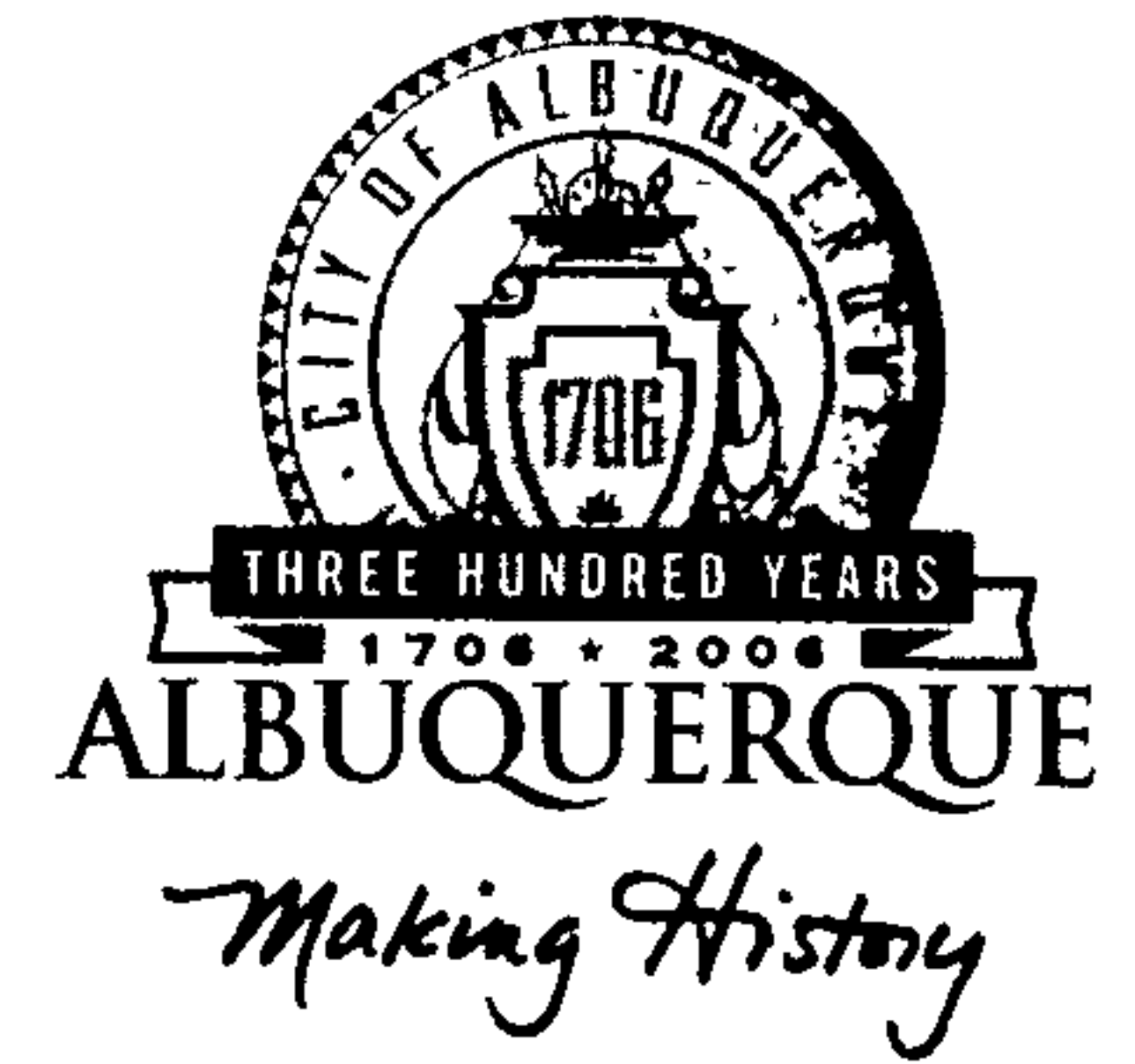


# CITY OF ALBUQUERQUE



February 17, 2005

Mr. Billy McCarty, PE  
**BEAM DESIGNS**  
855 Polaris Blvd. SE  
Rio Rancho, NM 87124

**Re: CHILD SUPPORT ENFORCEMENT DIVISION REGION III**  
**1000 18<sup>th</sup> Street NW**  
**Approval of Permanent Certificate of Occupancy (C.O.)**  
**Engineer's Stamp dated 04/28/2004 (K-15/D023)**  
**Certification dated 02/17/2005**

P.O. Box 1293

Dear Billy,

Albuquerque

Based upon the information provided in your submittal received 02/17/2005, the above referenced certification is approved for release of Permanent Certificate of Occupancy by Hydrology.

New Mexico 87103

If you have any questions, you can contact me at 924-3982.

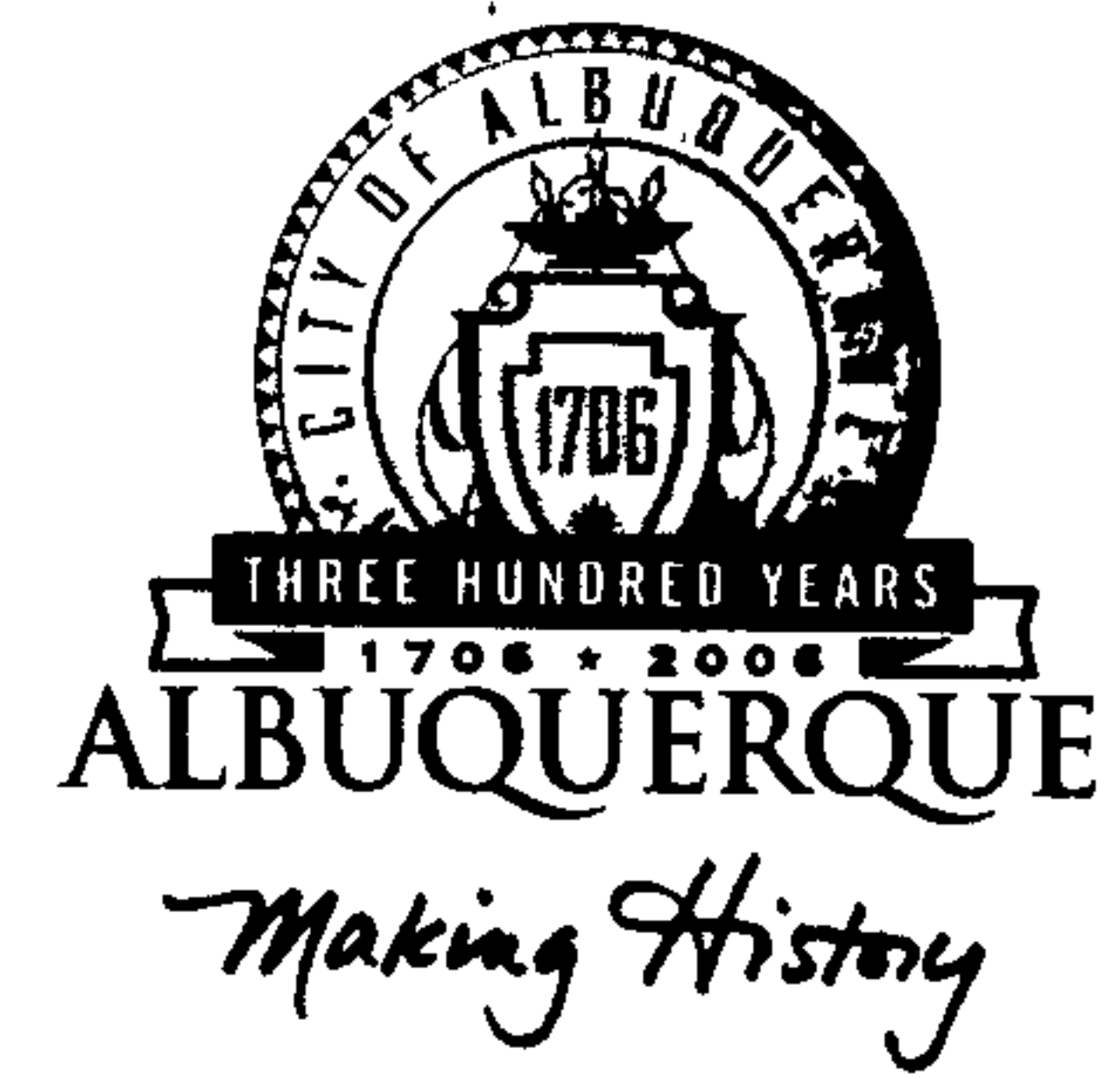
Sincerely,

Arlene V. Portillo  
Plan Checker, Planning Dept. - Hydrology  
Development and Building Services

[www.cabq.gov](http://www.cabq.gov)

C: Phyllis Villanueva

# CITY OF ALBUQUERQUE



December 29, 2004

Mr. Billy McCarty, P.E.  
**BEAM DESIGNS**  
855 Polaris Blvd. SE  
Rio Rancho, NM 87124

**Re: CHILD SUPPORT ENFORCEMENT DIVISION REGION III**  
**1000 18<sup>th</sup> Street NW**  
**Approval of Temporary Certificate of Occupancy (C.O.)**  
**Engineer's Stamp dated 04/28/2004 (K-15/D023)**  
**Certification dated 12/29/2004**

P.O. Box 1293

Dear Billy,

Albuquerque

Based upon the information provided in your submittal received 12/29/2004, the above referenced certification is approved for release of 30-day Temporary Certificate of Occupancy by Hydrology.

New Mexico 87103

Upon completion of noted exception(s) listed in your Drainage Certification, please resubmit an updated Certification for Permanent C.O..

If you have any questions, you can contact me at 924-3982

[www.cabq.gov](http://www.cabq.gov)

Sincerely,

Arlene V. Portillo  
Plan Checker, Planning Dept. - Hydrology  
Development and Building Services

C: Phyllis Villanueva  
File



# ***City of Albuquerque***

P.O. BOX 1293 ALBUQUERQUE, NEW MEXICO 87103

May 7, 2004

Billy McCarty, P.E.  
BEAM Designs  
855 Polaris Blvd. SE  
Albuquerque, NM 87124

**Re: Child Support Enforcement Division Region III, 1000 18<sup>th</sup> Street NW,  
Grading and Drainage Plan**

**Engineer's Stamp dated 4-28-04 (J13/D78)**

Dear Mr. McCarty,

Based upon the information provided in your submittal received 4-28-04, the above referenced plan is approved for Building Permit. Please attach a copy of this approved plan to the construction sets prior to sign-off by Hydrology. Prior to Certificate of Occupancy release, Engineer Certification per the DPM checklist will be required.

This project requires a National Pollutant Discharge Elimination System (NPDES) permit. If you have any questions regarding this permit please feel free to call the DMD Storm Drainage Design section at 768-3654 (Charles Caruso) or 768-3645 (Bryan Wolfe).

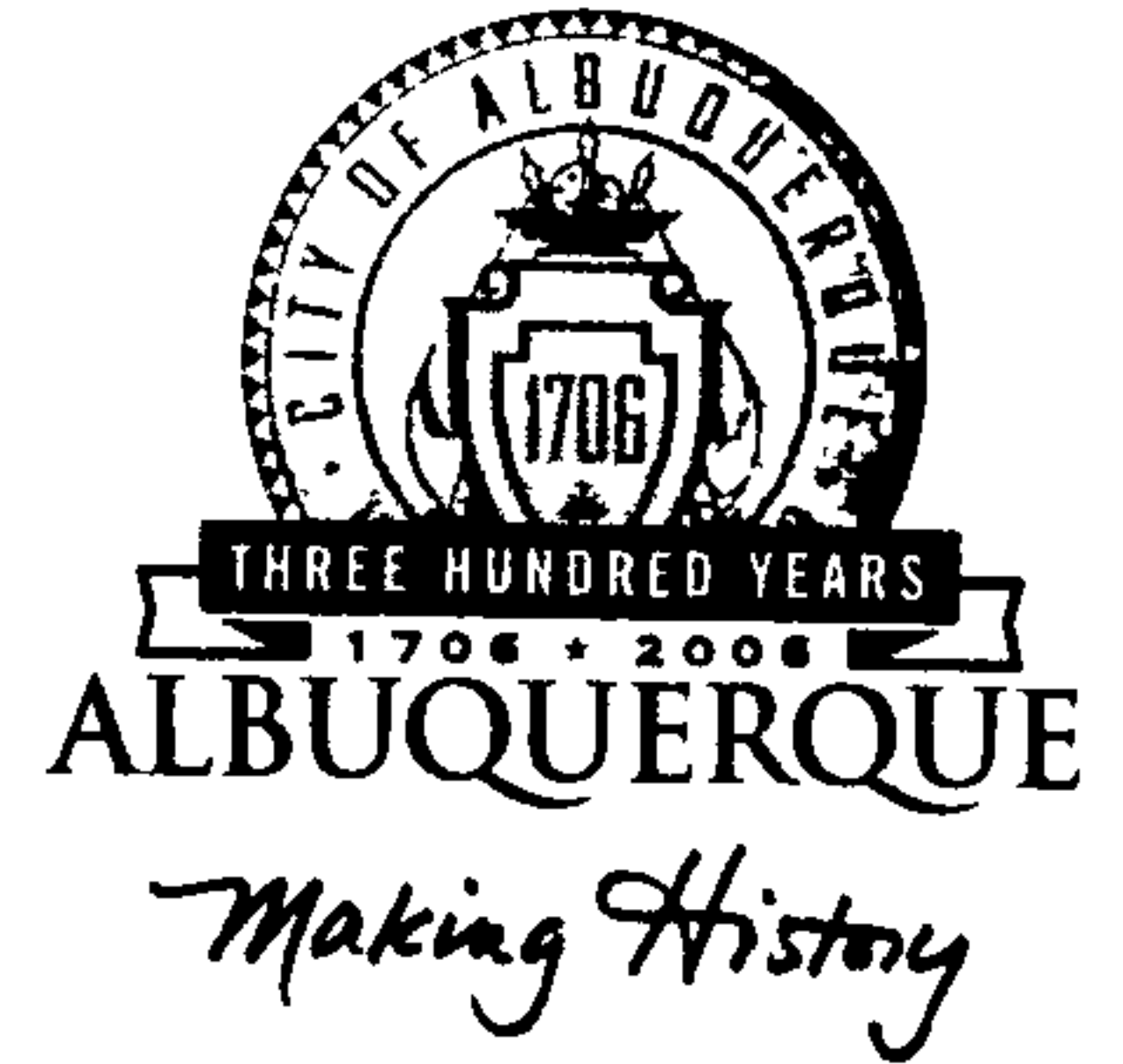
If you have any questions, you can contact me at 924-3981.

Sincerely,

Kristal D. Metro  
Engineering Associate, Planning Dept.  
Development and Building Services

C: Charles Caruso, DMD Storm Drainage Design  
file

# CITY OF ALBUQUERQUE



**Planning Department  
Transportation Development Services Section**

December 29, 2004

Michele Mullen, Registered Architect  
Muller Heller Architecture PC  
1015 Tijeras Ave. Ste 220  
Albuquerque, NM 87102

Re: Approval of Temporary Certificate of Occupancy (C.O.) for  
Child Support Enforcement Division Region III, [J-13 / D78]  
1000 18th Street NW  
Architect's Stamp Dated 12/29/04

Dear Mr. Mullen:

Based on the information provided on your submittal dated December 29, 2004, the above referenced project is approved for a 60-day Temporary C.O.

P.O. Box 1293

A Temporary C.O. has been issued allowing the south entrance to be completed within this time period. When these remaining issues have been fully completed, are in substantial compliance, and a final Certification for Transportation has been resubmitted to the City's Hydrology office for approval, a Permanent C.O. will be issued.

Albuquerque

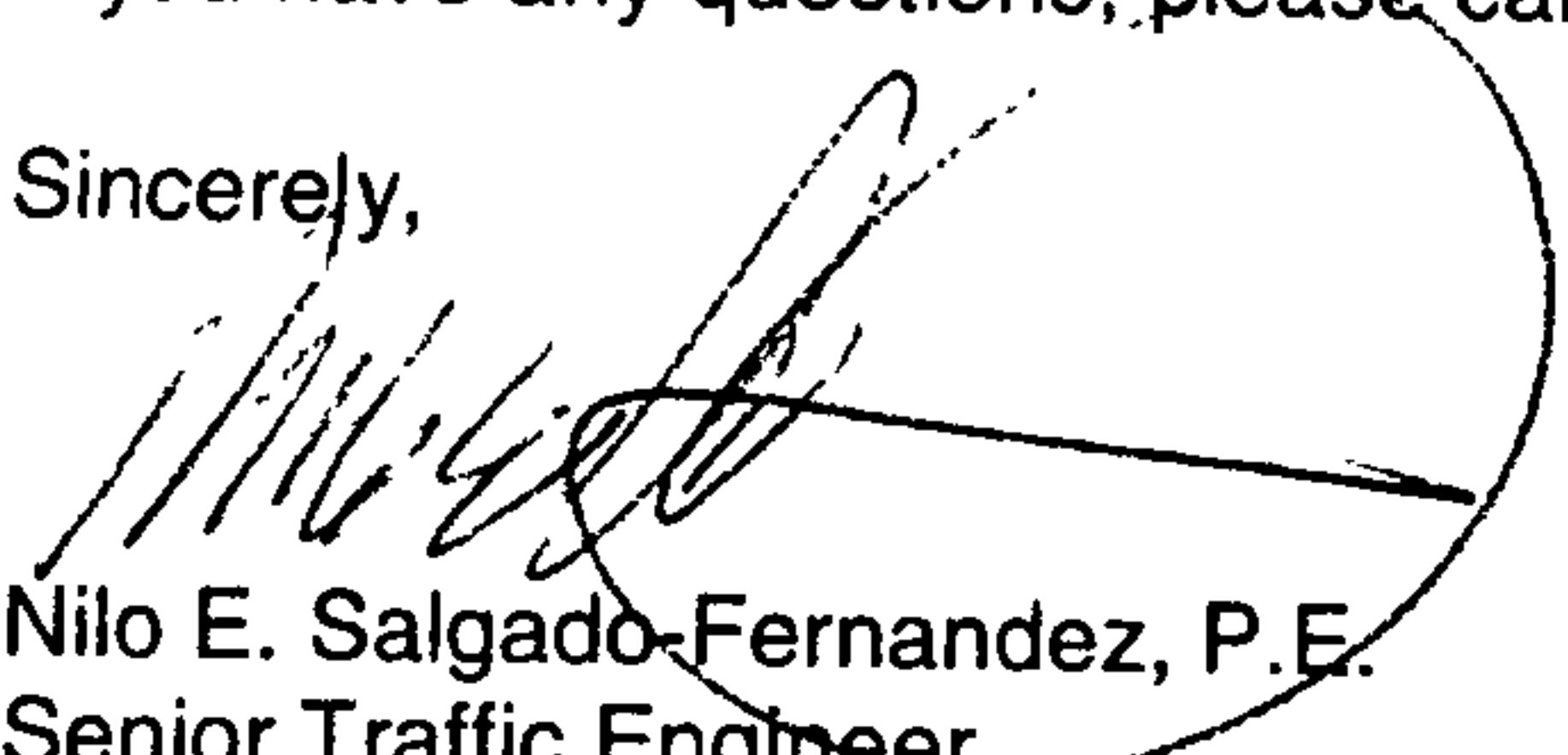
New Mexico 87103

The Certification package for Final C.O. must include an exact copy of the approved TCL, or signed off D.R.B. Site Plan, which is in each of the two City Permit Plan Sets—the contractor's City field set and the City's plan set in the basement of the Plaza Del Sol building. Package also must include a letter of certification on designer's letterhead-stamped with his seal, signed, and dated. Submit package along with fully completed Drainage Information Sheet to front counter personnel for log in and evaluation by Transportation.

[www.cabq.gov](http://www.cabq.gov)

If you have any questions, please call me at 924-3630.

Sincerely,

  
Nilo E. Salgado-Fernandez, P.E.  
Senior Traffic Engineer  
Development and Building Services  
Planning Department

c: Engineer  
Hydrology file  
CO Clerk





# ***City of Albuquerque***

P.O. BOX 1293 ALBUQUERQUE, NEW MEXICO 87103

FILE J-13 / 078

May 11, 2004

Michele Mullen, R.A.  
Mullen Heller Architecture PC  
1015 Tijeras Ave. NW Suite 220  
Albuquerque, NM 87102

Re: Child Support Enforcement Division III, 1000 18<sup>th</sup> St NW, Traffic Circulation Layout  
Architect's Stamp dated 5-11-04 (J13-D78)

Dear Ms. Mullen,

The TCL submittal received 5-11-04 is approved for Building Permit. The plan is stamped and signed as approved. A copy of this plan will be needed for each of the building permit plans. Please keep the original to be used for certification of the site for final C.O. for Transportation.

If a temporary CO is needed, a copy of the original TCL that was stamped as approved by the City will be needed. This plan must include a statement that identifies the outstanding items that need to be constructed or the items that have not been built in "substantial compliance," as well as the signed and dated stamp of a NM registered architect or engineer. Submit this TCL with a completed Drainage and Transportation Information Sheet to Hydrology at the Development Services Center of Plaza Del Sol Building.

When the site is completed and a final C.O. is requested, use the original City stamped approved TCL for certification. A NM registered architect or engineer must stamp, sign, and date the certification TCL along with indicating that the development was built in "substantial compliance" with the TCL. Submit this certification TCL with a completed Drainage and Transportation Information Sheet to Hydrology at the Development Services Center of Plaza Del Sol Building.

Once verification of certification is completed and approved, notification will be made to Building Safety to issue Final C.O. To confirm that a final C.O. has been issued, call Building Safety at 924-3306.

Sincerely,

Kristal D. Metro  
Engineering Associate, Planning Dept.  
Development and Building Services

cc: file



# ***City of Albuquerque***

P.O. BOX 1293 ALBUQUERQUE, NEW MEXICO 87103

April 9, 2004

Michele Mullen, R.A.  
Mullen Heller Architecture PC  
1015 Tijeras Ave. NW Suite 220  
Albuquerque, NM 87102

**Re: Child Support Enforcement Division Region III, 1000 18<sup>th</sup> St NW, Traffic Circulation Layout**

**Architect's Stamp dated 4-06-04 (J13/D78)**

Dear Ms. Mullen,

Based upon the information provided in your submittal received 4-06-04, the above referenced plan cannot be approved for Building Permit until the following comments are addressed:

1. Please show the location of the nearest driveway on the adjacent lot.
2. Show ramp details and ensure all ramps are ADA compliant.
3. Define width of the existing sidewalk.
4. Please label all compact parking spaces with the word "compact" on the pavement.
5. Show a detail of the proposed driveway to demonstrate its ADA compliance.
6. Provide details for the proposed gate, and answer the following questions: Does this gate remain open or closed? How does this gate affect required parking? Has the Fire Department approved this gate? Is the median painted or mountable?
7. Please show a vicinity map.
8. What is the width of the proposed keyway?
9. There appears to be a tree located in the middle of the proposed parking spaces.
10. How will encroachment be prevented in the 6-foot walkway between the parking spaces?

If you have any questions, you can contact me at 924-3991.

Sincerely,

Wilfred A. Gallegos, P.E.  
Traffic Engineer, Planning Dept.  
Development and Building Services

C: file



# ***City of Albuquerque***

P.O. BOX 1293 ALBUQUERQUE, NEW MEXICO 87103

October 30, 2003

Michele Mullen, P.E.  
Mullen Heller Architecture, PC  
104 Hermosa Dr. SE  
Albuquerque, NM 87108

**Re: Child Support Enforcement Division Region III, 1000 18<sup>th</sup> Street NW, Traffic Circulation Layout (J13/D78)**

Dear Ms. Mullen,

Based upon the information provided in your submittal received 10-10-03, the above referenced plan cannot be approved for Building Permit until the following comments are addressed:

1. ✓ The proposed driveways cross onto the adjacent sites; this would require written permission from the owners of these sites.
2. ✓ The plan should be stamped, signed, and dated by the architect of record.
3. ✓ Your proposed driveway appears to be in conflict with the existing drive on Tract B-3 (to the south). Please rectify this.
4. Provisions for service vehicles are required; please detail these provisions on the plan.
5. ✓ Please show a vicinity map.

If you have any questions, you can contact me at 924-3986.

Sincerely,

Bradley L. Bingham, PE  
Sr. Engineer, Planning Dept.  
Development and Building Services

C: file



# ***City of Albuquerque***

P.O. BOX 1293 ALBUQUERQUE, NEW MEXICO 87103

October 29, 2003

Billy McCarty, P.E.  
BEAM Designs  
855 Polaris Blvd. SE  
Albuquerque, NM 87124

**Re: Child Support Enforcement Division Region III, 1000 18<sup>th</sup> Street NW,  
Grading and Drainage Plan**

**Engineer's Stamp dated 10-06-03 (J13/D78)**

Dear Mr. McCarty,

Based upon the information provided in your submittal received 10-10-03, the above referenced plan cannot be approved for Building Permit until the following comments are addressed:

1. Please show more grading information on the north side of the building near the property line.
2. Area drain detail number 2 shows asphalt around the grate. However, the plan view appears to be vegetation.
3. Please prove the proposed area drain (detail number 2) will hold the 100 year flow.
4. I would recommend placing at least one cleanout along the PVC.
5. The key notes refer to several details located on page A002. Please include these details.

If you have any questions, you can contact me at 924-3982.

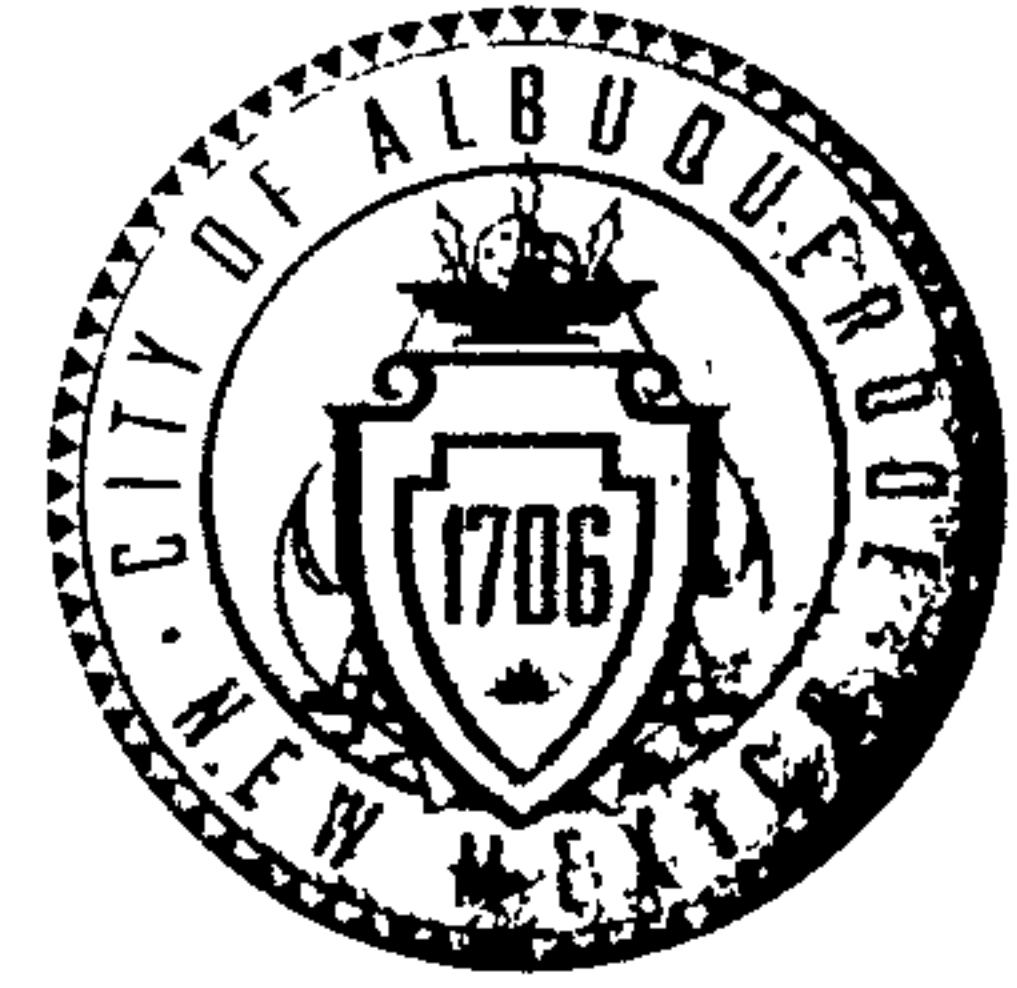
Sincerely,

Carlos A. Montoya, PE  
City Floodplain Administrator

C: file



# CITY OF ALBUQUERQUE



February 19, 2009

Jeffrey G. Mortensen, P.E.  
High Mesa Consulting Group  
6010-B Midway Park Blvd NE  
Albuquerque, NM 87109

**Re: NMMNHS Production Facility**  
**1000 18<sup>th</sup> St. NW, Grading and Drainage Plan**  
**Engineer's Stamp dated 02-16-09 (J-13/D078)**

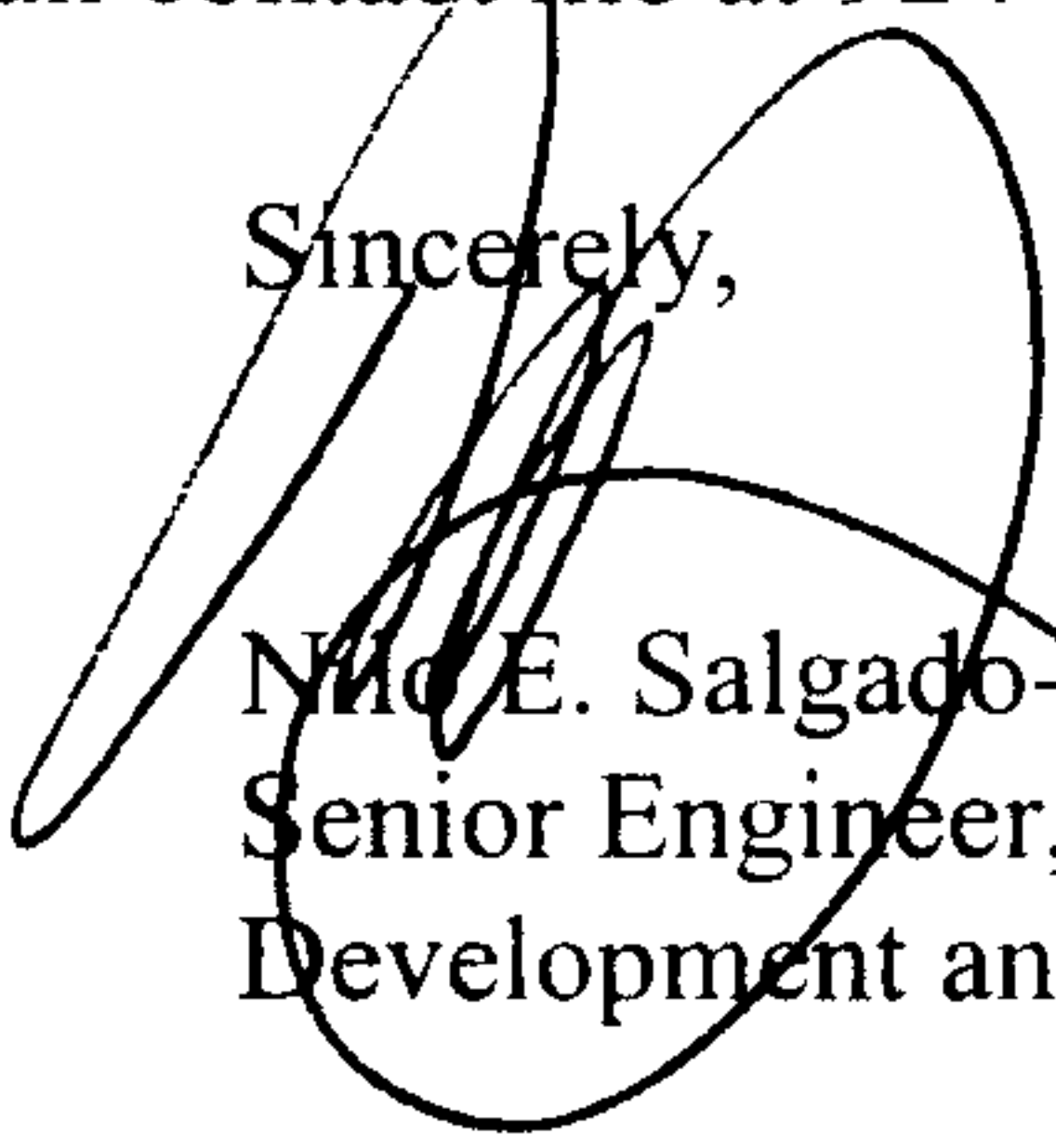
Dear Mr. Mortensen,

Based upon the information provided in your submittal received  
**02-17-09, the above referenced plan is approved for SO19.** Please provide a  
certified As-builts for Hydrology files.

The above referenced plan is approved for an SO-19 permit. A copy of this  
approval letter must be on hand when applying for the excavation permit. Prior to  
Certificate of Occupancy release, Engineer Certification per the DPM checklist will be  
required. Be advised that no Certificate of Occupancy, temporary or permanent, will  
be released prior to inspection and approval of the storm drain connection / sidewalk  
culvert by the Storm Drain Maintenance department. Contact Duane Schmitz at 235-  
8016 to schedule an inspection.

If you have any questions, you can contact me at 924-3630.

Sincerely,

  
Nino E. Salgado-Fernandez, P.E.  
Senior Engineer, Planning Dept.  
Development and Building Services

C: File  
Duane Schmitz, DMD Street / Storm Maintenance (Pino Yards)  
Antoinette Baldonado, Construction Services

**DRAINAGE AND TRANSPORTATION INFORMATION SHEET**

(REV. 1/28/2003rd)

PROJECT TITLE: NMMNHS EXHIBIT PRODUCTION FACILITY ZONE ATLAS/DRNG. FILE #:J13 D078  
 DRB #: \_\_\_\_\_ EPC #: \_\_\_\_\_ WORK ORDER #: \_\_\_\_\_

LEGAL DESCRIPTION: TRACT B-2-B, LANDS OF FREEWAY-OLDTOWN LIMITED  
 CITY ADDRESS: 1000 18<sup>TH</sup> STREET NW, ALBUQUERQUE, NM 87104

ENGINEERING FIRM: HIGH MESA CONSULTING GROUP. CONTACT: JEFF MORTENSEN  
 ADDRESS: 6010-B MIDWAY PARK BLVD. NE PHONE: (505) 345-4250  
 CITY, STATE: ALBUQUERQUE, NM ZIP CODE: 87109

OWNER: STATE OF NEW MEXICO PROPERTY CONTROL DIVISION CONTACT: ARCHITECT  
 ADDRESS: \_\_\_\_\_ PHONE: \_\_\_\_\_  
 CITY, STATE: \_\_\_\_\_ ZIP CODE: \_\_\_\_\_

ARCHITECT: DEKKER PERICH SABATINI CONTACT: ROBERT HABIGER  
 ADDRESS: 7601 JEFFERSON NE PHONE: 761-9700  
 CITY, STATE: ALBUQUERQUE, NM ZIP CODE: 87109

SURVEYOR: WAYJOHN SURVEYING CONTACT: TOM JOHNSTON  
 ADDRESS: 330 LOUISIANA BLVD. NE PHONE: (505) 255-2052  
 CITY, STATE: ALBUQUERQUE, NM ZIP CODE: 87108

CONTRACTOR: NOT SELECTED CONTACT: \_\_\_\_\_  
 ADDRESS: \_\_\_\_\_ PHONE: \_\_\_\_\_  
 CITY, STATE: \_\_\_\_\_ ZIP CODE: \_\_\_\_\_

**TYPE OF SUBMITTAL:**

- ☐ DRAINAGE REPORT  
☐ DRAINAGE PLAN 1<sup>ST</sup> SUBMITTAL, **REQUIRES TCL or equal**  
☐ DRAINAGE PLAN RESUBMITTAL  
☐ CONCEPTUAL GRADING & DRAINAGE PLAN  
☐ GRADING PLAN  
☐ EROSION CONTROL PLAN  
☐ ENGINEER'S CERTIFICATION (HYDROLOGY)  
☐ CLOMR/LOMR  
☐ TRAFFIC CIRCULATION LAYOUT (TCL)  
☐ ENGINEER'S CERTIFICATION (TCL)  
☐ ENGINEER'S CERTIFICATION (DRB APPR. SITE PLAN)  
☒ OTHER SO #19

**CHECK TYPE OF APPROVAL SOUGHT:**

- ☐ SIA/FINANCIAL GUARANTEE RELEASE  
☐ PRELIMINARY PLAT APPROVAL  
☐ S. DEV. PLAN FOR SUB'D APPROVAL  
☐ S. DEV. PLAN FOR BLDG. PERMIT APPROVAL  
☐ SECTOR PLAN APPROVAL  
☐ FINAL PLAT APPROVAL  
☐ FOUNDATION PERMIT APPROVAL  
☐ BUILDING PERMIT APPROVAL  
☐ CERTIFICATE OF OCCUPANCY (PERM.)  
☐ CERTIFICATE OF OCCUPANCY (TEMP.)  
☐ GRADING PERMIT APPROVAL  
☐ PAVING PERMIT APPROVAL  
☐ WORK ORDER APPROVAL  
☒ OTHER (SPECIFY) SO #19

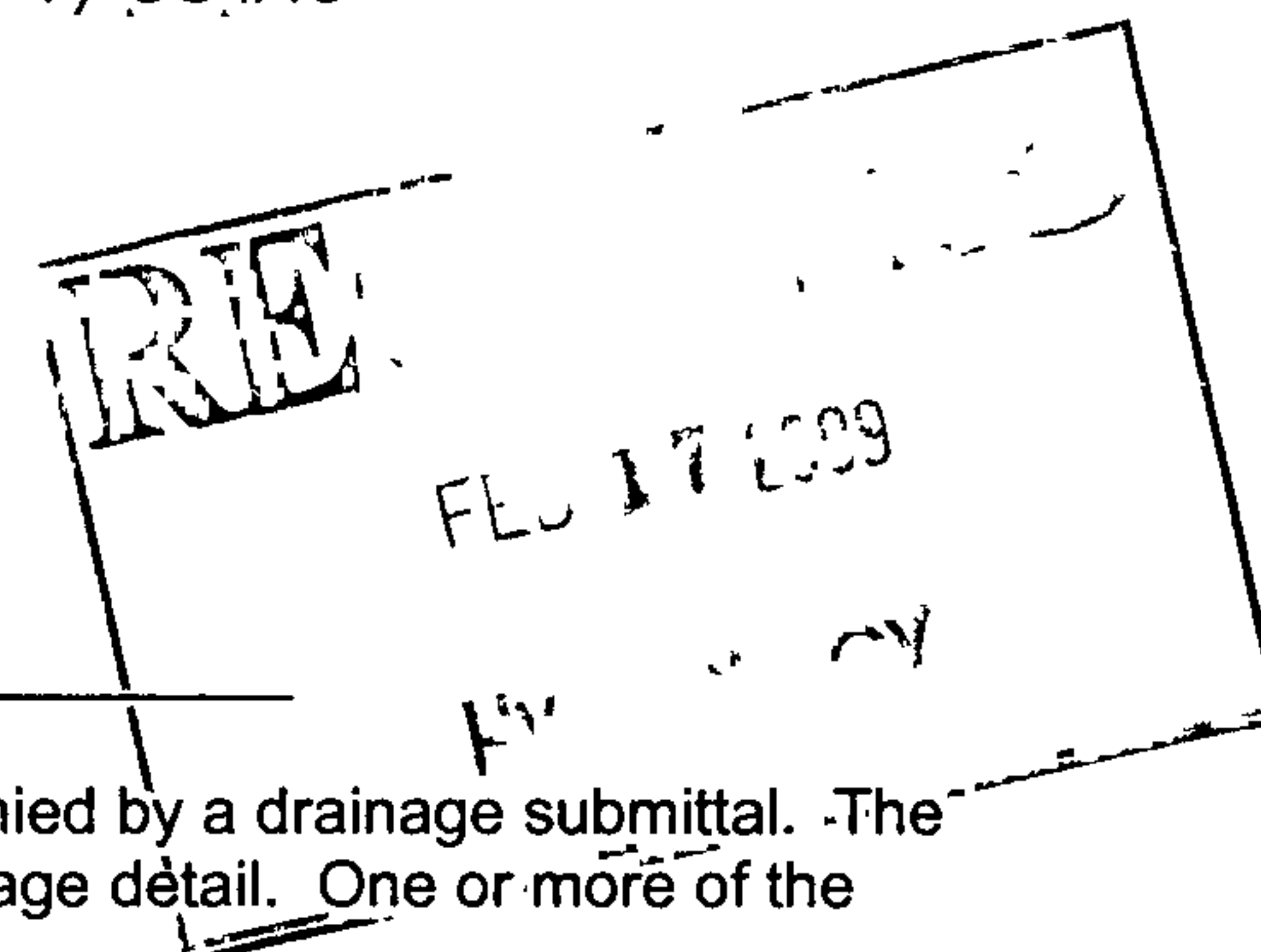
**WAS A PRE-DESIGN CONFERENCE ATTENDED:**

- ☒ YES (INFORMAL W/ BRAD RE: SO #19)  
☐ NO  
☐ COPY PROVIDED

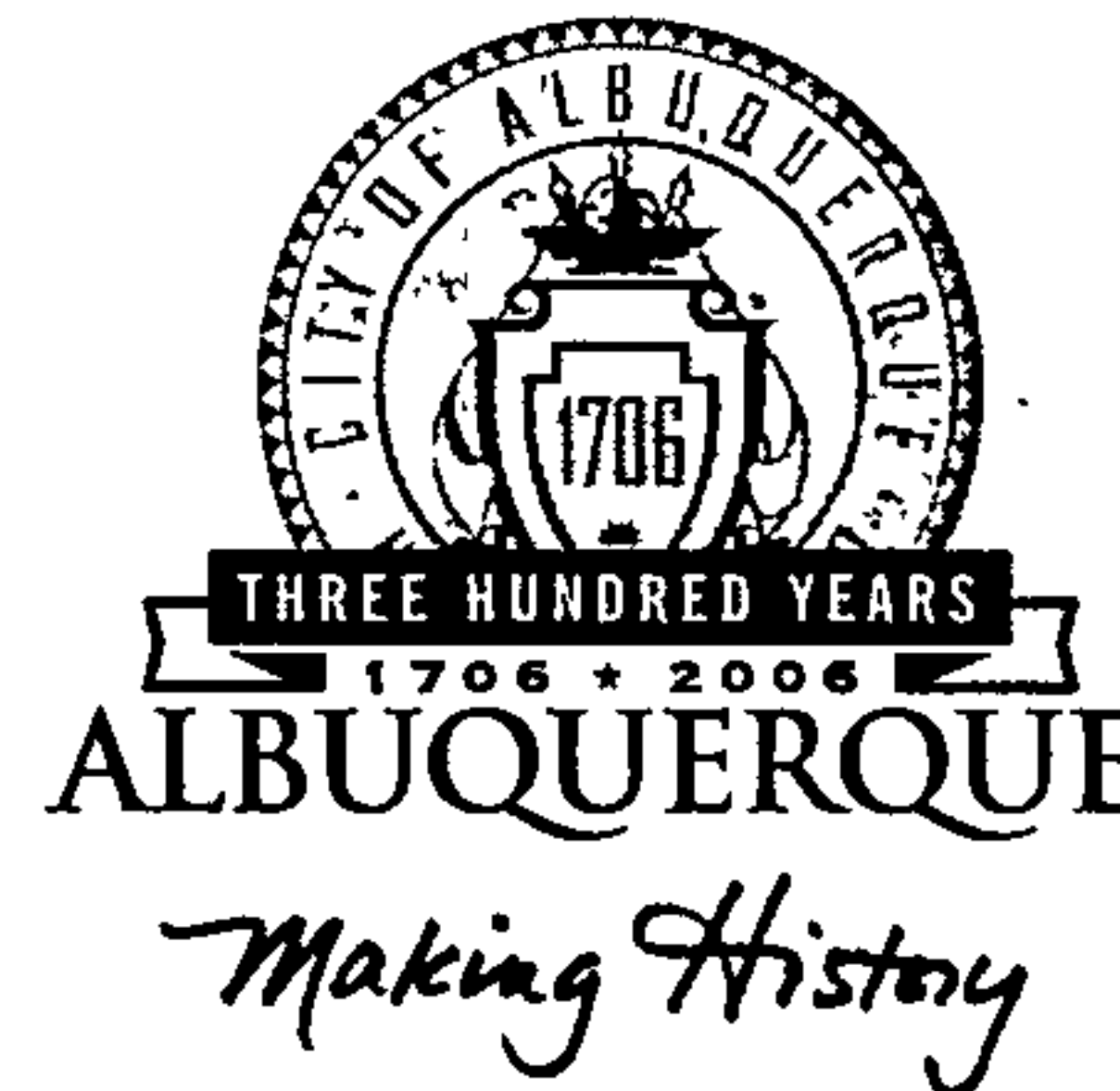
DATE SUBMITTED: 02/17/2009 BY: JEFFREY G. MORTENSEN

Requests for approvals of Site Development Plans and/or Subdivision Plats shall be accompanied by a drainage submittal. The particular nature, location and scope of the proposed development defines the degree of drainage detail. One or more of the following levels of submittal may be required based upon the following:

1. **Conceptual Grading and Drainage Plan:** Required for approval of Site Development Plans greater than five (5) acres and Sector Plans.
2. **Drainage Plans:** Required for building permits, grading permits, paving permits and site plans less than five (5) acres.
3. **Drainage Report:** Required for subdivisions\*containing more than ten (10) lots or constituting five (5) acres or more.



# CITY OF ALBUQUERQUE



***Planning Department  
Transportation Development Services Section***

February 17, 2005

John Douglas Heller, Registered Architect  
1015 Tijeras Ave. NW, Ste. 220  
Albuquerque, NM 87102

Re: Certification Submittal for Final Building Certificate of Occupancy for  
Child Support Enforcement Division Region III, [J-13 / D78]  
1000 18th St NW  
Architect's Stamp Dated 02/14/05

Dear Mr. Heller:

P.O. Box 1293

The TCL / Letter of Certification submitted on February 16, 2005 is sufficient for acceptance by this office for final Certificate of Occupancy (C.O.). Notification has been made to the Building and Safety Section.

Albuquerque

Sincerely,

New Mexico 87103

  
Nilo E. Salgado-Fernandez, P.E.  
Senior Traffic Engineer  
Development and Building Services  
Planning Department

[www.cabq.gov](http://www.cabq.gov)

c: Engineer  
Hydrology file  
CO Clerk



**DRAINAGE AND TRANSPORTATION INFORMATION SHEET**  
(REV. 1/28/2003rd)

PROJECT TITLE: REG III CHILD SUPPORT ENFORCEMENT MAP/DRG. FILE #: J-13/D78  
DRB #: \_\_\_\_\_ EPC#: \_\_\_\_\_ WORK ORDER#: \_\_\_\_\_

LEGAL DESCRIPTION: TRACT B-2, DIVISION OF LANDS OF FREEWAY-OLD TOWN LTD  
CITY ADDRESS: 1000 18 ST NW

ENGINEERING FIRM: \_\_\_\_\_  
ADDRESS: \_\_\_\_\_  
CITY, STATE: \_\_\_\_\_

CONTACT: \_\_\_\_\_  
PHONE: \_\_\_\_\_  
ZIP CODE: \_\_\_\_\_

OWNER: AVALON INVESTMENTS  
ADDRESS: 1015 TIJERAS NW ST 200  
CITY, STATE: ALBUQ NM

CONTACT: SCOTT WHITTINGTON  
PHONE: 338-2284  
ZIP CODE: 87102

ARCHITECT: MULLEN HELLER ARCH, PC  
ADDRESS: 1015 TIJERAS NW STE 220  
CITY, STATE: ALBUQ NM

CONTACT: MICHELLE MULLEN  
PHONE: 268-4144  
ZIP CODE: 87102

SURVEYOR: \_\_\_\_\_  
ADDRESS: \_\_\_\_\_  
CITY, STATE: \_\_\_\_\_

CONTACT: \_\_\_\_\_  
PHONE: \_\_\_\_\_  
ZIP CODE: \_\_\_\_\_

CONTRACTOR: HART CONSTRUCTION  
ADDRESS: 2919 2ND ST NW  
CITY, STATE: ALBUQ NM

CONTACT: ANDY HART  
PHONE: 345-4001  
ZIP CODE: 87107

**CHECK TYPE OF SUBMITTAL:**

- ☐ DRAINAGE REPORT
- ☐ DRAINAGE PLAN 1<sup>st</sup> SUBMITTAL, *REQUIRES TCL or equal*
- ☐ DRAINAGE PLAN RESUBMITTAL
- ☐ CONCEPTUAL GRADING & DRAINAGE PLAN
- ☐ GRADING PLAN
- ☐ EROSION CONTROL PLAN
- ☐ ENGINEER'S CERTIFICATION (HYDROLOGY)
- ☐ CLOMR/LOMR
- ☒ TRAFFIC CIRCULATION LAYOUT (TCL)
- ☐ ENGINEERS CERTIFICATION (TCL)
- ☐ ENGINEERS CERTIFICATION (DRB APPR. SITE PLAN)
- ☐ OTHER

**CHECK TYPE OF APPROVAL SOUGHT:**

- ☐ SIA / FINANCIAL GUARANTEE RELEASE
- ☐ PRELIMINARY PLAT APPROVAL
- ☐ S. DEV. PLAN FOR SUB'D. APPROVAL
- ☒ S. DEV. PLAN FOR BLDG. PERMIT APPROVAL
- ☐ SECTOR PLAN APPROVAL
- ☐ FINAL PLAT APPROVAL
- ☐ FOUNDATION PERMIT APPROVAL
- ☐ BUILDING PERMIT APPROVAL
- ☒ CERTIFICATE OF OCCUPANCY (PERM.)
- ☐ CERTIFICATE OF OCCUPANCY (TEMP.)
- ☐ GRADING PERMIT APPROVAL
- ☐ PAVING PERMIT APPROVAL
- ☐ WORK ORDER APPROVAL
- ☐ OTHER (SPECIFY)

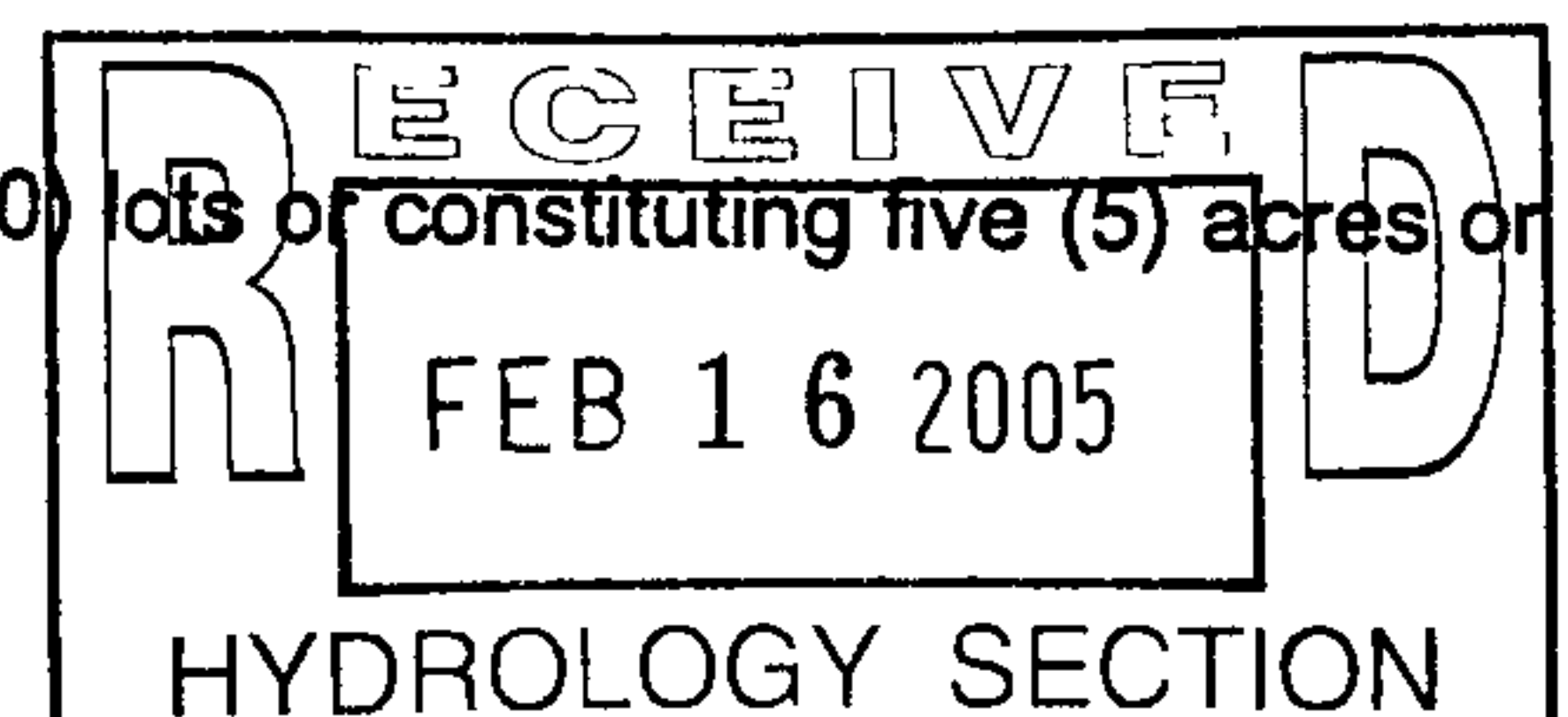
**WAS A PRE-DESIGN CONFERENCE ATTENDED:**

- ☒ YES
- ☐ NO
- ☐ COPY PROVIDED

DATE SUBMITTED: 2-16-05 BY: CHAVIS for MULLEN HELLER

Requests for approvals of Site Development Plans and/or Subdivision Plats shall be accompanied by a drainage submittal. The particular nature, location and scope of the proposed development defines the degree of drainage detail. One or more of the following levels of submittal may be required based on the following:

1. **Conceptual Grading and Drainage Plan:** Required for approval of Site Development Plans greater than five (5) acres and Sector Plans.
2. **Drainage Plans:** Required for building permits, grading permits, paving permits and site plans less than five (5) acres.
3. **Drainage Report:** Required for subdivisions containing more than ten (10) lots or constituting five (5) acres or more.





February 14, 2005

Mr. Nilo Salgado-Fernandez  
City of Albuquerque  
Transportation Division  
600 Second Street NW  
Albuquerque, NM 87102

Re: Architects Certification for TCL  
Certificate of Occupancy  
Child Support Enforcement Division Region III  
1000 18<sup>th</sup> Street N.W.

Dear Nilo:

Attached is the as-built site plan and approved Traffic Circulation Layout for the above referenced project. All work has now been completed, and I certify that the site has been built in substantial compliance as was approved through your office.

Please feel free to contact me if you have any questions.

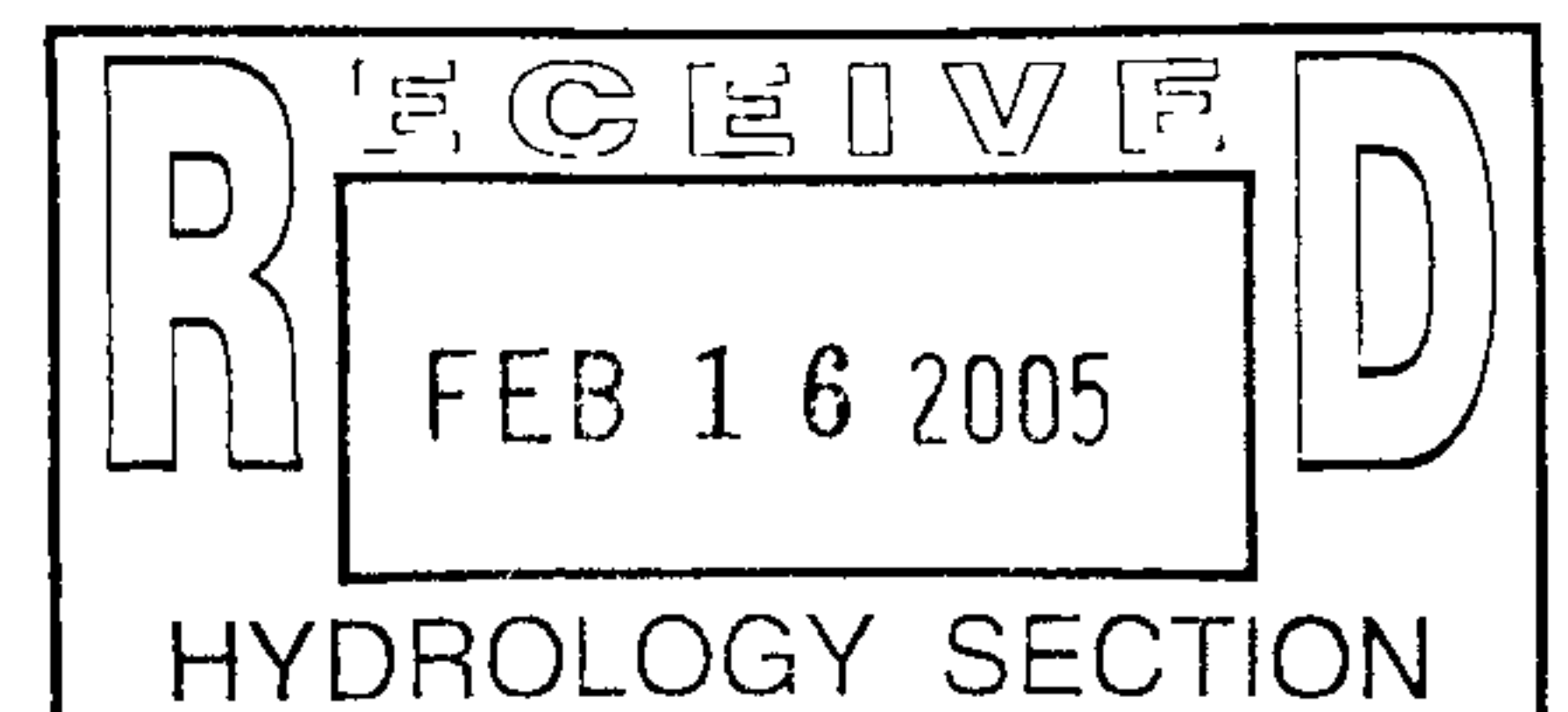
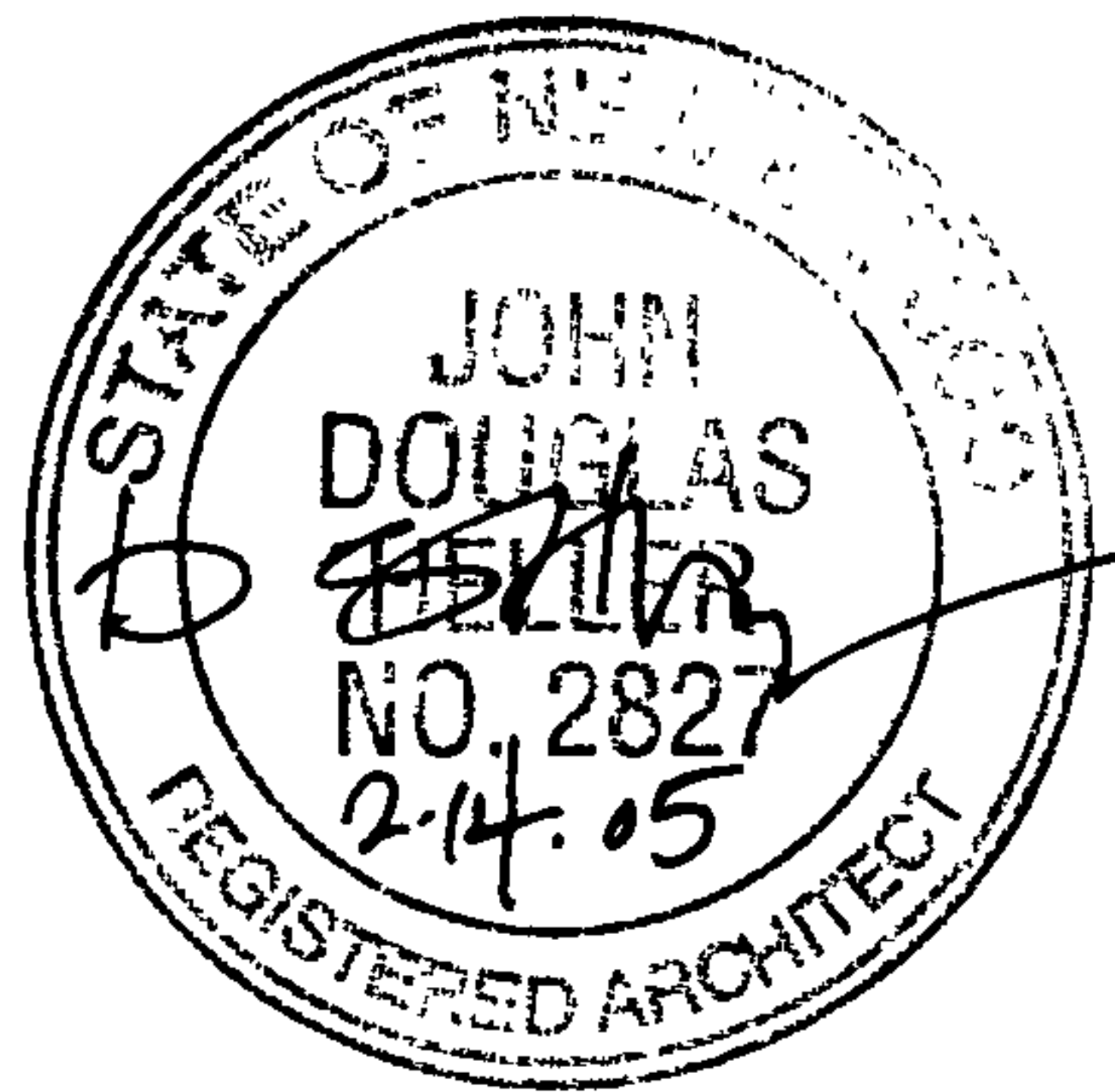
Sincerely,

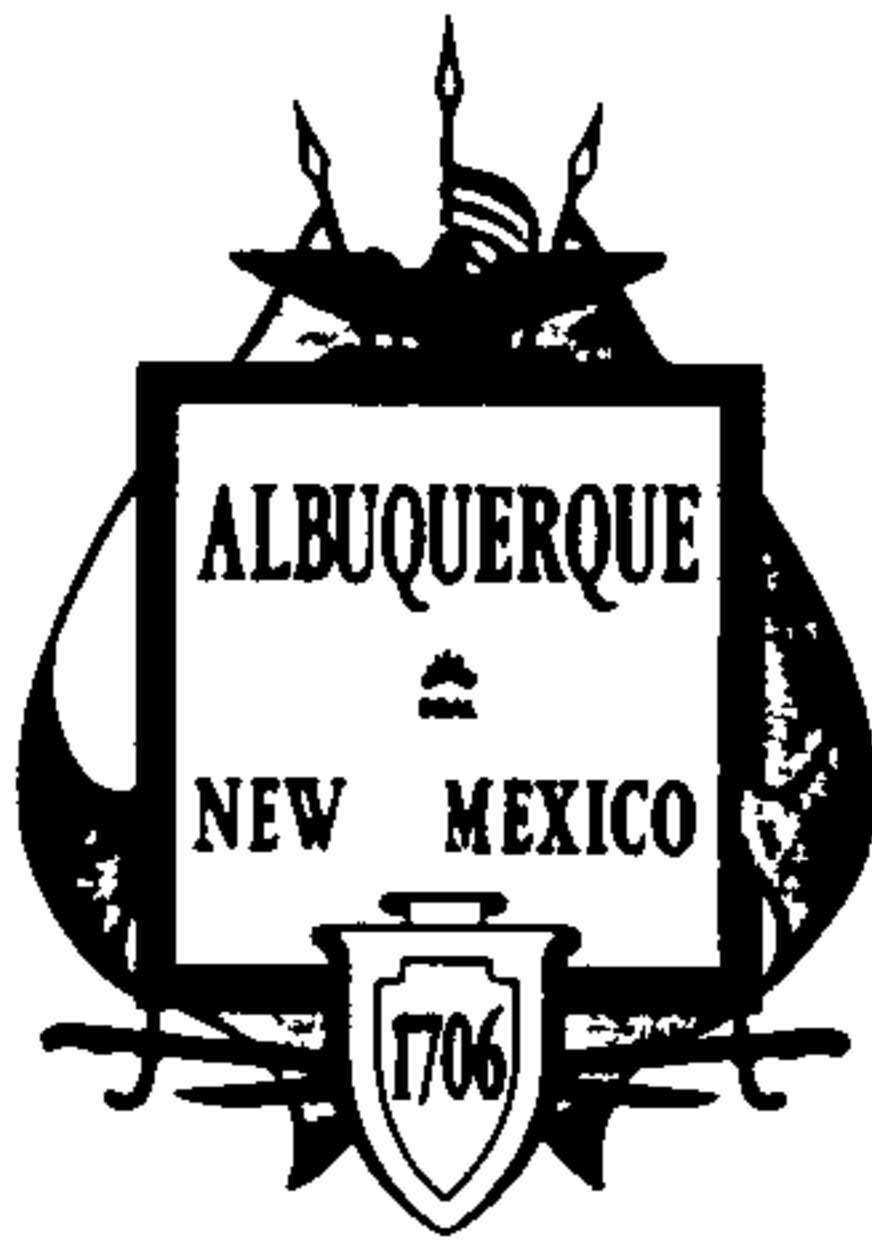
**Mullen Heller Architecture PC**



Douglas Heller, AIA

attachment





# ***City of Albuquerque***

P.O. BOX 1293 ALBUQUERQUE, NEW MEXICO 87103

December 3, 2003

Michele Mullen, P.E.  
Mullen Heller Architecture, PC  
104 Hermosa Dr. SE  
Albuquerque, NM 87108

**Re: Child Support Enforcement Division Region III, 1000 18<sup>th</sup> Street NW, Traffic Circulation Layout**

**Architect's Stamp dated 11-24-03 (J13/D78)**

Dear Ms. Mullen,

Based upon the information provided in your submittal received 11-21-03, the above referenced plan is approved for Building Permit. Please attach a copy of this approved plan to the construction sets prior to sign-off by Transportation.

Prior to Certificate of Occupancy release, please increase the driveway width to 25 feet and make the handicapped spaces a minimum of 8.5 feet in width. Architect Certification of this plan will be required.

If you have any questions, you can contact me at 924-3981.

Sincerely,

Kristal D. Metro  
Engineering Associate, Planning Dept.  
Development and Building Services  
pub

C: file

# DRAINAGE AND TRANSPORTATION INFORMATION SHEET

(REV. 1/28/2003rd)

*Child Support Enforcement Div Reg III*

*J-13 / D78*

PROJECT TITLE: CSED III

DRB #: \_\_\_\_\_

EPC#: \_\_\_\_\_

ZONE MAP/DRG. FILE #: J-13

WORK ORDER#: \_\_\_\_\_

LEGAL DESCRIPTION: TRACT B-2 OF THE REPLAT OF TRACT B, DIV. OF LANDS OF FREEWAY-OLD TOWN, LTD.  
CITY ADDRESS: 1000 18<sup>TH</sup> ST N.W.

ENGINEERING FIRM: BEAM DESIGNS

ADDRESS: 855 POLARIS BLVD. S.E.

CITY, STATE: RIO RANCHO, NM

CONTACT: BILLY MCCARTY, P.E.

PHONE: 896-0391

ZIP CODE: 87124

OWNER: AVALON INVESTMENTS

ADDRESS: 1015 TIJERAS NW SUITE 200

CITY, STATE: ALBUQUERQUE, NM

CONTACT: SCOTT WHITTINGTON

PHONE: 338-2284

ZIP CODE: 87102

ARCHITECT: MULLEN HELLER ARCHITECTURE, PC

ADDRESS: 1015 TIJERAS NW SUITE 220

CITY, STATE: ALBUQUERQUE, NM

CONTACT: MICHELE MULLEN, AIA

PHONE: 268-4144

ZIP CODE: 87102

SURVEYOR: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY, STATE: \_\_\_\_\_

CONTACT: \_\_\_\_\_

PHONE: \_\_\_\_\_

ZIP CODE: \_\_\_\_\_

CONTRACTOR: HART CONSTRUCTION

ADDRESS: 2919 2<sup>ND</sup> NW

CITY, STATE: ALBUQUERQUE, NM

CONTACT: ANDY HART

PHONE: 345-4001

ZIP CODE: 87107

## CHECK TYPE OF SUBMITTAL:

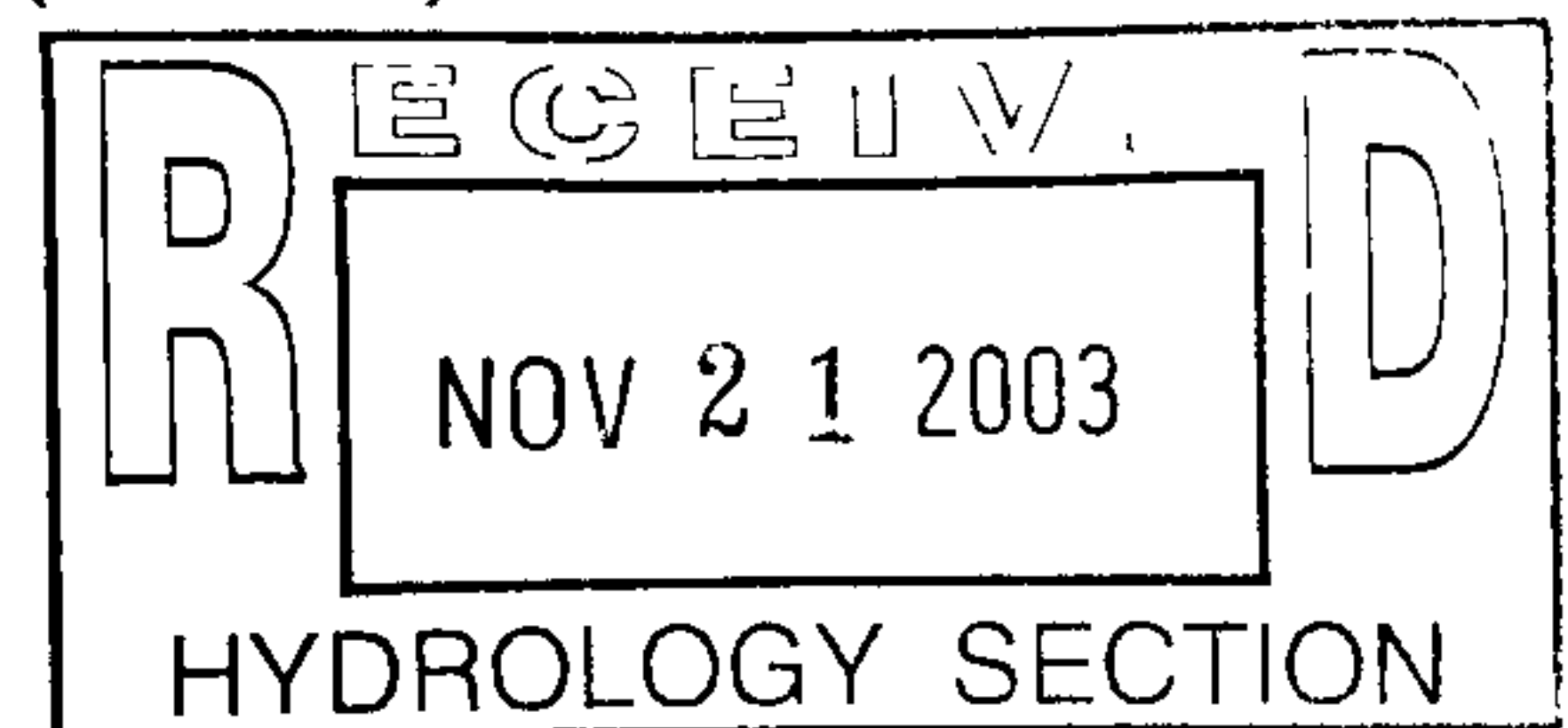
- ☐ DRAINAGE REPORT
- ☐ DRAINAGE PLAN 1<sup>ST</sup> SUBMITTAL, **REQUIRES TCL or equal**
- ☐ DRAINAGE PLAN RESUBMITTAL
- ☐ CONCEPTUAL GRADING & DRAINAGE PLAN
- ☐ GRADING PLAN
- ☐ EROSION CONTROL PLAN
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- ☐ CLOMR/LOMR
- ☒ TRAFFIC CIRCULATION LAYOUT (TCL)
- ☐ ENGINEERS CERTIFICATION (TCL)
- ☐ ENGINEERS CERTIFICATION (DRB APPR. SITE PLAN)
- ☐ OTHER

## CHECK TYPE OF APPROVAL SOUGHT:

- ☐ SIA / FINANCIAL GUARANTEE RELEASE
- ☐ PRELIMINARY PLAT APPROVAL
- ☐ S. DEV. PLAN FOR SUB'D. APPROVAL
- ☐ S. DEV. PLAN FOR BLDG. PERMIT APPROVAL
- ☐ SECTOR PLAN APPROVAL
- ☐ FINAL PLAT APPROVAL
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- ☐ GRADING PERMIT APPROVAL
- ☐ PAVING PERMIT APPROVAL
- ☐ WORK ORDER APPROVAL
- ☐ OTHER (SPECIFY)

## WAS A PRE-DESIGN CONFERENCE ATTENDED:

- ☒ YES
- ☐ NO
- ☐ COPY PROVIDED



DATE SUBMITTED: 11-20-03

BY: CHERYL HARRIS, MULLEN HELLER ARCH. PC

Requests for approvals of Site Development Plans and/or Subdivision Plats shall be accompanied by a drainage submittal. The particular nature, location and scope of the proposed development defines the degree of drainage detail. One or more of the following levels of submittal may be required based on the following:

1. **Conceptual Grading and Drainage Plan:** Required for approval of Site Development Plans greater than five (5) acres and Sector Plans.
2. **Drainage Plans:** Required for building permits, grading permits, paving permits and site plans less than five (5) acres.
3. **Drainage Report:** Required for subdivisions containing more than ten (10) lots or constituting five (5) acres or more.

J-13 / D78

November 20, 2003

Bradley L. Bingham, PE  
Sr. Engineer, Planning Dept.  
Development and Building Services  
City of Albuquerque  
Albuquerque, New Mexico

Dear Mr. Bingham:

Attached please find a new TCL request form, with a new stamped Architectural site plan dated 11-20-03 and vicinity map. Per our telephone conversation yesterday, and your letter of October 30, 2003 (copy attached), we have revised our drive pad entries to indicate the standard COA curb cut detail. This keeps our development from crossing over property lines onto adjacent properties.

Please note the revised plan notes indicating curb cuts and the general note indicating type of delivery vehicles serving this office building.

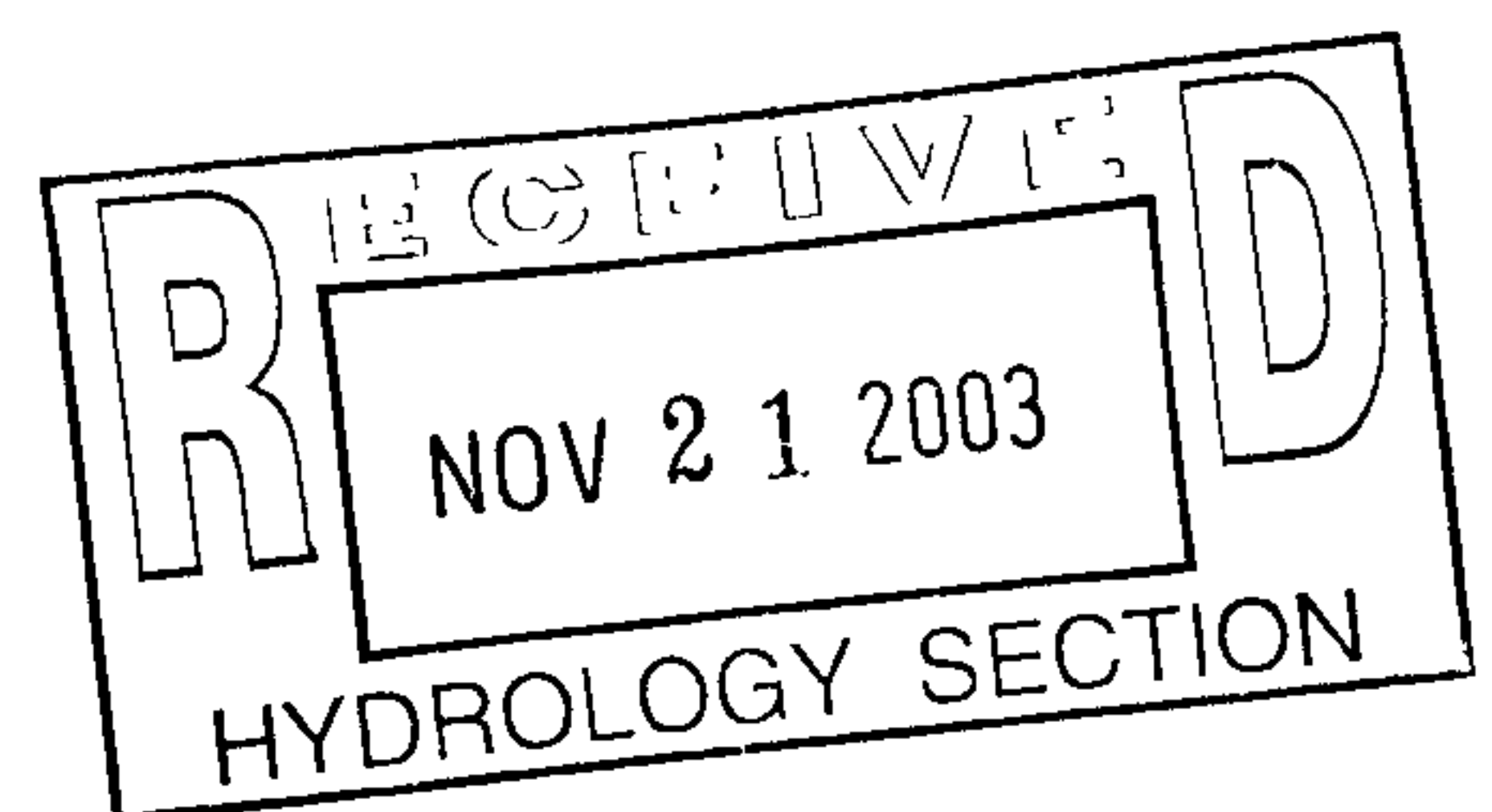
If there are any other items we need to provide, please call me at 268-4144, or respond by letter. Thanks so much for your assistance.

Sincerely,  
**Mullen Heller Architecture, PC**

*Cheryl Harris*

Cheryl Harris

*Rebuilt*







# City of Albuquerque

P.O. BOX 1293 ALBUQUERQUE, NEW MEXICO 87103

October 30, 2003

Michele Mullen, P.E.  
Mullen Heller Architecture, PC  
104 Hermosa Dr. SE  
Albuquerque, NM 87108

**Re: Child Support Enforcement Division Region III, 1000 18<sup>th</sup> Street NW, Traffic Circulation Layout (J13/D78)**

Dear Ms. Mullen,

Based upon the information provided in your submittal received 10-10-03, the above referenced plan cannot be approved for Building Permit until the following comments are addressed:

1. The proposed driveways cross onto the adjacent sites; this would require written permission from the owners of these sites.
2. The plan should be stamped, signed, and dated by the architect of record.
3. Your proposed driveway appears to be in conflict with the existing drive on Tract B-3 (to the south). Please rectify this.
4. Provisions for service vehicles are required; please detail these provisions on the plan. *trash/fire*
5. Please show a vicinity map.

If you have any questions, you can contact me at 924-3986.

Sincerely,

Bradley L. Bingham, PE  
Sr. Engineer, Planning Dept.  
Development and Building Services

C: file



# ***City of Albuquerque***

P.O. BOX 1293 ALBUQUERQUE, NEW MEXICO 87103

November 7, 2003

Billy McCarty, P.E.  
BEAM Designs  
855 Polaris Blvd. SE  
Albuquerque, NM 87124

**Re: Child Support Enforcement Division Region III, 1000 18<sup>th</sup> Street NW,  
Grading and Drainage Plan**

**Engineer's Stamp dated 11-03-03 (J13/D78)**

Dear Mr. McCarty,

Based upon the information provided in your submittal received 11-03-03, the above referenced plan is approved for Building Permit. Please attach a copy of this approved plan to the construction sets prior to sign-off by Hydrology.

This project requires a National Pollutant Discharge Elimination System (NPDES) permit. Refer to the attachment that is provided with this letter for details. If you have any questions regarding this permit please feel free to call the Public Works Hydrology section at 768-3654 (Charles Caruso) or 768-3645 (Brian Wolfe).

Prior to Certificate of Occupancy release, Engineer Certification per the DPM checklist will be required.

If you have any questions, you can contact me at 924-3982.

Sincerely,

Kristal D. Metro

Engineering Associate, Planning Dept.  
Development and Building Services

C: Charles Caruso, Public Works Hydrology  
file

J-13/078

# DRAINAGE AND TRANSPORTATION INFORMATION SHEET

(REV. 1/28/2003rd)

PROJECT TITLE: CHILD SUPPORT ENFORCEMENT  
DRB #: \_\_\_\_\_ EPC#: \_\_\_\_\_ ZONE MAP/DRG. FILE #: J-13  
WORK ORDER#: \_\_\_\_\_

LEGAL DESCRIPTION: TRACT B-2, DIVISION OF LANDS OF FREEWAY-OLD TOWN, LTD  
CITY ADDRESS: 1000 18TH STREET NW

ENGINEERING FIRM: BEAM DESIGNS  
ADDRESS: 855 POLARIS BLVD. SE  
CITY, STATE: RIO RANCHO, NM

CONTACT: BILLY MCCARTY  
PHONE: 896-0391  
ZIP CODE: 87124

OWNER: AVALON INVESTMENTS  
ADDRESS: 1015 TIJERAS NW. STE 200  
CITY, STATE: ALBUQUERQUE, NM

CONTACT: SCOTT WHITTINGTON  
PHONE: 338-2284  
ZIP CODE: 87102

ARCHITECT: MULLEN HELLER ARCHITECTURE, PC  
ADDRESS: 104 HERMOSA DR. SE  
CITY, STATE: ALBUQUERQUE, NM

CONTACT: MICHELE MULLEN  
PHONE: 268-4144  
ZIP CODE: 87108

SURVEYOR: \_\_\_\_\_  
ADDRESS: \_\_\_\_\_  
CITY, STATE: \_\_\_\_\_

CONTACT: \_\_\_\_\_  
PHONE: \_\_\_\_\_  
ZIP CODE: \_\_\_\_\_

CONTRACTOR: HART CONSTRUCTION  
ADDRESS: 2919 2ND ST NW, STE B  
CITY, STATE: ALBUQUERQUE, NM

CONTACT: ANDY HART  
PHONE: 345-4001  
ZIP CODE: 87107

CHECK TYPE OF SUBMITTAL:

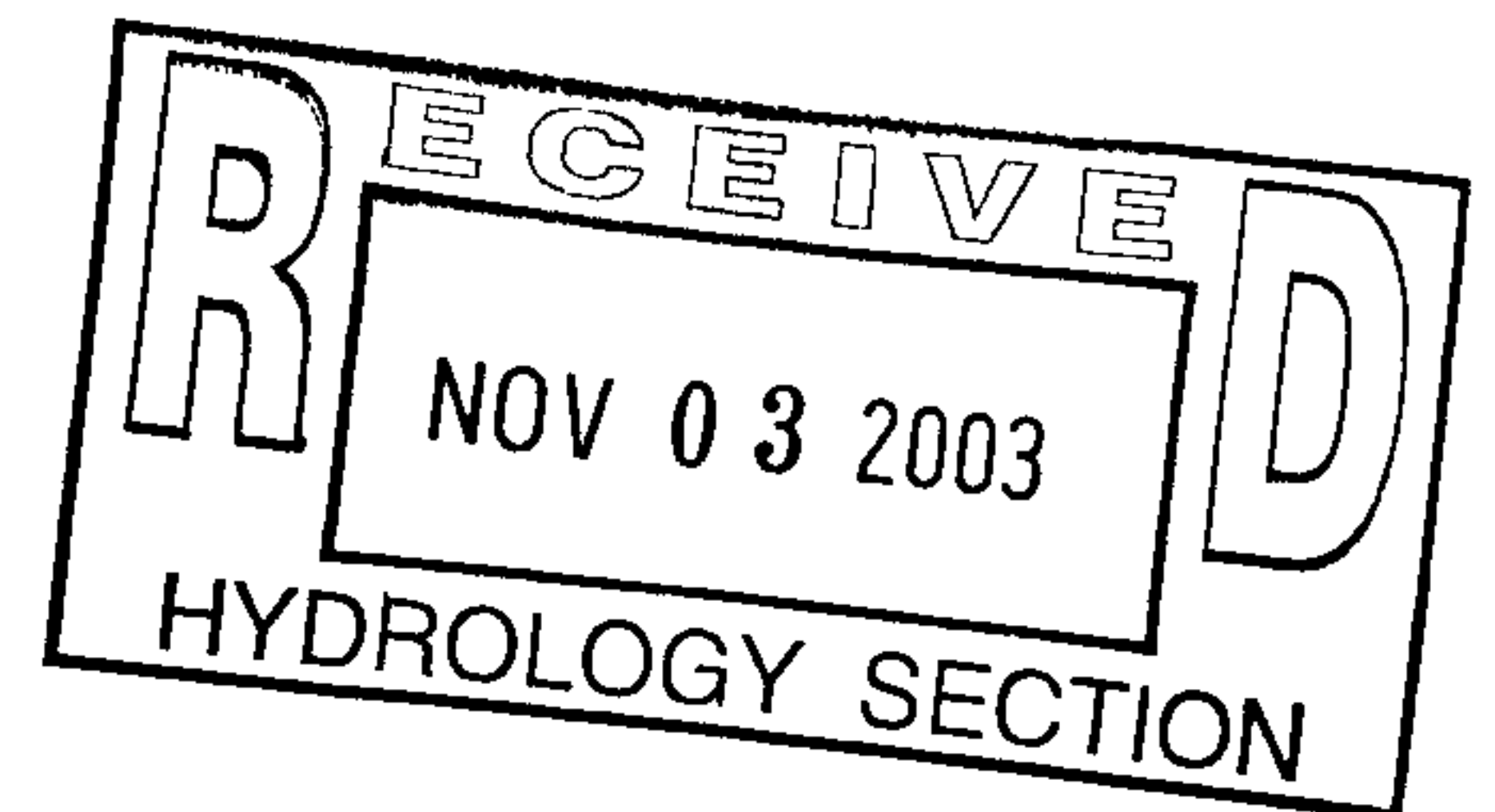
CHECK TYPE OF APPROVAL SOUGHT:

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☐ ENGINEERS CERTIFICATION (DRB APPR. SITE PLAN)  
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☐ PAVING PERMIT APPROVAL  
☐ WORK ORDER APPROVAL  
☐ OTHER (SPECIFY)

WAS A PRE-DESIGN CONFERENCE ATTENDED:

- ☒ YES  
☐ NO  
☐ COPY PROVIDED



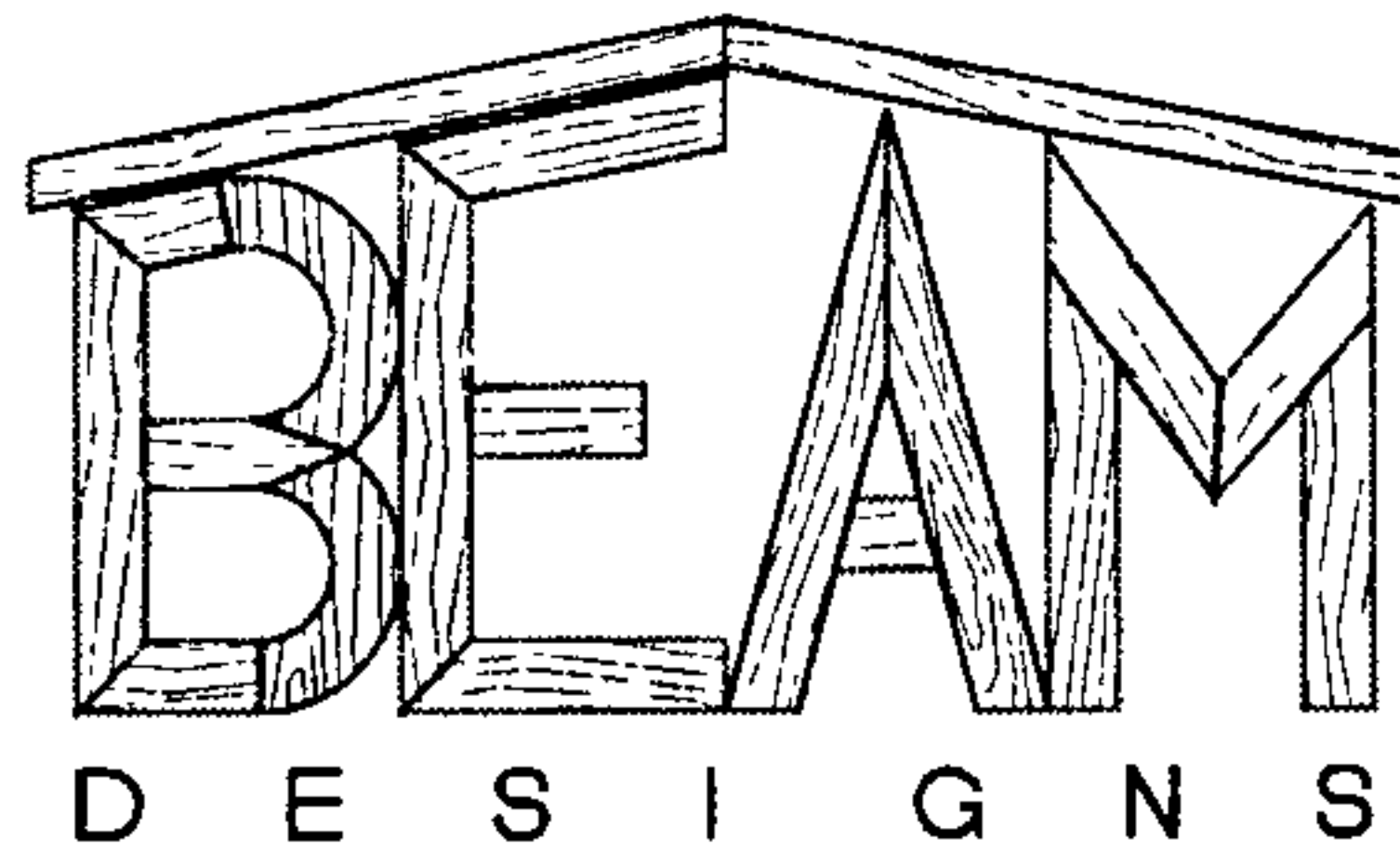
DATE SUBMITTED: 11-3-03 BY: Billy McCarty

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BUILDING  
ENGINEERING  
AND  
MUNICIPAL  
DESIGNS



855 POLARIS BLVD., SE  
RIO RANCHO, NM 87124  
PHONE (505) 896-0391  
FAX (505) 994-3952  
beamdesigns@qwest.net

## ***TRANSMITTAL LETTER***

**TO:** Carlos A. Montoya, P.E.  
City of Albuquerque Hydrology Dept.

**FROM:** Billy O. McCarty, P.E. *Billy O. McCarty*

**DATE:** November 3, 2003

**RE:** CSED Region III, 1000 18<sup>th</sup> St. NW (J13/D78)

**ITEMS INCLUDED:**

- 1 Drainage Information Sheet
- 2 Architectural Details Sheet A002
- 2 Grading and Drainage Plan Sheets (C002)

**COMMENTS:** Sheet C002 has been modified to reflect comments from your letter dated October 29, 2003. Each of your comments have been addressed as follows:

1. Additional grades have been added along the north side of the building. Notes have also been added to clarify that we are showing "Future Property Lines" in case this property is subdivided in the future. The drainage from this side of the building drains to the north across the remainder of this lot (see previously submitted sheet C000). However, if this property is subdivided in the future, appropriate drainage easements will have to be granted according to how the property is subdivided (see Sheet C000, "Future Conditions."
2. The notes for Area Drains 1 and 2 have been modified to reflect "Finished Grade."
3. Detail Number 2 is not intended to hold the 100-year flow. Detail 2 is actually an outlet structure to the surface, so storage volume is not an issue. We do not have sufficient grade to daylight the drain from the courtyard. Therefore, runoff will enter the system from the two courtyard inlets (Detail 1) and flow out of the inlet at Detail 2. The gravel bottom in Detail 2 only drains the volume of water trapped in the drainpipe and inlets. It allows this volume to percolate into the soil.
4. A double clean out has been added adjacent to the building on the drain line.
5. Sheet A002 has been included with this submittal.

Please review and approve the attached Grading and Drainage Plan for Building Permit Approval.

