



Alan Varela, Director

Mayor Timothy M. Keller

March 17, 2025

James Tolman, CPESC  
Inspections Plus Inc.  
504 El Paraiso Rd. NE Suite B  
Albuquerque, NM 87113-1590

**Re: Sawmill Building A at 1904 Bellamah Ave NW  
Erosion and Sediment Control Plan  
Engineer's Stamp Date 2/3/25 (J13E044A) SWQ-2025-00016**

Mr. Tolman,

Based on the information in your submittal received on 3/12/25, the ESC Plan can't be approved until the following comments are addressed.

1. The person who signs the certification statement at the end of the NOI must be a "responsible corporate officer" per CGP G.11.1. Provide documentation in the form of the Operating Agreement (AKA Certificate of Formation or Certificate of Organization) for an LLC that the member signing the NOI satisfies the requirements of the CGP. The member may delegate his signatory authority to another member of the LLC in accordance with CGP G.11.1.2 to sign the remaining documents in the SWPPP and the required reports.
2. Nobody answered the "Operator Point of Contact" phone number, and the voicemail was full. Provide a functional phone number on the NOI, the SWQ Info sheet, the ESC Plan, and the contact information in ABQ-PLAN.
3. The estimated area of disturbance is incorrectly shown as 1.75 acres on the NOI and 1.58 acres on sheet 2 of the ESC Plan, but the demolition plan calls for the demolition of the entire 3.9-acre site.
4. The SWPPP must include site-specific interim and permanent stabilization per CGP 9.6.1.c.i. The Landscape Plan satisfies this requirement for the north half of this 3.9-acre site but specifications for stabilization of the south half are missing from the ESC Plan. Provide a construction specification and schedule on the ESC Plan to stabilize any disturbed areas not covered by the Landscape Plan.
5. Update the engineer's stamp date on all sheets each time a change is made to any of the ESC plan sheets.

If you have any questions, contact me at 924-3420 or [jhughes@cabq.gov](mailto:jhughes@cabq.gov).

Sincerely,  
James D. Hughes, P.E., CPESC

A handwritten signature in cursive script that reads 'James D. Hughes'.

Principal Engineer, Planning Dept.  
Development and Review Services