



# ***City of Albuquerque***

P.O. BOX 1293 ALBUQUERQUE, NEW MEXICO 87103

October 8, 2002

Frank Lovelady, PE  
300 Alamosa NW  
Albuquerque, NM 87107

**Re: Church St. Café Grading and Drainage Plan**  
**Engineer's Stamp dated 9-12-02 (J13/D56)**

Dear Mr. Lovelady,

Based upon the information provided in your submittal dated 8-14-02, the above referenced plan is approved for Paving Permit. Please attach a copy of this approved plan to the construction sets prior to sign-off by Hydrology.

Prior to Certificate of Occupancy, and Engineer's Certification per the DPM will be required.

If you have any questions, you can contact me at 924-3986.

Sincerely,

Bradley L. Bingham, PE  
Sr. Engineer, Planning Dept.  
Development and Building Services

C: file

**DRAINAGE AND TRANSPORTATION INFORMATION SHEET**  
(REV. 1/11/2002)

PROJECT TITLE: CHURCH STREET CAFE ZONE MAP/DRG. FILE #: J-13 / D-56  
DRB #: \_\_\_\_\_ EPC#: \_\_\_\_\_ WORK ORDER#: \_\_\_\_\_  
LEGAL DESCRIPTION: TRACT 210, 211, 215-B AND UNDIVIDED INTEREST IN TR 216  
CITY ADDRESS: 11

ENGINEERING FIRM: FRANK D. LOVECADDY PE  
ADDRESS: 300 ACAMOSA N.W.  
CITY, STATE: ALBUQUERQUE NM

CONTACT: FRANK LOVECADDY  
PHONE: 345-2267  
ZIP CODE: 87107

OWNER: CHURCH STREET CAFE  
ADDRESS: 1106 PARK AVE SW  
CITY, STATE: ALBUQUERQUE NM

CONTACT: RICK BENNETT  
PHONE: 242-1859  
ZIP CODE: 87102

ARCHITECT: RICK BENNETT ARCHITECT  
ADDRESS: 1106 PARK AVE SW  
CITY, STATE: ALBUQUERQUE NM

CONTACT: RICK BENNETT  
PHONE: 242-1859  
ZIP CODE: 87102

SURVEYOR: HARRIS SURVEYING  
ADDRESS: 2512 MONROE NE  
CITY, STATE: ALBUQUERQUE NM

CONTACT: TONY HARRIS  
PHONE: 889-8056  
ZIP CODE: 87110

CONTRACTOR: \_\_\_\_\_  
ADDRESS: \_\_\_\_\_  
CITY, STATE: \_\_\_\_\_

CONTACT: \_\_\_\_\_  
PHONE: \_\_\_\_\_  
ZIP CODE: \_\_\_\_\_

**CHECK TYPE OF SUBMITTAL:**

- ☐ DRAINAGE REPORT
- ☐ DRAINAGE PLAN
- ☒ CONCEPTUAL GRADING & DRAINAGE PLAN
- ☐ GRADING PLAN
- ☐ EROSION CONTROL PLAN
- ☐ ENGINEER'S CERTIFICATION (HYDROLOGY)
- ☐ CLOMR/LOMR
- ☐ TRAFFIC CIRCULATION LAYOUT (TCL)
- ☐ ENGINEERS CERTIFICATION (TCL)
- ☐ ENGINEERS CERTIFICATION (DRB APPR. SITE PLAN)
- ☐ OTHER

**CHECK TYPE OF APPROVAL SOUGHT:**

- ☐ SIA / FINANCIAL GUARANTEE RELEASE
- ☐ PRELIMINARY PLAT APPROVAL
- ☐ S. DEV. PLAN FOR SUB'D. APPROVAL
- ☐ S. DEV. PLAN FOR BLDG. PERMIT APPROVAL
- ☐ SECTOR PLAN APPROVAL
- ☐ FINAL PLAT APPROVAL
- ☐ FOUNDATION PERMIT APPROVAL
- ☒ BUILDING PERMIT APPROVAL
- ☐ CERTIFICATE OF OCCUPANCY (PERM.)
- ☐ CERTIFICATE OF OCCUPANCY (TEMP.)
- ☐ GRADING PERMIT APPROVAL
- ☒ PAVING PERMIT APPROVAL
- ☐ WORK ORDER APPROVAL
- ☐ OTHER (SPECIFY) \_\_\_\_\_

WAS A PRE-DESIGN CONFERENCE ATTENDED:

- ☐ YES
- ☒ NO
- ☐ COPY PROVIDED

**RECEIVED**  
SEP 20 2002  
HYDROLOGY SECTION

DATE SUBMITTED: SEPTEMBER 20, 2002 BY: Frank D. Lovecaddy

Requests for approvals of Site Development Plans and/or Subdivision Plats shall be accompanied by a drainage submittal. The particular nature, location and scope of the proposed development defines the degree of drainage detail. One or more of the following levels of submittal may be required based on the following:

1. **Conceptual Grading and Drainage Plan:** Required for approval of Site Development Plans greater than five
2. **Drainage Plans:** Required for building permits, grading permits, paving permits and site plans less than five (5)
3. **Drainage Report:** Required for subdivisions containing more than ten (10) lots or constituting five (5) acres or more.



# *City of Albuquerque*

P.O. BOX 1293 ALBUQUERQUE, NEW MEXICO 87103

September 9, 2002

Frank Lovelady, PE  
300 Alamosa NW  
Albuquerque, NM 87107

**Re: Church St. Café Grading and Drainage Plan**  
**Engineer's Stamp dated 8-12-02 (J13/D56)**

Dear Mr. Lovelady,

Based upon the information provided in your submittal dated 8-14-02, the above referenced plan cannot be approved for Paving Permit until the following comments are addressed.

- There is no mention of offsite runoff entering the site.
- Since you are submitting for a Paving Permit after the kitchen addition was permitted, this submittal should cover the runoff from the addition. Certification of the finish floor of the addition will be required as well.
- The swale indicated is only 0.1 feet deep. This may be difficult to build. What is the depth of flow in this swale?

If you have any questions, you can contact me at 924-3986.

Sincerely,

Bradley L. Bingham, PE  
Sr. Engineer, Planning Dept.  
Development and Building Services

C: file



# DRAINAGE AND TRANSPORTATION INFORMATION SHEET

(REV. 1/11/2002)

J-13/D56

PROJECT TITLE: CHURCH STREET CAFE

ZONE MAP/DRG. FILE #: J-13

DRB #: \_\_\_\_\_ EPC#: \_\_\_\_\_

WORK ORDER#: \_\_\_\_\_

LEGAL DESCRIPTION: TRACT 210, 211, 215-B & TR 216

CITY ADDRESS: \_\_\_\_\_

ENGINEERING FIRM: FRANK LOVELADY  
 ADDRESS: 300 ALAMOSA RD NW  
 CITY, STATE: ALBUQUERQUE NM 87107

CONTACT: FRANK LOVELADY  
 PHONE: 345-2267  
 ZIP CODE: 87107

OWNER: CHURCH STREET CAFE  
 ADDRESS: 1104 PARK AVE SW  
 CITY, STATE: ALBUQ. NM

CONTACT: RICK BENNETT  
 PHONE: 242-1859  
 ZIP CODE: 87102

ARCHITECT: RICK BENNETT  
 ADDRESS: 1104 PARK AVE SW  
 CITY, STATE: ALB. NM

CONTACT: RICK BENNETT  
 PHONE: 242-1859  
 ZIP CODE: 87102

SURVEYOR: HARRIS SURVEYING  
 ADDRESS: 2412 MONROE NE  
 CITY, STATE: ALB NM

CONTACT: TONY HARRIS  
 PHONE: 889-8056  
 ZIP CODE: 87110

CONTRACTOR: \_\_\_\_\_  
 ADDRESS: \_\_\_\_\_  
 CITY, STATE: \_\_\_\_\_

CONTACT: \_\_\_\_\_  
 PHONE: \_\_\_\_\_  
 ZIP CODE: \_\_\_\_\_

**CHECK TYPE OF SUBMITTAL:**

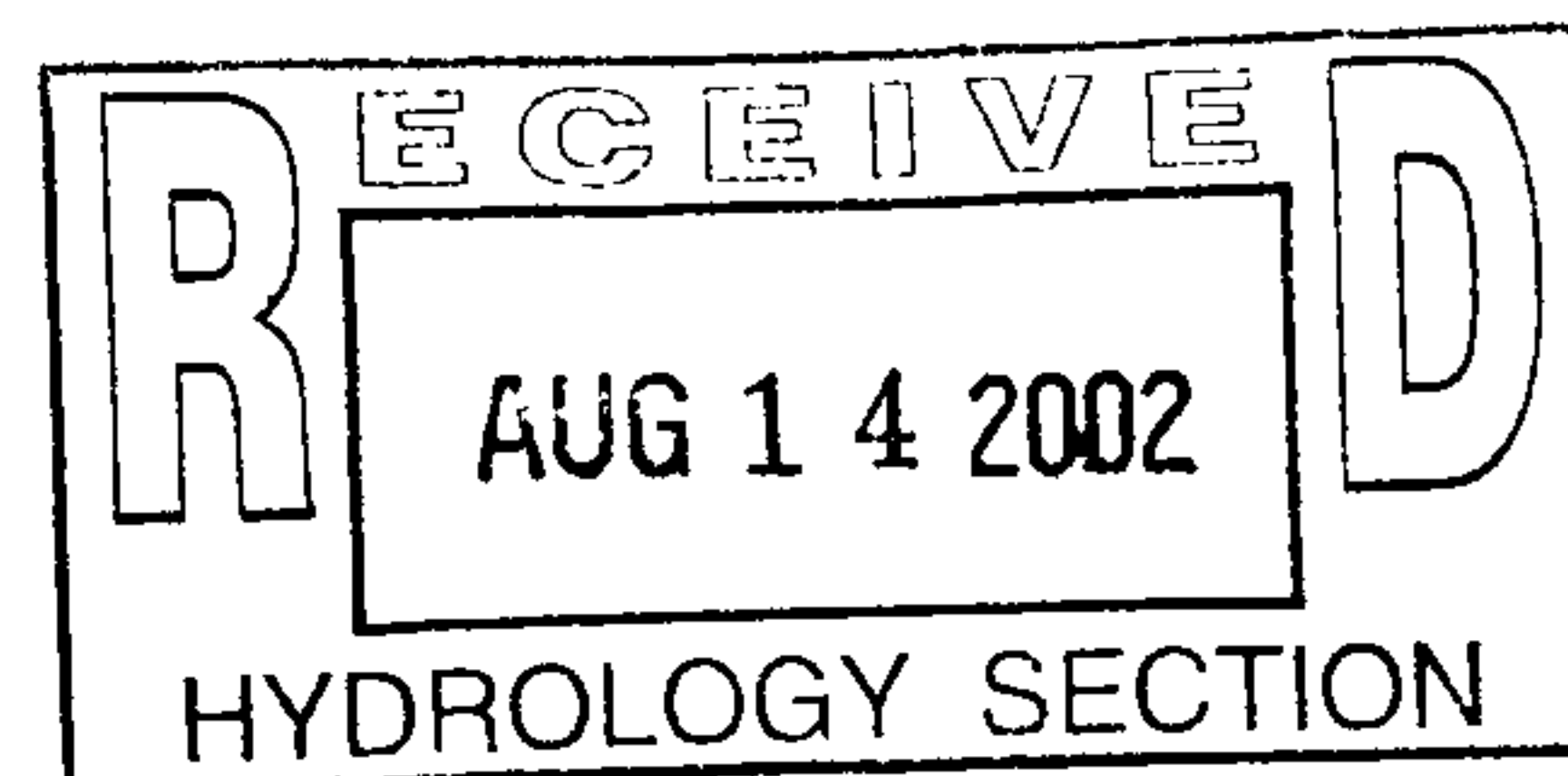
- ☐ DRAINAGE REPORT
- ☒ DRAINAGE PLAN
- ☐ CONCEPTUAL GRADING & DRAINAGE PLAN
- ☐ GRADING PLAN
- ☐ EROSION CONTROL PLAN
- ☐ ENGINEER'S CERTIFICATION (HYDROLOGY)
- ☐ CLOMR/LOMR
- ☐ TRAFFIC CIRCULATION LAYOUT (TCL)
- ☐ ENGINEERS CERTIFICATION (TCL)
- ☐ ENGINEERS CERTIFICATION (DRB APPR. SITE PLAN)
- ☐ OTHER

**CHECK TYPE OF APPROVAL SOUGHT:**

- ☐ SIA / FINANCIAL GUARANTEE RELEASE
- ☐ PRELIMINARY PLAT APPROVAL
- ☐ S. DEV. PLAN FOR SUB'D. APPROVAL
- ☐ S. DEV. PLAN FOR BLDG. PERMIT APPROVAL
- ☐ SECTOR PLAN APPROVAL
- ☐ FINAL PLAT APPROVAL
- ☐ FOUNDATION PERMIT APPROVAL
- ☐ BUILDING PERMIT APPROVAL
- ☐ CERTIFICATE OF OCCUPANCY (PERM.)
- ☐ CERTIFICATE OF OCCUPANCY (TEMP.)
- ☐ GRADING PERMIT APPROVAL
- ☒ PAVING PERMIT APPROVAL
- ☐ WORK ORDER APPROVAL
- ☐ OTHER (SPECIFY)

**WAS A PRE-DESIGN CONFERENCE ATTENDED:**

- ☐ YES
- ☒ NO
- ☐ COPY PROVIDED



DATE SUBMITTED: August 14 2002 BY: Frank D. Lovelady

Requests for approvals of Site Development Plans and/or Subdivision Plats shall be accompanied by a drainage submittal. The particular nature, location and scope of the proposed development defines the degree of drainage detail. One or more of the following levels of submittal may be required based on the following:

1. **Conceptual Grading and Drainage Plan:** Required for approval of Site Development Plans greater than five
2. **Drainage Plans:** Required for building permits, grading permits, paving permits and site plans less than five (5)
3. **Drainage Report:** Required for subdivisions containing more than ten (10) lots or constituting five (5) acres or more.



# *City of Albuquerque*

P.O. BOX 1293 ALBUQUERQUE, NEW MEXICO 87103

January 11, 1994

Mark Goodwin  
Mark Goodwin & Associates  
P.O. Box 90606  
Albuquerque, NM 87199

RE: DRAINAGE PLAN FOR MARIE COLEMAN @ 211 CHURCH STREET NW  
(J13-D56) ENGINEER'S STAMP DATED 1/5/94.

Dear Mr. Goodwin:

Based on the information provided on your January 7, 1994 submittal, the above referenced site is approved for Building Permit.

Please attach a copy of this approved plan to the construction sets prior to sign-off by Hydrology.

If I can be of further assistance, please feel free to contact me at 768-2667.

Sincerely,

*Bernie J. Montoya*  
Bernie J. Montoya, CE  
Engineering Associate

BJM/d1/WPHYD/8227

xc: Inspector  
File           

PUBLIC WORKS DEPARTMENT



1. Construction, grading or paving on any lot within the jurisdiction of the City of Albuquerque shall not increase the damage potential to upstream, downstream or adjacent properties or public facilities. Damages shall be defined as those caused by flooding from the 100-year design storm and all smaller storms and from erosion and sedimentation resulting from the 10-year design storm and all smaller storms.

2. During the months of July, August or September, any grading within or adjacent to a watercourse defined as a major facility shall provide for erosion control and the safe passage of the 10-year design storm runoff during the construction phase.

3. Grading, cut, fill or importation of material in excess of 500 cubic yards or grading of any area of one (1.0) acre or more shall conform to drainage control, flood control and erosion control policies and to standards, criteria and procedures established by the City Engineer with respect to drainage, flood control and erosion control. A grading permit, issued by the City Engineer, shall be required for projects involving more than 500 cubic yards of material or one (1.0) acre or more in area. Applications for development of areas known to have been sanitary landfills shall be accompanied by a report which discusses potential health and soil mechanics problems and their solutions. Such reports shall be prepared by a New Mexico Professional Engineer competent in soil mechanics.

4. Paving an area larger than 1000 square feet shall require a paving permit. Applications for paving permit shall be accompanied by a drainage plan if deemed necessary by City Engineer. Repaving of existing paved areas in which no grading is planned is excluded.

5. The City Engineer shall not issue a grading or paving permit unless the proposed grading or paving is in compliance with the policies of this ordinance and the standards and criteria of the City Engineer as provided for by Section 13 of this ordinance.

C. The City may participate with the private sector, other public bodies and agencies operating within the jurisdiction of this policy in order to accomplish the goals and implement the policies adopted in this ordinance. This includes, but shall not be limited to, the development and adoption of masterplans, participation in the construction of projects and exercising control through the planning, platting, zoning, and permitting processes. Projects involving City funding shall be prioritized, funded and scheduled within the guidelines of the CIP and with CIP Projects.

D. It shall be the responsibility of the City Engineer to produce, approve, make and retain records of all drainage plans, drainage reports, design analyses, design drawings, as-built drawings, and maintenance schedules related to all drainage control, flood control and erosion control facilities constructed within City rights-of-way or easements.

E. Applications for all land use changes shall address drainage control, flood control and erosion control in terms of the interactions of these parameters with other requirements and needs produced by the proposed land use changes.

F. Requests for the platting of land for the purpose of subdivision or development shall be accompanied by appropriate drainage control, flood control and erosion control information.

G. The City Engineer shall not approve any plan or report pertaining to proposed construction, platting or other development where the proposed activity or change in the land affected would result in downstream capacity being exceeded.

Downstream capacity is determined based on the assumption of fully developed watersheds. This assumption prevents "the first come, first served" approach where downstream development unduly constrains upstream development. Parameters used in the determination of downstream capacity include, but are not limited to:

1. Channel Stability
2. Crossing structure hydraulic capacity
3. Reservoir capacity
4. Hydraulic capacity of street, storm sewer, or channel
5. Public safety
6. Maintenance constraints

Planned public storm drainage facilities are assumed as in place in determining downstream capacity, provided that construction funds are available and design has progressed to the point where capacity can be ascertained.

H. Temporary facilities are only allowed and/or required on a case-by-case basis as determined by the City Engineer. The level of protection to be provided by temporary facilities shall be determined by considering:

1. The likelihood and consequences of a failure.
2. Length of time until permanent facilities will be in place.
3. The acceptance of maintenance responsibilities and legal liabilities.

I. Requests for approvals of development and/or platting proposals to the City Engineer shall be accompanied by drainage control, flood control and erosion control information and/or commitments. The particular nature, location and scope of the proposed development defines the degree of detail. One or more of the following levels of submittal may be required based on the following:

1. **Conceptual Grading and Drainage Plan:** A graphic representation of existing and proposed grading, drainage, flood control and erosion control information. The information should be of sufficient detail to determine project feasibility. The purposes of this plan are to check the compatibility of the proposed development within grading, drainage, flood hazard and erosion control constraints as dictated by on-site physical features as well as adjacent properties, streets, alleys and channels. Modifications to the Comprehensive Plan and the development of area plans, sector plans, site development plans and landscaping plans on tracts of five (5) acres or more are appropriate applications of conceptual grading and drainage plans.

times shall use a twenty-four (24) hour or longer distribution.

Design circumstances may require larger or smaller Examples are emergency spillways for dams and erosion respectively. The sources for rainfall data are current and the City Engineer. When the need for other apparent, the City Engineer will provide required appropriate storms, frequencies and durations.

L. The City Engineer shall, within 14 to 30 calendar submission to him of a request in writing for the a development plan, drainage submittal or exemption, a request and mail a copy of his decision to the applicant. If denied, the reasons for such denial shall be stated in such decisions is as provided in Section 15 of this ordinance.

#### SECTION 13. Administrative Procedures, Criteria and Standards

A. Rules concerning procedures, criteria and standards adopted, amended or abolished in compliance with this ordinance and as provided by the procedures of this ordinance.

B. Proposed rule changes relating to procedures, criteria and standards pursuant to this ordinance are initiated by the City Engineer. Any person may submit such proposed rule changes to the City Engineer. If a person other than an official of the City of Albuquerque submits a proposal, there may be a processing fee of \$50.00 set by a rule of the City Engineer.

C. Prior to the adoption, amendment or repeal of this ordinance (hereafter, rule change), the City Engineer shall:

1. Publish summary notice of the proposed rule change in a daily newspaper of general circulation in Albuquerque and also where appropriate in trade or professional publications as will reasonably give notice to interested persons; and

2. Send the proposed rule change to all City departments and solicit written comments; and

3. Send the proposed rule change to any person or organization requesting notice of all such rule changes. A fee may be charged for requesting notices to cover reasonable City costs.

4. Solicit written comment on proposed rule change within 30 days from the date of their distribution and consider such comments in making a ruling on proposed rule changes.

5. Upon adoption of a contested rule change, the City Engineer shall state of his principal reasons for the rule change and positions rejected in adopting the rule change together with the reasons for the rejection. All persons who submit any writing in connection with the proposed rule change shall promulgate the decision, by mail or otherwise.

D. If a proposed rule change is approved by the City Engineer, notice shall be posted in a conspicuous place in the City Hall and a reasonable effort shall be made to notify interested persons. Proposed rule changes shall not take effect sooner than 30 days after posting of notice or sooner than 90 days from original comment.

E. In the event of an emergency, the Mayor may suspend or modify any rule concerning procedures, criteria or standards taken upon their posting and distribution. The Mayor's finding and brief statement of the reasons for this finding shall be included in the emergency rule change. Upon adoption of an emergency rule change which change shall remain in effect for 30 days, notice to the public shall be given within seven days after adoption. Public comment shall be given in the manner required by the proposed rules.

F. Appeal of the City Engineer's rulemaking decision shall be made within 30 days of the adoption of the rule. Section 15 of this ordinance. Regular rules, adopted under this section, do not take effect until an appeal is decided. Emergency rules adopted under this section and regular rules which have taken effect prior to appeal shall remain in effect until such time as they may be reversed by appeal action.

#### SECTION 14. Enforcement

A. Whenever necessary to make an inspection to enforce the provisions of this ordinance, the City Engineer or his representative may enter such premises at all reasonable times for the same or to perform any duty imposed upon him by this ordinance, provided that if such premises be occupied, he shall first make a reasonable effort to locate the owner or person having charge or control of the premises and demand entry; and if such premises be refused or if the owner or other responsible person refuses to allow entry, the City Engineer or his authorized representative shall obtain a search warrant by filing a complaint made in the District Court upon oath or affirmation. The complaint shall state the particular premises, or portion thereof, sought to be inspected; (2) state that the owner or occupant of the premises, or person in charge, refused entry; (3) state that inspection of the premises is necessary to determine whether it is necessary to enforce the requirements of this ordinance; (4) set forth the particular provisions of this ordinance sought to be enforced; (5) set forth the reasons for necessitating the inspection, including knowledge of a particular condition exists in the premises, or person, which constitutes a violation of this ordinance; (6) state that the City is authorized by the City to make the inspection. Each person entering premises shall be furnished with an identification card signed by the City Engineer or the Mayor indicating his authority and must be accompanied by a Metropolitan Court or District Court for the purpose and to other persons, when requested to do so during the performance of his duty. No owner or occupant or any other person shall be liable for damages caused by the inspection.



# DRAINAGE INFORMATION SHEET

PROJECT TITLE: Marie Coleman ZONE ATLAS/DRNG, FILE #: J-13/056  
DRB #: \_\_\_\_\_ EPC #: \_\_\_\_\_ WORK ORDER #: \_\_\_\_\_  
LEGAL DESCRIPTION: Lots 210, 211, 215B & 216 Old Town  
CITY ADDRESS: 2111 Church Street, NW

ENGINEERING FIRM:	<u>Mark Goodwin &amp; Associates, PA</u>	CONTACT:	<u>Gregory J. Krenik, PE</u>
ADDRESS:	<u>P.O. Box 90606</u>	PHONE:	<u>828-2200</u>
OWNER:	<u>Marie Coleman</u>	CONTACT:	<u>Steve Day</u>
ADDRESS:	<u>P.O. Box 2226</u>	PHONE:	<u>898-3774</u>
ARCHITECT:	<u>Steve Day</u>	CONTACT:	<u>Steve Day</u>
ADDRESS:	<u>P.O. Box 2226</u>	PHONE:	<u>898-3774</u>
SURVEYOR:	<u>Aldrich Land Surveying</u>	CONTACT:	<u>Tim Aldrich</u>
ADDRESS:	<u>P.O. Box 30701</u>	PHONE:	<u>884-1990</u>
CONTRACTOR:	<u>N/A</u>	CONTACT:	_____
ADDRESS:	_____	PHONE:	_____

## TYPE OF SUBMITTAL:

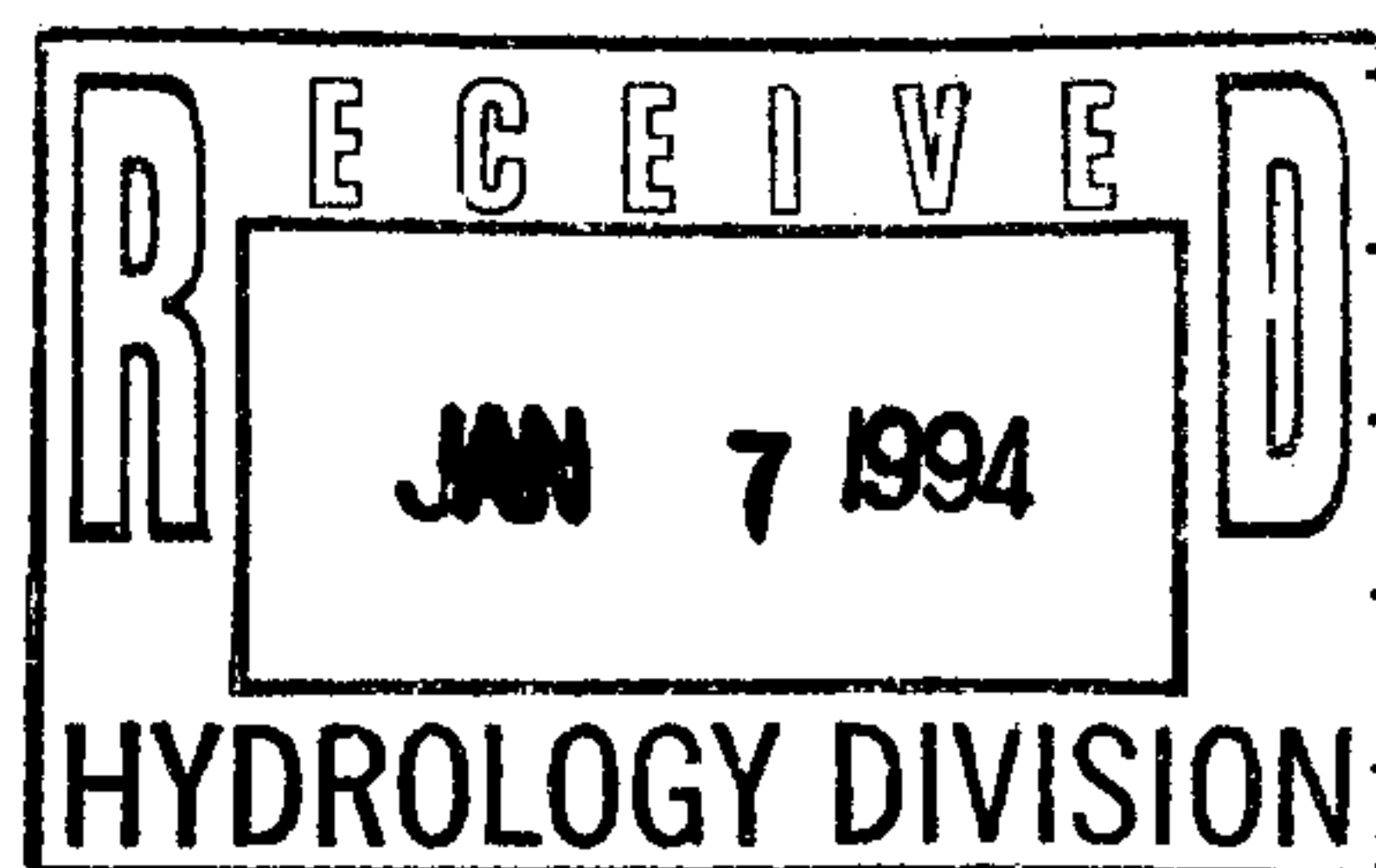
## CHECK TYPE OF APPROVAL SOUGHT:

☐ DRAINAGE REPORT  
☒ DRAINAGE PLAN  
☐ CONCEPTUAL GRADING & DRAINAGE PLAN  
☒ GRADING PLAN  
☐ EROSION CONTROL PLAN  
☐ ENGINEER'S CERTIFICATION  
☐ OTHER

☐ SKETCH PLAT APPROVAL  
☐ PRELIMINARY PLAT APPROVAL  
☐ S. DEV. PLAN FOR SUB'D APPROVAL  
☐ S. DEV. PLAN FOR BLDG PERMIT APPROVAL  
☐ SECTOR PLAN APPROVAL  
☐ FINAL PLAT APPROVAL  
☐ FOUNDATION PERMIT APPROVAL  
☐ BUILDING PERMIT APPROVAL  
☐ CERTIFICATION OF OCCUPANCY APPROVAL  
☐ GRADING PERMIT APPROVAL  
☐ PAVING PERMIT APPROVAL  
☐ S.A.D. DRAINAGE REPORT  
☐ DRAINAGE REQUIREMENTS  
☐ OTHER \_\_\_\_\_ (Specify)

## PRE-DESIGN MEETING:

☐ YES  
☒ NO  
☐ COPY PROVIDED



DATE SUBMITTED: 1-6-94

BY:   
Gregory J. Krenik, PE