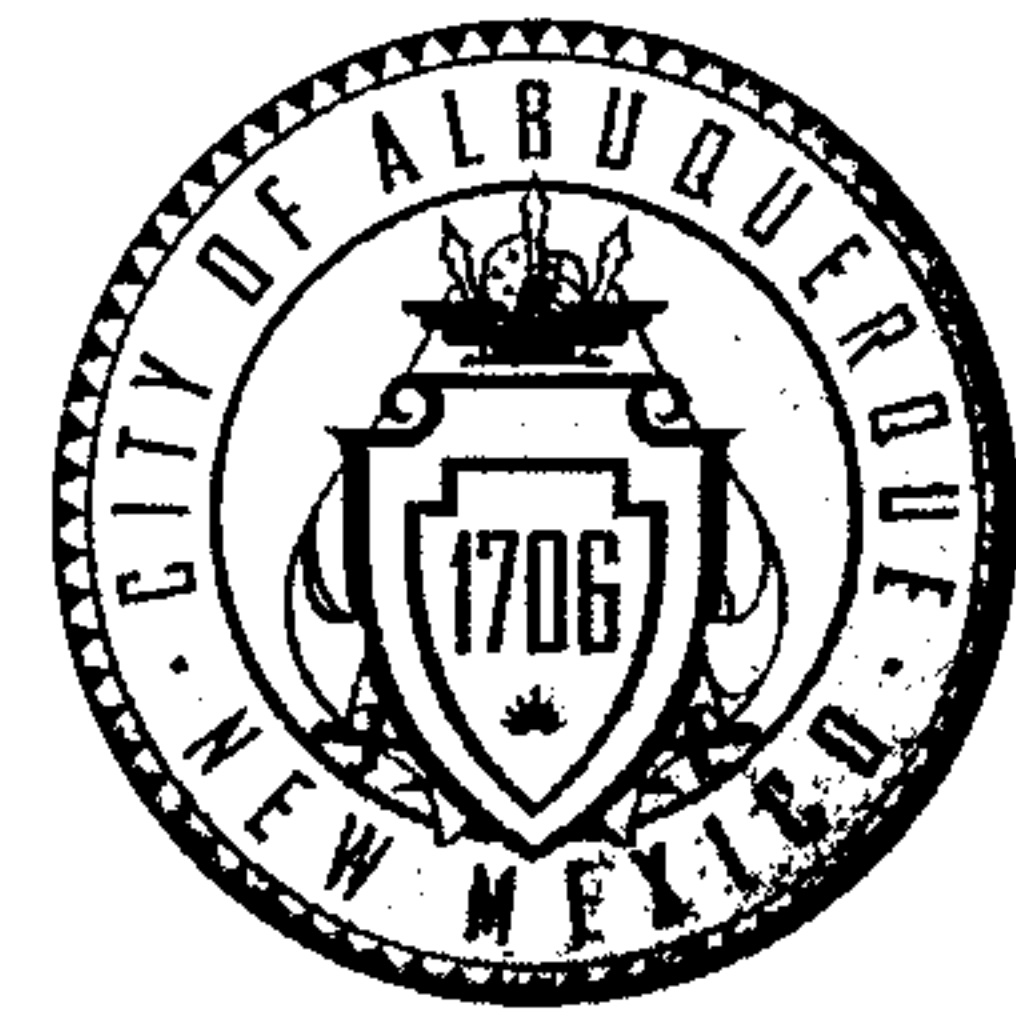


# CITY OF ALBUQUERQUE



October 18, 2016

Benjamin H. Gardner, RA  
Dekker Perich Sabatini  
7601 Jefferson NE Suite 100  
Albuquerque, NM 87109

**Re: Jefferson Middle School, Phase I - 712 Girard NE**  
**Request for Certificate of Occupancy- Transportation Development**  
Architect's Stamp dated 10-13-15 (J16D007)  
Certification dated 10-17-16

Dear Mr. Gardner,

Based upon the information provided in your submittal received 10-18-16, Transportation Development has no objection to the issuance of a Permanent Certificate of Occupancy. This letter serves as a "green tag" from Transportation Development for a Permanent Certificate of Occupancy to be issued by the Building and Safety Division.

If you have any questions, please contact me at (505) 924-3981

Sincerely,

Monica Ortiz  
Plan Checker, Transportation & Hydrology  
Development Review Services

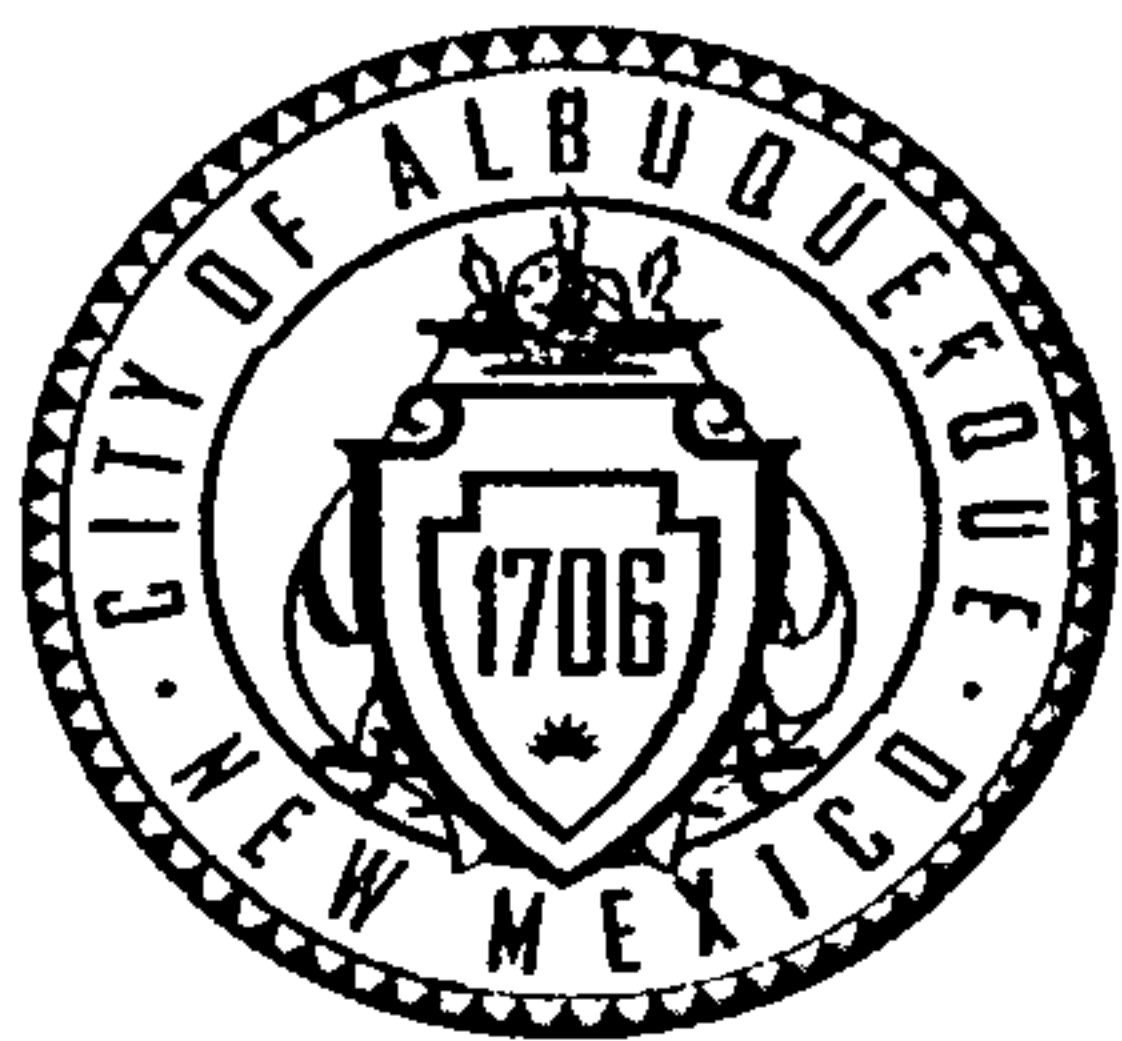
mao via: email  
C: CO Clerk, File

PO Box 1293

Albuquerque

New Mexico 87103

[www.cabq.gov](http://www.cabq.gov)



# City of Albuquerque

Planning Department

Development & Building Services Division

## DRAINAGE AND TRANSPORTATION INFORMATION SHEET (REV 09/2015)

Project Title: JEFFERSON MS: PHASE 1 MUSIC CLASSROOM ADDITION Building Permit #: T201591997 City Drainage #: J16D007

DRB#: \_\_\_\_\_ EPC#: \_\_\_\_\_ Work Order#: \_\_\_\_\_

Legal Description: JEFFERSON MIDDLE SCHOOL (UNPLATTED LEASE PARCEL)

City Address: 712 GIRARD NE, ALBUQUERQUE NM 87106

Engineering Firm: \_\_\_\_\_ Contact: \_\_\_\_\_

Address: \_\_\_\_\_

Phone#: \_\_\_\_\_ Fax#: \_\_\_\_\_ E-mail: \_\_\_\_\_

Owner: Albuquerque Public Schools Contact: Myron Johnson

Address: 915 Oak Street SE, Albuquerque, NM 87106

Phone#: 505-848-8811 Fax#: \_\_\_\_\_ E-mail: johnson\_my@aps.edu

Architect: Dekker Perich Sabatini Contact: Benjamin Gardner

Address: 7601 Jefferson NE, Suite 100 Albuquerque NM 87109

Phone#: 505-761-9700 Fax#: 505-761-4222 E-mail: benjamining@dpsdesign.org

Other Contact: \_\_\_\_\_ Contact: \_\_\_\_\_

Address: \_\_\_\_\_

Phone#: \_\_\_\_\_ Fax#: \_\_\_\_\_ E-mail: \_\_\_\_\_

Check all that Apply:

### DEPARTMENT:

- ☐ HYDROLOGY/ DRAINAGE  
☒ TRAFFIC/ TRANSPORTATION  
☐ MS4/ EROSION & SEDIMENT CONTROL

### TYPE OF SUBMITTAL:

- ☒ ENGINEER/ ARCHITECT CERTIFICATION
- ☐ CONCEPTUAL G & D PLAN  
☐ GRADING PLAN  
☐ DRAINAGE MASTER PLAN  
☐ DRAINAGE REPORT  
☐ CLOMR/LOMR
- ☒ TRAFFIC CIRCULATION LAYOUT (TCL)  
☐ TRAFFIC IMPACT STUDY (TIS)  
☐ EROSION & SEDIMENT CONTROL PLAN (ESC)

☐ OTHER (SPECIFY) \_\_\_\_\_

### CHECK TYPE OF APPROVAL/ACCEPTANCE SOUGHT:

- ☐ BUILDING PERMIT APPROVAL  
☒ CERTIFICATE OF OCCUPANCY
- ☐ PRELIMINARY PLAT APPROVAL  
☐ SITE PLAN FOR SUB'D APPROVAL  
☐ SITE PLAN FOR BLDG. PERMIT APPROVAL  
☐ FINAL PLAT APPROVAL  
☐ SIA/ RELEASE OF FINANCIAL GUARANTEE  
☐ FOUNDATION PERMIT APPROVAL  
☐ GRADING PERMIT APPROVAL  
☐ SO-19 APPROVAL  
☐ PAVING PERMIT APPROVAL  
☐ GRADING/ PAD CERTIFICATION  
☐ WORK ORDER APPROVAL  
☐ CLOMR/LOMR
- ☐ PRE-DESIGN MEETING  
☐ OTHER (SPECIFY) \_\_\_\_\_

IS THIS A RESUBMITTAL?: ☐ Yes ☒ No

DATE SUBMITTED: 10/18/2016 By: Susan Spencer

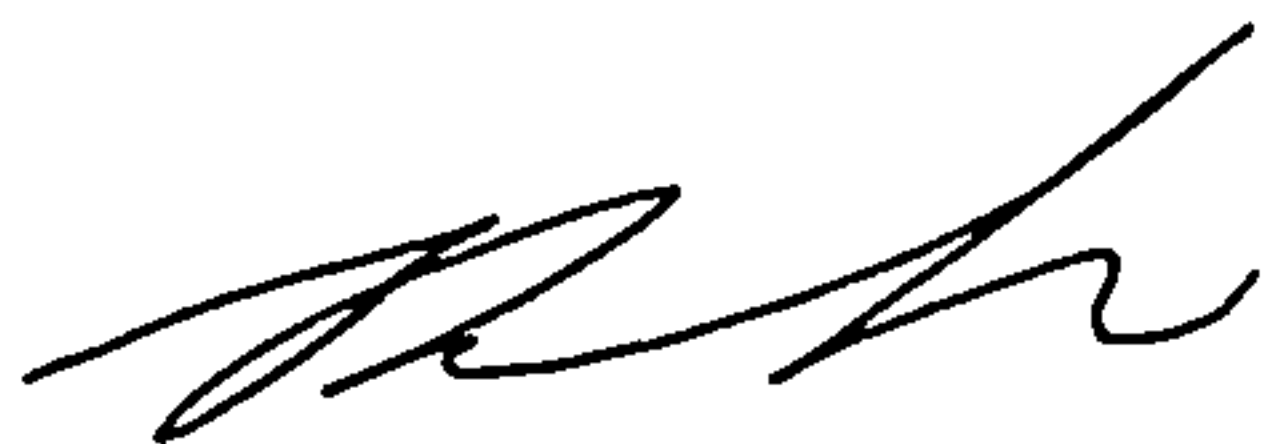
COA STAFF: \_\_\_\_\_ ELECTRONIC SUBMITTAL RECEIVED: \_\_\_\_\_

**TRAFFIC CERTIFICATION**

I, Benjamin Gardner, NMRA                     , OF THE FIRM Dekker/Perich/Sabatini, HEREBY CERTIFY THAT THIS PROJECT IS IN SUBSTANTIAL COMPLIANCE WITH AND IN ACCORDANCE WITH THE DESIGN INTENT OF THE APPROVED PLAN DATED 10/15/2015. THE RECORD INFORMATION EDITED ONTO THE ORIGINAL DESIGN DOCUMENT HAS BEEN OBTAINED BY Benjamin Gardner OF THE FIRM Dekker/Perich/Sabatini. I FURTHER CERTIFY THAT I HAVE PERSONALLY VISITED THE PROJECT SITE ON 10/12/2016 AND HAVE DETERMINED BY VISUAL INSPECTION THAT THE SURVEY DATA PROVIDED IS REPRESENTATIVE OF ACTUAL SITE CONDITIONS AND IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF. THIS CERTIFICATION IS SUBMITTED IN SUPPORT OF A REQUEST FOR Traffic Certification/ Certificate of Occupancy.

*No Exceptions*

THE RECORD INFORMATION PRESENTED HEREON IS NOT NECESSARILY COMPLETE AND INTENDED ONLY TO VERIFY SUBSTANTIAL COMPLIANCE OF THE TRAFFIC ASPECTS OF THIS PROJECT. THOSE RELYING ON THE RECORD DOCUMENT ARE ADVISED TO OBTAIN INDEPENDENT VERIFICATION OF ITS ACCURACY BEFORE USING IT FOR ANY OTHER PURPOSE.



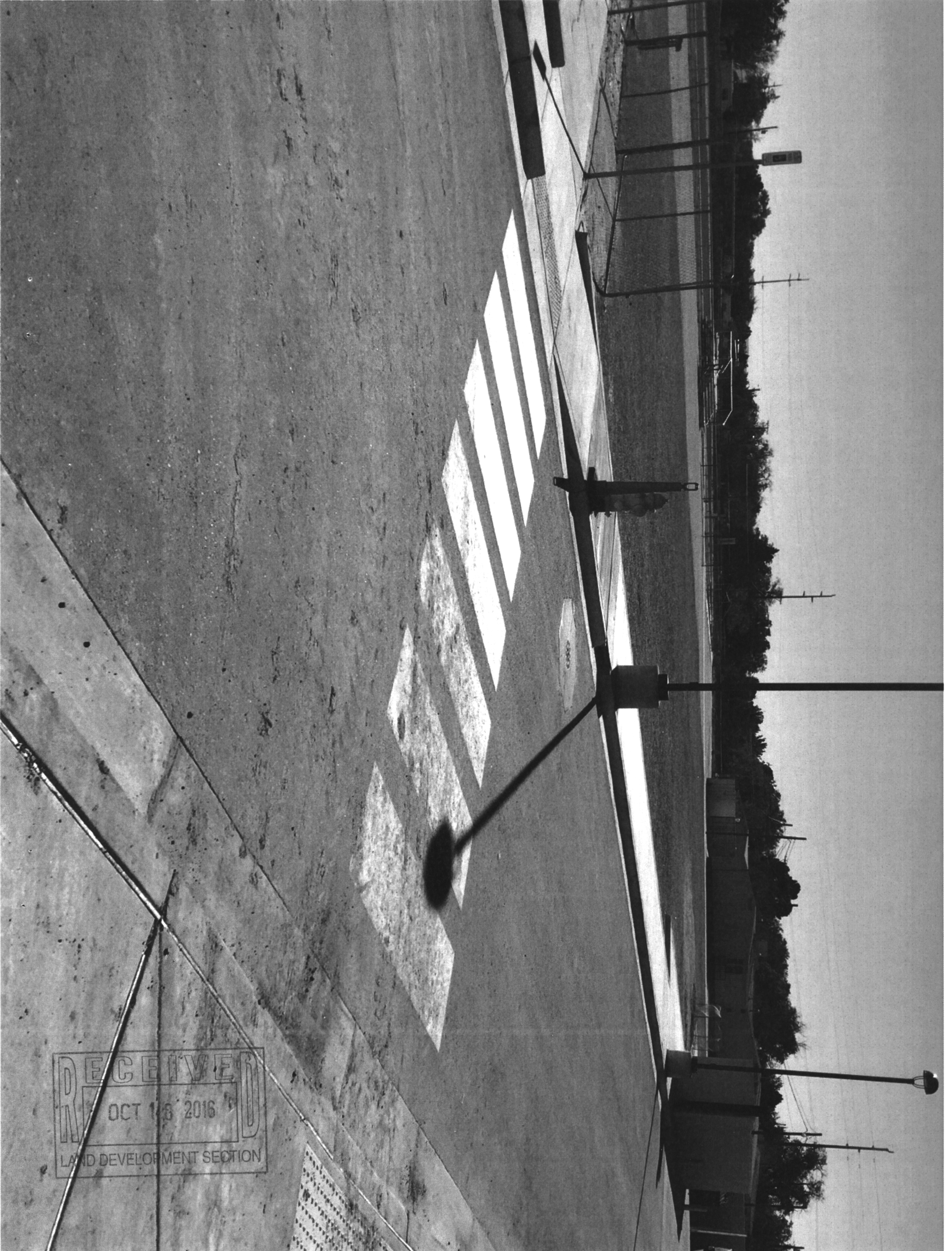
Signature of Engineer or Architect

**ENGINEER'S OR ARCHITECT'S STAMP**

10/13/16  
Date

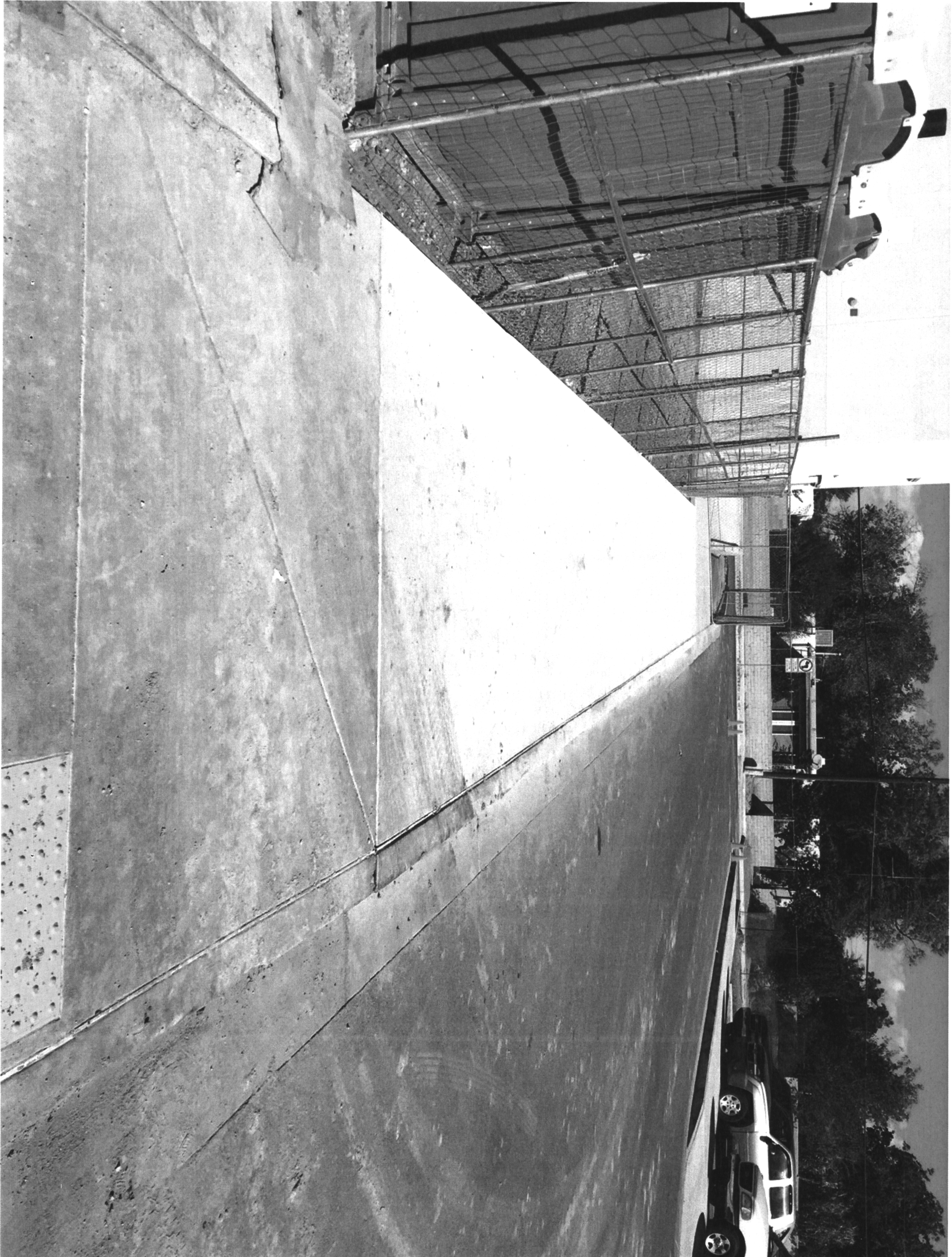






RECEIVED  
OCT 18 2016  
LAND DEVELOPMENT SECTION











# CITY OF ALBUQUERQUE



September 15, 2016

Benjamin H. Gardner, RA  
Dekker Perich Sabatini  
7601 Jefferson NE Suite 100  
Albuquerque, NM 87109

**Re: Jefferson Middle School, Phase I**  
**712 Girard NE**  
**30-Day Temporary Certificate of Occupancy- Transportation Development**  
Architect's Stamp dated 10-13-15 (J16-D007)  
Certification dated 09-14-2016

Dear Mr. Gardner,

Based upon the information provided in your submittal received 09-14-16, Transportation Development has no objection to the issuance of a 30-day Temporary Certificate of Occupancy. This letter serves as a "green tag" from Transportation Development for a 30-day Temporary Certificate of Occupancy to be issued by the Building and Safety Division.

PO Box 1293

Prior to the issuance of a permanent Certificate of Occupancy, the following items must be addressed:

Albuquerque

1. Sidewalk on the private property must be completed.
2. Pedestrian Crosswalks call out on site plan must be completed.

New Mexico 87103

Once corrections are complete resubmit acceptable package along with fully completed Drainage Transportation Information Sheet to front counter personnel for log in and evaluation by Transportation. For digital submittal and minor comments and/or repairs, please submit photos to [PLNDRS@cabq.gov](mailto:PLNDRS@cabq.gov) prior to submittal. If you have any questions, please contact me at (505) 924-3981.

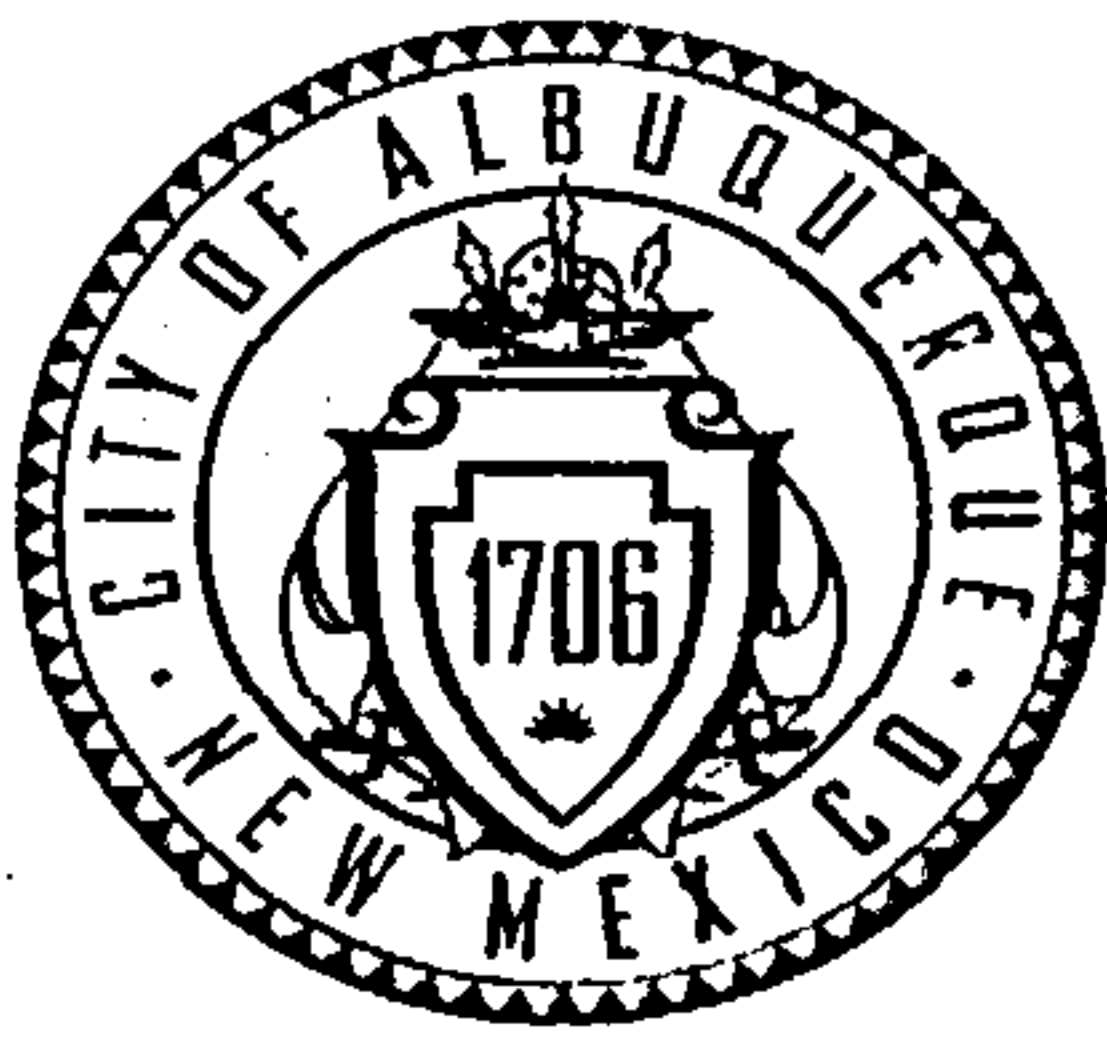
[www.cabq.gov](http://www.cabq.gov)

Sincerely,

Monica Ortiz  
Plan Checker, Transportation & Hydrology  
Development Review Services

mao via: email  
C: CO Clerk, File





# City of Albuquerque

Planning Department

Development & Building Services Division

## DRAINAGE AND TRANSPORTATION INFORMATION SHEET

(REV 02/2013)

10/7/15:  
To Resubmit  
w/ revisions  
jsf

Project Title: JEFFERSON MS: PHASE 1 MUSIC CLASSROOM ADDITION Building Permit #: \_\_\_\_\_ City Drainage #: J-16 0007  
DRB#: \_\_\_\_\_ EPC#: \_\_\_\_\_ Work Order#: \_\_\_\_\_  
Legal Description: JEFFERSON MIDDLE SCHOOL (UNPLATTED LEASE PARCEL)  
City Address: 712 GIRARD NE, ALBUQUERQUE NM 87106

Engineering Firm: High Mesa Consulting Group Contact: Graeme Means #13676  
Address: 6010-B Midway Park Blvd NE, Albuquerque NM 87109  
Phone#: 505-345-4250 Fax#: 505-345-4254 E-mail: gmeans@highmesacg.com

Owner: Albuquerque Public Schools Contact: Myron Johnson  
Address: 915 Oak Street SE, 87106  
Phone#: 505-848-8811 Fax#: \_\_\_\_\_ E-mail: johnson\_my@aps.edu

Architect: Dekker Perich Sabatini Contact: Susan Spencer  
Address: 7601 Jefferson NE, Suite 100 Albuquerque NM 87109  
Phone#: 505-761-9700 Fax#: 505-7614222 E-mail: susan@dpsdesign.org

Surveyor: High Mesa Consulting Group Contact: Chuck Cala NMPS#11184  
Address: 6010-B Midway Park Blvd NE, Albuquerque NM 87109  
Phone#: 505-345-4250 Fax#: 505-345-4254 E-mail: ccala@highmesacg.com

Contractor: To be selected Contact: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone#: \_\_\_\_\_ Fax#: \_\_\_\_\_ E-mail: \_\_\_\_\_

### TYPE OF SUBMITTAL:

- ☐ DRAINAGE REPORT (DMP)
- ☐ DRAINAGE PLAN 1st SUBMITTAL
- ☐ DRAINAGE PLAN RESUBMITTAL
- ☐ CONCEPTUAL G & D PLAN
- ☐ GRADING PLAN
- ☐ EROSION & SEDIMENT CONTROL PLAN (ESC)
- ☐ ENGINEER'S CERT (HYDROLOGY)
- ☐ CLOMR/LOMR
- ☒ TRAFFIC CIRCULATION LAYOUT (TCL)
- ☐ ENGINEER'S CERT (TCL)
- ☐ ENGINEER'S CERT (DRB SITE PLAN)
- ☐ ENGINEER'S CERT (ESC)
- ☐ SO-19
- ☐ OTHER (SPECIFY) \_\_\_\_\_

### CHECK TYPE OF APPROVAL/ACCEPTANCE SOUGHT:

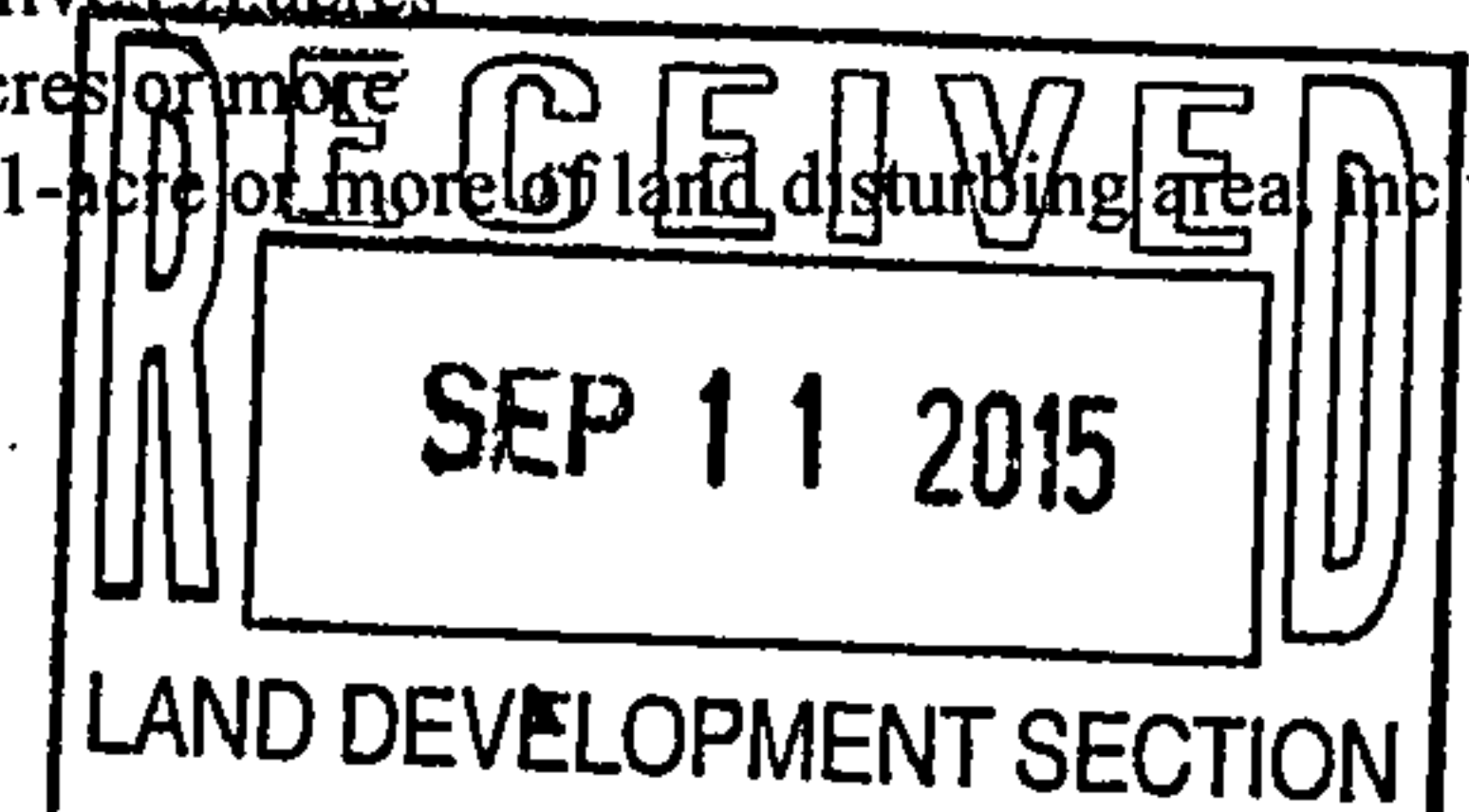
- ☐ SIA/FINANCIAL GUARANTEE RELEASE
- ☐ PRELIMINARY PLAT APPROVAL
- ☐ S. DEV. PLAN FOR SUB'D APPROVAL
- ☐ S. DEV. FOR BLDG. PERMIT APPROVAL
- ☐ SECTOR PLAN APPROVAL
- ☐ FINAL PLAT APPROVAL
- ☐ CERTIFICATE OF OCCUPANCY (PERM)
- ☐ CERTIFICATE OF OCCUPANCY (TCL TEMP)
- ☐ FOUNDATION PERMIT APPROVAL
- ☒ BUILDING PERMIT APPROVAL
- ☐ GRADING PERMIT APPROVAL
- ☐ PAVING PERMIT APPROVAL
- ☐ WORK ORDER APPROVAL
- ☐ GRADING CERTIFICATION
- ☐ SO-19 APPROVAL
- ☐ ESC PERMIT APPROVAL
- ☐ ESC CERT. ACCEPTANCE
- ☐ OTHER (DMP)

WAS A PRE-DESIGN CONFERENCE ATTENDED: \_\_\_\_\_ Yes \_\_\_\_\_ No \_\_\_\_\_ Copy Provided

DATE SUBMITTED: \_\_\_\_\_ By: \_\_\_\_\_

Requests for approvals of Site Development Plans and/or Subdivision Plats shall be accompanied by a drainage submittal. The particular nature, location, and scope to the proposed development defines the degree of drainage detail. One or more of the following levels of submittal may be required based on the following:

1. **Conceptual Grading and Drainage Plan:** Required for approval of Site Development Plans greater than five (5) acres and Sector Plans
2. **Drainage Plans:** Required for building permits, grading permits, paving permits and site plans less than five (5) acres
3. **Drainage Report:** Required for subdivision containing more than ten (10) lots or constituting five (5) acres or more
4. **Erosion and Sediment Control Plan:** Required for any new development and redevelopment site with 1-acre or more of land disturbing area, including project less than 1-acre than are part of a larger common plan of development





## **Sandoval, Gary L.**

---

**From:** Susan Spencer <susans@dpsdesign.org>  
**Sent:** Wednesday, October 07, 2015 10:21 AM  
**To:** Sandoval, Gary L.  
**Subject:** RE: Jefferson Mid School, Class Room Addition

Yes I will. There were some changes to the dumpsters per the comments from Solid Waste. We should have them complete by the end of the week. I'll bring two copies of the newer site plan for TCL.

Thank you for following up.

Susan

---

**From:** Sandoval, Gary L. [<mailto:glsandoval@cabq.gov>]  
**Sent:** Wednesday, October 07, 2015 10:18 AM  
**To:** Susan Spencer  
**Subject:** RE: Jefferson Mid School, Class Room Addition

You will be submitting a new TCL with revisions for Jefferson Mid School, Class Room Addition correct?

---

**From:** Susan Spencer [<mailto:susans@dpsdesign.org>]  
**Sent:** Monday, September 28, 2015 10:16 AM  
**To:** Sandoval, Gary L.  
**Subject:** RE: Jefferson Mid School, Class Room Addition

Gary,

I've been out of the office for the last two week. I apologize for the late response. I will bring by a copy today.

Thank you

---

**From:** Sandoval, Gary L. [<mailto:glsandoval@cabq.gov>]  
**Sent:** Wednesday, September 23, 2015 11:53 AM  
**To:** Susan Spencer  
**Cc:** Elliott, Stanice  
**Subject:** FW: Jefferson Mid School, Class Room Addition

Please bring in one more copy of the TCL BP plan submittal, so that I can have them signed and give you the TCL BP Approval Letter.

Thank You,

Gary Sandoval  
Engineer  
City Traffic Planning Department  
505-924-3675

---

**From:** Sandoval, Gary L.  
**Sent:** Friday, September 18, 2015 2:46 PM  
**To:** 'susans@dpsdesign.org'



**Cc:** Ortiz, Monica

**Subject:** Jefferson Mid School, Class Room Addition

Please submit one more copy of the TCL Submittal Plans, so that we may have two signed copies. One for our files and one for the BP set.

Thank You,

Gary Sandoval

Engineer

City Traffic Planning Department

505-924-3675





## Legend

- ☐ Bernalillo County Parcels
- Primary Streets**
  - Urban Principal Arterial
  - + BN and SF Railroad
  - Freeway
  - Urban Minor Arterial
- Other Streets**
- Municipal Limits**
  - Corrales
  - Edgewood
  - Los Ranchos
  - Rio Rancho
  - Tijeras
  - UNINCORPORATED
- World Street Map

## Notes

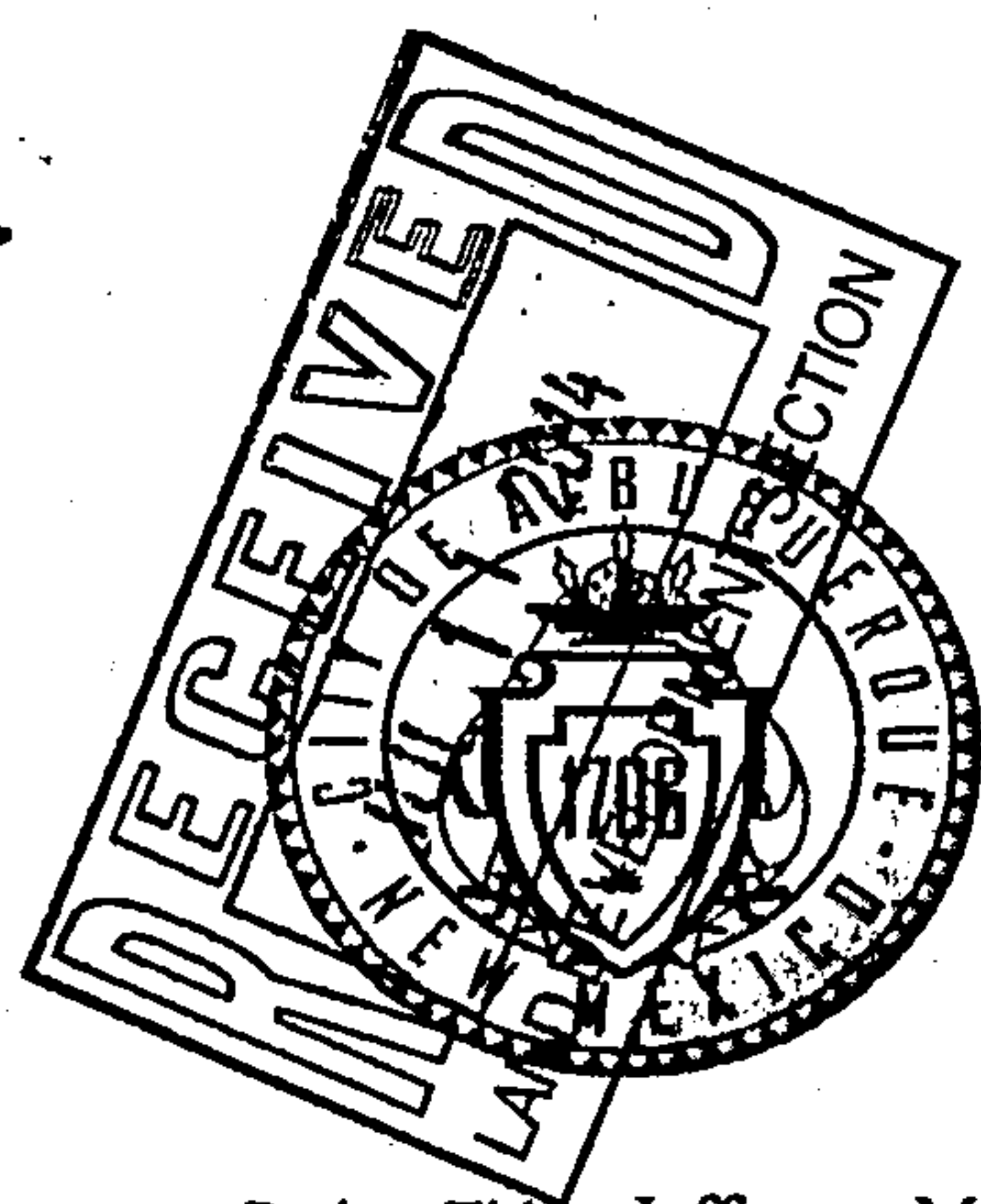
0.0 0 0.02 0.0 Miles

WGS\_1984\_Web\_Mercator\_Auxiliary\_Sphere  
9/17/2015 © City of Albuquerque

This map is a user generated static output from [www.cabq.gov/gis](http://www.cabq.gov/gis) and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.

THIS MAP IS NOT TO BE USED FOR LEGAL PURPOSES





# City of Albuquerque

Planning Department

Development & Building Services Division

## DRAINAGE AND TRANSPORTATION INFORMATION SHEET

(REV 02/2013)

Project Title: Jefferson MS East Campus Improvements Building Permit #: \_\_\_\_\_ City Drainage #: \_\_\_\_\_

DRB#: \_\_\_\_\_ EPC#: \_\_\_\_\_ Work Order#: \_\_\_\_\_

Legal Description: Unplatted Lease Parcel

City Address: 712 Girard Boulevard NE

Engineering Firm: High Mesa Consulting Group Contact: Jeff Mortensen, NMPE 8547

Address: 6010-B Midway Park Blvd. NE

Phone#: 505-345-4250 Fax#: 505-345-4254 E-mail: jmortensen@highmesacg.com

Owner: Albuquerque Public Schools Contact: Myron Johnson

Address: 915 Oak Street SE

Phone#: 505-848-8811 Fax#: \_\_\_\_\_ E-mail: johnson my@aps.edu

Architect: N/A Contact: \_\_\_\_\_

Address: \_\_\_\_\_

Phone#: \_\_\_\_\_ Fax#: \_\_\_\_\_ E-mail: \_\_\_\_\_

Surveyor: High Mesa Consulting Group Contact: Charles Cala Jr., NMPS 11184

Address: 6010-B Midway Park Blvd. NE

Phone#: 505-345-4250 Fax#: 505-345-4254 E-mail: CCala@highmesacg.com

Contractor: Altor Construction (APS On-Call Contractor) Contact: Marie Alvidrez

Address: \_\_\_\_\_

Phone#: 505-341-1551 Fax#: \_\_\_\_\_ E-mail: mardrez@aol.com

### TYPE OF SUBMITTAL:

- ☐ DRAINAGE REPORT  
☐ DRAINAGE PLAN 1st SUBMITTAL  
☐ DRAINAGE PLAN RESUBMITTAL  
☐ CONCEPTUAL G & D PLAN  
☐ GRADING PLAN  
☐ EROSION & SEDIMENT CONTROL PLAN (ESC)  
☐ ENGINEER'S CERT (HYDROLOGY)  
☐ CLOMR/LOMR  
☐ TRAFFIC CIRCULATION LAYOUT (TCL)  
☒ ENGINEER'S CERT (TCL)  
☐ ENGINEER'S CERT (DRB SITE PLAN)  
☐ ENGINEER'S CERT (ESC)  
☐ SO-19  
☒ OTHER (SPECIFY) CD W/ REC DWG

### CHECK TYPE OF APPROVAL/ACCEPTANCE SOUGHT:

- ☐ SIA/FINANCIAL GUARANTEE RELEASE  
☐ PRELIMINARY PLAT APPROVAL  
☐ S. DEV. PLAN FOR SUB'D APPROVAL  
☐ S. DEV. FOR BLDG. PERMIT APPROVAL  
☐ SECTOR PLAN APPROVAL  
☐ FINAL PLAT APPROVAL  
☐ CERTIFICATE OF OCCUPANCY (PERM)  
☐ CERTIFICATE OF OCCUPANCY (TCL TEMP)  
☐ FOUNDATION PERMIT APPROVAL  
☐ BUILDING PERMIT APPROVAL  
☐ GRADING PERMIT APPROVAL  
☐ PAVING PERMIT APPROVAL  
☐ WORK ORDER APPROVAL  
☐ GRADING CERTIFICATION  
☐ SO-19 APPROVAL  
☐ ESC PERMIT APPROVAL  
☐ ESC CERT. ACCEPTANCE  
☒ OTHER (SPECIFY) \_\_\_\_\_

WAS A PRE-DESIGN CONFERENCE ATTENDED: ☒ Yes ☐ No ☒ Copy Provided

DATE SUBMITTED: 07/10/2014 By: Brian E. Evemeyer

### CONDITION OF APPROVAL

Requests for approvals of Site Development Plans and/or Subdivision Plats shall be accompanied by a drainage submittal. The particular nature, location, and scope to the proposed development defines the degree of drainage detail. One or more of the following levels of submittal may be required based on the following:

1. **Conceptual Grading and Drainage Plan:** Required for approval of Site Development Plans greater than five (5) acres and Sector Plans
2. **Drainage Plans:** Required for building permits, grading permits, paving permits and site plans less than five (5) acres
3. **Drainage Report:** Required for subdivision containing more than ten (10) lots or constituting five (5) acres or more
4. **Erosion and Sediment Control Plan:** Required for any new development and redevelopment site with 1-acre or more of land disturbing area, including project less than 1-acre than are part of a larger common plan of development



# **HIGH MESA Consulting Group**

## **SCHEMATIC DESIGN REVIEW @ ONE STOP**

### **EAST AREA IMPROVEMENTS**

#### **JEFFERSON MIDDLE SCHOOL (2012.181.3)**

**MARCH 01, 2013**

#### **PURPOSE:**

TO REVIEW SCHEMATIC DESIGN DRAWINGS FOR THE DESIGN AND CONSTRUCTION OF A NEW PARENT DROP-OFF LANE ON THE EXISTING MIDDLE SCHOOL CAMPUS. REVIEW OF THE PROPOSED PROJECT WITH TRANSPORTATION DEVELOPMENT STAFF IN ADVANCE OF FINAL PLANS WILL EXPEDITE CITY REVIEW UPON COMPLETION. THE MEETING ALLOWED FOR THE BRIEFING OF CITY STAFF AND THE IDENTIFICATION OF THE CITY PROCESSES NECESSARY FOR OBTAINING PLAN APPROVALS BY TRANSPORTATION DEVELOPMENT.

#### **ATTENDEES:**

NILO FERNANDEZ SALGADO, TRANSPORTATION DEVELOPMENT  
ANTHONY LOPEZ, DESIGN REVIEW  
JEFF MORTENSEN, PROJECT ENGINEER

#### **COMMENTS AND DISCUSSION:**

1. NILO REQUESTED THE FOLLOWING INFORMATION:
  - a. NUMBER OF SCHOOL BUSES
  - b. APPROXIMATE NUMBER OF LEFT-TURN MOVEMENTS ONTO LOMAS
  - c. ARRIVAL HOURS
  - d. DISMISSAL/DEPARTURE HOURS
2. THE PROPOSED WORK WILL NOT REQUIRE A WORK ORDER AS THE IMPROVEMENTS ARE LARGELY ON SCHOOL PROPERTY AND ENTIRELY PRIVATE.
3. A TCL SUBMITTAL WILL BE REQUIRED AS A CONDITION FOR THE LOMAS CURB CUT PERMIT.
4. THE CONCEPT WAS WELL RECEIVED AND VIEWED AS AN IMPROVEMENT OVER CURRENT CONDITIONS.
5. LEFT-TURN MOVEMENTS AT LOMAS MAY BE DIFFICULT WHEN LOMAS TRAFFIC IS HEAVY, HOWEVER, DRIVERS WILL ADJUST AND ADAPT OVER TIME.
6. THE SUCCESS OF THE CONSTRUCTED PROJECT WILL REQUIRE BUY-IN BY NOT ONLY THE SCHOOL, BUT THE COMMUNITY.
7. PAVEMENT MARKINGS, STRIPING AND SIGNAGE WILL BE IMPORTANT ASPECTS OF THE DESIGN.
8. NO CONCERNS WERE EXPRESSED OVER THE PROPOSED GEOMETRY.

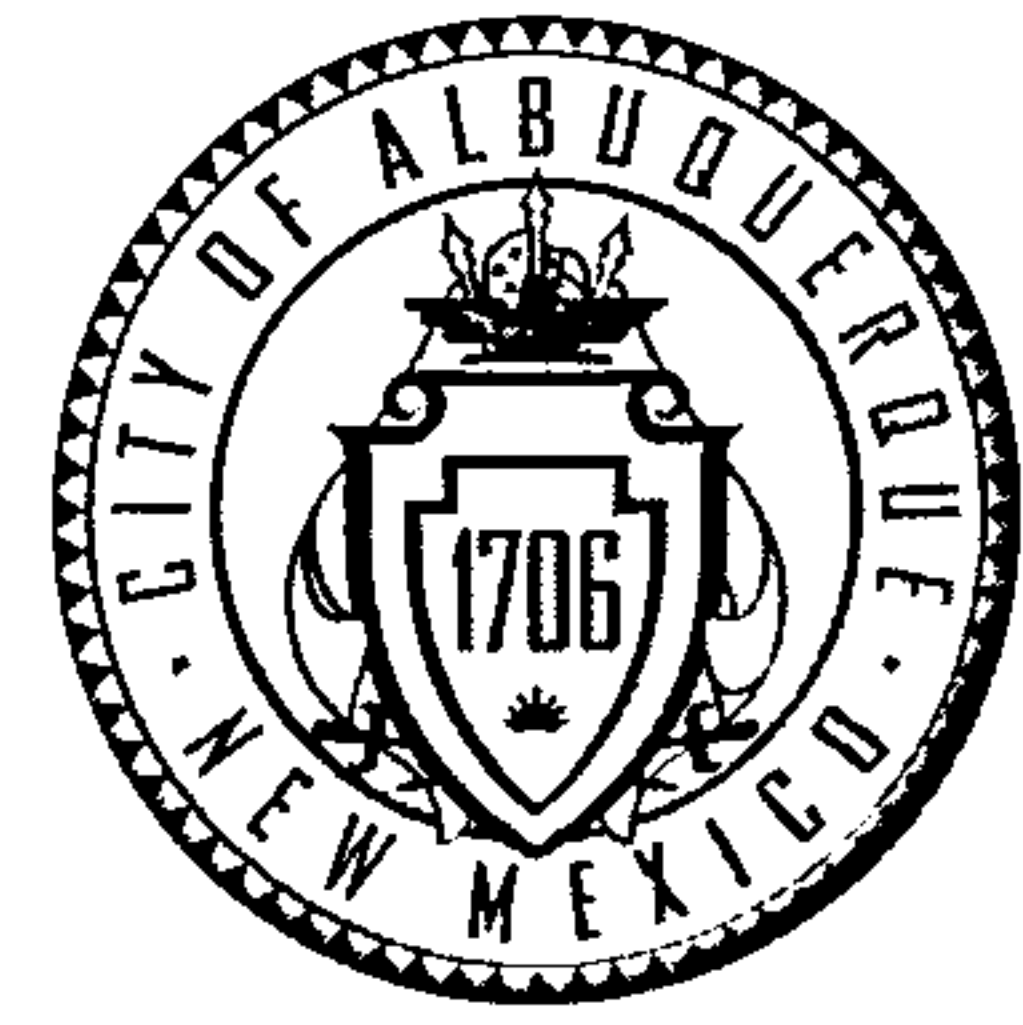
Principals: Jeffrey G. Mortensen, P.E. • Charles G. Cala, Jr., P.S. • Juan M. Cala  
Joseph M. Solomon, Jr., P.S. • J. Graeme Means, P.E. • Richard C. White



9. THE TCL SHOULD CLEARLY IDENTIFY THAT THE PARENT DROP-OFF LANE IS FOR CARS ONLY AND NOT BUSES.
10. TRAFFIC OPERATIONS MAY NOT BE WILLING TO REPAIR THE DAMAGED CHAIN LINK FENCE IN THE LOMAS MEDIAN. PERHAPS THIS MATTER CAN BE MORE EFFECTIVELY ADDRESSED THROUGH THE BLUZ TEAM. DETERMINING THE PARTY RESPONSIBLE FOR CONSTRUCTING THE FENCE MAY HELP IDENTIFY THE PARTY RESPONSIBLE FOR ITS REPAIR. THIS MATTER WAS REFERRED TO JANE RAE, DRC SECTION MANAGER.
11. A FOLLOW-UP MEETING WITH JANE REINFORCED THE BELIEF THAT TRAFFIC OPERATIONS MAY NOT BE WILLING TO REPAIR THE DAMAGED FENCE, HOWEVER, HER PREVIOUS RESEARCH SUGGESTS THAT THE FENCE WAS NOT BUILT BY APS
12. THE REMOVAL OF THE TRAFFIC DEFLECTORS IN GIRARD AT THE CURRENT ENTRANCE TO THE NORTHWEST PARKING LOT WILL REQUIRE APPROVAL BY TRAFFIC OPERATIONS AND THEREFORE MAY BE BEST ADDRESSED THROUGH THE BLUZ TEAM. WORKING THROUGH THE BLUZ TEAM REMAINS THE RECOMMENDED ROUTE AT THIS TIME.
13. FENCING OF THE GRASSED AREA AT THE SOUTHWEST CORNER OF THE SCHOOL SITE, NOT CURRENTLY PART OF THIS PROJECT, WOULD NOT BE OBJECTIONABLE PROVIDED IT DOES NOT INTERFERE WITH THE CLEAR SIGHT TRIANGLE.
14. WIDENING THE SIDEWALK AREA AT THE SOUTHWEST CORNER OF THE SCHOOL SITE, NOT CURRENTLY PART OF THE PROJECT, WOULD NOT BE OBJECTIONABLE PROVIDED IT DOES NOT INTERFERE WITH THE CLEAR SIGHT TRIANGLE. THIS WAS REFERRED TO JANE RAE, DRC SECTION MANAGER, FOR INPUT.
15. A FOLLOW-UP MEETING WAS CONDUCTED WITH JANE. SHE DID NOT ANTICIPATE ANY PROBLEMS WITH THIS WORK ON SCHOOL PROPERTY PROVIDED IT DID NOT OBSTRUCT THE CLEAR SIGHT TRIANGLE. ACTUALLY, IT WILL IMPROVE SIGHT LINES AND SIDEWALK SAFETY. SHE FURTHER DID NOT BELIEVE A SIDEWALK EASEMENT WOULD BE NECESSARY AS THE EXISTING PUBLIC SIDEWALK APPEARS TO BE ADEQUATE.
16. THE INSTALLATION OF CHAIN LINK FENCE IN THE LOMAS MEDIANS, NOR CURRENTLY PART OF THE PROJECT, HAS RECENTLY BEEN AN APS RESPONSIBILITY. THE PREVIOUS CAO UNDER THE CURRENT ADMINISTRATION, HOWEVER, STRONGLY DISCOURAGED THE USE OF THE "MAINTENANCE AGREEMENT" USED AT EDWARD GONZALES AND SANDIA HS. THIS MATTER WAS REFERRED TO JANE RAE, DRC SECTION MANAGER.
17. A FOLLOW-UP MEETING WAS CONDUCTED WITH JANE. PERHAPS THE NEW CAO WILL ALLOW APS TO RESUME THE USE OF THE MAINTENANCE AGREEMENT. THIS WILL PROBABLY REQUIRE DISCUSSIONS AT THE ADMINISTRATIVE LEVELS OF BOTH THE CITY AND APS. ANOTHER OPTION MAY BE TO SOLICIT THE INVOLVEMENT OF THE CITY COUNCILLOR FOR JEFFERSON IF APPROACHED BY THE SCHOOL OR ITS CONCERNED PARENTS. THIS WILL REQUIRE FURTHER DISCUSSION, HOWEVER, FUNDING MAY NOT BE AVAILABLE FOR THIS SAFETY DRIVEN IMPROVEMENT OFF SCHOOL PROPERTY.



# CITY OF ALBUQUERQUE



***Planning Department  
Transportation Development Services***

July 31, 2014

Jeffrey G. Mortensen, P.E.  
High Mesa Consulting Group  
6010-B Midway Park Blvd. NE  
Albuquerque, NM 87109

**Re: Jefferson MS East Campus Improvements, 712 Girard Blvd. NE**  
**Certificate of Occupancy – Transportation Development**  
Engineer's Stamp dated 07-31-13 (J16-D007)  
Certification dated 07-09-14

Dear Mr. Mortensen,

PO Box 1293

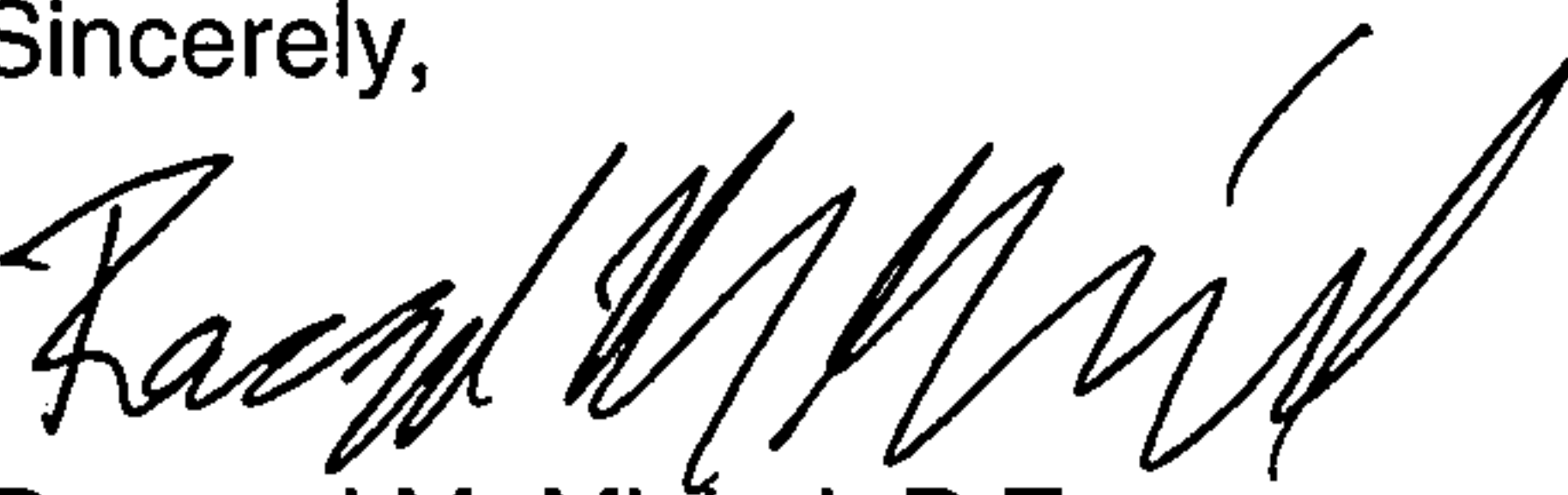
Thank you for the submittal received 07-11-14 for our records.

If you have any questions, please contact me at [rmichel@cabq.gov](mailto:rmichel@cabq.gov) or (505)924-3630.

Albuquerque

Sincerely,

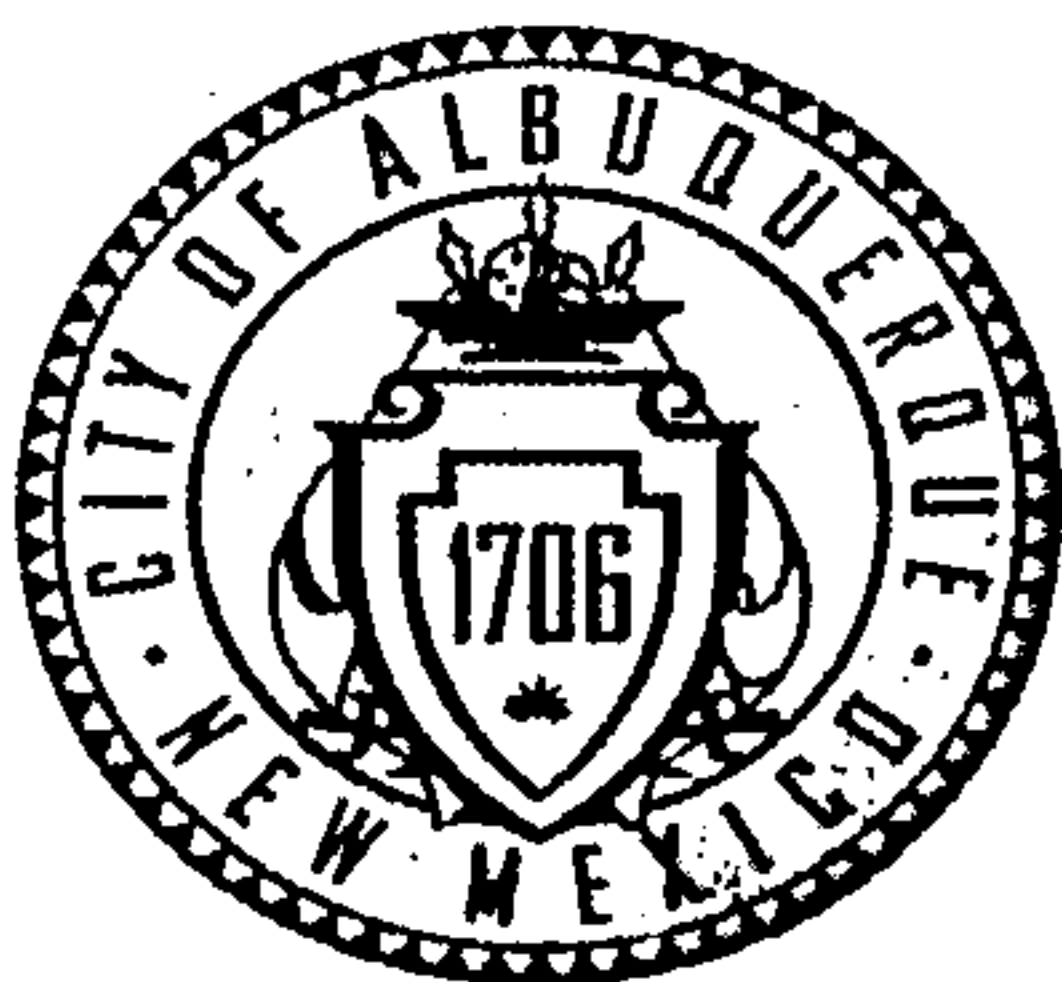
New Mexico 87103

  
Racquel M. Michel, P.E.  
Senior Engineer, Planning Dept.  
Development Review Services

[www.cabq.gov](http://www.cabq.gov)

c: File  
CO Clerk





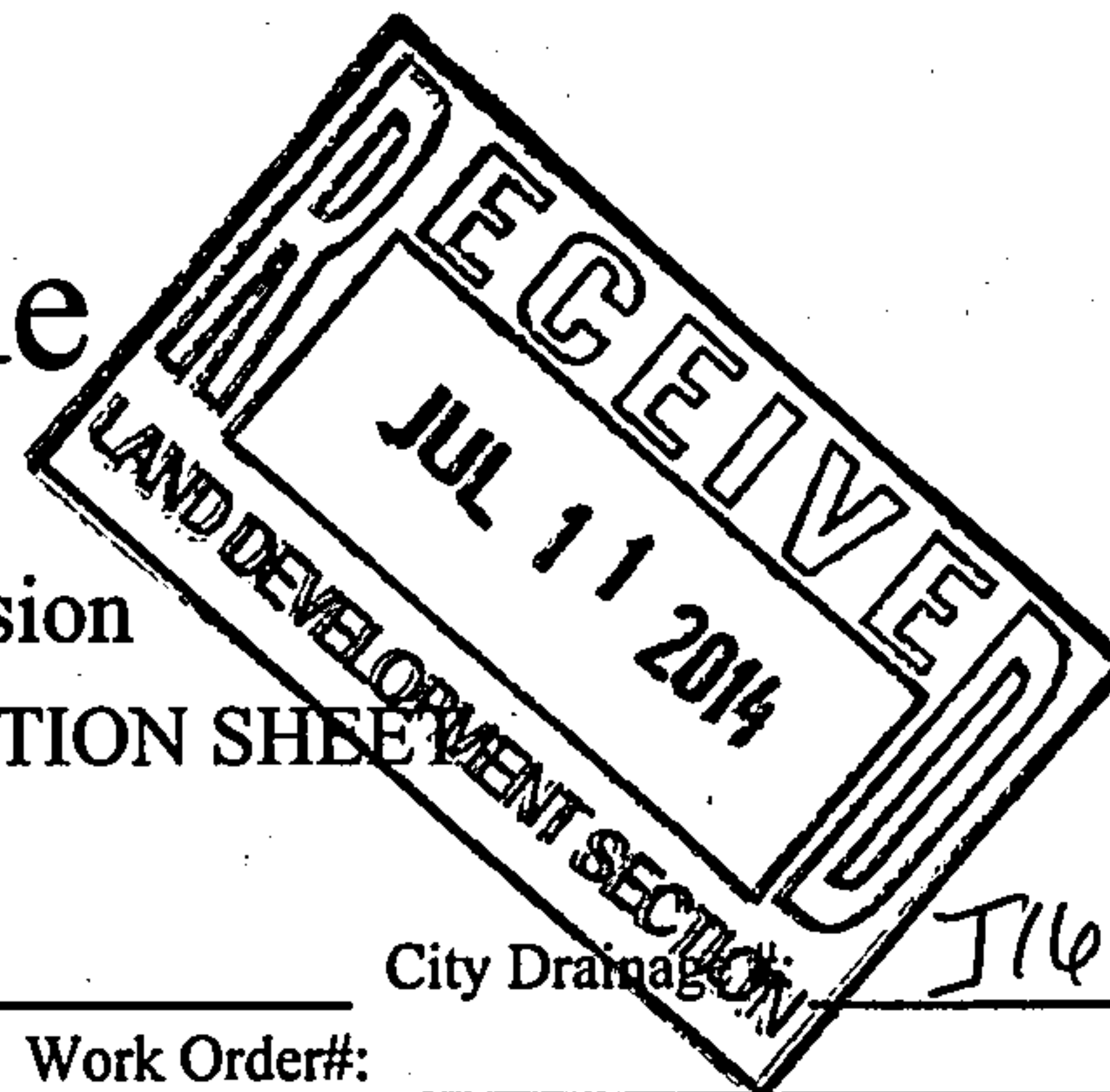
# City of Albuquerque

Planning Department

Development & Building Services Division

## DRAINAGE AND TRANSPORTATION INFORMATION SHEET

(REV 02/2013)



J160007

Project Title: Jefferson MS East Campus Improvements Building Permit #: \_\_\_\_\_ City Drainage #: \_\_\_\_\_  
DRB#: \_\_\_\_\_ EPC#: \_\_\_\_\_ Work Order#: \_\_\_\_\_  
Legal Description: Unplatted Lease Parcel  
City Address: 712 Girard Boulevard NE

Engineering Firm: High Mesa Consulting Group Contact: Jeff Mortensen, NMPE 8547  
Address: 6010-B Midway Park Blvd. NE  
Phone#: 505-345-4250 Fax#: 505-345-4254 E-mail: jmortensen@highmesacg.com

Owner: Albuquerque Public Schools Contact: Myron Johnson  
Address: 915 Oak Street SE  
Phone#: 505-848-8811 Fax#: \_\_\_\_\_ E-mail: johnson my@aps.edu

Architect: N/A Contact: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone#: \_\_\_\_\_ Fax#: \_\_\_\_\_ E-mail: \_\_\_\_\_

Surveyor: High Mesa Consulting Group Contact: Charles Cala Jr., NMPS 11184  
Address: 6010-B Midway Park Blvd. NE  
Phone#: 505-345-4250 Fax#: 505-345-4254 E-mail: CCala@highmesacg.com

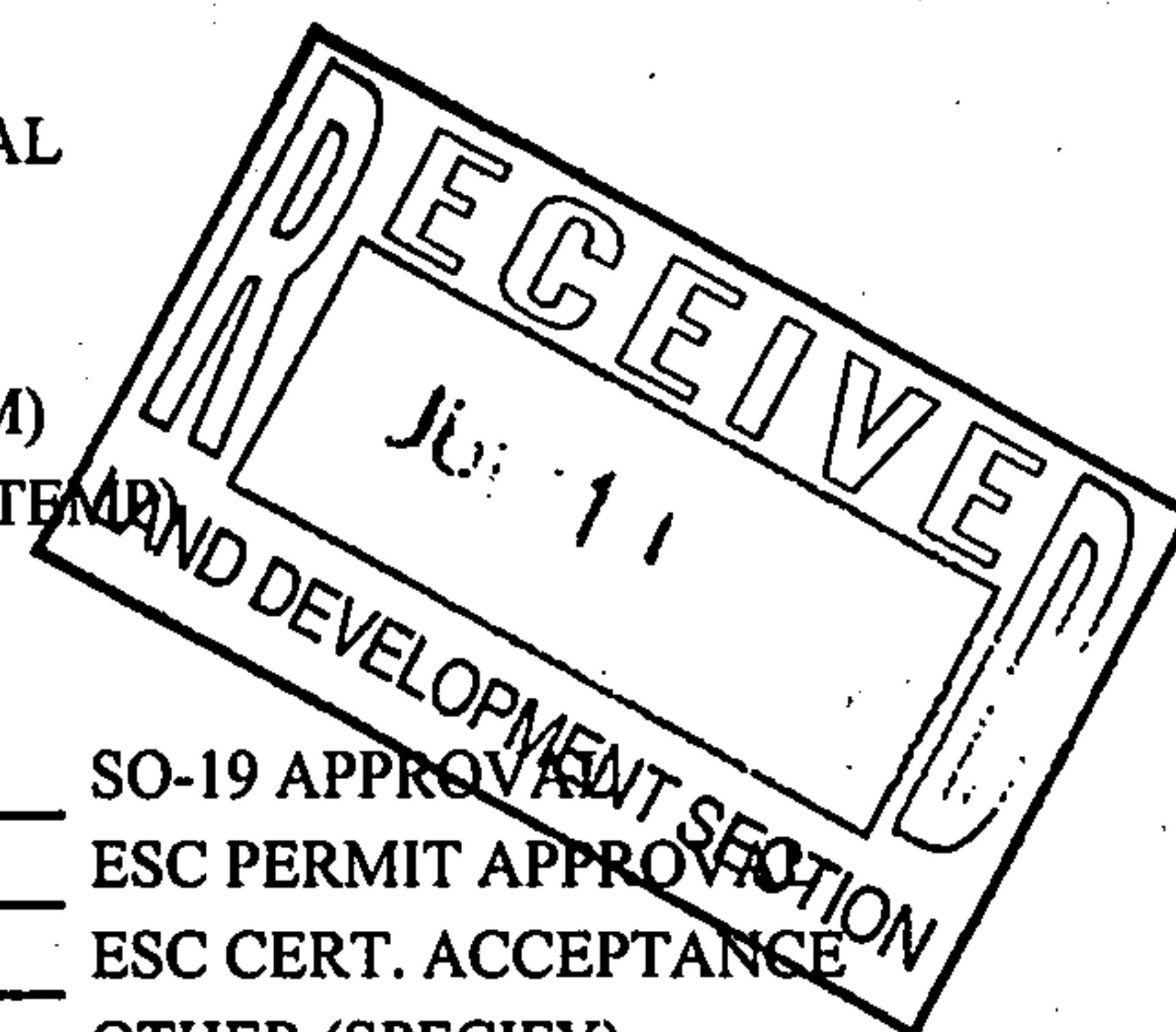
Contractor: Altor Construction (APS On-Call Contractor) Contact: Marie Alvidrez  
Address: \_\_\_\_\_  
Phone#: 505-341-1551 Fax#: \_\_\_\_\_ E-mail: mardrez@aol.com

### TYPE OF SUBMITTAL:

- ☐ DRAINAGE REPORT
- ☐ DRAINAGE PLAN 1st SUBMITTAL
- ☐ DRAINAGE PLAN RESUBMITTAL
- ☐ CONCEPTUAL G & D PLAN
- ☐ GRADING PLAN
- ☐ EROSION & SEDIMENT CONTROL PLAN (ESC)
- ☐ ENGINEER'S CERT (HYDROLOGY)
- ☐ CLOMR/LOMR
- ☐ TRAFFIC CIRCULATION LAYOUT (TCL)
- ☒ ENGINEER'S CERT (TCL)
- ☐ ENGINEER'S CERT (DRB SITE PLAN)
- ☐ ENGINEER'S CERT (ESC)
- ☐ SO-19
- ☒ OTHER (SPECIFY) CD W/ REC DWG

### CHECK TYPE OF APPROVAL/ACCEPTANCE SOUGHT:

- ☐ SIA/FINANCIAL GUARANTEE RELEASE
- ☐ PRELIMINARY PLAT APPROVAL
- ☐ S. DEV. PLAN FOR SUB'D APPROVAL
- ☐ S. DEV. FOR BLDG. PERMIT APPROVAL
- ☐ SECTOR PLAN APPROVAL
- ☐ FINAL PLAT APPROVAL
- ☐ CERTIFICATE OF OCCUPANCY (PERM)
- ☐ CERTIFICATE OF OCCUPANCY (TCL TEMP)
- ☐ FOUNDATION PERMIT APPROVAL
- ☐ BUILDING PERMIT APPROVAL
- ☐ GRADING PERMIT APPROVAL
- ☐ PAVING PERMIT APPROVAL
- ☐ WORK ORDER APPROVAL
- ☐ GRADING CERTIFICATION



- ☐ SO-19 APPROVAL
- ☐ ESC PERMIT APPROVAL
- ☐ ESC CERT. ACCEPTANCE
- ☒ OTHER (SPECIFY) \_\_\_\_\_

WAS A PRE-DESIGN CONFERENCE ATTENDED: ☒ Yes ☐ No ☒ Copy Provided

DATE SUBMITTED: 07/10/2014 By: Brian E. Evemeyer

Requests for approvals of Site Development Plans and/or Subdivision Plats shall be accompanied by a drainage submittal. The particular nature, location, and scope to the proposed development defines the degree of drainage detail. One or more of the following levels of submittal may be required based on the following

1. **Conceptual Grading and Drainage Plan:** Required for approval of Site Development Plans greater than five (5) acres and Sector Plans
2. **Drainage Plans:** Required for building permits, grading permits, paving permits and site plans less than five (5) acres
3. **Drainage Report:** Required for subdivision containing more than ten (10) lots or constituting five (5) acres or more
4. **Erosion and Sediment Control Plan:** Required for any new development and redevelopment site with 1-acre or more of land disturbing area, including project less than 1-acre than are part of a larger common plan of development



# HIGH MESA Consulting Group

## SCHEMATIC DESIGN REVIEW @ ONE STOP

### EAST AREA IMPROVEMENTS

### JEFFERSON MIDDLE SCHOOL (2012.181.3)

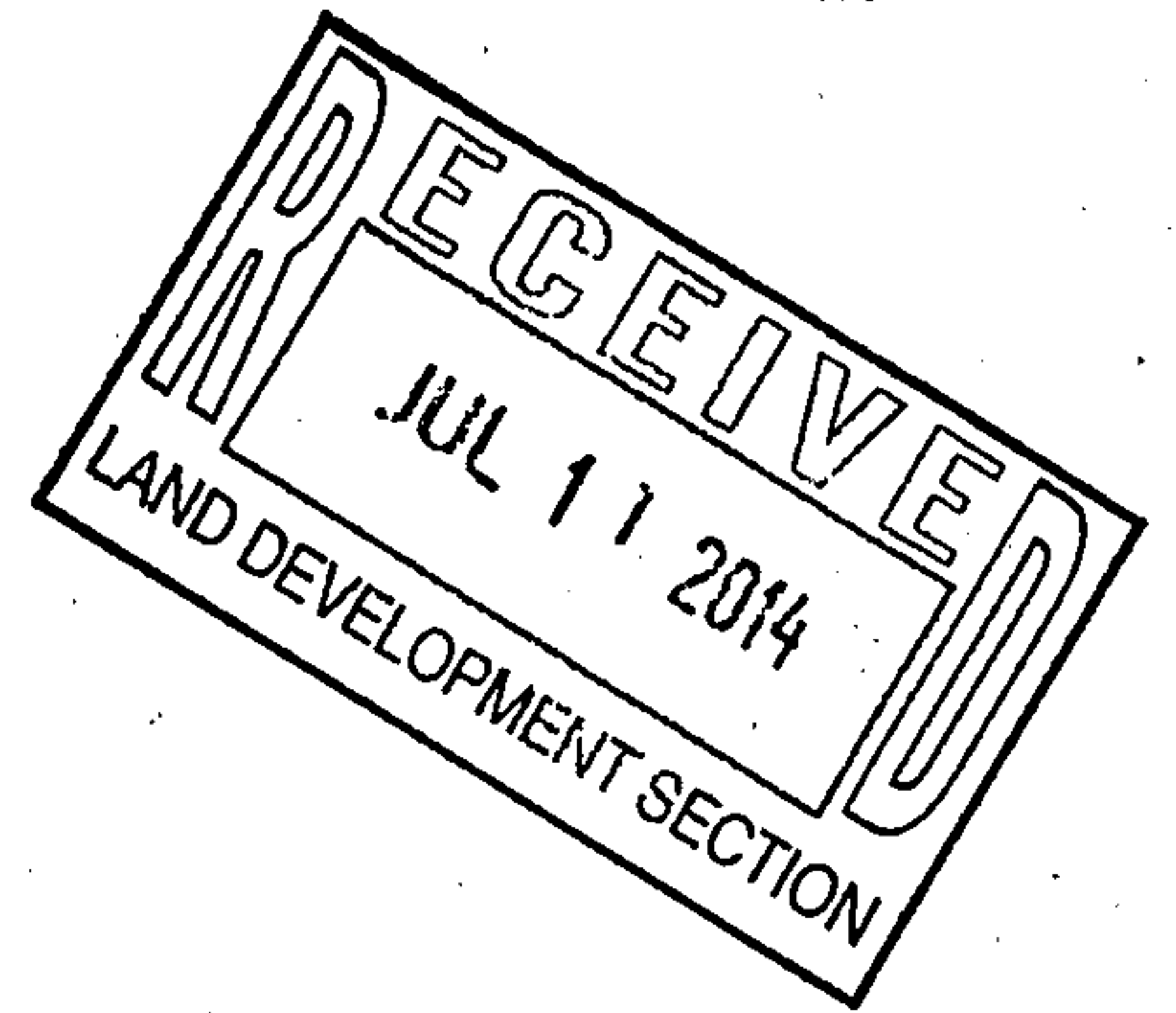
MARCH 01, 2013

#### PURPOSE:

TO REVIEW SCHEMATIC DESIGN DRAWINGS FOR THE DESIGN AND CONSTRUCTION OF A NEW PARENT DROP-OFF LANE ON THE EXISTING MIDDLE SCHOOL CAMPUS. REVIEW OF THE PROPOSED PROJECT WITH TRANSPORTATION DEVELOPMENT STAFF IN ADVANCE OF FINAL PLANS WILL EXPEDITE CITY REVIEW UPON COMPLETION. THE MEETING ALLOWED FOR THE BRIEFING OF CITY STAFF AND THE IDENTIFICATION OF THE CITY PROCESSES NECESSARY FOR OBTAINING PLAN APPROVALS BY TRANSPORTATION DEVELOPMENT.

#### ATTENDEES:

NILO FERNANDEZ SALGADO, TRANSPORTATION DEVELOPMENT  
ANTHONY LOPEZ, DESIGN REVIEW  
JEFF MORTENSEN, PROJECT ENGINEER



#### COMMENTS AND DISCUSSION:

1. NILO REQUESTED THE FOLLOWING INFORMATION:
  - a. NUMBER OF SCHOOL BUSES
  - b. APPROXIMATE NUMBER OF LEFT-TURN MOVEMENTS ONTO LOMAS
  - c. ARRIVAL HOURS
  - d. DISMISSAL/DEPARTURE HOURS
2. THE PROPOSED WORK WILL NOT REQUIRE A WORK ORDER AS THE IMPROVEMENTS ARE LARGELY ON SCHOOL PROPERTY AND ENTIRELY PRIVATE.
3. A TCL SUBMITTAL WILL BE REQUIRED AS A CONDITION FOR THE LOMAS CURB CUT PERMIT.
4. THE CONCEPT WAS WELL RECEIVED AND VIEWED AS AN IMPROVEMENT OVER CURRENT CONDITIONS.
5. LEFT-TURN MOVEMENTS AT LOMAS MAY BE DIFFICULT WHEN LOMAS TRAFFIC IS HEAVY, HOWEVER, DRIVERS WILL ADJUST AND ADAPT OVER TIME.
6. THE SUCCESS OF THE CONSTRUCTED PROJECT WILL REQUIRE BUY-IN BY NOT ONLY THE SCHOOL, BUT THE COMMUNITY.
7. PAVEMENT MARKINGS, STRIPING AND SIGNAGE WILL BE IMPORTANT ASPECTS OF THE DESIGN.
8. NO CONCERNS WERE EXPRESSED OVER THE PROPOSED GEOMETRY.

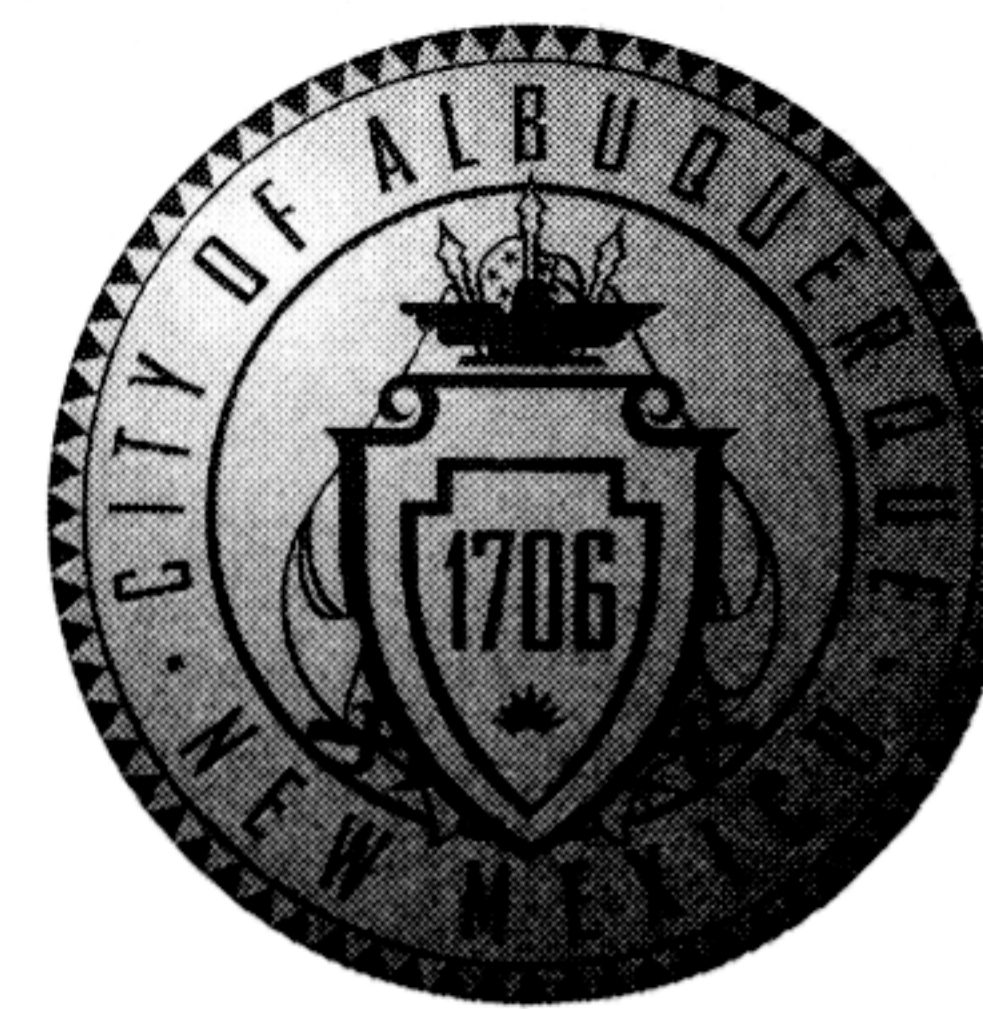
Principals: Jeffrey G. Mortensen, P.E. • Charles G. Cala, Jr., P.S. • Juan M. Cala  
Joseph M. Solomon, Jr., P.S. • J. Graeme Means, P.E. • Richard C. White



9. THE TCL SHOULD CLEARLY IDENTIFY THAT THE PARENT DROP-OFF LANE IS FOR CARS ONLY AND NOT BUSES.
10. TRAFFIC OPERATIONS MAY NOT BE WILLING TO REPAIR THE DAMAGED CHAIN LINK FENCE IN THE LOMAS MEDIAN. PERHAPS THIS MATTER CAN BE MORE EFFECTIVELY ADDRESSED THROUGH THE BLUZ TEAM. DETERMINING THE PARTY RESPONSIBLE FOR CONSTRUCTING THE FENCE MAY HELP IDENTIFY THE PARTY RESPONSIBLE FOR ITS REPAIR. THIS MATTER WAS REFERRED TO JANE RAE, DRC SECTION MANAGER.
11. A FOLLOW-UP MEETING WITH JANE REINFORCED THE BELIEF THAT TRAFFIC OPERATIONS MAY NOT BE WILLING TO REPAIR THE DAMAGED FENCE, HOWEVER, HER PREVIOUS RESEARCH SUGGESTS THAT THE FENCE WAS NOT BUILT BY APS
12. THE REMOVAL OF THE TRAFFIC DEFLECTORS IN GIRARD AT THE CURRENT ENTRANCE TO THE NORTHWEST PARKING LOT WILL REQUIRE APPROVAL BY TRAFFIC OPERATIONS AND THEREFORE MAY BE BEST ADDRESSED THROUGH THE BLUZ TEAM. WORKING THROUGH THE BLUZ TEAM REMAINS THE RECOMMENDED ROUTE AT THIS TIME.
13. FENCING OF THE GRASSED AREA AT THE SOUTHWEST CORNER OF THE SCHOOL SITE, NOT CURRENTLY PART OF THIS PROJECT, WOULD NOT BE OBJECTIONABLE PROVIDED IT DOES NOT INTERFERE WITH THE CLEAR SIGHT TRIANGLE.
14. WIDENING THE SIDEWALK AREA AT THE SOUTHWEST CORNER OF THE SCHOOL SITE, NOT CURRENTLY PART OF THE PROJECT, WOULD NOT BE OBJECTIONABLE PROVIDED IT DOES NOT INTERFERE WITH THE CLEAR SIGHT TRIANGLE. THIS WAS REFERRED TO JANE RAE, DRC SECTION MANAGER, FOR INPUT.
15. A FOLLOW-UP MEETING WAS CONDUCTED WITH JANE. SHE DID NOT ANTICIPATE ANY PROBLEMS WITH THIS WORK ON SCHOOL PROPERTY PROVIDED IT DID NOT OBSTRUCT THE CLEAR SIGHT TRIANGLE. ACTUALLY, IT WILL IMPROVE SIGHT LINES AND SIDEWALK SAFETY. SHE FURTHER DID NOT BELIEVE A SIDEWALK EASEMENT WOULD BE NECESSARY AS THE EXISTING PUBLIC SIDEWALK APPEARS TO BE ADEQUATE.
16. THE INSTALLATION OF CHAIN LINK FENCE IN THE LOMAS MEDIANS, NOR CURRENTLY PART OF THE PROJECT, HAS RECENTLY BEEN AN APS RESPONSIBILITY. THE PREVIOUS CAO UNDER THE CURRENT ADMINISTRATION, HOWEVER, STRONGLY DISCOURAGED THE USE OF THE "MAINTENANCE AGREEMENT" USED AT EDWARD GONZALES AND SANDIA HS. THIS MATTER WAS REFERRED TO JANE RAE, DRC SECTION MANAGER.
17. A FOLLOW-UP MEETING WAS CONDUCTED WITH JANE. PERHAPS THE NEW CAO WILL ALLOW APS TO RESUME THE USE OF THE MAINTENANCE AGREEMENT. THIS WILL PROBABLY REQUIRE DISCUSSIONS AT THE ADMINISTRATIVE LEVELS OF BOTH THE CITY AND APS. ANOTHER OPTION MAY BE TO SOLICIT THE INVOLVEMENT OF THE CITY COUNCILLOR FOR JEFFERSON IF APPROACHED BY THE SCHOOL OR ITS CONCERNED PARENTS. THIS WILL REQUIRE FURTHER DISCUSSION, HOWEVER, FUNDING MAY NOT BE AVAILABLE FOR THIS SAFETY DRIVEN IMPROVEMENT OFF SCHOOL PROPERTY.



# CITY OF ALBUQUERQUE



**Planning Department  
Transportation Development Services**

October 15, 2015

Susan Spencer  
Dekker/Perich/Sabatini  
7601 Jefferson NE, Suite 100  
Albuquerque, NM

**Re: Jefferson Middle School, Phase I  
712 Girard NE  
Traffic Circulation Layout**  
Engineer's/Architect's Stamp dated 10-13-15 (J16-D007)

Dear Ms. Spencer,

The TCL submittal received 10-13-15 is approved for Building Permit. A copy of the stamped and signed plan will be needed for each of the building permit plans. Please keep the original to be used for certification of the site for final C.O. for Transportation.

PO Box 1293

Albuquerque

New Mexico 87103

When the site construction is completed and a Certificate of Occupancy (C.O.) is requested, use the original City stamped approved TCL for certification. Redline any minor changes and adjustments that were made in the field. A NM registered architect or engineer must stamp, sign, and date the certification TCL along with indicating that the development was built in "substantial compliance" with the TCL. Submit this certification TCL with a completed Drainage and Transportation Information Sheet to front counter personnel for log in and evaluation by Transportation.

Once verification of certification is completed and approved, notification will be made to Building Safety to issue Final C.O. To confirm that a final C.O. has been issued, call Building Safety at 924-3690.

www.cabq.gov

Sincerely,

Racquel M. Michel, P.E.  
Traffic Engineer, Planning Dept.  
Development Review Services

\gs via: email  
C: CO Clerk, File





# City of Albuquerque

Planning Department

Development & Building Services Division

## DRAINAGE AND TRANSPORTATION INFORMATION SHEET (REV 09/2015)

Project Title: JEFFERSON MIDDLE SCHOOL PHASE 1 MUSIC CLASSROOM ADDITION Building Permit #: \_\_\_\_\_ City Drainage #: J16-D007  
DRB#: \_\_\_\_\_ EPC#: \_\_\_\_\_ Work Order#: \_\_\_\_\_  
Legal Description: 712 GIRARD BLD NE  
City Address: \_\_\_\_\_  
Engineering Firm: \_\_\_\_\_ Contact: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone#: \_\_\_\_\_ Fax#: \_\_\_\_\_ E-mail: \_\_\_\_\_  
Owner: \_\_\_\_\_ Contact: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone#: \_\_\_\_\_ Fax#: \_\_\_\_\_ E-mail: \_\_\_\_\_  
Architect: DEKKER/PERICH/SABATINI Contact: SUSAN SPENCER  
Address: 71001 JEFFERSON AVE NE SUITE 100  
Phone#: 505-761-9700 Fax#: \_\_\_\_\_ E-mail: Susans@pscdesign.org  
Other Contact: \_\_\_\_\_ Contact: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone#: \_\_\_\_\_ Fax#: \_\_\_\_\_ E-mail: \_\_\_\_\_

Check all that Apply:

### DEPARTMENT:

- ☒ HYDROLOGY/ DRAINAGE  
☒ TRAFFIC/ TRANSPORTATION Resub:  
☐ MS4/ EROSION & SEDIMENT CONTROL

### TYPE OF SUBMITTAL:

- ☐ ENGINEER/ ARCHITECT CERTIFICATION  
☐ CONCEPTUAL G & D PLAN  
☐ GRADING PLAN  
☐ DRAINAGE MASTER PLAN  
☐ DRAINAGE REPORT  
☐ CLOMR/LOMR  
☒ TRAFFIC CIRCULATION LAYOUT (TCL)  
☐ TRAFFIC IMPACT STUDY (TIS)  
☐ EROSION & SEDIMENT CONTROL PLAN (ESC)  
☐ OTHER (SPECIFY) \_\_\_\_\_

IS THIS A RESUBMITTAL?: ☒ Yes ☐ No

DATE SUBMITTED: 10/13/15 By: SUSAN SPENCER

### CHECK TYPE OF APPROVAL/ACCEPTANCE SOUGHT:

- ☒ BUILDING PERMIT APPROVAL  
☐ CERTIFICATE OF OCCUPANCY  
☐ PRELIMINARY PLAT APPROVAL  
☐ SITE PLAN FOR SUB'D APPROVAL  
☐ SITE PLAN FOR BLDG. PERMIT APPROVAL  
☐ FINAL PLAT APPROVAL  
☐ SIA/ RELEASE OF FINANCIAL GUARANTEE  
☐ FOUNDATION PERMIT APPROVAL  
☐ GRADING PERMIT APPROVAL  
☐ SO-19 APPROVAL  
☐ PAVING PERMIT APPROVAL  
☐ GRADING/ PAD CERTIFICATION  
☐ WORK ORDER APPROVAL  
☐ CLOMR/LOMR  
☐ PRE-DESIGN MEETING  
☐ OTHER (SPECIFY) \_\_\_\_\_

COA STAFF: \_\_\_\_\_ ELECTRONIC SUBMITTAL RECEIVED: \_\_\_\_\_





# ***City of Albuquerque***

P.O. BOX 1293 ALBUQUERQUE, NEW MEXICO 87103

***Planning Department  
Transportation Development Services Section***

February 7, 2003

Susan B. Johnson, Registered Architect  
6100 Indian School Rd. NE  
Albuquerque, NM 87110

Re: Certification Submittal for Final Building Certificate of Occupancy for  
Jefferson Middle School Phase 1, [J-16 / D7]  
712 Girard Blvd NE  
Architect's Stamp Dated 02/07/03

Dear Mr. Johnson:

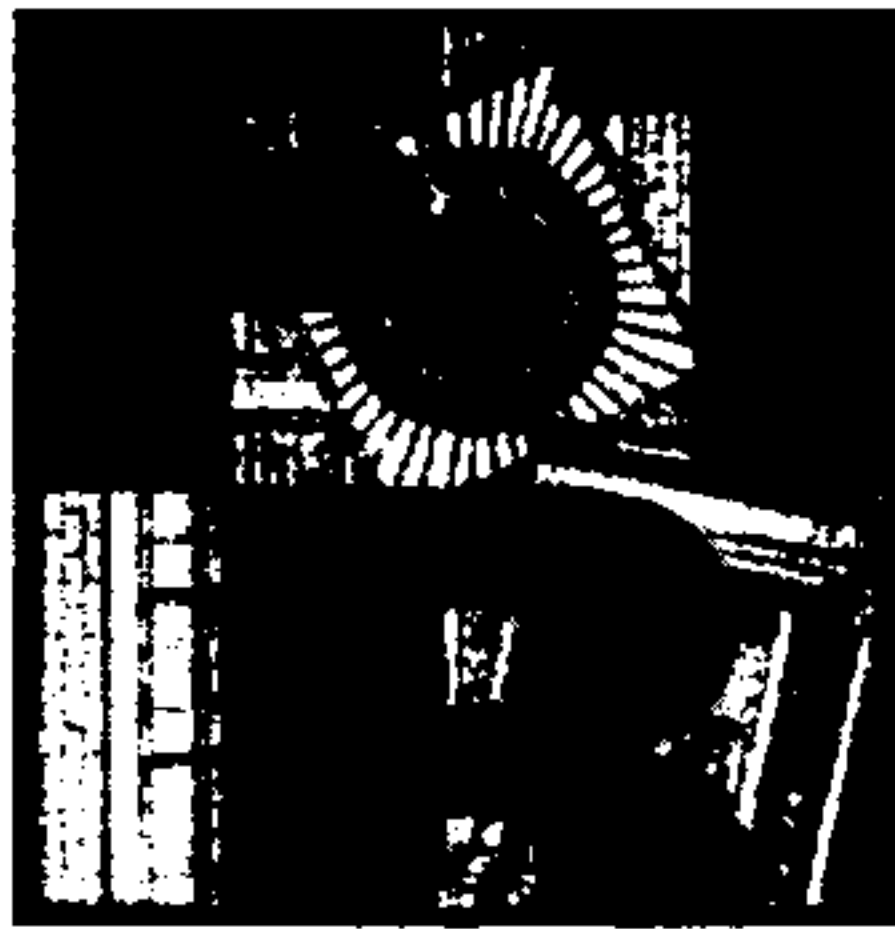
The TCL / Letter of Certification submitted on February 3, 2003 is sufficient for acceptance by this office for final Certificate of Occupancy (C.O.). Notification has been made to the Building and Safety Section.

Sincerely,

Nilo E. Salgado-Fernandez, P.E.  
Senior Traffic Engineer  
Development and Building Services  
Planning Department

c: Engineer  
— Hydrology file  
— CO Clerk





February 7, 2003

Mr. Nilo Salgado  
City of Albuquerque  
Department of Transportation  
600 2nd St. NW  
Albuquerque, NM 87102

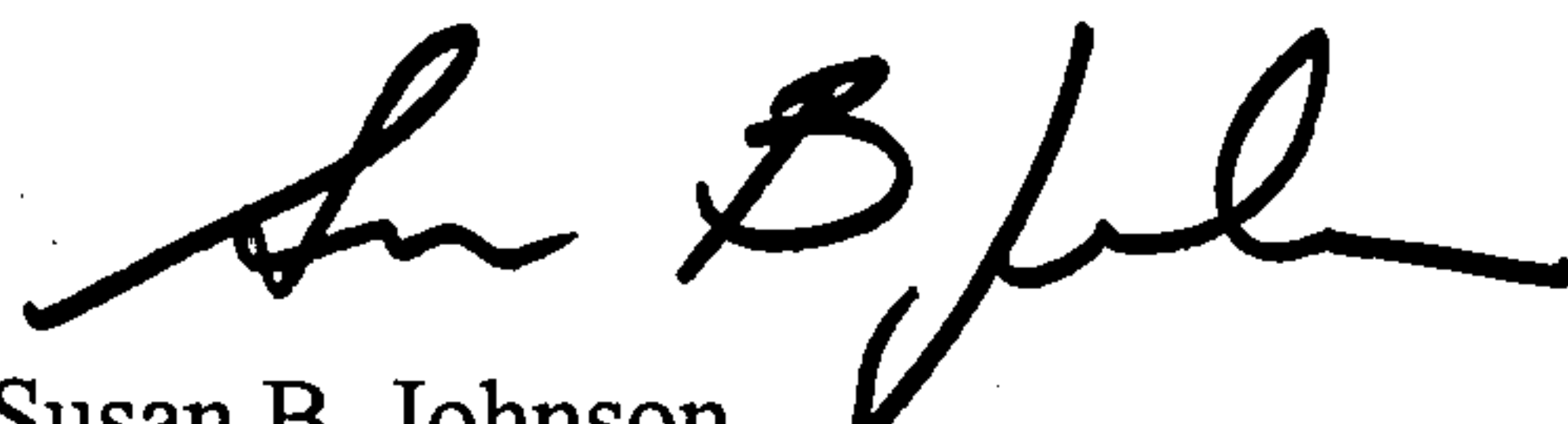
RE: Jefferson Middle School – 2000 Addition and Renovations  
**Certificate of Occupancy Request**

Dear Mr. Salgado:

The general contractor has completed the above referenced project, and we are seeking a Certificate of Occupancy from the City of Albuquerque Transportation Department. I hereby certify that I am a licensed architect in the State of New Mexico, and to best of my knowledge, information and belief, the project was constructed in substantial compliance with the approved transportation drawings on record with the City of Albuquerque. It is also, in my professional opinion, in compliance with applicable laws, codes and ordinances. Site plans indicating extent of work completed are included with revisions noted.

Please give me a call if you have any questions.

Sincerely,  
Fanning Bard Tatum Architects AIA Ltd. by

  
Susan B. Johnson,  
Architect

Copy: FBT File  
Bob Becker - APS Facilities Planning  
Skip Cole - T.A. Cole & Sons

**FANNING BARD TATUM**

**ARCHITECTS | AIA**

6100 Indian School Rd. NE	SUITE 210
Albuquerque NM	87110
505-883-5200	PHONE
505-884-5390	FACSIMILE





FANNING BARD TATUM

ARCHITECTS | AIA

6100 Indian School Rd. NE SUITE 210  
Albuquerque NM 87110  
505-883-5200 PHONE  
505-884-5390 FACSIMILE

## LETTER OF TRANSMITTAL

DATE	2/7/03	JOB NO.
ATTENTION	Nilo Salgado	
RE:	2001-2002 Addition and Renovations Jefferson Middle School	

To City of Albuquerque  
Public Works—Transportation

WE ARE SENDING YOU ☒ Attached ☐ Fax ☐ Under separate cover via \_\_\_\_\_ the following items:

☐ Shop drawings ☒ Prints ☐ Plans ☐ Sample ☐ Specifications

☐ Copy of letter ☐ Change order ☐ Diskette ☐ \_\_\_\_\_

COPIES	DATE	NO.	DESCRIPTION
1			Additional site sheets for your records as requested

THESE ARE TRANSMITTED as checked below:

☐ For approval ☐ Approved as submitted ☐ Resubmit \_\_\_ copies for approval

☐ For your use ☐ Approved as noted ☐ Submit \_\_\_ copies for distribution

☒ As requested ☐ Returned for corrections ☐ Return \_\_\_ corrected prints

☐ For review and comment ☐ \_\_\_\_\_

☐ FOR BIDS DUE \_\_\_\_\_ 19 \_\_\_\_\_ PRINTS RETURNED AFTER LOAN TO US

REMARKS

Nilo,  
Included are the drawings discussed at this mornings meeting. We are currently reviewing the "substantial compliance".

Thanks, Susan

STACK:

COPIES TO File

SIGNED Susan Johnson

ERROR: undefined



**DRAINAGE AND TRANSPORTATION INFORMATION SHEET**

(REV. 1/11/2002)

PROJECT TITLE: Jefferson Middle School Phase I ZONE ATLAS/DRNG. FILE #: J-16/D7  
 DRB #: \_\_\_\_\_ EPC #: \_\_\_\_\_ WORK ORDER #: \_\_\_\_\_

LEGAL DESCRIPTION: Jefferson Middle School, Albuquerque, New Mexico  
 CITY ADDRESS: 712 Girard Blvd. NE, Albuquerque, NM 87106

ENGINEERING FIRM: Jeff Mortensen & Assoc., Inc. CONTACT: Chris Sholtis  
 ADDRESS: 6010-B Midway Park Blvd. NE PHONE: (505) 345-4250  
 CITY, STATE: Albuquerque, NM ZIP CODE: 87109

OWNER: Albuquerque Public Schools CONTACT: Bob Becker  
 ADDRESS: P.O. Box 6482 PHONE: 246-9020  
 CITY, STATE: Albuquerque, NM ZIP CODE: 87197

ARCHITECT: Fanning Bard Tatum, Ltd. CONTACT: Susan Johnson  
 ADDRESS: 6100 Indian School Rd. NE PHONE: 883-5200  
 CITY, STATE: Albuquerque, NM ZIP CODE: 87110

SURVEYOR: Jeff Mortensen & Assoc., Inc. CONTACT: Chuck Cala  
 ADDRESS: 6010-B Midway Park Blvd. NE PHONE: (505) 345-4250  
 CITY, STATE: Albuquerque, NM ZIP CODE: 87109

CONTRACTOR: T.A. Cole & Sons CONTACT: \_\_\_\_\_  
 ADDRESS: 10143 4<sup>th</sup> Street NW PHONE: 898-8698  
 CITY, STATE: Albuquerque, NM ZIP CODE: 87114

**TYPE OF SUBMITTAL:**

- ☐ DRAINAGE REPORT  
☐ DRAINAGE PLAN  
☐ CONCEPTUAL GRADING & DRAINAGE PLAN  
☐ GRADING PLAN  
☐ EROSION CONTROL PLAN  
☒ ENGINEER'S CERTIFICATION (HYDROLOGY)  
☐ CLOMR/LOMR  
☐ TRAFFIC CIRCULATION LAYOUT (TCL)  
☒ ENGINEER'S CERTIFICATION (TCL)  
☐ ENGINEER'S CERTIFICATION (DRB APPR. SITE PLAN)  
☐ OTHER

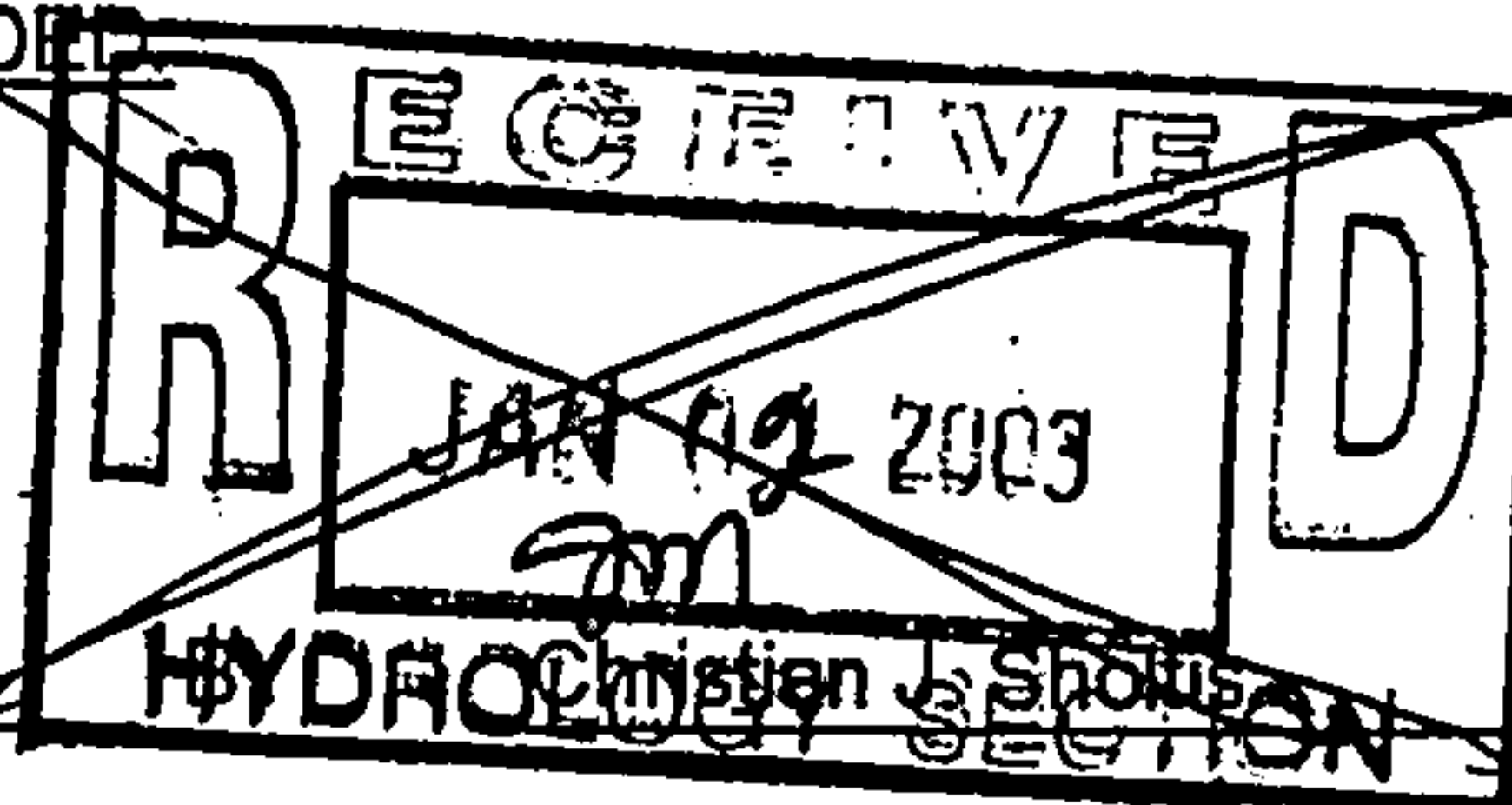
**CHECK TYPE OF APPROVAL SOUGHT:**

- ☐ SIA/FINANCIAL GUARANTEE RELEASE  
☐ PRELIMINARY PLAT APPROVAL  
☐ S. DEV. PLAN FOR SUB'D APPROVAL  
☐ S. DEV. PLAN FOR BLDG. PERMIT APPROVAL  
☐ SECTOR PLAN APPROVAL  
☐ FINAL PLAT APPROVAL  
☐ FOUNDATION PERMIT APPROVAL  
☐ BUILDING PERMIT APPROVAL  
☒ CERTIFICATE OF OCCUPANCY (PERM.)  
☐ CERTIFICATE OF OCCUPANCY (TEMP.)  
☐ GRADING PERMIT APPROVAL  
☐ PAVING PERMIT APPROVAL  
☐ WORK ORDER APPROVAL  
☐ OTHER (SPECIFY)

**WAS A PRE-DESIGN CONFERENCE ATTENDED?**

- ☐ YES  
☒ NO  
☐ COPY PROVIDED

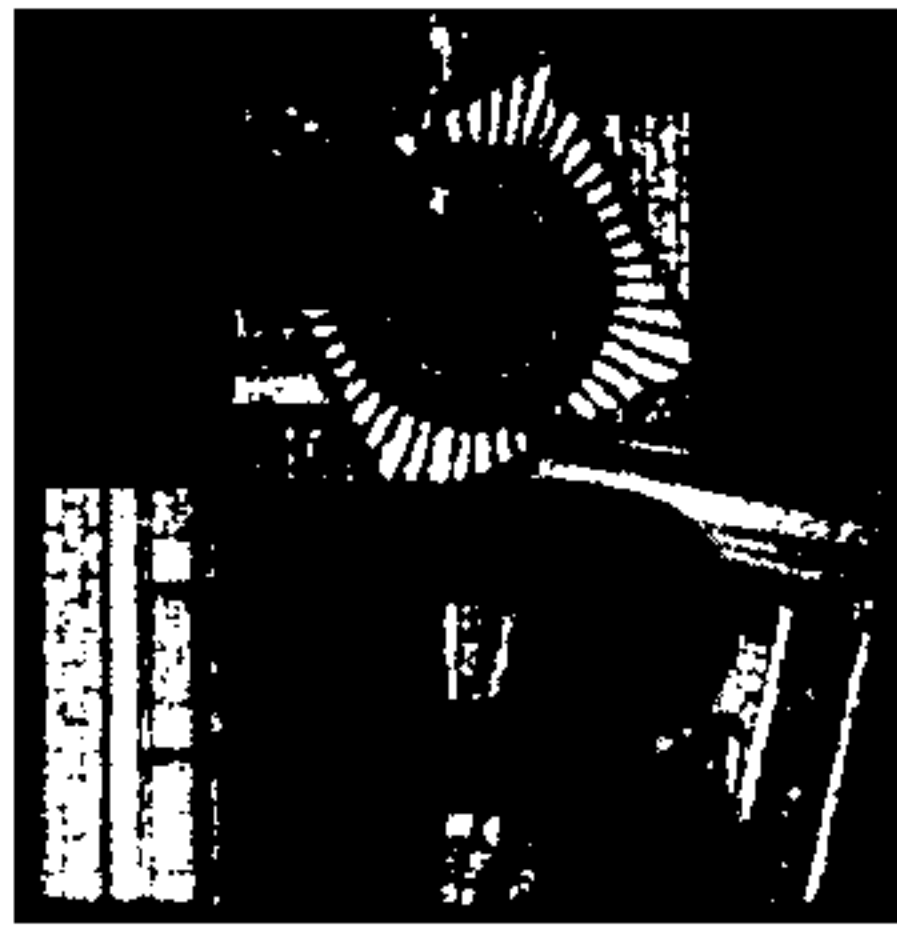
DATE SUBMITTED:

12-31-02

Requests for approvals of Site Development Plans and/or Subdivision Plats shall be accompanied by a drainage submittal. The particular nature, location and scope of the proposed development defines the degree of drainage detail. One or more of the following levels of submittal may be required based upon the following:

1. **Conceptual Grading and Drainage Plan:** Required for approval of Site Development Plans greater than five (5) acres and Sector Plans.
2. **Drainage Plans:** Required for building permits, grading permits, paving permits and site plans less than five (5) acres.
3. **Drainage Report:** Required for subdivisions containing more than ten (10) lots or constituting five (5) acres or more.





J-16/D7

February 3, 2003

City of Albuquerque  
Department of Transportation  
600 2nd St. NW  
Albuquerque, NM 87102

RE: Jefferson Middle School – 2000 Addition and Renovations  
**Final Certification**

SPJ 2/7/03

To Whom It May Concern,

*the work was designed per City of Albuquerque guidelines, and submitted and approved through the City of Albuquerque plan review.*  
T.A. Cole General Contractors has reached substantial completion on the above *completed work* mentioned project. Certificate of Occupancy (permanent) is sought from the City of *per contract* Albuquerque Transportation Department. Site plans indicating extent of work completed *documents* are included with revisions noted.

Please give me a call if you have any questions.

Sincerely,  
Fanning Bard Tatum Architects AIA Ltd. by

Susan B. Johnson,  
Architect

Copy: FBT File  
Bob Becker - APS Facilities Planning  
Skip Cole - T.A. Cole & Sons

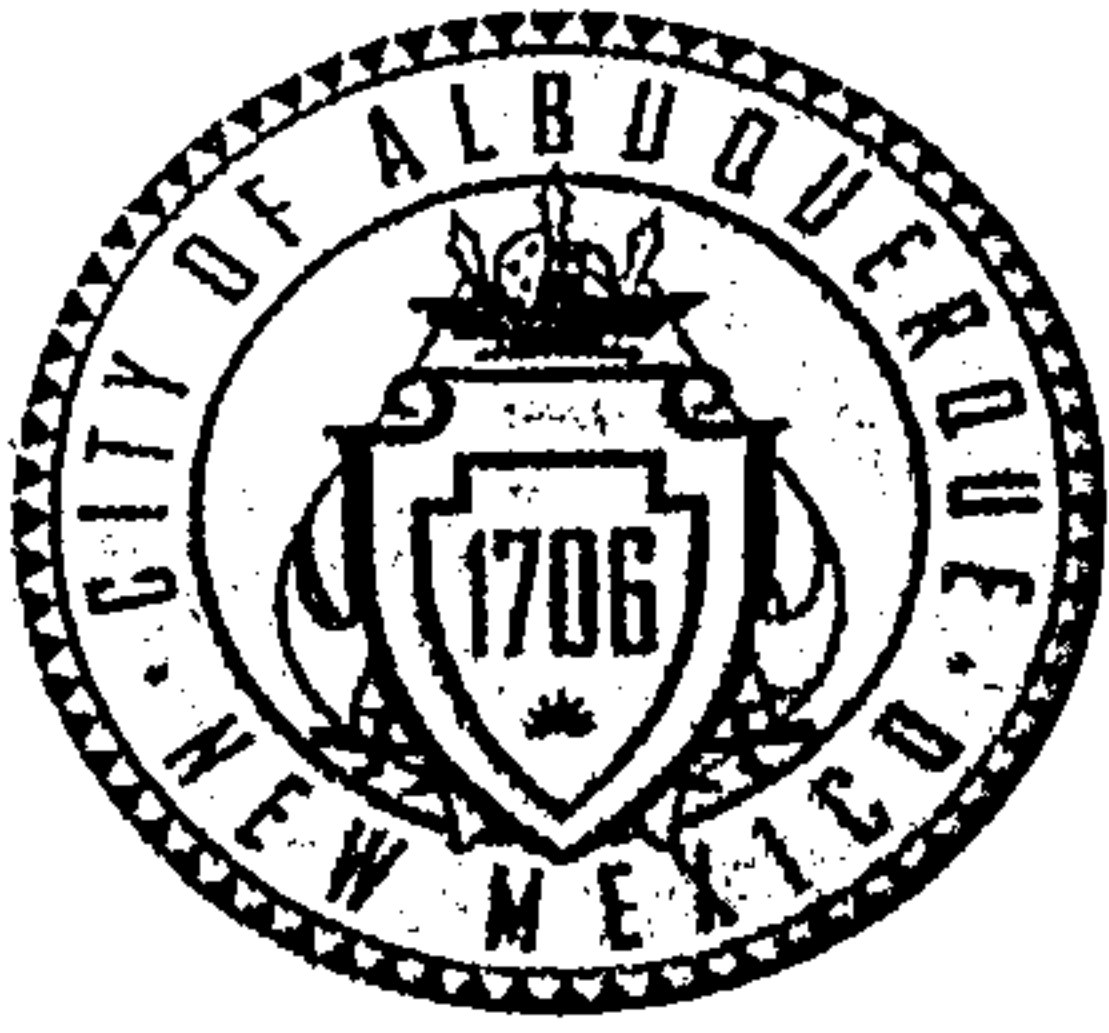


**FANNING BARD TATUM**

ARCHITECTS | AIA

6100 Indian School Rd. NE SUITE 210  
Albuquerque, NM 87110  
505-883-5200 PHONE  
505-884-5390 FACSIMILE





# City of Albuquerque

Planning Department

Development & Building Services Division

## DRAINAGE AND TRANSPORTATION INFORMATION SHEET

(REV 02/2013)

Project Title: JEFFERSON MS: PHASE I MUSIC CLASSROOM ADDITION Building Permit #: \_\_\_\_\_ City Drainage #: J-16 10007

DRB#: \_\_\_\_\_ EPC#: \_\_\_\_\_ Work Order#: \_\_\_\_\_

Legal Description: JEFFERSON MIDDLE SCHOOL (UNPLATTED LEASE PARCEL)

City Address: 712 GIRARD NE, ALBUQUERQUE NM 87106

Engineering Firm: High Mesa Consulting Group Contact: Graeme Means #13676

Address: 6010-B Midway Park Blvd NE, Albuquerque NM 87109

Phone#: 505-345-4250 Fax#: 505-345-4254 E-mail: gmeans@highmesacg.com

Owner: Albuquerque Public Schools Contact: Myron Johnson

Address: 915 Oak Street SE, 87106

Phone#: 505-848-8811 Fax#: \_\_\_\_\_ E-mail: johnson\_my@aps.edu

Architect: Dekker Perich Sabatini Contact: Susan Spencer

Address: 7601 Jefferson NE, Suite 100 Albuquerque NM 87109

Phone#: 505-761-9700 Fax#: 505-761-4222 E-mail: susan@dpsdesign.org

Surveyor: High Mesa Consulting Group Contact: Chuck Cala NMPS#11184

Address: 6010-B Midway Park Blvd NE, Albuquerque NM 87109

Phone#: 505-345-4250 Fax#: 505-345-4254 E-mail: ccala@highmesacg.com

Contractor: To be selected Contact: \_\_\_\_\_

Address: \_\_\_\_\_

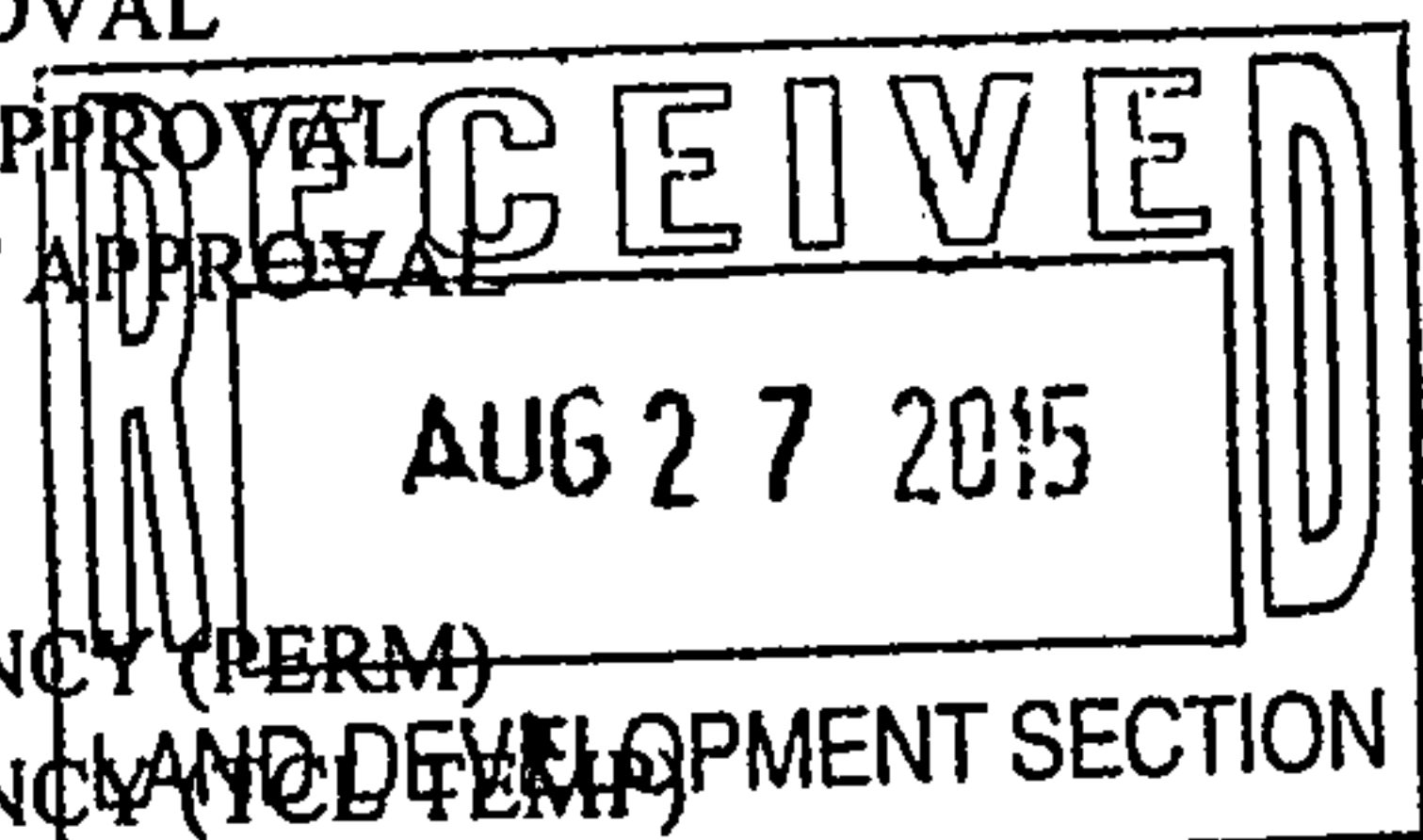
Phone#: \_\_\_\_\_ Fax#: \_\_\_\_\_ E-mail: \_\_\_\_\_

### TYPE OF SUBMITTAL:

- ☐ DRAINAGE REPORT (DMP)
- ☒ DRAINAGE PLAN 1st SUBMITTAL
- ☐ DRAINAGE PLAN RESUBMITTAL
- ☐ CONCEPTUAL G & D PLAN
- ☐ GRADING PLAN
- ☐ EROSION & SEDIMENT CONTROL PLAN (ESC)
- ☐ ENGINEER'S CERT (HYDROLOGY)
- ☐ CLOMR/LOMR
- ☐ TRAFFIC CIRCULATION LAYOUT (TCL)
- ☐ ENGINEER'S CERT (TCL)
- ☐ ENGINEER'S CERT (DRB SITE PLAN)
- ☐ ENGINEER'S CERT (ESC)
- ☐ SO-19
- ☐ OTHER (SPECIFY) \_\_\_\_\_

### CHECK TYPE OF APPROVAL/ACCEPTANCE SOUGHT:

- ☐ SIA/FINANCIAL GUARANTEE RELEASE
- ☐ PRELIMINARY PLAT APPROVAL
- ☐ S. DEV. PLAN FOR SUB'D APPROVAL
- ☐ S. DEV. FOR BLDG. PERMIT APPROVAL
- ☐ SECTOR PLAN APPROVAL
- ☐ FINAL PLAT APPROVAL
- ☐ CERTIFICATE OF OCCUPANCY (PERM)
- ☐ CERTIFICATE OF OCCUPANCY (TCL TEMP)
- ☐ FOUNDATION PERMIT APPROVAL
- ☒ BUILDING PERMIT APPROVAL
- ☐ GRADING PERMIT APPROVAL
- ☐ PAVING PERMIT APPROVAL
- ☐ WORK ORDER APPROVAL
- ☐ GRADING CERTIFICATION
- ☐ SO-19 APPROVAL
- ☐ ESC PERMIT APPROVAL
- ☐ ESC CERT. ACCEPTANCE
- ☐ OTHER (DMP)



WAS A PRE-DESIGN CONFERENCE ATTENDED: ☒ Yes ☐ No ☒ Copy Provided

DATE SUBMITTED: 08-27-2015 By: GRAEME J. MEANS

Requests for approvals of Site Development Plans and/or Subdivision Plats shall be accompanied by a drainage submittal. The particular nature, location, and scope to the proposed development defines the degree of drainage detail. One or more of the following levels of submittal may be required based on the following

1. **Conceptual Grading and Drainage Plan:** Required for approval of Site Development Plans greater than five (5) acres and Sector Plans
2. **Drainage Plans:** Required for building permits, grading permits, paving permits and site plans less than five (5) acres
3. **Drainage Report:** Required for subdivision containing more than ten (10) lots or constituting five (5) acres or more
4. **Erosion and Sediment Control Plan:** Required for any new development and redevelopment site with 1-acre or more of land disturbing area, including project less than 1-acre than are part of a larger common plan of development



2014.063.1

CITY OF ALBUQUERQUE  
PLANNING DEPARTMENT  
DEVELOPMENT SERVICE / HYDROLOGY SECTION

DATE: 2-20-15  
CONFERENCE RECAP

ZONE ATLAS PAGE NO: J16  
DRAINAGE FILE: J16 0017  
ZONING:                       
DRB:                       
SUBJECT:                       
STREET ADDRESS (IF KNOWN):                       
SUBDIVISION NAME:                     

APPROVAL REQUESTED:

ATTENDANCE: Graeme Means, Curtis Cherne

FINDINGS:

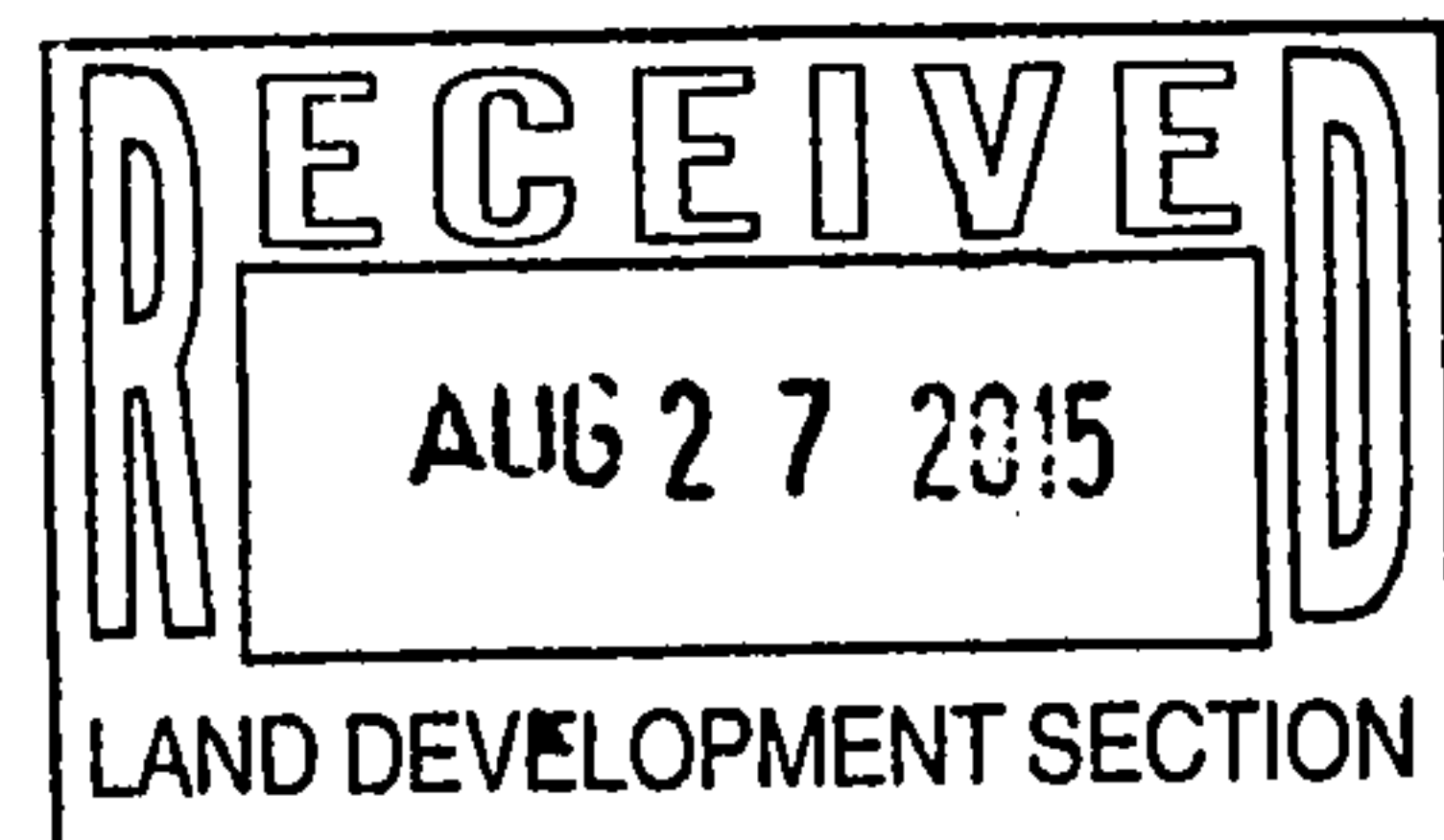
1. A phasing plan is not required because first drainage plan will show interior conditions.
2. a DMI update is not required.
3. plan to manage the first flush in parking Islands and courtyard planters.
4. plan to conform to previously approved discharge rates.

THE UNDERSIGNED AGREES THAT THE ABOVE FINDINGS ARE SUMMARIZED ACCURATELY AND ARE SUBJECT TO CHANGE IF FURTHER INVESTIGATION REVEALS THAT THEY ARE NOT REASONABLE OR THAT THEY ARE BASED ON INACCURATE INFORMATION.

SIGNED: Curtis A. Cherne  
NAME (PRINT): Curtis A. Cherne

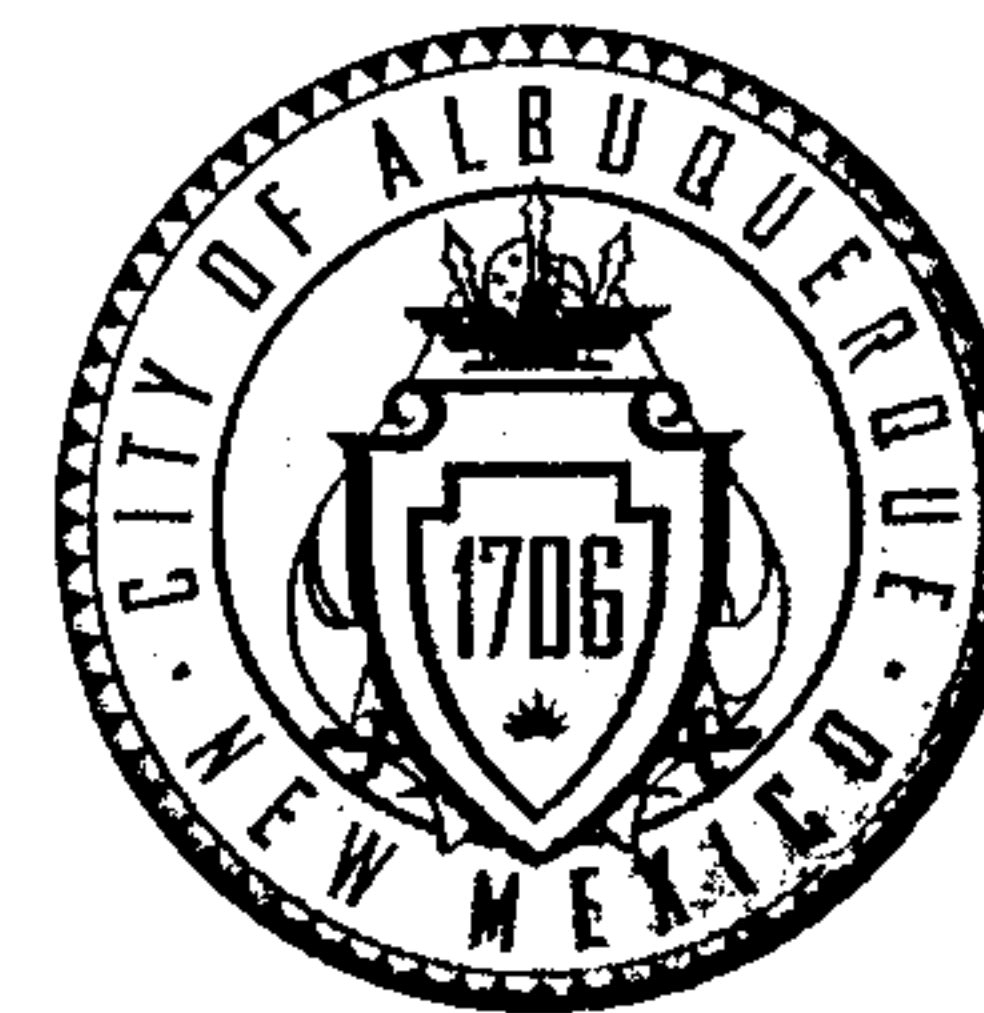
SIGNED: Graeme Means  
NAME (PRINT): Graeme Means

**\*\*NOTE\*\*** PLEASE PROVIDE A COPY OF THIS RECAP WITH YOUR DRAINAGE SUBMITTAL.





# CITY OF ALBUQUERQUE



September 18, 2015

Graeme Means, P.E.  
High Mesa Consulting Group  
6010-B Midway Park Blvd NE  
Albuquerque, New Mexico 87109

RE: **Jefferson Mid. School Phase 1 Music Room Addition**  
**712 Girard SE**  
**Grading and Drainage Plan**  
**Engineer's Stamp Date 8-22-2015 (J16D007)**

Dear Mr. Means,

Based upon the information provided in your submittal received 8/27/15, this plan dated 8/22/15 will now be the acceptable plan for Grading Permit and Building Permit.

Please attach a copy of this approved plan to the construction sets in the permitting process prior to sign-off by Hydrology.

Prior to Certificate of Occupancy release, Engineer Certification per the DPM checklist will be required.

PO Box 1293

Albuquerque

New Mexico 87103

[www.cabq.gov](http://www.cabq.gov)

If you have any questions, please contact me at 924-3999 or Rudy Rael at 924-3977.

Sincerely,

Shahab Biazar, P.E.  
City Engineer, COA  
Planning Department

RR/SB  
C: File



CITY OF ALBUQUERQUE  
PLANNING DEPARTMENT  
DEVELOPMENT SERVICE / HYDROLOGY SECTION

DATE: 2-20-15  
CONFERENCE RECAP

ZONE ATLAS PAGE NO: J16  
DRAINAGE FILE: 016 0017  
ZONING:                       
DRB:                       
SUBJECT:                       
STREET ADDRESS (IF KNOWN):                       
SUBDIVISION NAME:                     

APPROVAL REQUESTED:

ATTENDANCE: Graeme Means, Curtis Cherne

FINDINGS:

1. A phasing plan is not required because first drainage plan will show interim conditions.
2. a DMI update is not required.
3. plan to manage the first flush in parking islands and courtyard planters.
4. plan to conform to previously approved discharge rates.

THE UNDERSIGNED AGREES THAT THE ABOVE FINDINGS ARE SUMMARIZED ACCURATELY AND ARE SUBJECT TO CHANGE IF FURTHER INVESTIGATION REVEALS THAT THEY ARE NOT REASONABLE OR THAT THEY ARE BASED ON INACCURATE INFORMATION.

SIGNED: Curtis A. Cherne  
NAME (PRINT): Curtis A. Cherne

SIGNED: Graeme Means  
NAME (PRINT): Graeme Means

**\*\*NOTE\*\*** PLEASE PROVIDE A COPY OF THIS RECAP WITH YOUR DRAINAGE SUBMITTAL.



# CITY OF ALBUQUERQUE



July 31, 2014

Jeff Mortensen, PE  
High Mesa Consulting Group  
6010 -B Midway Park Blvd NE  
Albuquerque, NM 87109

**Re: Jefferson Middle School East Campus Improvements  
712 Girard Blvd NE  
Engineer's Stamp dated: 7-31-13 (J16D007)  
Certification dated: 7-9-14**

Dear Mr. Mortensen,

Thank you for submitting the above referenced certification for our records.

If you have any questions, you can contact me at 924-3695 or Rudy Rael at 924-3977.

PO Box 1293

Albuquerque

New Mexico 87103

[www.cabq.gov](http://www.cabq.gov)

Sincerely,

Rita Harmon, P.E.  
Senior Engineer, Planning Dept.  
Development and Review Services

C: RR/RH  
CO Clerk  
email



2012.10



# City of Albuquerque

Planning Department

Development & Building Services Division

## DRAINAGE AND TRANSPORTATION INFORMATION SHEET

(REV 02/2013)

Project Title: Jefferson MS East Campus Improvements Building Permit #: \_\_\_\_\_ City Drainage #: J16D007

DRB#: \_\_\_\_\_ EPC#: \_\_\_\_\_ Work Order#: \_\_\_\_\_

Legal Description: Unplatted Lease Parcel

City Address: 712 Girard Boulevard NE

Engineering Firm: High Mesa Consulting Group Contact: Jeff Mortensen, NMPE 8547

Address: 6010-B Midway Park Blvd. NE

Phone#: 505-345-4250 Fax#: 505-345-4254 E-mail: jmortensen@highmesacg.com

Owner: Albuquerque Public Schools Contact: Myron Johnson

Address: 915 Oak Street SE

Phone#: 505-848-8811 Fax#: \_\_\_\_\_ E-mail: johnson\_my@aps.edu

Architect: N/A Contact: \_\_\_\_\_

Address: \_\_\_\_\_

Phone#: \_\_\_\_\_ Fax#: \_\_\_\_\_ E-mail: \_\_\_\_\_

Surveyor: High Mesa Consulting Group Contact: Charles Cala Jr., NMPS 11184

Address: 6010-B Midway Park Blvd. NE

Phone#: 505-345-4250 Fax#: 505-345-4254 E-mail: CCala@highmesacg.com

Contractor: Altor Construction (APS On-Call Contractor) Contact: Marie Alvidrez

Address: \_\_\_\_\_

Phone#: 505-341-1551 Fax#: \_\_\_\_\_ E-mail: mardrez@aol.com

### TYPE OF SUBMITTAL:

- ☐ DRAINAGE REPORT
- ☐ DRAINAGE PLAN 1st SUBMITTAL
- ☐ DRAINAGE PLAN RESUBMITTAL
- ☐ CONCEPTUAL G & D PLAN
- ☐ GRADING PLAN
- ☐ EROSION & SEDIMENT CONTROL PLAN (ESC)
- ☒ ENGINEER'S CERT (HYDROLOGY)
- ☐ CLOMR/LOMR
- ☐ TRAFFIC CIRCULATION LAYOUT (TCL)
- ☐ ENGINEER'S CERT (TCL)
- ☐ ENGINEER'S CERT (DRB SITE PLAN)
- ☐ ENGINEER'S CERT (ESC)
- ☐ SO-19
- ☒ OTHER (SPECIFY) CD W/ REC DWG

### CHECK TYPE OF APPROVAL/ACCEPTANCE SOUGHT:

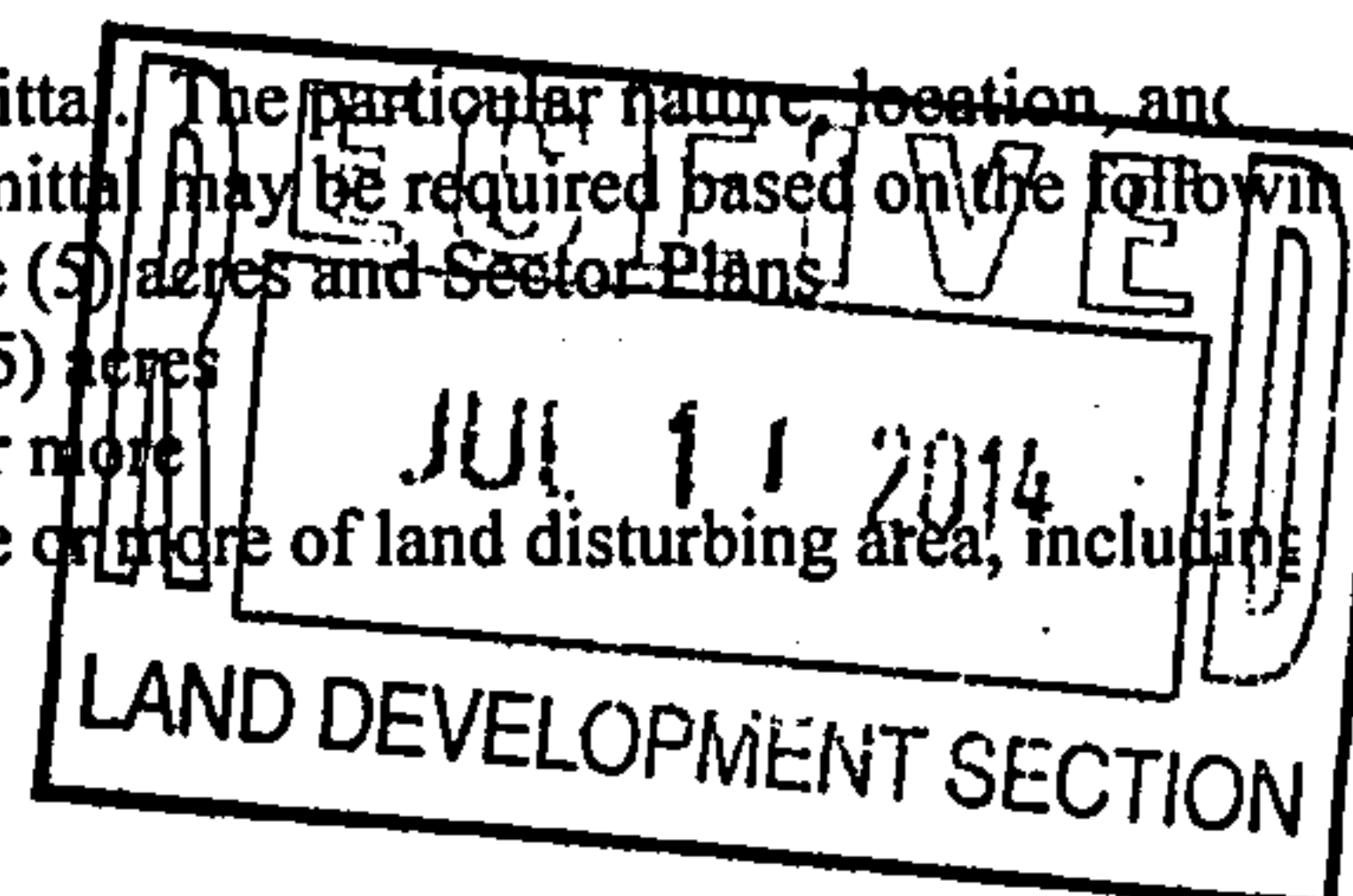
- ☐ SIA/FINANCIAL GUARANTEE RELEASE
- ☐ PRELIMINARY PLAT APPROVAL
- ☐ S. DEV. PLAN FOR SUB'D APPROVAL
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- ☐ FOUNDATION PERMIT APPROVAL
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- ☐ WORK ORDER APPROVAL
- ☐ GRADING CERTIFICATION
- ☐ SO-19 APPROVAL
- ☐ ESC PERMIT APPROVAL
- ☐ ESC CERT. ACCEPTANCE
- ☒ OTHER (SPECIFY) \_\_\_\_\_

WAS A PRE-DESIGN CONFERENCE ATTENDED: ☒ Yes ☐ No ☒ Copy Provided

DATE SUBMITTED: 07/11/2014 By: Brian E. Evemeyer

Requests for approvals of Site Development Plans and/or Subdivision Plats shall be accompanied by a drainage submittal. The particular nature, location, and scope to the proposed development defines the degree of drainage detail. One or more of the following levels of submittal may be required based on the following:

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CITY OF ALBUQUERQUE  
DEVELOPMENT & BUILDING SERVICES CENTER  
PLANNING DEPARTMENT/HYDROLOGY SECTION

CONFERENCE RECAP

DRAINAGE FILE/ZONE ATLAS PAGE NUMBER: J16/D007 DATE: 12-06-2012  
CROSS REFERENCE NUMBERS: EPC            DRB            DRC             
SUBJECT: JEFFERSON MS PARENT DROP-OFF DRIVE AND SITE IMPROVEMENTS  
STREET ADDRESS: 712 GIRARD BLVD. NE  
SUBDIVISION NAME: UNPLATTED LANDS KNOWN AS JEFFERSON MIDDLE SCHOOL

TYPE OF APPROVAL

           PRELIMINARY PLAT            FINAL PLAT  
           SITE DEVELOPMENT PLAN            BUILDING PERMIT  
  X   OTHER – GRADING & PAVING            ROUGH GRADING

<u>ATTENDEE:</u>	<u>ORGANIZATION:</u>	<u>PHONE:</u>
<u>JEFF MORTENSEN</u>	<u>HMCG</u>	<u>345-4250</u>
<u>CURTIS CHERNE</u>	<u>HYDROLOGY</u>	<u>924-3986</u>

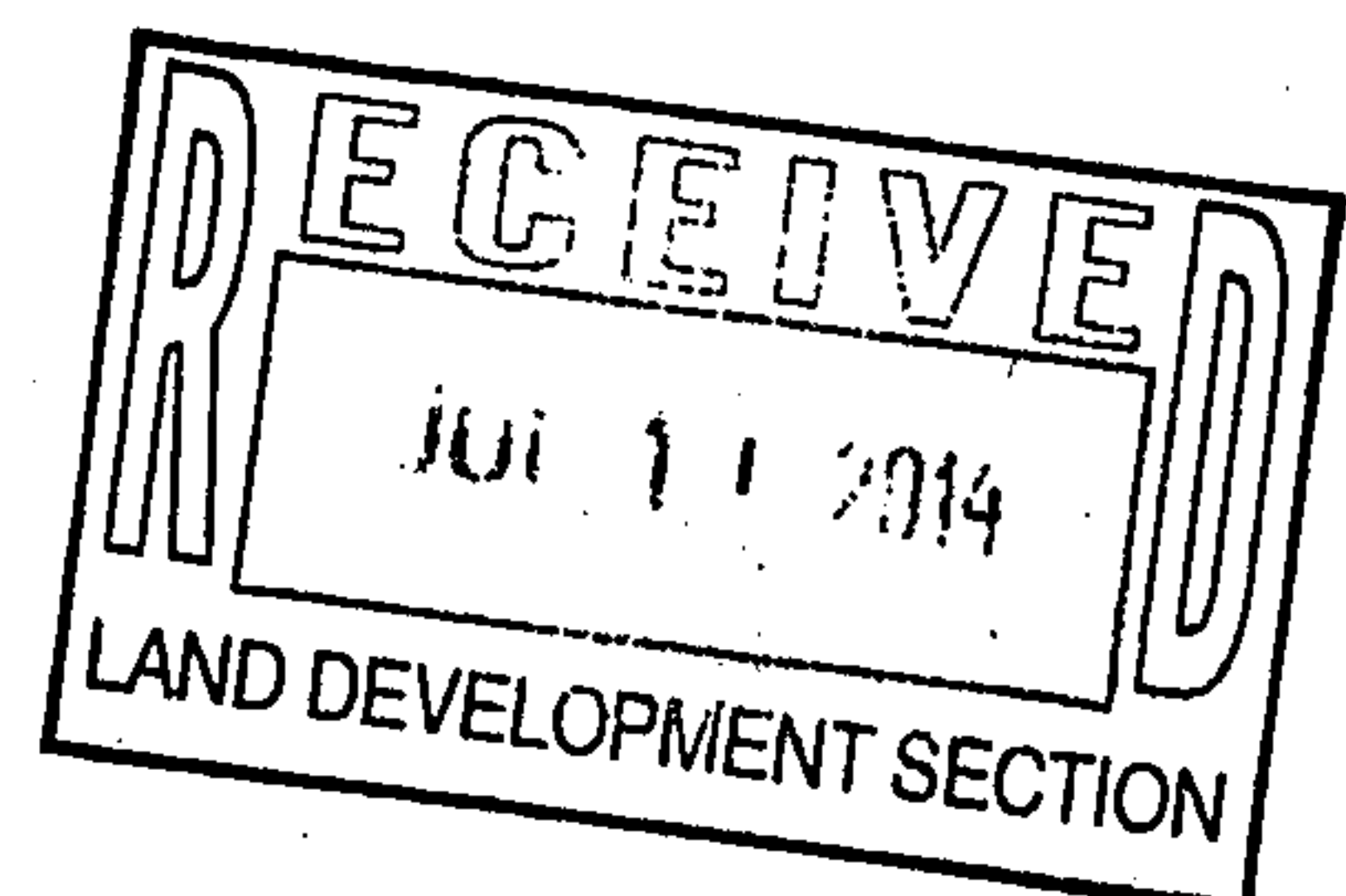
**FINDINGS:**

1. DRAINAGE SUBMITTAL REQUIRED FOR GRADING AND PAVING PERMIT
2. SITE DOES NOT LIE WITHIN A DESIGNATED FLOOD HAZARD ZONE
3. CONTINUED FREE DISCHARGE TO ADJACENT CITY STREETS IS APPROPRIATE

THE UNDERSIGNED AGREE THAT THE ABOVE FINDINGS ARE SUMMARIZED ACCURATELY AND ARE ONLY SUBJECT TO CHANGE IF FURTHER INVESTIGATION REVEALS THAT THE FINDINGS ARE NOT REASONABLE OR THAT THEY ARE BASED UPON INACCURATE INFORMATION.

SIGNED: <u>[Signature]</u>	SIGNED: <u>Curtis Cherne</u>
TITLE: <u>CONSULTANT</u>	TITLE: <u>CITY HYDROLOGIST</u>
DATE: <u>12-06-2012</u>	DATE: <u>12-6-12</u>

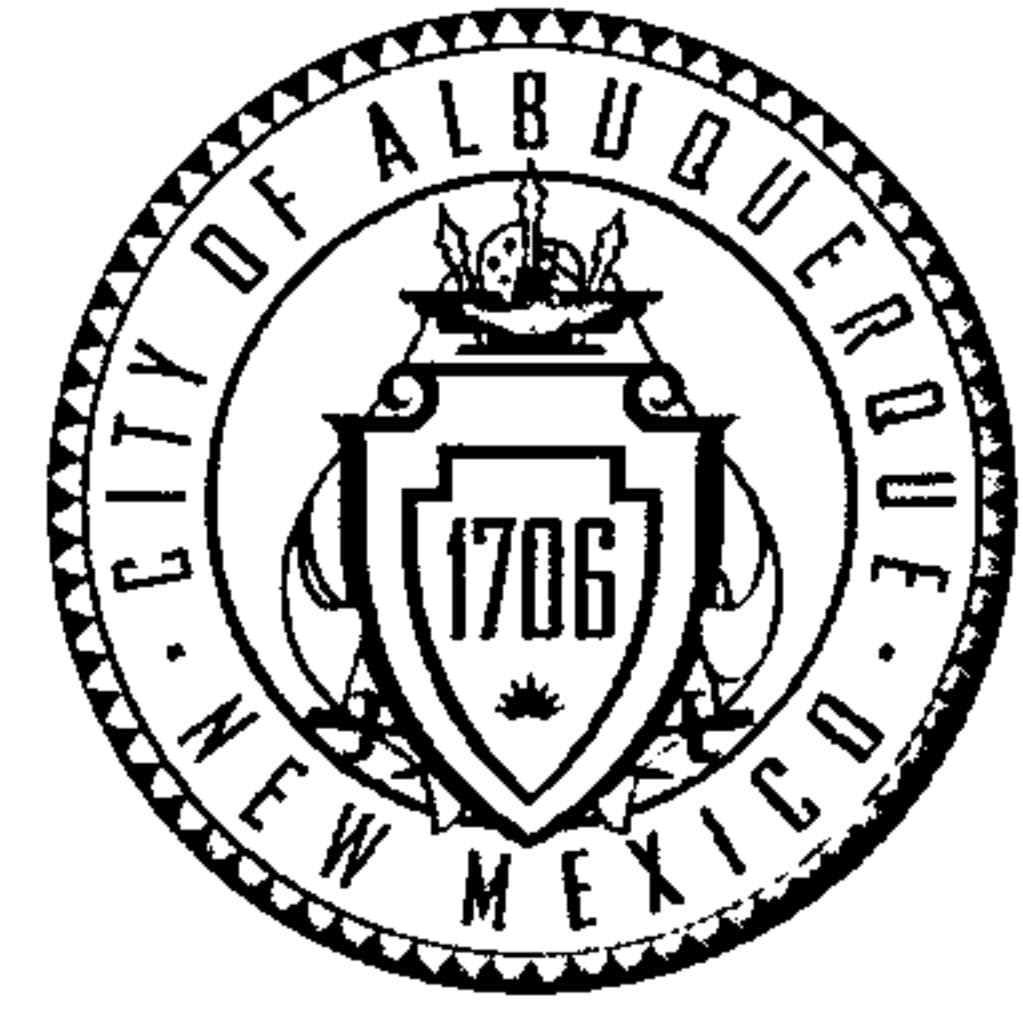
NOTE: PROVIDE A COPY OF THIS RECAP WITH DRAINAGE SUBMITTAL  
HMCG NO: 2012.181.3





# CITY OF ALBUQUERQUE

PLANNING DEPARTMENT – Development & Building Services



October 4, 2013

Richard J. Berry, Mayor

Jeffrey G. Mortensen, P.E.  
High Mesa Consulting Group  
6010-B Midway Park Blvd. NE  
Albuquerque, New Mexico 87109

RE: **Jefferson Middle School East Campus Improvements**  
**712 Girard Boulevard N.E.**  
**Grading & Drainage Plan for Grading Permit**

**# J16-D007**

PE Stamp: 7/31/2013  
(Received 8/1/13)

*Jeff*  
Dear Mr. ~~Mortensen~~,

Thank you for submitting the above referenced plan for our records

If you have any questions, please contact me at [grolson@cabq.gov](mailto:grolson@cabq.gov) or phone 924-3994.

PO Box 1293

Sincerely,

Albuquerque

*Greg Olson* 10/4/13  
Gregory R. Olson, P.E.  
Senior Engineer

New Mexico 87103

Orig: Drainage file **J16-D007**  
c.pdf Addressee via Email: [jmortensen@highmesacg.com](mailto:jmortensen@highmesacg.com)

[www.cabq.gov](http://www.cabq.gov)



**DRAINAGE AND TRANSPORTATION INFORMATION SHEET**

(REV. 1/28/2003rd)

PROJECT TITLE: Jefferson Middle School East Campus ImprovementsZONE ATLAS/DRNG. FILE #: J-16 7007

DRB #:

EPC #:

WORK ORDER #:

LEGAL DESCRIPTION: Unplatted Lease ParcelCITY ADDRESS: 712 Girard Blvd NEENGINEERING FIRM: High Mesa Consulting GroupADDRESS: 6010-B Midway Park Blvd. NECITY, STATE: Albuquerque, NMCONTACT: Jeff Mortensen, NMPE 8547PHONE: (505) 345-4250ZIP CODE: 87109OWNER: Albuquerque Public SchoolsADDRESS: 915 Oak Street SECITY, STATE: Albuquerque, NMCONTACT: Myron JohnsonPHONE: 848-8811ZIP CODE: 87106ARCHITECT: n/a

ADDRESS:

CITY, STATE:

CONTACT:

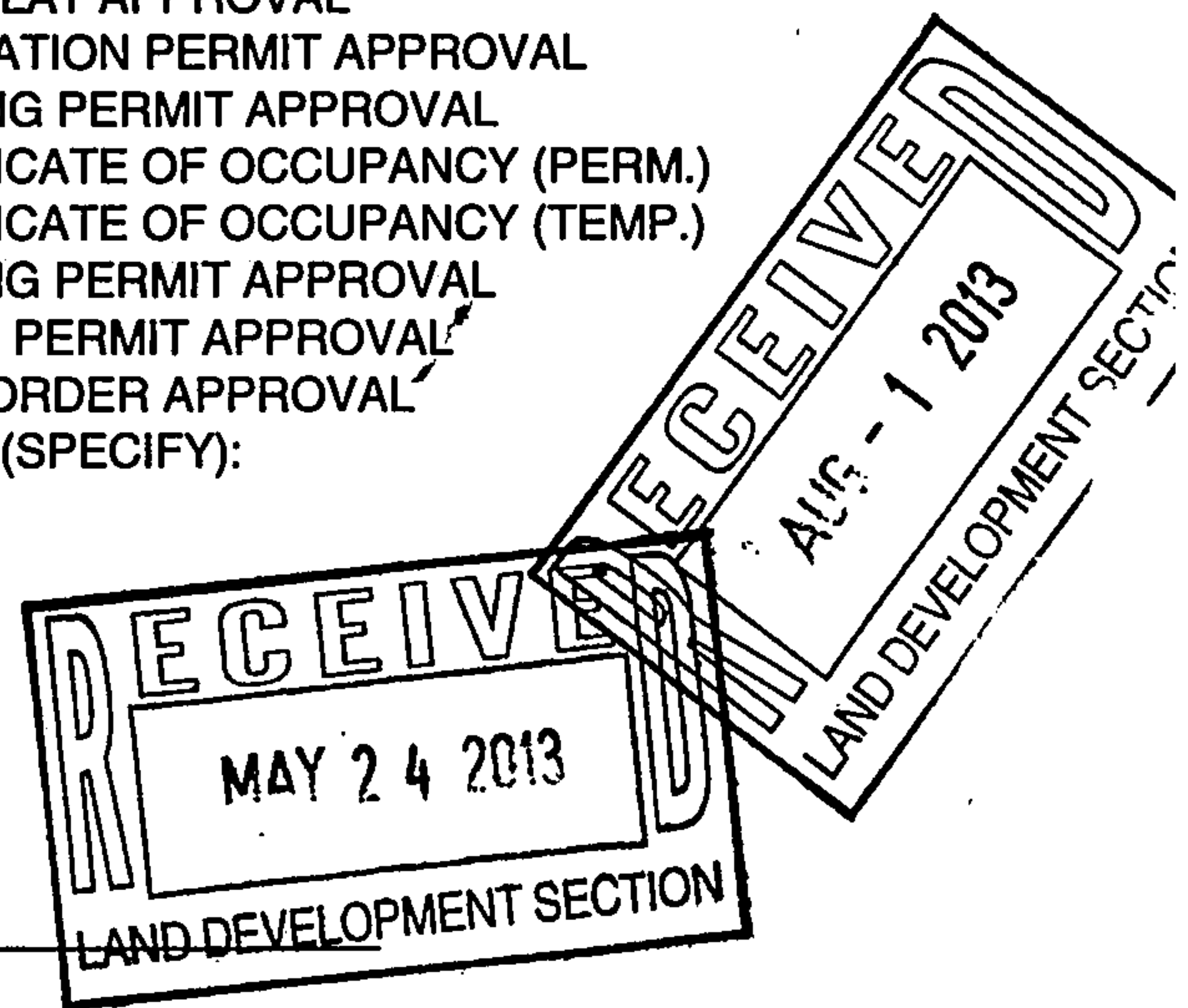
PHONE:

ZIP CODE:

SURVEYOR: High Mesa Consulting GroupADDRESS: 6010-B Midway Park Blvd. NECITY, STATE: Albuquerque, NMCONTACT: Charles Cala, NMPS 11184PHONE: (505) 345-4250ZIP CODE: 87109CONTRACTOR: Altor ConstructionADDRESS: P.O. Box 1174CITY, STATE: Los Lunas, NMCONTACT: Marie AlvidrezPHONE: 341-1551ZIP CODE: 87031TYPE OF SUBMITTAL:☐ DRAINAGE REPORT☒ DRAINAGE PLAN 1<sup>st</sup> SUBMITTAL, *REQUIRES TCL or equal*☐ DRAINAGE PLAN RESUBMITTAL☐ CONCEPTUAL GRADING & DRAINAGE PLAN☒ GRADING PLAN☐ EROSION CONTROL PLAN☐ ENGINEER'S CERTIFICATION (HYDROLOGY)☐ CLOMR/LOMR☐ TRAFFIC CIRCULATION LAYOUT (TCL)☐ ENGINEER'S CERTIFICATION (TCL)☐ ENGINEER'S CERTIFICATION (DRB APPR. SITE PLAN)☐ OTHERCHECK TYPE OF APPROVAL SOUGHT:☐ SIA/FINANCIAL GUARANTEE RELEASE☐ PRELIMINARY PLAT APPROVAL☐ S. DEV. PLAN FOR SUB'D APPROVAL☐ S. DEV. PLAN FOR BLDG. PERMIT APPROVAL☐ SECTOR PLAN APPROVAL☐ FINAL PLAT APPROVAL☐ FOUNDATION PERMIT APPROVAL☐ BUILDING PERMIT APPROVAL☐ CERTIFICATE OF OCCUPANCY (PERM.)☐ CERTIFICATE OF OCCUPANCY (TEMP.)☒ GRADING PERMIT APPROVAL☒ PAVING PERMIT APPROVAL☐ WORK ORDER APPROVAL☐ OTHER (SPECIFY):WAS A PRE-DESIGN CONFERENCE ATTENDED:☒ YES☐ NO☒ COPY PROVIDEDDATE SUBMITTED: 05-24-13BY: Justin Schara

Requests for approvals of Site Development Plans and/or Subdivision Plats shall be accompanied by a drainage submittal. The particular nature, location and scope of the proposed development defines the degree of drainage detail. One or more of the following levels of submittal may be required based upon the following:

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3. **Drainage Report:** Required for subdivisions containing more than ten (10) lots or constituting five (5) acres or more.





CITY OF ALBUQUERQUE  
DEVELOPMENT & BUILDING SERVICES CENTER  
PLANNING DEPARTMENT/HYDROLOGY SECTION

CONFERENCE RECAP

DRAINAGE FILE/ZONE ATLAS PAGE NUMBER: J16/D007 DATE: 12-06-2012  
CROSS REFERENCE NUMBERS: EPC \_\_\_\_\_ DRB \_\_\_\_\_ DRC \_\_\_\_\_  
SUBJECT: JEFFERSON MS PARENT DROP-OFF DRIVE AND SITE IMPROVEMENTS  
STREET ADDRESS: 712 GIRARD BLVD. NE  
SUBDIVISION NAME: UNPLATTED LANDS KNOWN AS JEFFERSON MIDDLE SCHOOL

TYPE OF APPROVAL

<u>      </u> PRELIMINARY PLAT	<u>      </u> FINAL PLAT
<u>      </u> SITE DEVELOPMENT PLAN	<u>      </u> BUILDING PERMIT
<u>  X  </u> OTHER - <u>GRADING &amp; PAVING</u>	<u>      </u> ROUGH GRADING

<u>ATTENDEE:</u>	<u>ORGANIZATION:</u>	<u>PHONE:</u>
<u>JEFF MORTENSEN</u>	<u>HMCG</u>	<u>345-4250</u>
<u>CURTIS CHERNE</u>	<u>HYDROLOGY</u>	<u>924-3986</u>

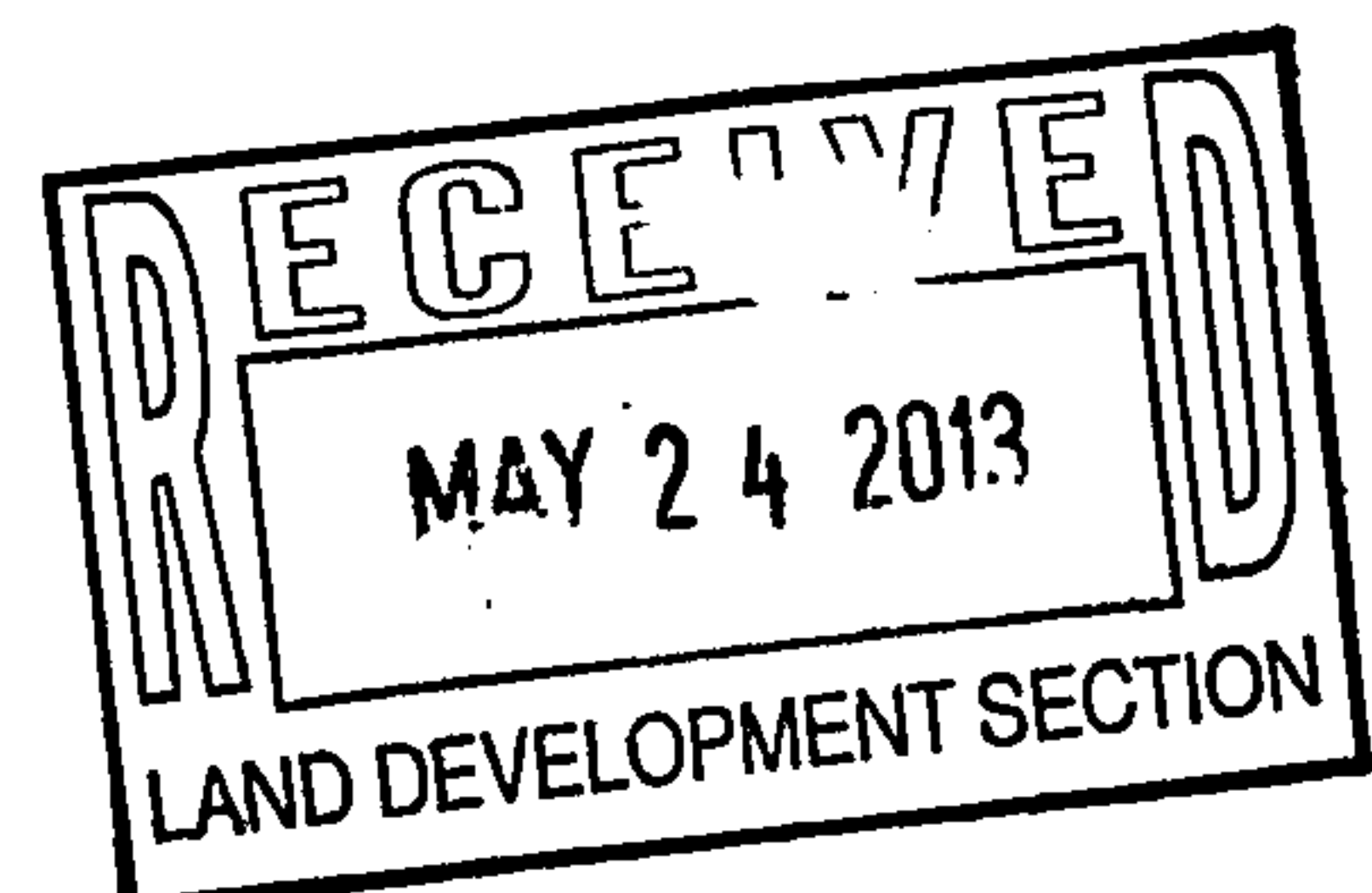
FINDINGS:

1. DRAINAGE SUBMITTAL REQUIRED FOR GRADING AND PAVING PERMIT
2. SITE DOES NOT LIE WITHIN A DESIGNATED FLOOD HAZARD ZONE
3. CONTINUED FREE DISCHARGE TO ADJACENT CITY STREETS IS APPROPRIATE

THE UNDERSIGNED AGREE THAT THE ABOVE FINDINGS ARE SUMMARIZED ACCURATELY AND ARE ONLY SUBJECT TO CHANGE IF FURTHER INVESTIGATION REVEALS THAT THE FINDINGS ARE NOT REASONABLE OR THAT THEY ARE BASED UPON INACCURATE INFORMATION.

SIGNED: <u>[Signature]</u>	SIGNED: <u>Curtis Chene</u>
TITLE: <u>CONSULTANT</u>	TITLE: <u>CITY HYDROLOGIST</u>
DATE: <u>12-06-2012</u>	DATE: <u>12-6-12</u>

NOTE: PROVIDE A COPY OF THIS RECAP WITH DRAINAGE SUBMITTAL  
HMCG NO: 2012.181.3





**Cherne, Curtis**

---

**From:** Cherne, Curtis  
**Sent:** Friday, August 09, 2013 8:19 AM  
**To:** 'Jeffrey Mortensen'  
**Cc:** Wolfe, Bryan K.  
**Subject:** RE: JEFFERSON MS

Jeff,

In general, Hydrology has not withheld approval of drainage submittals based upon a TCL or Traffic study. However, if Hydrology is aware that a project cannot be constructed due to TCL or Traffic study concerns, it would not be prudent for Hydrology to approve a plan that cannot be built. We have another project in the pipeline with a similar condition.

Hydrology can review the current drainage submittal to determine its merits based on the DPM, but cannot approve it if it shows a transportation condition that Hydrology is aware cannot be constructed.

Curtis

*Not supposed to review per BL  
 as 8-9-13*

---

**From:** Jeffrey Mortensen [mailto:JMortensen@highmesacg.com]  
**Sent:** Wednesday, August 07, 2013 12:26 PM  
**To:** Cherne, Curtis  
**Cc:** Wolfe, Bryan K.  
**Subject:** JEFFERSON MS

Curtis,

APS has received their NOI back from the EPA establishing August 15, 2013 as the soonest construction may start. Should APS elect to begin the onsite work, it would be desirable to also have an approved G&D for grading and paving purposes and an approved ESC Plan (and Permit). In the past, Hydrology has not withheld the approval of drainage submittals based upon a TCL and/or Traffic Study under review. We therefore request the review of our current drainage submittals for the subject project. Should the scope of the work change due to the political nature of the project, we will revise and resubmit an updated Plan as we have done in the past.

Thank you for your consideration in this matter,  
 Jeff

**HIGH  
 MESA Consulting Group**

**Jeffrey G. Mortensen, P.E.**  
 President

6010-B Midway Park Blvd. NE  
 Albuquerque, NM 87109  
[www.highmesacg.com](http://www.highmesacg.com)

Phone: 505.345.4250  
 Fax: 505.345.4254  
[jmortensen@highmesacg.com](mailto:jmortensen@highmesacg.com)

8/9/2013



CITY OF ALBUQUERQUE  
DEVELOPMENT & BUILDING SERVICES CENTER  
PLANNING DEPARTMENT/HYDROLOGY SECTION

CONFERENCE RECAP

DRAINAGE FILE/ZONE ATLAS PAGE NUMBER: J16/D007 DATE: 12-06-2012  
CROSS REFERENCE NUMBERS: EPC \_\_\_\_\_ DRB \_\_\_\_\_ DRC \_\_\_\_\_  
SUBJECT: JEFFERSON MS PARENT DROP-OFF DRIVE AND SITE IMPROVEMENTS  
STREET ADDRESS: 712 GIRARD BLVD. NE  
SUBDIVISION NAME: UNPLATTED LANDS KNOWN AS JEFFERSON MIDDLE SCHOOL

TYPE OF APPROVAL

<input type="checkbox"/> PRELIMINARY PLAT	<input type="checkbox"/> FINAL PLAT
<input type="checkbox"/> SITE DEVELOPMENT PLAN	<input type="checkbox"/> BUILDING PERMIT
<input checked="" type="checkbox"/> OTHER – GRADING & PAVING	<input type="checkbox"/> ROUGH GRADING

<u>ATTENDEE:</u>	<u>ORGANIZATION:</u>	<u>PHONE:</u>
JEFF MORTENSEN	HMCg	345-4250
CURTIS CHERNE	HYDROLOGY	924-3986

FINDINGS:

1. DRAINAGE SUBMITTAL REQUIRED FOR GRADING AND PAVING PERMIT
2. SITE DOES NOT LIE WITHIN A DESIGNATED FLOOD HAZARD ZONE
3. CONTINUED FREE DISCHARGE TO ADJACENT CITY STREETS IS APPROPRIATE

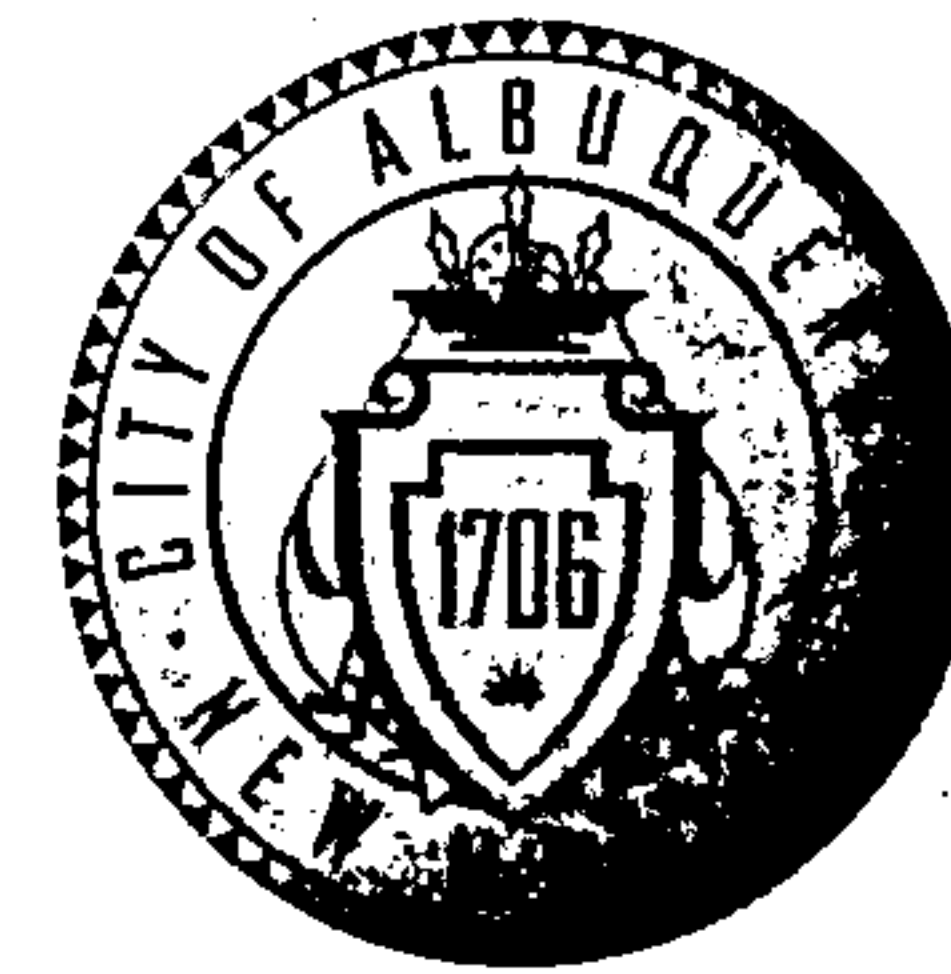
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SIGNED: _____	SIGNED: <u>Curtis Churne</u>
TITLE: <u>CONSULTANT</u>	TITLE: <u>CITY HYDROLOGIST</u>
DATE: <u>12-06-2012</u>	DATE: <u>12-6-12</u>

NOTE: PROVIDE A COPY OF THIS RECAP WITH DRAINAGE SUBMITTAL  
HMCg NO: 2012.181.3



# CITY OF ALBUQUERQUE



August 30, 2010

Jeffrey G. Mortensen, P.E.  
**High Mesa Consulting Group**  
6010-B Midway Park Blvd. NE  
Albuquerque, NM 87109

**Re: Jefferson Middle School Portable Classroom Installation, 712 Girard  
Blvd. NE, (J-16/D007)**

**Engineer's Stamp Date: 06/23/2010**

**Certification Date: 8-28-10**

Dear Mr. Mortensen,

Thank you for providing an Engineer Certification for the Grading/Drainage Plan received on 8-30-10, for the above referenced plan. This information will be placed in the project file.

If you have any questions, I can be contacted at 924-3982.

Sincerely,

Timothy E. Sims  
Plan Checker, Planning Dept.-Hydrology  
Development and Building Services

C: file

PO Box 1293

Albuquerque

NM 87103

[www.cabq.gov](http://www.cabq.gov)



**DRAINAGE AND TRANSPORTATION INFORMATION SHEET**

(REV. 1/28/2003rd)

PROJECT TITLE: JEFFERSON MS PORTABLE INSTALLATION ZONE ATLAS/DRNG. FILE #: J16 D007  
 DRB #: \_\_\_\_\_ EPC #: \_\_\_\_\_ WORK ORDER #: \_\_\_\_\_

LEGAL DESCRIPTION: UNPLATTED LAND KNOWN AS JEFFERSON MIDDLE SCHOOL  
 CITY ADDRESS: 712 GIRARD NE

ENGINEERING FIRM: HIGH MESA CONSULTING GROUP CONTACT: JEFF MORTENSEN  
 ADDRESS: 6010-B MIDWAY PARK BLVD. NE PHONE: (505) 345-4250  
 CITY, STATE: ALBUQUERQUE, NM ZIP CODE: 87109

OWNER: ALBUQUERQUE PUBLIC SCHOOLS CONTACT: SAL WAR  
 ADDRESS: 915 OAK SE PHONE: 975-5965  
 CITY, STATE: ALBUQUERQUE, NM ZIP CODE: 87106

ARCHITECT: N/A CONTACT: \_\_\_\_\_  
 ADDRESS: \_\_\_\_\_ PHONE: \_\_\_\_\_  
 CITY, STATE: \_\_\_\_\_ ZIP CODE: \_\_\_\_\_

SURVEYOR: HIGH MESA CONSULTING GROUP (NMPS 11184) CONTACT: CHARLES G. CALA, JR  
 ADDRESS: 6010-B MIDWAY PARK BLVD. NE PHONE: (505) 345-4250  
 CITY, STATE: ALBUQUERQUE, NM ZIP CODE: 87109

CONTRACTOR: APS ON-CALLS CONTACT: SAL WAR  
 ADDRESS: \_\_\_\_\_ PHONE: \_\_\_\_\_  
 CITY, STATE: \_\_\_\_\_ ZIP CODE: \_\_\_\_\_

**TYPE OF SUBMITTAL:**

- ☐ DRAINAGE REPORT  
☐ DRAINAGE PLAN 1<sup>st</sup> SUBMITTAL, **REQUIRES TCL or equal**  
☐ DRAINAGE PLAN RESUBMITTAL  
☐ CONCEPTUAL GRADING & DRAINAGE PLAN  
☐ GRADING PLAN  
☐ EROSION CONTROL PLAN  
☒ ENGINEER'S CERTIFICATION (HYDROLOGY)  
☐ CLOMR/LOMR  
☐ TRAFFIC CIRCULATION LAYOUT (TCL)  
☐ ENGINEER'S CERTIFICATION (TCL)  
☐ ENGINEER'S CERTIFICATION (DRB APPR. SITE PLAN)  
☒ OTHER - UPDATED PLAN FOR FILES

**CHECK TYPE OF APPROVAL SOUGHT:**

- ☐ SIA/FINANCIAL GUARANTEE RELEASE  
☐ PRELIMINARY PLAT APPROVAL  
☐ S. DEV. PLAN FOR SUB'D APPROVAL  
☐ S. DEV. PLAN FOR BLDG. PERMIT APPROVAL  
☐ SECTOR PLAN APPROVAL  
☐ FINAL PLAT APPROVAL  
☐ FOUNDATION PERMIT APPROVAL  
☐ BUILDING PERMIT APPROVAL  
☐ CERTIFICATE OF OCCUPANCY (PERM.)  
☐ CERTIFICATE OF OCCUPANCY (TEMP.)  
☐ GRADING PERMIT APPROVAL  
☐ PAVING PERMIT APPROVAL  
☐ WORK ORDER APPROVAL  
☒ OTHER (SPECIFY) - UPDATED PLAN N/A

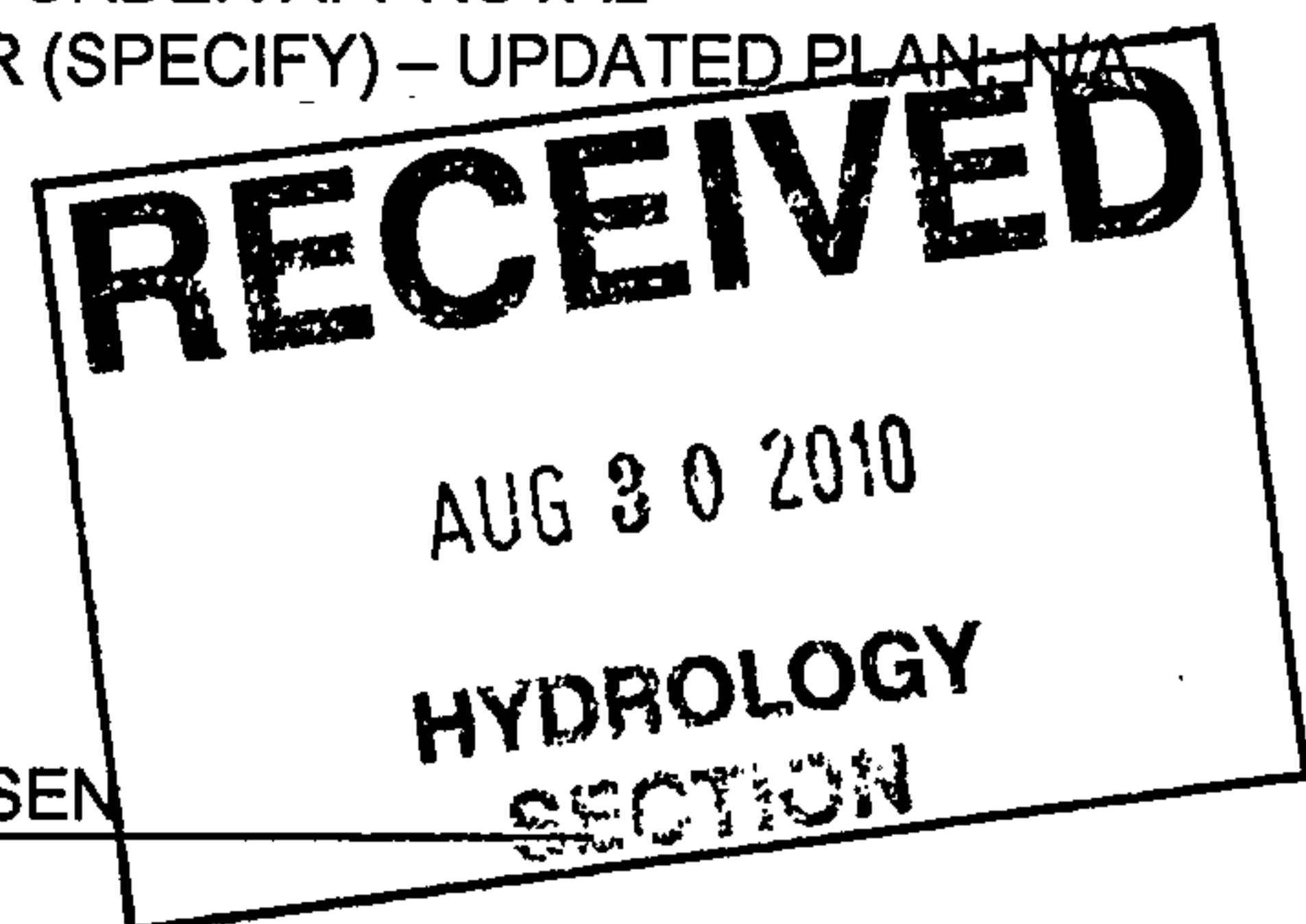
**WAS A PRE-DESIGN CONFERENCE ATTENDED:**

- ☐ YES  
☒ NO  
☐ COPY PROVIDED

DATE SUBMITTED: 08/30/2010 BY: JEFFREY G. MORTENSEN  
 XC: SAL WAR W/ MYLAR COPIES; GARY WATTS

Requests for approvals of Site Development Plans and/or Subdivision Plats shall be accompanied by a drainage submittal. The particular nature, location and scope of the proposed development defines the degree of drainage detail. One or more of the following levels of submittal may be required based upon the following:

1. **Conceptual Grading and Drainage Plan:** Required for approval of Site Development Plans greater than five (5) acres and Sector Plans.
2. **Drainage Plans:** Required for building permits, grading permits, paving permits and site plans less than five (5) acres.
3. **Drainage Report:** Required for subdivisions containing more than ten (10) lots or constituting five (5) acres or more.







# **City of Albuquerque**

P.O. BOX 1293 ALBUQUERQUE, NEW MEXICO 87103

January 8, 2003

Jeff Mortensen, P.E.  
Jeff Mortensen & Assoc.  
6010-B Midway Park Blvd NE  
Albuquerque, New Mexico 87109

**RE: JEFFERSON MIDDLE SCHOOL PHASE 1 (J-16/D7)**  
**(712 Girard Blvd NE)**  
**ENGINEERS CERTIFICATION FOR CERTIFICATE OF OCCUPANCY**  
**ENGINEERS STAMP DATED 1/18/2001 Rev. 3/7/2001**  
**ENGINEERS CERTIFICATION DATED 12/31/2002**

Dear Mr. Mortensen:

Based upon the information provided in your Engineers Certification submittal dated 1/2/2003 the above referenced site is approved for a Permanent Certificate of Occupancy for Phase 1.

If I can be of further assistance, please contact me at 924-3981.

Sincerely,

Teresa A. Martin  
Hydrology Plan Checker  
Development & Bldg. Ser. Division

*bm*

C: Certificate of Occupancy Clerk, COA  
✓ drainage file  
approval file



**DRAINAGE AND TRANSPORTATION INFORMATION SHEET**

(REV. 1/11/2002)

PROJECT TITLE: Jefferson Middle School Phase I ZONE ATLAS/DRNG. FILE #: J-16/D7  
 DRB #: \_\_\_\_\_ EPC #: \_\_\_\_\_ WORK ORDER #: \_\_\_\_\_

LEGAL DESCRIPTION: Jefferson Middle School, Albuquerque, New Mexico  
 CITY ADDRESS: 712 Girard Blvd. NE, Albuquerque, NM 87106

ENGINEERING FIRM: Jeff Mortensen & Assoc., Inc. CONTACT: Chris Sholtis  
 ADDRESS: 6010-B Midway Park Blvd. NE PHONE: (505) 345-4250  
 CITY, STATE: Albuquerque, NM ZIP CODE: 87109

OWNER: Albuquerque Public Schools CONTACT: Bob Becker  
 ADDRESS: P.O. Box 6482 PHONE: 246-9020  
 CITY, STATE: Albuquerque, NM ZIP CODE: 87197

ARCHITECT: Fanning Bard Tatum, Ltd. CONTACT: Susan Johnson  
 ADDRESS: 6100 Indian School Rd. NE PHONE: 883-5200  
 CITY, STATE: Albuquerque, NM ZIP CODE: 87110

SURVEYOR: Jeff Mortensen & Assoc., Inc. CONTACT: Chuck Cala  
 ADDRESS: 6010-B Midway Park Blvd. NE PHONE: (505) 345-4250  
 CITY, STATE: Albuquerque, NM ZIP CODE: 87109

CONTRACTOR: T.A. Cole & Sons CONTACT: \_\_\_\_\_  
 ADDRESS: 10143 4<sup>th</sup> Street NW PHONE: 898-8698  
 CITY, STATE: Albuquerque, NM ZIP CODE: 87114

## TYPE OF SUBMITTAL:

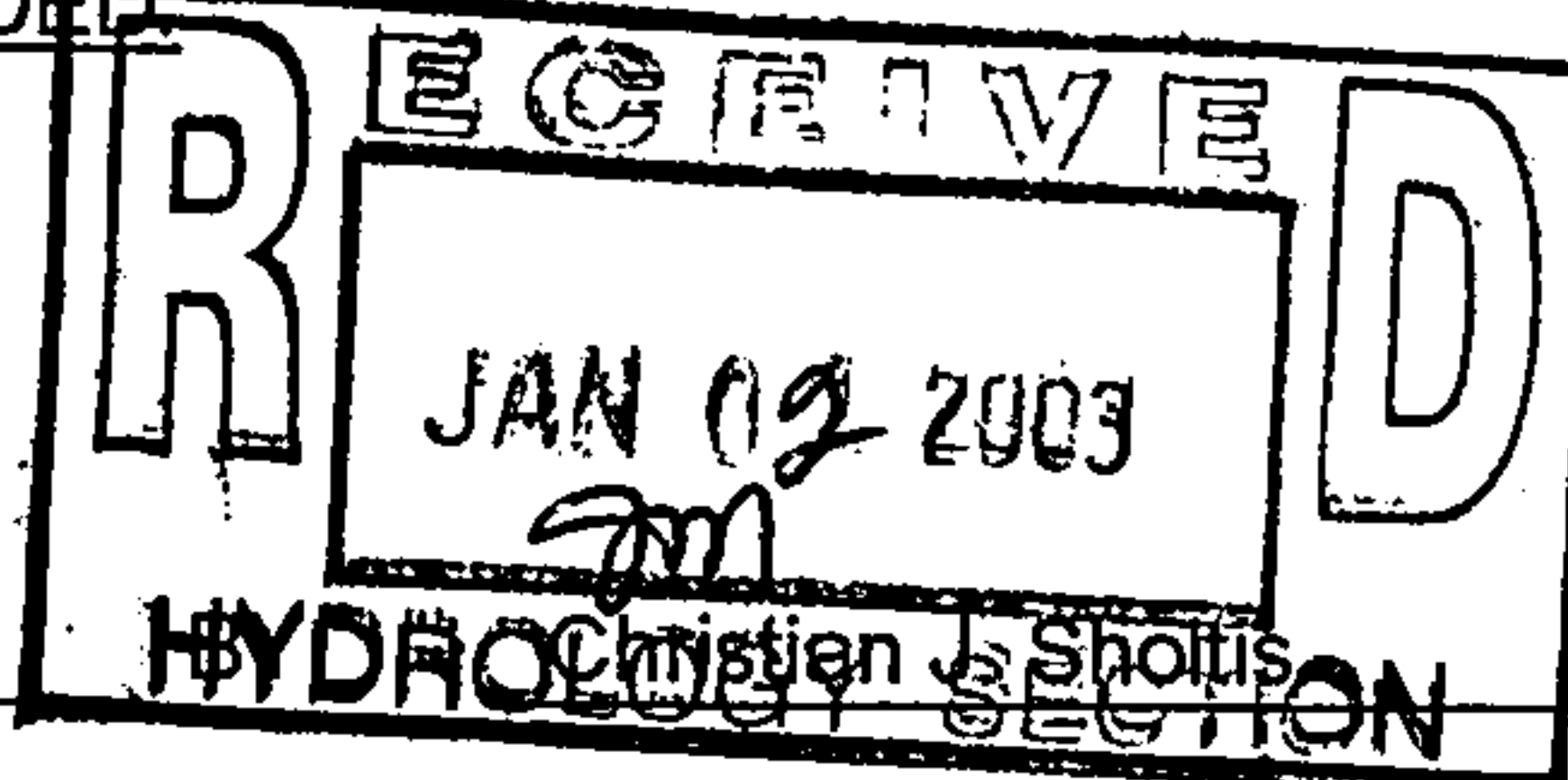
- ☐ DRAINAGE REPORT  
☐ DRAINAGE PLAN  
☐ CONCEPTUAL GRADING & DRAINAGE PLAN  
☐ GRADING PLAN  
☐ EROSION CONTROL PLAN  
☒ ENGINEER'S CERTIFICATION (HYDROLOGY)  
☐ CLOMR/LOMR  
☐ TRAFFIC CIRCULATION LAYOUT (TCL)  
☐ ENGINEER'S CERTIFICATION (TCL)  
☐ ENGINEER'S CERTIFICATION (DRB APPR. SITE PLAN)  
☐ OTHER

## CHECK TYPE OF APPROVAL SOUGHT:

- ☐ SIA/FINANCIAL GUARANTEE RELEASE  
☐ PRELIMINARY PLAT APPROVAL  
☐ S. DEV. PLAN FOR SUB'D APPROVAL  
☐ S. DEV. PLAN FOR BLDG. PERMIT APPROVAL  
☐ SECTOR PLAN APPROVAL  
☐ FINAL PLAT APPROVAL  
☐ FOUNDATION PERMIT APPROVAL  
☐ BUILDING PERMIT APPROVAL  
☒ CERTIFICATE OF OCCUPANCY (PERM.)  
☐ CERTIFICATE OF OCCUPANCY (TEMP.)  
☐ GRADING PERMIT APPROVAL  
☐ PAVING PERMIT APPROVAL  
☐ WORK ORDER APPROVAL  
☐ OTHER (SPECIFY)

## WAS A PRE-DESIGN CONFERENCE ATTENDED?

- ☐ YES  
☒ NO  
☐ COPY PROVIDED

DATE SUBMITTED: 12-31-02

Requests for approvals of Site Development Plans and/or Subdivision Plats shall be accompanied by a drainage submittal. The particular nature, location and scope of the proposed development defines the degree of drainage detail. One or more of the following levels of submittal may be required based upon the following:

1. **Conceptual Grading and Drainage Plan:** Required for approval of Site Development Plans greater than five (5) acres and Sector Plans.
2. **Drainage Plans:** Required for building permits, grading permits, paving permits and site plans less than five (5) acres.
3. **Drainage Report:** Required for subdivisions containing more than ten (10) lots or constituting five (5) acres or more.





# ***City of Albuquerque***

P.O. BOX 1293 ALBUQUERQUE, NEW MEXICO 87103

February 12, 2001

Jeff Mortensen, PE  
Jeff Mortensen & Associates, Inc  
6010-B Midway Park Blvd. NE  
Albuquerque, NM 87109

**Re: Jefferson Middle School Phase 1 Grading and Drainage Plan  
Engineer's Stamp dated 3-7-01 (J16/D7)**

Dear Mr. Mortensen,

Based upon the information provided in your submittal dated 3-7-01, the above referenced plan is approved for Building Permit.

Please attach a copy of this approved plan to the construction sets prior to sign-off by Hydrology.

Also, prior to Certificate of Occupancy release, Engineer Certification per the DPM checklist will be required.

If you have any questions, you can contact me at 924-3986.

Sincerely,

*Bradley L. Bingham*  
Bradley L. Bingham, PE  
Sr. Engineer, Hydrology

C: file





# ***City of Albuquerque***

P.O. BOX 1293 ALBUQUERQUE, NEW MEXICO 87103

February 12, 2001

Jeff Mortensen, PE  
Jeff Mortensen & Associates, Inc  
6010-B Midway Park Blvd. NE  
Albuquerque, NM 87109

**Re: Jefferson Middle School Phase 1 Grading and Drainage Plan  
Engineer's Stamp dated 1-18-01 (J16/D7)**

Dear Mr. Mortensen,

Based upon the information provided in your submittal dated 1-18-01, the above referenced plan is approved for Building Permit.

Please attach a copy of this approved plan to the construction sets prior to sign-off by Hydrology.

Also, prior to Certificate of Occupancy release, Engineer Certification per the DPM checklist will be required.

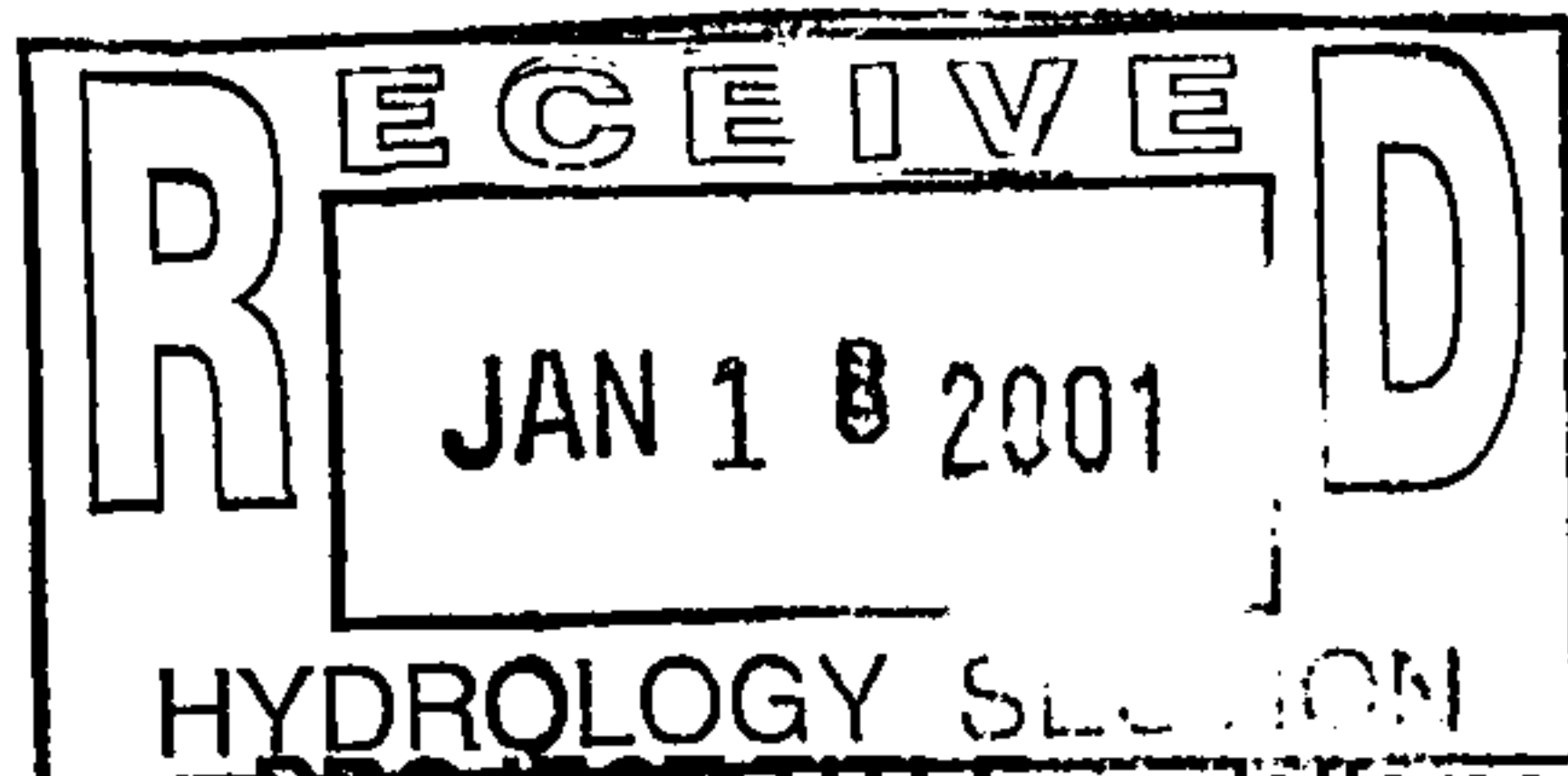
If you have any questions, you can contact me at 924-3986.

Sincerely,

Bradley L. Bingham, PE  
Sr. Engineer, Hydrology

C: file





JMA No. 920916

**DRAINAGE INFORMATION SHEET****PROJECT TITLE:** Jefferson Middle School  
- Phase I Grading Plan**ZONE ATLAS/DRNG. FILE #:** J-16/D7**DRB #:****EPC #:****WORK ORDER #:****LEGAL DESCRIPTION:** Jefferson Middle School, Albuquerque, New Mexico**CITY ADDRESS:** 712 Girard Boulevard NE**ENGINEERING FIRM:** Jeff Mortensen & Associates, Inc.**CONTACT:** Jeffrey A. Peterson**ADDRESS:** 6010-B Midway Pk. N.E., Albuquerque, NM 87109**PHONE:** (505) 345-4250**OWNER:** Albuquerque Public Schools**CONTACT:** Engineer**ADDRESS:** P.O. Box 6482, Alb., NM 87197**PHONE:** (505) 345-4250**ARCHITECT:** Fanning Bard Tatum Ltd.**CONTACT:** Susan Johnson**ADDRESS:** 6100 Indian School Rd. NE, Alb., NM 87110**PHONE:** 883-5200**SURVEYOR:** Jeff Mortensen & Associates, Inc.**CONTACT:** Charles Cala**ADDRESS:** 6010-B Midway Pk. N.E., Albuquerque, NM 87109**PHONE:** (505) 345-4250**CONTRACTOR:** Not yet determined**CONTACT:** Architect**ADDRESS:****PHONE:****TYPE OF SUBMITTAL:****CHECK TYPE OF APPROVAL SOUGHT:****DRAINAGE REPORT**☒ **DRAINAGE PLAN****CONCEPTUAL GRADING & DRAINAGE  
PLAN**☒ **GRADING PLAN****EROSION CONTROL PLAN****ENGINEER'S CERTIFICATION****OTHER****SKETCH PLAT APPROVAL****PRELIMINARY PLAT APPROVAL****S. DEV. PLAN FOR SUB'D APPROVAL****S. DEV. PLAN FOR BLDG. PERMIT APPROVAL****SECTOR PLAN APPROVAL****FINAL PLAT APPROVAL****FOUNDATION PERMIT APPROVAL**☒ **BUILDING PERMIT APPROVAL****CERTIFICATE OF OCCUPANCY APPROVAL****GRADING PERMIT APPROVAL****PAVING PERMIT APPROVAL****S.A.D. DRAINAGE REPORT****DRAINAGE REQUIREMENTS****OTHER MASTER DRAINAGE PLAN****PRE-DESIGN MEETING:****YES**☒ **NO****COPY PROVIDED****DATE SUBMITTED:** 01/18/01**BY:** Jeffrey A. Peterson, EI**XC:** Ms. Susan Johnson, Fanning Bard Tatum Ltd. (w/ enclosure)





# ***City of Albuquerque***

P.O. BOX 1293 ALBUQUERQUE, NEW MEXICO 87103

February 12, 2001

Jeff Mortensen, PE  
Jeff Mortensen & Associates, Inc  
6010-B Midway Park Blvd. NE  
Albuquerque, NM 87109

**Re: Jefferson Middle School Master Drainage Plan**  
**Engineer's Stamp dated 12-06-00 (J16/D7)**

Dear Mr. Mortensen,

Based upon the information provided in your submittal dated 12-7-00, the above referenced Master Plan is approved for the Drainage Requirements you seek. Prior to Building Permit, please submit a phase-specific plan to include in the construction set.

If you have any questions, you can contact me at 924-3986.

Sincerely,

Bradley L. Bingham, PE  
Sr. Engineer, Hydrology

C: file



**DRAINAGE INFORMATION SHEET**

**PROJECT TITLE:** Jefferson Middle School  
- Master Drainage Plan

**ZONE ATLAS/DRNG. FILE #:** J-16/D7

**DRB #:**

**EPC #:**

**WORK ORDER #:**

**LEGAL DESCRIPTION:** Jefferson Middle School, Albuquerque, New Mexico

**CITY ADDRESS:** 712 Girard Boulevard NE

**ENGINEERING FIRM:** Jeff Mortensen & Associates, Inc.

**CONTACT:** Jeffrey A. Peterson

**ADDRESS:** 6010-B Midway Pk. N.E., Albuquerque, NM 87109

**PHONE:** (505) 345-4250

**OWNER:** Albuquerque Public Schools

**CONTACT:** Engineer

**ADDRESS:** P.O. Box 6482, Alb., NM 87197

**PHONE:** (505) 345-4250

**ARCHITECT:** Fanning Bard Tatum Ltd.

**CONTACT:** Susan Johnson

**ADDRESS:** 6100 Indian School Rd. NE, Alb., NM 87110

**PHONE:** 883-5200

**SURVEYOR:** Jeff Mortensen & Associates, Inc.

**CONTACT:** Charles Cala

**ADDRESS:** 6010-B Midway Pk. N.E., Albuquerque, NM 87109

**PHONE:** (505) 345-4250

**CONTRACTOR:** Not yet determined

**CONTACT:** Architect

**ADDRESS:**

**PHONE:**

**TYPE OF SUBMITTAL:**

**CHECK TYPE OF APPROVAL SOUGHT:**

☐ DRAINAGE REPORT

☐ DRAINAGE PLAN

☐ CONCEPTUAL GRADING & DRAINAGE  
PLAN

☒ \*\*\*\*\* (MASTER) GRADING PLAN

☐ EROSION CONTROL PLAN

☐ ENGINEER'S CERTIFICATION

☐ OTHER

☐ SKETCH PLAT APPROVAL

☐ PRELIMINARY PLAT APPROVAL

☐ S. DEV. PLAN FOR SUB'D APPROVAL

☐ S. DEV. PLAN FOR BLDG. PERMIT APPROVAL

☐ SECTOR PLAN APPROVAL

☐ FINAL PLAT APPROVAL

☐ FOUNDATION PERMIT APPROVAL

☐ BUILDING PERMIT APPROVAL

☐ CERTIFICATE OF OCCUPANCY APPROVAL

☐ GRADING PERMIT APPROVAL

☐ PAVING PERMIT APPROVAL

☐ S.A.D. DRAINAGE REPORT

☐ DRAINAGE REQUIREMENTS

☒ OTHER MASTER DRAINAGE PLAN

**PRE-DESIGN MEETING:**

☐ YES

☒ NO

**COPY PROVIDED**

**DATE SUBMITTED:** 12/07/00

**BY:** Jeffrey A. Peterson, EI

**XC:** Ms. Susan Johnson, Fanning Bard Tatum Ltd. (w/ enclosure)





# City of Albuquerque

P.O. BOX 1293 ALBUQUERQUE, NEW MEXICO 87103

January 13, 1993

Jeff Mortnesen  
Jeff Mortensen & Associates, Inc.  
6010-B Midway Park Blvd. NE  
Albuquerque, NM 87109

RE: DRAINAGE PLAN FOR ADDITIONS TO JEFFERSON MIDDLE SCHOOL (J16-D7)  
ENGINEER'S STAMP DATED 12/22/92.

Dear Mr. Mortensen:

Based on the information provided on your December 23, 1992 submittal, the above referenced site is approved for Building Permit.

Please attach a copy of this approved plan to the construction sets prior to sign-off by Hydrology.

If I can be of further assistance, please feel free to contact me at 768-2667.

Sincerely,

Bernie J. Montoya, CE  
Engineering Assistant

BJM/d1/WPHYD/7446

xc: Alan Martinez  
File

PUBLIC WORKS DEPARTMENT



## DRAINAGE INFORMATION SHEET

920911

PROJECT TITLE: JEFFERSON MIDDLE SCHOOL ADDITIONS ZONE ATLAS/DRNG. FILE #: J16/D7  
DRB #: \_\_\_\_\_ EPC #: \_\_\_\_\_ WORK ORDER #: \_\_\_\_\_

LEGAL DESCRIPTION: \_\_\_\_\_

CITY ADDRESS: 712 GIRARD NEENGINEERING FIRM: JEFF MORTENSEN & ASSOC. CONTACT: JEFF MORTENSENADDRESS: 6010-B MIDWAY PARK BLVD NE PHONE: 345-4250OWNER: APSCONTACT: GERARD R. BROWN

ADDRESS: \_\_\_\_\_

PHONE: 242-5865ARCHITECT: FANNING BARD TATUMCONTACT: ART TATUM

ADDRESS: \_\_\_\_\_

PHONE: 883-5200SURVEYOR: JEFF MORTENSEN & ASSOCCONTACT: JEFF MORTENSENADDRESS: 6010-B MIDWAY PARK BLVD NE PHONE: 345-4250CONTRACTOR: NOT SELECTED

CONTACT: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

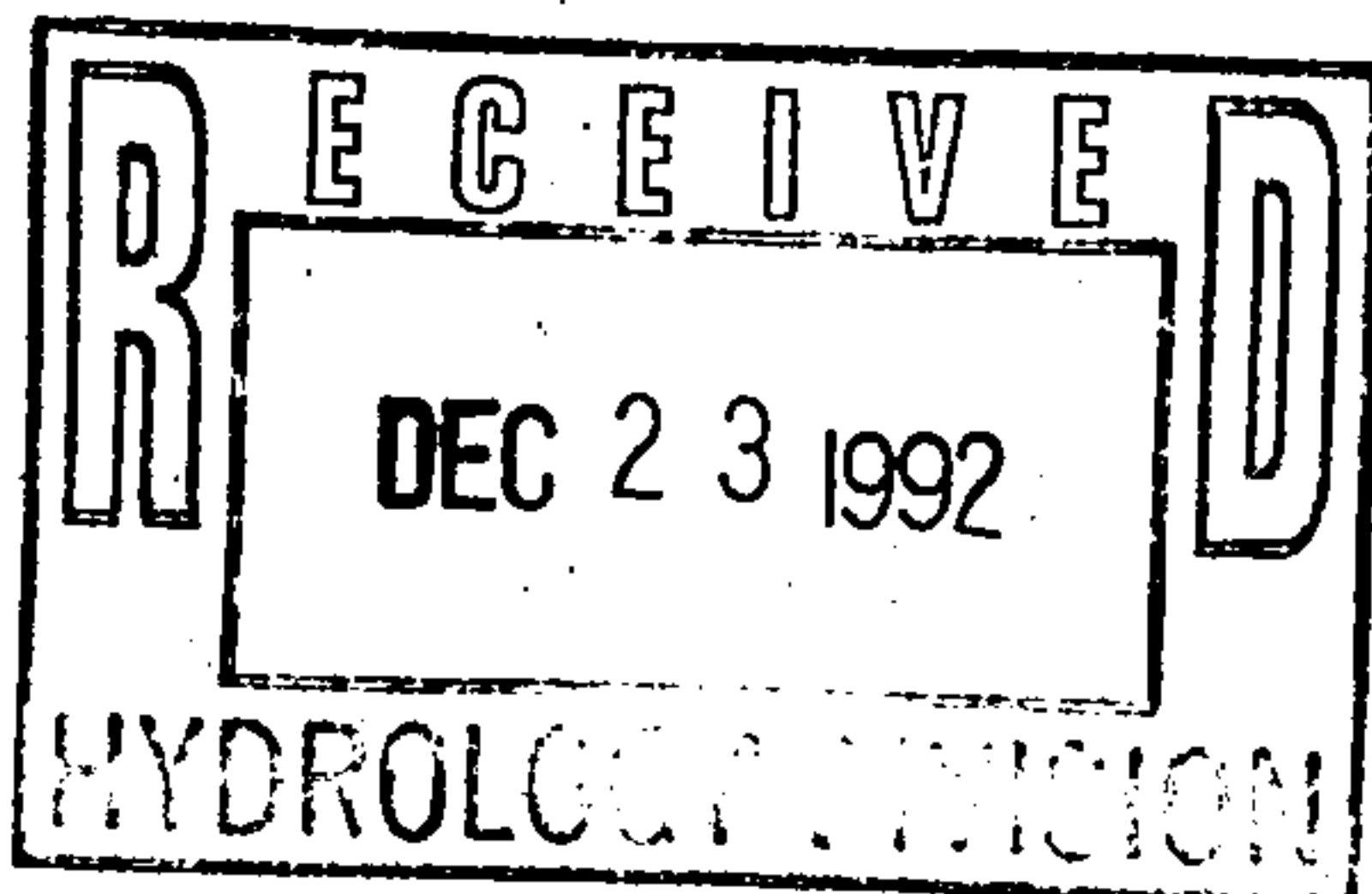
PHONE: \_\_\_\_\_

## TYPE OF SUBMITTAL:

- ☐ DRAINAGE REPORT  
☒ DRAINAGE PLAN  
☐ CONCEPTUAL GRADING & DRAINAGE PLAN  
☒ GRADING PLAN  
☐ EROSION CONTROL PLAN  
☐ ENGINEER'S CERTIFICATION  
☐ OTHER

## PRE-DESIGN MEETING:

- ☒ YES  
☐ NO  
☒ COPY PROVIDED



## CHECK TYPE OF APPROVAL SOUGHT:

- ☐ SKETCH PLAT APPROVAL  
☐ PRELIMINARY PLAT APPROVAL  
☐ S. DEV. PLAN FOR SUB'D. APPROVAL  
☐ S. DEV. PLAN FOR BLDG. PERMIT APPROVAL  
☐ SECTOR PLAN APPROVAL  
☐ FINAL PLAT APPROVAL  
☐ FOUNDATION PERMIT APPROVAL  
☒ BUILDING PERMIT APPROVAL  
☐ CERTIFICATE OF OCCUPANCY APPROVAL  
☐ GRADING PERMIT APPROVAL  
☐ PAVING PERMIT APPROVAL  
☐ S.A.D. DRAINAGE REPORT  
☐ DRAINAGE REQUIREMENTS  
☐ OTHER \_\_\_\_\_ (SPECIFY)

DATE SUBMITTED: 12-23-92BY: JEFFREY G. MORTENSEN



720911

CITY OF ALBUQUERQUE  
PUBLIC WORKS DEPARTMENT  
UTILITY DEVELOPMENT DIVISION/HYDROLOGY SECTION

PRE-DESIGN CONFERENCE

DRAINAGE FILE/ZONE ATLAS PAGE NO.: J-16

DATE: 10-16-92

EPC NO.: \_\_\_\_\_ DRB NO.: \_\_\_\_\_ ZONE: \_\_\_\_\_

SUBJECT: JEFFERSON MIDDLE SCHOOL

STREET ADDRESS: NE CORNER OF LOMAS & GIRARD

LEGAL DESCRIPTION: \_\_\_\_\_

APPROVAL REQUESTED: \_\_\_\_\_ PRELIMINARY PLAT \_\_\_\_\_ FINAL PLAT  
\_\_\_\_\_ SITE DEVELOPMENT PLAN ☒ BUILDING PERMIT  
\_\_\_\_\_ GRADING/PAVING PERMIT \_\_\_\_\_ OTHER \_\_\_\_\_

	WHO	REPRESENTING
ATTENDANCE:	<u>FRED AGUIRRE</u>	<u>CITY / HYDROLOGY</u>
	<u>JEFF MORTENSEN</u>	<u>JMA / CONSULTANT</u>
	_____	_____

FINDINGS:

- 1- DRAINAGE PLAN REQUIRED FOR BUILDING PERMIT
- 2- FREE DISCHARGE APPROPRIATE - MODIFICATION TO EXISTING SITE IN INFILL AREA & INLETS TO N. DIVERSION LOCATED DOWN-STREAM @ YAVE / LOMAS INTERSECTION
- 3 SHOW RELATIONSHIP OF BUILDING ADDITIONS TO OVERALL SITE.
- 4 IDENTIFY EXISTING SITE DRAINAGE PATTERNS AND IMPACT OF ADDITIONS ON THOSE PATTERNS.

The undersigned agrees that the above findings are summarized accurately and are only subject to change if further investigation reveals that they are not reasonable or that they are based on inaccurate information.

SIGNED: \_\_\_\_\_

SIGNED: \_\_\_\_\_

TITLE: \_\_\_\_\_

TITLE: PRESIDENT

DATE: 10/16/92

DATE: 10-16-92

**\*\*NOTE\*\*** PLEASE PROVIDE A COPY OF THIS PRE-DESIGN FORM WITH THE DRAINAGE SUBMITTAL.





# City of Albuquerque

P.O. BOX 1293 ALBUQUERQUE, NEW MEXICO 87103

June 8, 1993

Jeff Mortensen  
Jeff Mortensen & Associates, Inc.  
6010-B Midway Park Blvd. NE  
Albuquerque, NM 87109

RE: DRAINAGE PLAN FOR ADDITIONS TO JEFFERSON MIDDLE SCHOOL (J16-D7)  
ENGINEER'S STAMP DATED 5/13/93.

Dear Mr. Mortensen:

Based on the information provided on your May 14, 1993 submittal, the above referenced site is approved for Building Permit.

Please attach a copy of this approved plan to the construction sets prior to sign-off by Hydrology.

If I can be of further assistance, please feel free to contact me at 768-2667.

Sincerely,

  
Bernie J. Montoya, CE  
Engineer Associate

BJM/d1/WPHYD/7446

xc: Alan Martinez  
File

PUBLIC WORKS DEPARTMENT



## DRAINAGE INFORMATION SHEET

PROJECT TITLE: JEFFERSON MIDDLE SCHOOL ADDITIONS ZONE ATLAS/DRNG. FILE #: 9209/2 J16/D7

DRB #: \_\_\_\_\_ EPC #: \_\_\_\_\_ WORK ORDER #: \_\_\_\_\_

LEGAL DESCRIPTION: \_\_\_\_\_

CITY ADDRESS: 712 GIRARD NE

ENGINEERING FIRM: JEFF MORTENSEN & ASSOC. CONTACT: JEFF MORTENSEN

ADDRESS: 6010-B MIDWAY PARK BLVD NE PHONE: 345-4250

OWNER: APS CONTACT: GERARD R. BROWN

ADDRESS: \_\_\_\_\_ PHONE: 242-5865

ARCHITECT: FANNING G. BARD - TATUM CONTACT: ART TATUM

ADDRESS: 6100 INDIAN SCHOOL RD. PHONE: 883-5200

SURVEYOR: JEFF MORTENSEN & ASSOC CONTACT: JEFF MORTENSEN

ADDRESS: 6010-B MIDWAY PARK BLVD NE PHONE: 345-4250

CONTRACTOR: NOT SELECTED CONTACT: \_\_\_\_\_

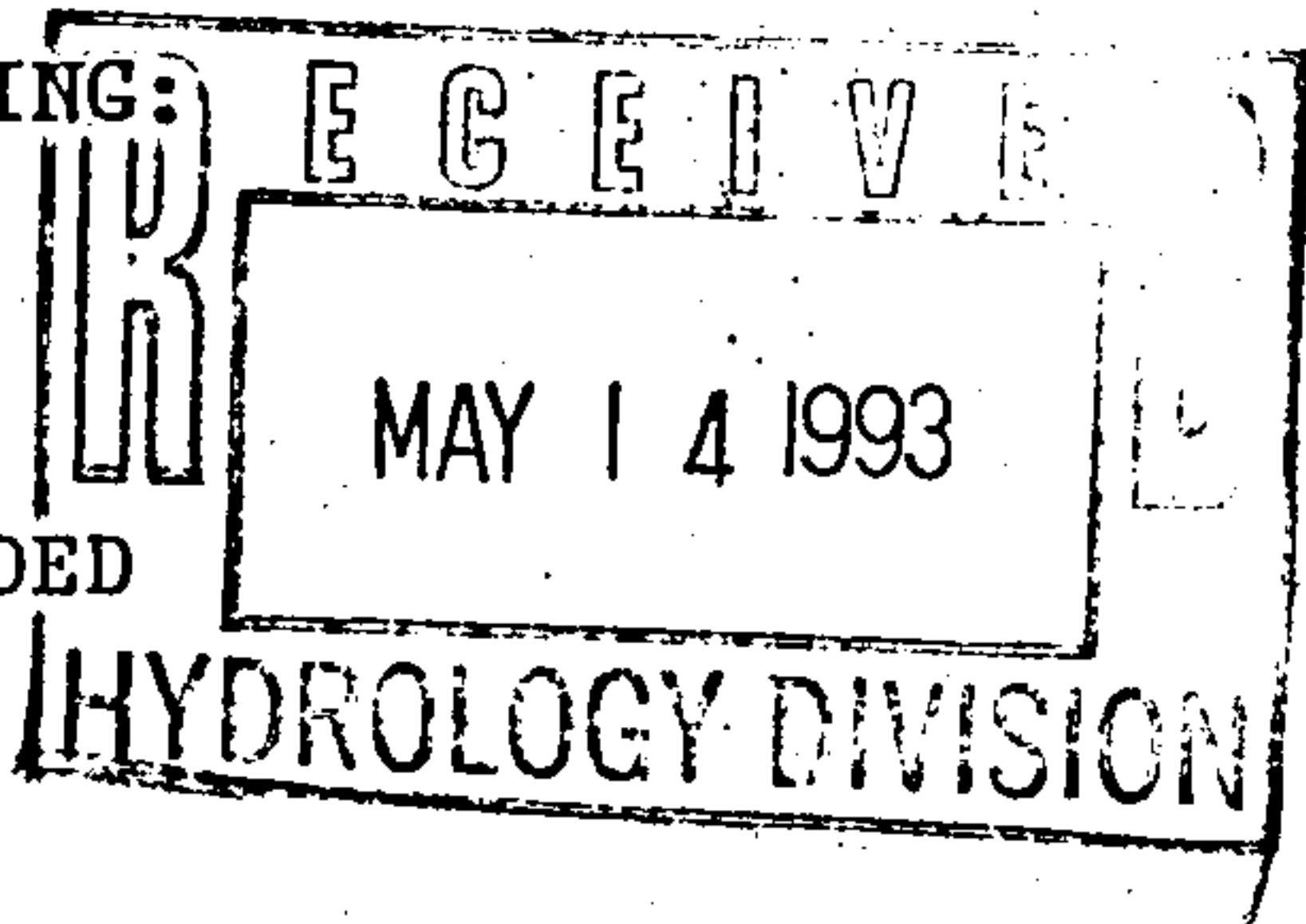
ADDRESS: \_\_\_\_\_ PHONE: \_\_\_\_\_

## TYPE OF SUBMITTAL:

- ☐ DRAINAGE REPORT  
☒ DRAINAGE PLAN  
☐ CONCEPTUAL GRADING & DRAINAGE PLAN  
☒ GRADING PLAN  
☐ EROSION CONTROL PLAN  
☐ ENGINEER'S CERTIFICATION  
☒ OTHER REVISION

## PRE-DESIGN MEETING:

- ☒ YES  
☐ NO  
☐ COPY PROVIDED



## CHECK TYPE OF APPROVAL SOUGHT:

- ☐ SKETCH PLAT APPROVAL  
☐ PRELIMINARY PLAT APPROVAL  
☐ S. DEV. PLAN FOR SUB'D. APPROVAL  
☐ S. DEV. PLAN FOR BLDG. PERMIT APPROVAL  
☐ SECTOR PLAN APPROVAL  
☐ FINAL PLAT APPROVAL  
☒ FOUNDATION PERMIT APPROVAL  
☒ BUILDING PERMIT APPROVAL  
☐ CERTIFICATE OF OCCUPANCY APPROVAL  
☐ GRADING PERMIT APPROVAL  
☐ PAVING PERMIT APPROVAL  
☐ S.A.D. DRAINAGE REPORT  
☐ DRAINAGE REQUIREMENTS  
☐ OTHER \_\_\_\_\_ (SPECIFY)

DATE SUBMITTED: 05-14-93

BY: JEFFREY G. MORTENSEN



# CITY OF ALBUQUERQUE

*Planning Department*  
Suzanne Lubar, Director



*Mayor Richard J. Berry*

September 13, 2016

Graeme Means, PE  
High Mesa Consulting Group  
6010-B Midway Park Blvd NE  
Albuquerque, NM 87112

**Re: Jefferson Middle School  
712 Girard SE  
Request 180 Day Temporary C.O. - Accepted  
Engineer's Stamp dated: 8-22-15 (J16D007)  
Certification dated: 9-12-16**

PO Box 1293

Dear Mr. Means,

Albuquerque

Based on the Certification received 9/12/2016, the site is acceptable for release of a 180 day Temporary Certificate of Occupancy by Hydrology.

If you have any questions, you can contact me at 924-3986 or Rudy Rael at 924-3977.

New Mexico 87103

Sincerely,

www.cabq.gov

Abiel Carrillo, P.E.  
Principal Engineer, Hydrology  
Planning Department

C: RR/AC  
email



# HIGH MESA Consulting Group

September 12, 2016

Monica Ortiz and Rudy Rael  
Planning Department – Transportation & Hydrology  
Development & Building Services Division  
600 2nd St. NW, Suite 201  
Albuquerque, NM 87102

Re: Request for Temporary Certificate of Occupancy (Hydrology) –  
Jefferson Middle School 712 Girard SE (J16/D007)

Dear Monica and Rudy:

Thank you for meeting with me at the site today. As discussed, we appreciate your consideration for approving a 180-Day temporary Certificate of Occupancy to allow use of the new Music Building while the remaining site work is constructed. The final certification will include surveyed as-builts upon completion of the project.

I, J. Graeme Means, NMPE 13676, of the firm High Mesa Consulting Group hereby certify that the completed portions of this project have been constructed in substantial compliance with and in accordance with the design intent of the approved plan dated 08/22/2015. I further certify that I have personally visited the project site several times during construction, both during and after rainfall events, and have determined by visual inspection that the grading and drainage aspects are in substantial conformance to the best of my knowledge and belief with the exception of a few localized depressions (puddles) in the new parking lot that will be corrected as a condition of permanent Certificate of Occupancy.

This certification is submitted in support of a recommendation for a 180-day Temporary Certificate of Occupancy and to document completion of the improvements for the owner. The record information presented hereon is not necessarily complete and intended only to verify substantial compliance of the grading and drainage aspects of this project. Those relying on the record document are advised to obtain independent verification of its accuracy before using it for any other purpose.

Sincerely,

HIGH MESA CONSULTING GROUP



J. Graeme Means 9/12/2016  
J. Graeme Means, NMPE 13676  
Principal, [gmeans@highmesacg.com](mailto:gmeans@highmesacg.com)

GM/\*

xc: Denise Hammer (APS)  
Michael Franco (Anchor-Built)

Principals: Jeffrey G. Mortensen, P.E. • Charles G. Cala, Jr., P.S. • Juan M. Cala  
Joseph M. Solomon, Jr., P.S. • J. Graeme Means, P.E. • Joseph E. Gonzales



**FOR INFORMATION ONLY****DRAINAGE INFORMATION SHEET**

**PROJECT TITLE:** Jefferson Middle School  
- Phase I Grading Plan

**ZONE ATLAS/DRNG. FILE #:** J-16/D7

**DRB #:** **EPC #:** **WORK ORDER #:**

**LEGAL DESCRIPTION:** Jefferson Middle School, Albuquerque, New Mexico

**CITY ADDRESS:** 712 Girard Boulevard NE

**ENGINEERING FIRM:** Jeff Mortensen & Associates, Inc. **CONTACT:** Christian J. Sholtis

**ADDRESS:** 6010-B Midway Pk. N.E., Albuquerque, NM 87109 **PHONE:** (505) 345-4250

**OWNER:** Albuquerque Public Schools **CONTACT:** Engineer

**ADDRESS:** P.O. Box 6482, Alb., NM 87197 **PHONE:** (505) 345-4250

**ARCHITECT:** Fanning Bard Tatum Ltd. **CONTACT:** Susan Johnson

**ADDRESS:** 6100 Indian School Rd. NE, Alb., NM 87110 **PHONE:** 883-5200

**SURVEYOR:** Jeff Mortensen & Associates, Inc. **CONTACT:** Charles Cala

**ADDRESS:** 6010-B Midway Pk. N.E., Albuquerque, NM 87109 **PHONE:** (505) 345-4250

**CONTRACTOR:** Not yet determined **CONTACT:** Architect

**ADDRESS:** **PHONE:**

**TYPE OF SUBMITTAL:**

- DRAINAGE REPORT**
- ☒ **DRAINAGE PLAN**
- CONCEPTUAL GRADING & DRAINAGE PLAN**
- ☒ **GRADING PLAN**
- EROSION CONTROL PLAN**
- ENGINEER'S CERTIFICATION**
- OTHER**

**PRE-DESIGN MEETING:**

- YES**
- ☒ **NO**
- COPY PROVIDED**

**CHECK TYPE OF APPROVAL SOUGHT:**

- SKETCH PLAT APPROVAL**
- PRELIMINARY PLAT APPROVAL**
- S. DEV. PLAN FOR SUB'D APPROVAL**
- S. DEV. PLAN FOR BLDG. PERMIT APPROVAL**
- SECTOR PLAN APPROVAL**
- FINAL PLAT APPROVAL**
- FOUNDATION PERMIT APPROVAL**
- ☒ **BUILDING PERMIT APPROVAL**
- CERTIFICATE OF OCCUPANCY APPROVAL**
- GRADING PERMIT APPROVAL**
- PAVING PERMIT APPROVAL**
- S.A.D. DRAINAGE REPORT**
- DRAINAGE REQUIREMENTS**
- OTHER MASTER DRAINAGE PLAN**

**DATE SUBMITTED:** 3-8-01**BY:** Christian J. Sholtis