



Alan Varela, Director

Mayor Timothy M. Keller

July 28, 2025

Kelley Fetter  
E2RC  
439 South Hill Rd.  
Bernalillo, NM 87004

**Re: 2500 Phoenix Ave. NE  
Erosion and Sediment Control Plan  
Engineer's Stamp Date 6/30/25 - H16E156 – (SWQ2025-00043)**

Dear Mr. Fetter,

Based on the information in your submittal received 7/24/25, the ESC Plan is acceptable for inclusion in the SWPPP. Additionally, the EPA Notice of Intent (NOI) has been reviewed and signed by the city and is attached. Therefore, this project is approved for Building Permit.

**Please include a copy of this letter and a signed copy of the NOI in all Building Permit applications.**

The operator must ensure that the following personnel on the stormwater team understand the requirements of this permit and their specific responsibilities with respect to those requirements:

- a. Personnel who are responsible for the design, installation, Maintenance, and/or repair of stormwater controls (including pollution prevention controls);
- b. Personnel responsible for the application and storage of treatment chemicals (if applicable);
- c. Personnel who are responsible for conducting inspections as required in Part 4.1; and
- d. Personnel who are responsible for taking corrective actions as required in Part 5.

You must also post your notice of CGP coverage per Part 1.5 and install the BMP controls.

In accordance with City Ordinance 14-5-2-11 (C)(1), self-inspections must continue until the site is “determined as stabilized by the city.” The property owner/operator is responsible for determining when the “Conditions for Terminating Coverage” per CGP Part 8.2 are satisfied and then for filing their Notice of Termination (NOT) with the EPA. Each operator may terminate CGP coverage only if one or more of the conditions in Part 8.2.1, 8.2.2, or 8.2.3 has occurred. After filing the NOT with the EPA, the property owner is responsible for requesting a Determination of Stabilization with the City.

If you have any questions, you can contact me at 924-3420 or [jhughes@cabq.gov](mailto:jhughes@cabq.gov).

Sincerely,

A handwritten signature in black ink that reads 'James D. Hughes'.

James D. Hughes, P.E. CPESC.  
Principal Engineer, Planning Dept.  
Development and Review Services