September 24, 2018

Jeff Martin, Utility Trailer Sales, Inc., jbmartin@utilitytrailer.net

Copy: Andrew Chavez, Enterprise Builders, achavez@ebnm.com

Site: Utility Trailer Sales-8201 Daytona Rd NW

**Re: Drainage Ordinance (14-5-2-1) Violations for Erosion and Sediment Control**

Dear Mr. Martin,

 1. Self-inspection reports have not been submitted.

 Self-inspections and accompanying reports are required once every 14 days and within 24 hours after a precipitation event of 0.25 inch or greater.

**Required mitigation:**

1. Perform self-inspections and document conditions on an inspection report(s) and provide the report(s) to the City.

Self-inspection reports can be hand-delivered, e-mailed or kept on-site. If kept on-site, the location is to be communicated to the City and the location must be accessible to the City during regular work hours.

If the violations are not mitigated within 30 days, the property owner is subject to a fine of $500/day per the City’s Drainage Control Ordinance.

If you have any questions, you can contact me at 924-3420, ccherne@cabq.gov.

 Sincerely,

 Curtis Cherne, P.E.

 Principal Engineer, Stormwater Quality

Planning Dept.