



NATIONAL FLOOD INSURANCE PROGRAM

FEMA PRODUCTION AND TECHNICAL SERVICES CONTRACTOR

March 13, 2018

Mr. John A. Andrews, P.E.
Larkin Group NM, Inc.
8500 Menaul Boulevard NE, Suite A-440
Albuquerque, NM 87112

IN REPLY REFER TO:
Case No.: 18-06-1222P
Community: City of Albuquerque, NM
Community No.: 350002

316-AD

Dear Mr. Andrews:

This responds to your request dated January 30, 2018, that the Department of Homeland Security's Federal Emergency Management Agency (FEMA) issue a revision to the Flood Insurance Rate Map (FIRM) for Bernalillo County, New Mexico, and Incorporated Areas. Pertinent information about the request is listed below.

Identifier:	Central Atisco Phase I, II & III LOMR
Flooding Source:	100 year 24 hour rainfall event
FIRM Panel Affected:	35001C0329H

The data required to complete our review, which must be submitted within 90 days of the date of this letter, are listed on the attached summary.

If we do not receive the required data within 90 days, we will suspend our processing of your request. Any data submitted after 90 days will be treated as an original submittal and will be subject to all submittal/payment procedures, including the flat review and processing fee for requests of this type established by the current fee schedule. A copy of the current fee schedule is available for your information on the FEMA website at <https://www.fema.gov/flood-map-related-fees>.

FEMA receives a very large volume of requests and cannot maintain inactive requests for an indefinite period of time. Therefore, we are unable to grant extensions for the submission of required data/fee for revision requests. If a requester is informed by letter that additional data are required to complete our review of a request, the data/fee **must** be submitted within 90 days of the date of the letter.

If you have general questions about your request, FEMA policy, or the National Flood Insurance Program, please contact the FEMA Map Information eXchange (FMIX), toll free, at 1-877-FEMA MAP (1-877-336-2627). If you have specific questions concerning your request, please contact your case reviewer, Ms. Chirapha Anantaphathanawong, by e-mail at chirapha.anantaphathanawong@aecom.com or by telephone at 214.672.2811, or the Revisions Coordinator for your state, Mr. Bosulu Lokulutu, E.I., CFM, by e-mail at bosulu.lokulutu@aecom.com or by telephone at 972.735.7093.

Sincerely,

A handwritten signature in black ink, appearing to read "Benjamin Kaiser", enclosed within an oval-shaped stamp or seal.

Benjamin Kaiser, P.E., CFM
Revisions Manager
Compass PTS JV

Attachment:

Summary of Additional Data
Legal Notification Templates

cc: Mr. James D. Hughes
Floodplain Administrator
City of Albuquerque



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Summary of Additional Data Required to Support a Letter of Map Revision (LOMR)

Case No.: 18-06-1222P

Requester: Mr. John A. Andrews, P.E.

Community: City of Albuquerque, NM

Community No.: 350002

The issues listed below must be addressed before we can continue the review of your request.

1. Our review of the submitted drainage area map revealed that it was not certified. Please re-submit a copy of the drainage area map that has been certified (signed, sealed and dated) by a registered Professional Engineer (P.E.).
2. Please submit a copy of the newspaper notice distributed by the City of Albuquerque stating its intent to revise the flood hazard information (i.e., revise or establish base flood elevations, the base flood floodplain and regulatory floodway) along Unnamed Ponding Areas. Alternatively, please submit documentation that individual legal notices were sent to all the property owners affected by any changes in the flood hazard information. Documentation of legal notice may take the form of a signed copy of the letter sent and either a mailing list or certified mailing receipts. Individual notices that are not sent on community letterhead must also include certification from the community that all affected property owners have been notified of the floodway revision. The newspaper notice or the individual legal notices must include the extent of revision and contact information for any interested parties and must also mention the community's intent to revise the regulatory floodway. **Please submit a draft copy of the notification for verification of content, prior to publication or distribution. One of the attached templates may be used to prepare the draft notification.**

Please note that the submitted draft property owner notification will be reviewed after the hydraulic model and work map are finalized. Please do not distribute the final notification until we have approved the draft notice.

Please send the required data to:

LOMC Clearinghouse
Attention: LOMR Manager
3601 Eisenhower Avenue, Suite 500
Alexandria, VA 22304-6426

For identification purposes, please include the case number referenced above on all correspondence.

{Date}

{Affected property owner name}

{Affected property owner mailing address}

Re: Notification of Flood Hazard Revisions

Dear Mr./Ms./Mr. and Mrs. {Affected property owner}

The Flood Insurance Rate Map (FIRM) for a community depicts the floodplain, the area which has been determined to be subject to a 1% (100-year) or greater chance of flooding in any given year. The floodway is the portion of the floodplain that includes the channel of a river or other watercourse and the adjacent land area that must be reserved in order to discharge the base flood without cumulatively increasing the water-surface elevation by more than a designated height. The FIRM is used to determine flood insurance rates and to help the community with floodplain management.

{Revision Requester} is applying for a Letter of Map Revision (LOMR) from the Federal Emergency Management Agency (DHS-FEMA) on behalf of {Revision requester's client} to revise FIRM {insert FIRM #, panel #, suffix} for {insert community name, state} along {insert name of flooding source}. {Revision requester} is proposing to revise the FIRM to reflect {describe project or updated information}.

<If the revision results in a floodway change, please include the following paragraph>

The {insert community name} {insert appropriate community department for floodplain management}, in accordance with National Flood Insurance Program regulation 65.7(b)(1), hereby gives notice of the {insert community designation: Township's / Village's/ Borough's / County's} intent to {revise\establish\revise and establish} the 1% annual chance (100-year) floodway, generally located between {insert general location of floodway revision}. Specifically, the floodway shall be

<please choose the following that apply>

1. revised from a point {describe downstream limit of floodway revision} to a point {describe upstream limit of floodway revision}.
2. [and] established from a point {describe downstream limit of floodway establishment} to a point {describe upstream limit of floodway establishment}.

As a result of the LOMR, the floodway shall {widen\narrow\be established } within the area of revision.

<Please choose the following that apply>

The LOMR will [also] result in:

1. [Establishment of Base (1% annual chance) Flood Elevations (BFEs).]
2. [Establishment of the 1% annual chance floodplain.]
3. [Increases {and decreases} in the 1% annual chance water-surface elevations.]
4. [Widening {and narrowing} of the 1% annual chance floodplain.]

This letter is to inform you of flood hazard revisions on your property at {insert physical address}.

Maps and detailed analysis of the flood hazard revision can be reviewed at the {insert location} at {insert location address}. If you have any questions or concerns about the proposed changes to the FIRM or its affect on your property, you may contact {name of appropriate community official}

of {name of community} at {community official contact information} from ... to ... {insert dates during which community contact person can be contacted}.

Sincerely,

{Revision requester or community representative name}
{Revision requester or community representative position}
{Revision requester or community representative contact information}

Figure TBD.

SAMPLE NOTIFICATION LETTER FOR LOMR WITH FLOOD HAZARD REVISIONS

Letters with floodway notification must be on community letterhead or the community must provide a letter to FEMA stating that “all affected property owners have been notified of the floodway revision.”

The {insert community name} {insert appropriate community department for floodplain management}, <add the following if the floodway is to be revised> [in accordance with National Flood Insurance Program regulation 65.7(b)(1),] hereby gives notice of the {insert community designation Township's / Village's/ Borough's / County's} intent to revise the flood hazard information, generally located between {insert general location of flood hazard revision}. Specifically, the flood hazard information shall be revised along {insert name of flooding source} from a point approximately {describe downstream limit of revision} to a point approximately {describe upstream limit of revision}.

<Include the flood hazards in the following sentence that apply>

As a result of the revision, [the floodway shall {widen and/or narrow or be established}], [the 1% annual chance water-surface elevations shall {increase and/or decrease or be established}], and [the 1% annual chance floodplain shall {widen and/or narrow or be established}] within the area of revision.

Maps and detailed analysis of the revision can be reviewed at the {insert location} at {insert location address}. Interested persons may call {insert community contact name or position} at {insert contact phone number} for additional information from ... to ... {insert dates during which community contact person can be contacted}.

Figure TBD.
SAMPLE PUBLIC NOTIFICATION FOR FLOOD HAZARD REVISIONS
(to be used by community when placing a notice in a newspaper)