

# CITY OF ALBUQUERQUE



Richard J. Berry, Mayor

April 28, 2017

Ron Rieger  
Area Construction Manager- New Mexico  
LGI Homes  
Albuquerque, NM

**RE: Sunset Farms/Puesta Del Sol  
Grading Plans  
Hydrology File: K12D025**

Dear Mr. Rieger:

Due to the turnover and new personnel in the Hydrology Department, this letter will outline the procedures for Hydrology's approval for the building permit. Once the specific lot has been submitted, the following steps will be taken:

## #1 Hydrology approval of Grading Plan for Building Permit & ESC Permit Approval

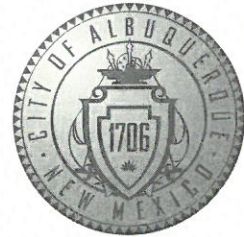
- A review the site and input the lot area and impervious area in a spreadsheet to check the percent of impervious area and additional pond volume required (if needed). No additional pond is needed if the lot's calculated impervious area is less than 45%. If the lot's calculated impervious area is over 45%, then I will check if the required volume and the provided volume.
- A check off the ESC Plan and Grading Plan boxes, date, and sign the Stormwater Control Permit for Erosion and Sediment Control application.
- A hydrology approval letter for the grading plan for Building Permit will be written.
- Both the ESC Permit approval and Building Permit approval letter will be emailed to LGI.
- A hold will be put on the lot for CO until an approval for CO from the Hydrology Department is obtained.

Once the building pad is ready for a pad certification, the following steps will be taken:

## #2 Hydrology approval of Pad Certification for Building Permit

- Paper Copy with Drainage Info Sheet must be submitted in person at front counter for each of these applications.

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- LGI will take photos of the lot showing the site and email them to Reneé C. Brissette, P.E.
- A hydrology pad certification letter will be written.
- The pad certification letter will be emailed to LGI.

Once the site's request for CO has been submitted, the following steps will be taken:

## #3 Hydrology approval for Certificate of Occupancy

- A site visit will be conducted to verify the grading and drainage of lot.
- A hydrology approval letter for CO will be written.
- The approval letter will be emailed to LGI.
- The hold will be removed on the lot for CO.

If you have any questions, please contact me at 924-3995 or [rbrissette@cabq.gov](mailto:rbrissette@cabq.gov).

Sincerely,

Reneé C. Brissette, P.E.  
Senior Engineer, Hydrology  
Planning Department

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