



LEEDSHILL - HERKENHOFF, INC.
Copper Square
P.O. Box 1217
Albuquerque, New Mexico 87103

LETTER OF TRANSMITTAL

PROJECT: LA AMISTAD GAZEBO
(name, address) WHITTIER ELEM. SCHOOL

LEEDSHILL - HERKENHOFF, INC.
PROJECT NO: 96002.12
96002.14

TO: CITY OF ALBUQUERQUE
ONE CIVIC PLAZA 3RD FL.
ALBUQUERQUE, NM 87103

DATE: 1/12/96

ATTN: LISA MANWILL

If enclosures are not as noted, please
inform us immediately.

If checked below, please:

() Acknowledge receipt of enclosures.
() Return enclosures to us.

WE TRANSMIT:

(X) herewith () under separate cover via _____
() in accordance with your request _____

FOR YOUR:

(X) approval () distribution to parties
(X) review & comment () record
() use _____

THE FOLLOWING:

(X) Drawings () Shop Drawings
() Specifications () Estimates
() Contract Documents (X) REPORT
() Change Orders _____

COPIES	DATE	REV. NO.	DESCRIPTION	ACTION CODE
1	1/12/96		DRAWING - GRADING PLAN - GAZEBO	
1	1/12/96		GRADING PLAN - SCHOOL	
1	1/12/96		REPORT GAZEBO	
1	1/12/96		REPORT SCHOOL	

ACTION CODE
A. Action indicated on item transmitted.
B. No action required
C. For signature and return to this office

D. For signature and forwarding as noted below under REMARKS
E. See REMARKS below

REMARKS AS PER OUR PRE-DESIGN MEETING -
HERE ARE DRAWINGS AND REPORTS.

COPIES TO: (with enclosures)

_____	☐
_____	☐
_____	☐
_____	☐
_____	☐
_____	☐
_____	☐

BY:

Karen M. Jacobsen

RECEIVED
JAN 25 1996