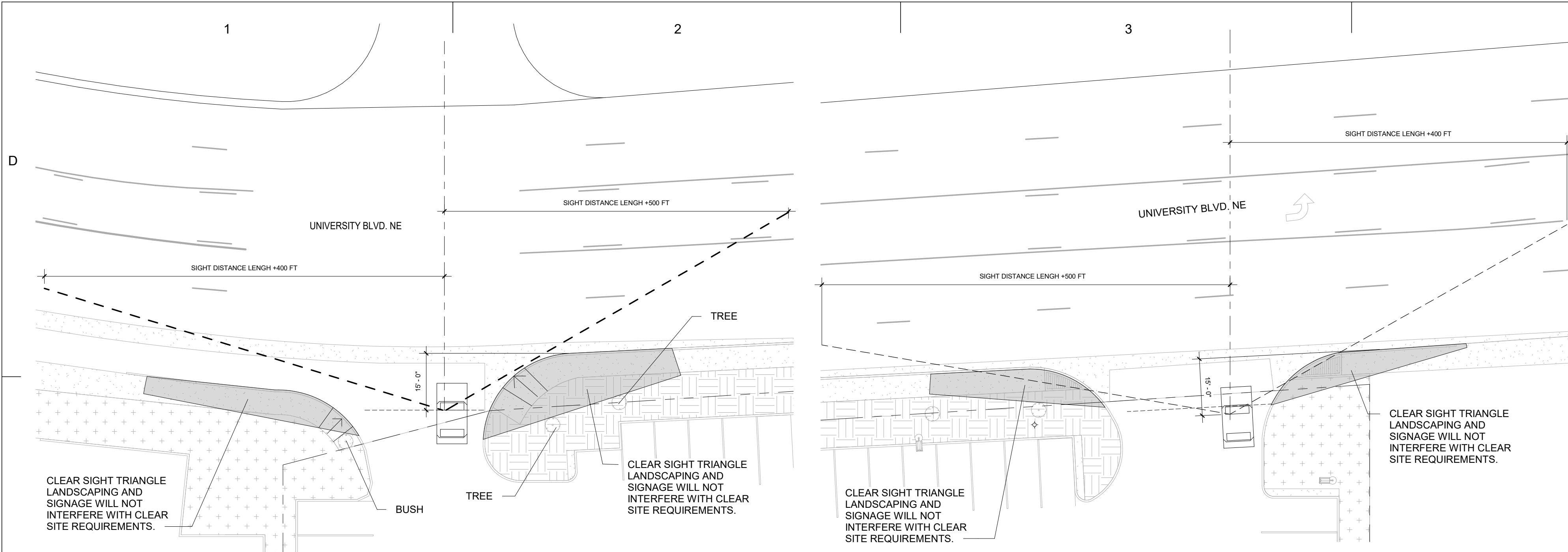
Submit by email to the City Traffic Engineer [mgrush@cabq.gov](mailto:mgrush@cabq.gov) . Call 924-3362 for information.

### **Site Plan/Traffic Scoping Checklist**

Site plan, building size in sq. ft. (show new, existing, remodel), to include the following items as applicable:

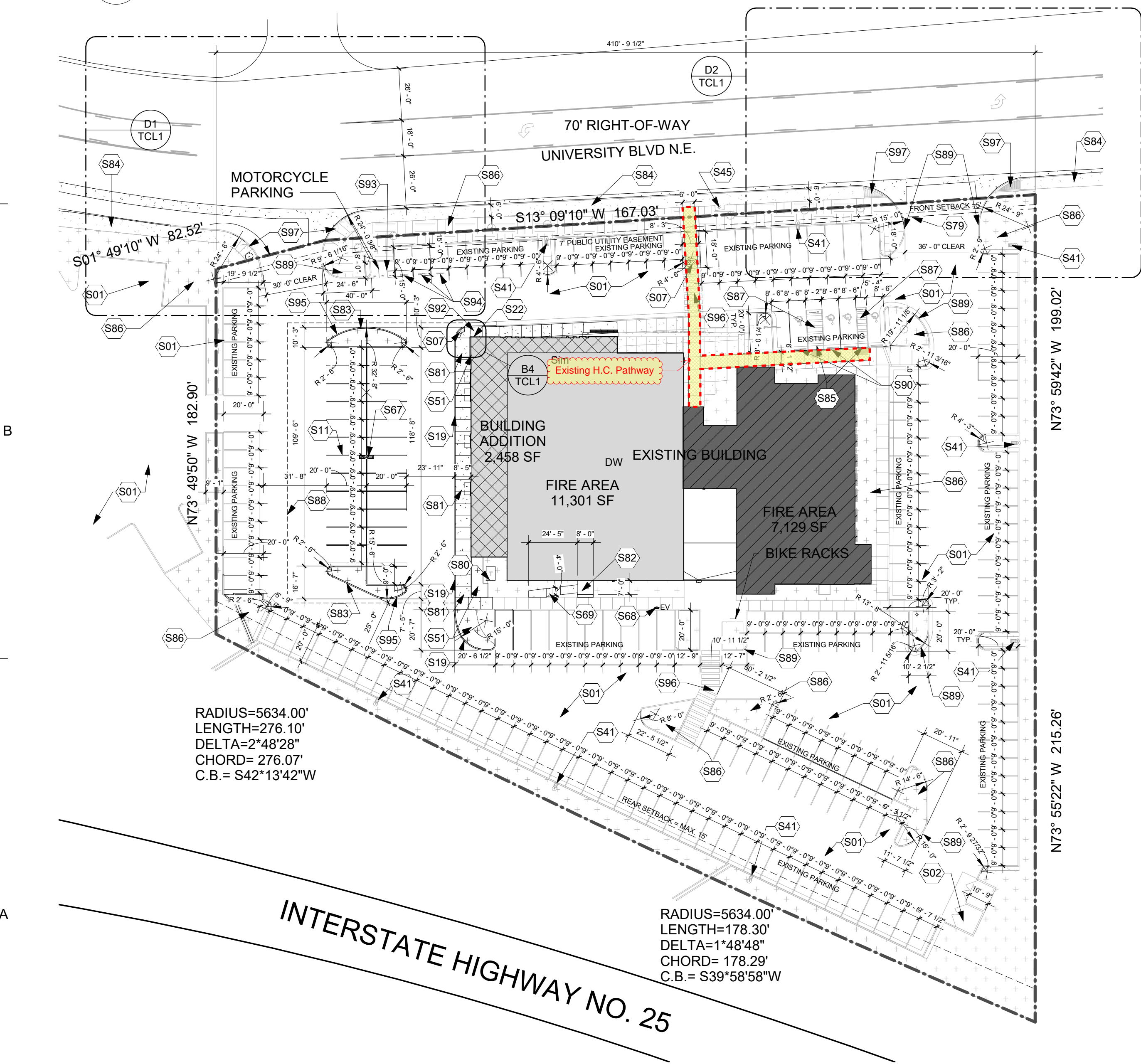
1. Access -- location and width of driveways
2. Sidewalks (Check DPM and IDO for sidewalk requirements. Also, Centers have wider sidewalk requirements.)
3. Bike Lanes (check for designated bike routes, long range bikeway system) ([\*check MRCOG Bikeways and Trails in the 2040 MTP map\*](#))
4. Location of nearby multi-use trails, if applicable ([\*check MRCOG Bikeways and Trails in the 2040 MTP map\*](#))
5. Location of nearby transit stops, transit stop amenities (eg. bench, shelter). Note if site is within 660 feet of premium transit.
6. Adjacent roadway(s) configuration (number of lanes, lane widths, turn bays, medians, etc.)
7. Distance from access point(s) to nearest adjacent driveways/intersections.
8. Note if site is within a Center and more specifically if it is within an Urban Center.
9. Note if site is adjacent to a Main Street.
10. Identify traffic volumes on adjacent roadway per MRCOG information. If site generates more than 100 vehicles per hour, identify v/c ratio on this form.





D1 N. EXIT CLEAR SIGHT TRIANGLE  
1" = 20'-0"

D2 S. EXIT CLEAR SIGHT TRIANGLE  
1" = 20'-0"



A1 TRAFFIC PLAN  
1" = 40'-0"

CLEAR SIGHT TRIANGLE

LANDSCAPING AND SIGNAGE WILL NOT INTERFERE WITH CLEAR SITE REQUIREMENTS. THEREFORE, SIGNS, WALLS, TREES, AND SHRUBBERY BETWEEN 3 AND 8 FEET TALL (AS MEASURED FROM THE GUTTER PAN) WILL NOT BE ACCEPTABLE WITHIN THE CLEAR SIGHT TRIANGLE.

70 FT RIGHT-OF-WAY

SPEED LIMIT: 35 MPH

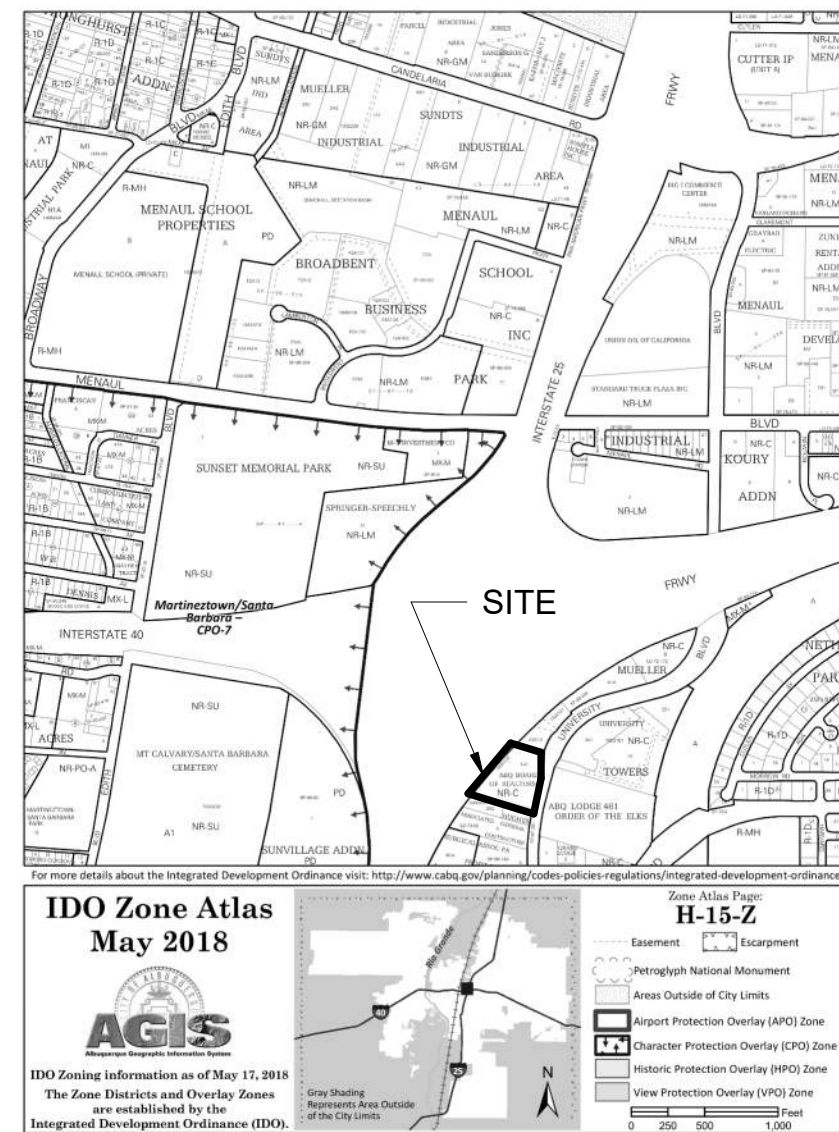
4LD - 4 LANES, DIVIDED WITH PAINTED MEDIAN

DR = 340 FT

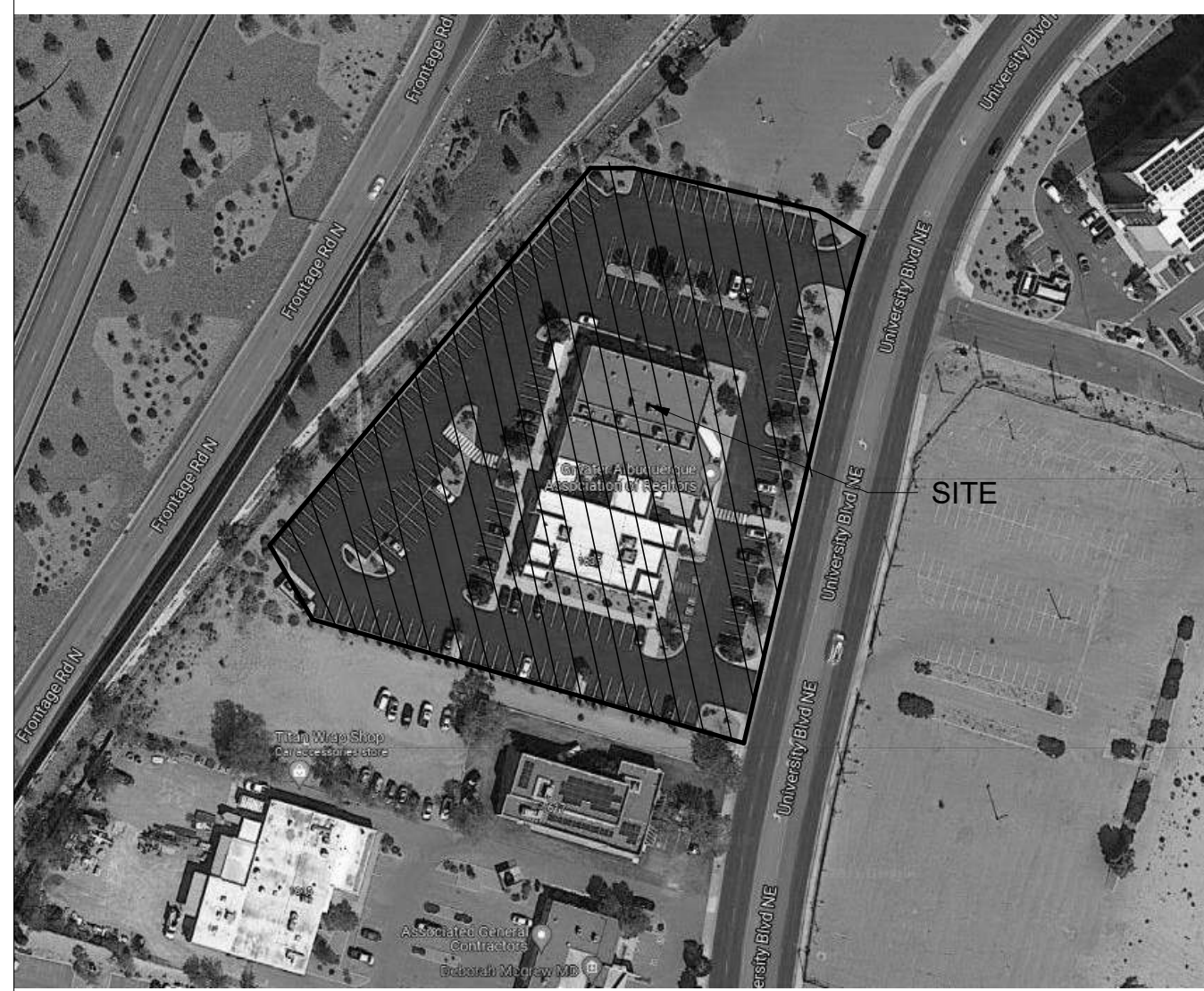
DL = 420 FT

B4 SIDEWALK RAMP  
1/4" = 1'-0"

ZONE ATLAS MAP



LOCATION MAP



Project Description:

The project involves the tenant improvements of a portion of the existing building and and the reconstruction and addition of a portion of the building. The facility is used as a headquarters building for the Greater Albuquerque Association of Realtors (GAAR). It contains offices, training rooms, and kitchens that are for internal use only, for caterers to warm up food.

Legal Description:

LOTS 1-A-1, LANDS OF THE ALBUQUERQUE BOARD OF REALTORS, BERNALILLO COUNTY, NEW MEXICO  
1-A REPLAT OF LOTS 1 & 2 LANDS OF ALBUERQUE BOARD OF REALTORS CONTAINING APROX. 2.8992 ACRES

Project Data

BUILDING ADDRESS: 1635 UNIVERSITY BLVD NE  
ALBUQUERQUE, NM 87102

BUILDING OWNER: GREATER ASSOCIATION of ALBUQUERQUE REALTORS  
1645 UNIVERSITY BLVD NE  
ALBUQUERQUE, NM 87102

ARCHITECT: FBT ARCHITECTS  
ONE PARK SQUARE  
6501 AMERICAS PKWY NE, STE 300  
ALBUQUERQUE, NM 87110

PARKING REQUIREMENTS:

18,430 SF/200 = 93 SPACES

93 SPACES REQUIRED  
187 SPACES PROVIDED

\*INCLUDING WITH THE PROVIDED SPACES\*  
187 REGULAR PARKING SPACES  
4 HANDICAP PARKING SPACES  
3 SMALL CAR SPACES  
3 MOTORCYCLE PARKING SPACES  
187 TOTAL PARKING SPACES

GENERAL NOTES

- PARKING LOT DIMENSIONS ARE FROM FACE OF CURB TO FACE OF CURB.
- SEE LANDSCAPE DRAWINGS FOR PLANTING AND MULCH SCOPE.
- THE CONTRACTOR SHALL VERIFY ALL DIMENSIONS AND CONDITIONS IN THE FIELD. IF DIMENSIONAL ERROR, VARIANCES, AND/OR CONFLICTS EXIST, AS DESCRIBED WITHIN THE CONSTRUCTION DOCUMENTS, OR CONDITIONS ARE ENCOUNTERED THAT ARE NOT COVERED IN THE DRAWINGS, THE CONTRACTOR SHALL NOTIFY THE ARCHITECT BEFORE COMMENCING THAT PORTION OF THE WORK.
- ALL BROKEN OR CRACKED SIDEWALK MUST BE REPLACED WITH SIDEWALK AND CURB & GUTTER

KEYNOTES

- S01 EXISTING ASPHALT AND PAINTED STRIPING TO REMAIN. RESTRIPE THE PARKING SPACES IF APPLICABLE.  
S02 EXISTING DUMPSTER ENCLOSURE TO REMAIN-NO WORK.  
S07 INSTALL TRUNCATED DOMES AT RAMP.  
S11 4" WHITE PAINTED STRIPING.  
S19 CONCRETE CURB. SEE SITE DETAILS.  
S22 CONCRETE HEADER CURB. SEE SITE DETAILS.  
S41 EXISTING SITE LIGHTING TO REMAIN.  
S45 FIRE HYDRANT. EXISTING. SEE CIVIL.  
S51 LANDSCAPING AREA. SEE LANDSCAPE.  
S67 INSTALL SALVAGE LIGHT POLE AND BASE.  
S68 INSTALL ELECTRIC VEHICLE CHARGING STATION. LABEL CURBSIDE "EV CHARGING ONLY".  
S69 NEW 3'-0" SIDEWALK.  
S79 7" PUBLIC UTILITY EASEMENT.  
S80 EXISTING TRANSFORMER TO REMAIN.  
S81 NEW CONCRETE SIDEWALK. NEW 3,000 PSI. CONCRETE SIDEWALK WITH 6X6X12 W.W.F. INSTALL TOOLED JOINT AT 5'-0" O.C. AND EXPANSION JOINTS AT 15'-0" O.C. MAX. SEE COA STD DWG 2430.  
S82 NEW CONCRETE LANDING. THE MAX. SLOPE FOR LANDING AREA SHOULD BE 2% IN ALL DIRECTIONS.  
S83 SEE CIVIL DRAWINGS.  
S84 EXISTING CITY STANDARD SIDEWALK.  
S85 EXISTING ADA RAMP AND ADA PARKING SIGNS.  
S86 EXISTING LANDSCAPING AREA.  
S87 EXISTING STRIPED ADA AISLE WITH PROPOSED 12" HIGH PAINTED LETTERING "NO PARKING" PER 66-1-4.1.B NMSA 1978. RESTRIPE THE PARKING SPACES IF APPLICABLE.  
S88 PROPOSED ASPHALT PAVING.  
S89 EXISTING CONCRETE CURB PER COA CITY STANDARD 2415.  
S90 HANDICAP PARKING SIGN. "VAN" WHERE NOTED. WITH PROPOSED SIGN TO BE NOTED PER 66-7-352.4C NMSA 1978. "di".  
S92 PROPOSED ADA RAMP.  
S93 EXISTING MOTORCYCLE PARKING WITH PROPOSED SIGNAGE.  
S94 EXISTING COMPACT PARKING WITH PROPOSED SIGNAGE.  
S95 PROPOSED CONCRETE STAND-UP CURVE.  
S96 EXISTING STRIPED WALKWAY.  
S97 EXISTING CITY STANDARD HANDICAPPED RAMPS.

CONSULTANT

**OWNER**  
**GAAR**  
1635 UNIVERSITY BLVD NE  
ALBUQUERQUE, NM 87102  
505-724-3476  
NATHAN BROOKS  
NBROOKS@GAAR.COM

**ARCHITECT**  
**FBT ARCHITECTS LTD.**  
ONE PARK SQUARE  
6501 AMERICAS PKWY NE, STE 300  
ALBUQUERQUE, NM 87110  
P. 505.883.5200  
CONTACT: TED GRUMBLAT LEED AP  
PRINCIPAL  
TCG@FBTARCH.COM

**LANDSCAPE ARCHITECT:**  
**GROUNDWORK STUDIO**  
ONE PARK SQUARE  
6501 AMERICAS PKWY NE, STE 300  
ALBUQUERQUE, NM 87110  
505.212.9126 CONTACT: WILL MOSES  
WILL@GROUNDWORKSTUDIONM.COM

**STRUCTURAL ENGINEER**  
**WALLA ENGINEERING**  
ONE PARK SQUARE  
6501 AMERICAS PKWY NE, STE 301  
ALBUQUERQUE, NM 87110  
505881.3008 CONTACT: MIKE WALLA PE  
MIKEW@WALLAENGINEERING.COM

**MECHANICAL/ PLUMBING**  
**ARSED ENGINEERING**  
4700 LINCOLN RD, NE  
ALBUQUERQUE, NM 87109  
CONTACT: PAT SEDILLO  
PSEDILL@ARSEDENGR.COM

**ELECTRICAL ENGINEER:**  
**AC ENGINEERING ENTERPRISES, LLC**  
120 ALISO DRIVE, SE  
ALBUQUERQUE, NM 87109  
P: 505.842.5787  
CONTACT: BUD TELC, PE  
BUD@ACENM.COM



G.A.A.R. OFFICE  
BUILDING RENOVATION

CONSTRUCTION  
DOCUMENTS

1635 UNIVERSITY BLVD. NE  
ALBUQUERQUE, NM 87102

09.08.22

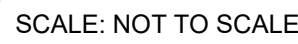
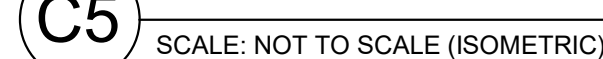
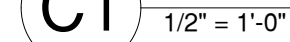
MARK DATE DESCRIPTION

ISSUE:  
DATE:  
PROJECT NO:  
CAD DWG FILE:  
DRAWN BY: Author  
CHECKED BY: Checker  
SHEET TITLE

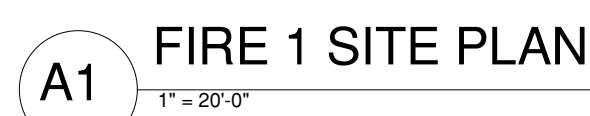
TRAFFIC CIRCULATION LAYOUT  
PLAN

TCL1









**IDO Zoning information as of May 17, 2011**  
The Zone Districts and Overlay Zones  
are established by the  
Integrated Development Ordinance (IDO)

FRONT: 5'  
SIDE: INTERIOR 0', STREETSIDE= 5'  
REAR: MIN. 15'-0"

6. ALBUQUERQUE FIRE MARSHAL'S  
DIVISION OFFICE PLANS  
CHECKING DIVISION  
**PERMIT**  
PERMIT NUMBER: FP-22-011590  
APPROVED DATE: 10/06/22  
**APPROVED**  
This permit is issued in accordance with the CITY  
OF ALBUQUERQUE FIRE CODE, AND NFPA STANDARDS. THIS  
PERMIT IS VALID FOR 90 DAYS. FINAL INSPECTION IS REQUIRED.  
By: [Signature] Fire Hydrant

MAIL: 6501 Americas Pkwy NE., Ste. 300  
Albuquerque, NM 87110

PHO: 505.883.5200  
FAX: 505.884.5390  
WEB: [www.fbtarch.com](http://www.fbtarch.com)



## CONSTRUCTION DOCUMENTS

1635 UNIVERSITY BLVD NE  
ALBUQUERQUE, NM 87102

09.08.22

MARK	DATE	DESCRIPTION
1	9/2/22	CABQ Plan review changes
2	9/18/22	FIRE 1 REVIEW
3	9/27/22	ADDENDUM 2

SHEET TITLE

SITE PLAN

## SITE PLAN

# FIRE 1



