

**Biazar, Shahab**

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**From:** Diane Hoelzer [Diane@goodwinengineers.com]

**Sent:** Thursday, March 29, 2012 1:12 PM

**To:** Biazar, Shahab

**Subject:** National Dance Institute G&D Plan

Shahab,

The National Dance Institute is in the County and County owned.

I put the G&D Plan in the DRC construction set as information only, so that the DRC staff could see what was being built according to the architect's plans.

It is my understanding, that they are not required to receive grading and drainage approval from the City.

According to Mark Goodwin, he and Curtis Cherne had this same discussion for the back parking area to the south of the building, no G&D plan was submitted to the City for approval and this area is already built.

If this is still an issue please talk to Curtis or call me and we can discuss further.

Thanks,

*Diane Hoelzer, PE*

**MARK GOODWIN & ASSOCIATES, PA**

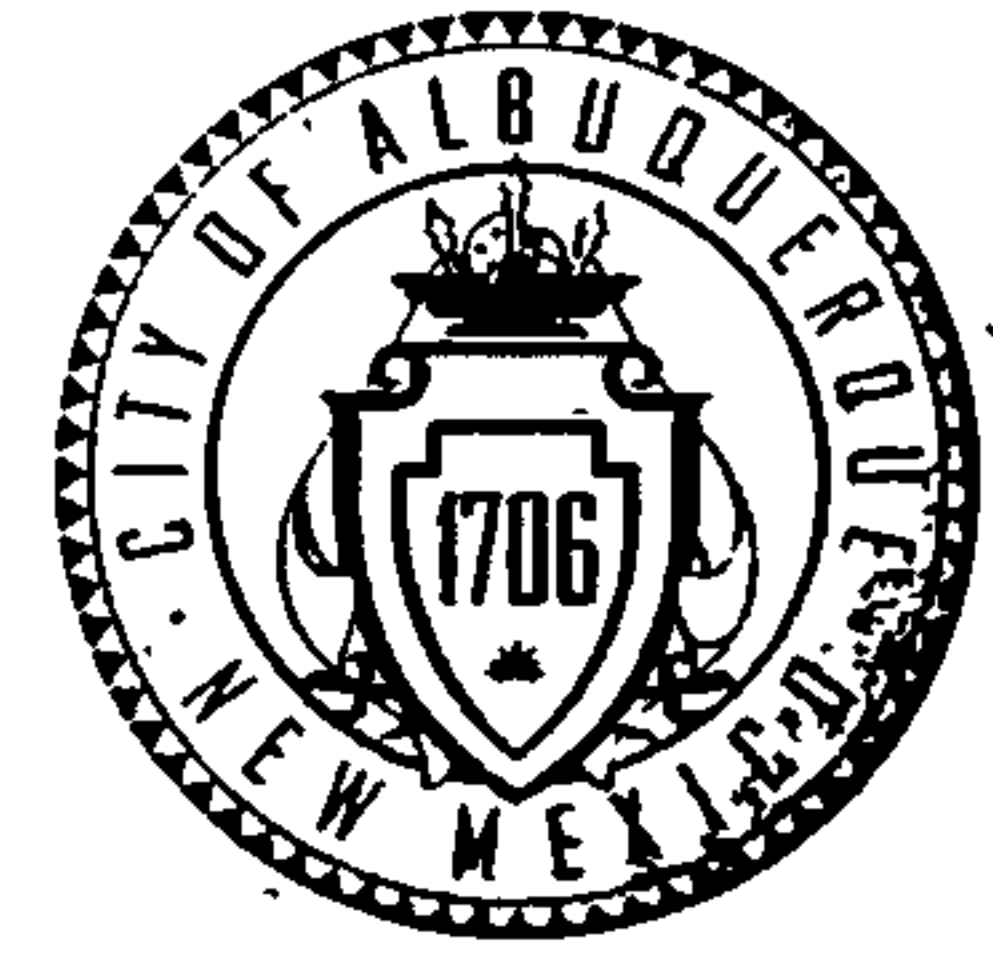
**PO Box 90606, Albuquerque, NM 87199**

**(505) 828-2200 office**

**(505) 239-6511 cell**

4/6/2012

# CITY OF ALBUQUERQUE



July 1, 2011

D. Mark Goodwin  
Mark Goodwin & Associates, PA  
P.O. Box 90606  
Albuquerque, NM 87199

**Re: Hiland Theatre Parking Lot Modifications, 4820 Central Ave SE Grading and Drainage Plan**

**Engineer's Stamp dated 6-24-11 (K17/D017)**

Dear Mr. MacKenzie,

Based upon the information provided in your submittal received 7-1-11, the above referenced plan is approved for SO 19 Permit. Please attach a copy of this approved plan to the construction sets prior to sign-off by Hydrology.

A separate permit (SO 19) is required for construction within City ROW. A copy of this approval letter must be on hand when applying for the excavation/barricading permit.

The storm drain work in the City ROW must be inspected and accepted. Please contact Martin Pacheco, 235-8016, to schedule an inspection.

If you have any questions, you can contact me at 924-3986.

Sincerely,

*Curtis A. Cherne*  
Curtis A. Cherne, P.E.

Principal Engineer, Planning Dept.  
Development and Building Services

C: file  
Antoinette Baldonado, Excavation and Barricading  
Martin Pacheco, Street/Storm Drain Maintenance

# DRAINAGE AND TRANSPORTATION INFORMATION SHEET

(REV 12/2005)

PROJECT TITLE: Hiland Theatre ZONE MAP: K17/D617  
 DRB#: \_\_\_\_\_ EPC#: \_\_\_\_\_ WORK ORDER#: \_\_\_\_\_

**LEGAL DESCRIPTION:**

CITY ADDRESS: 4820 Central Ave SE

ENGINEERING FIRM: Mark Goodman & Associates CONTACT: D. Mark Goodman  
 ADDRESS: P.O. Box 90606 PHONE: 828-2800  
 CITY, STATE: Asheville, NC 87199 ZIP CODE: \_\_\_\_\_

OWNER: \_\_\_\_\_ CONTACT: \_\_\_\_\_  
 ADDRESS: \_\_\_\_\_ PHONE: \_\_\_\_\_  
 CITY, STATE: \_\_\_\_\_ ZIP CODE: \_\_\_\_\_

ARCHITECT: \_\_\_\_\_ CONTACT: \_\_\_\_\_  
 ADDRESS: \_\_\_\_\_ PHONE: \_\_\_\_\_  
 CITY, STATE: \_\_\_\_\_ ZIP CODE: \_\_\_\_\_

SURVEYOR: \_\_\_\_\_ CONTACT: \_\_\_\_\_  
 ADDRESS: \_\_\_\_\_ PHONE: \_\_\_\_\_  
 CITY, STATE: \_\_\_\_\_ ZIP CODE: \_\_\_\_\_

CONTRACTOR: \_\_\_\_\_ CONTACT: \_\_\_\_\_  
 ADDRESS: \_\_\_\_\_ PHONE: \_\_\_\_\_  
 CITY, STATE: \_\_\_\_\_ ZIP CODE: \_\_\_\_\_

**TYPE OF SUBMITTAL:**

- ☐ DRAINAGE REPORT
- ☐ DRAINAGE PLAN 1<sup>st</sup> SUBMITTAL
- ☐ DRAINAGE PLAN RESUBMITTAL
- ☒ CONCEPTUAL G & D PLAN
- ☒ GRADING PLAN
- ☐ EROSION CONTROL PLAN
- ☐ ENGINEER'S CERT (HYDROLOGY)
- ☐ CLOMR/LOMR
- ☐ TRAFFIC CIRCULATION LAYOUT
- ☐ ENGINEER'S CERT (TCL)
- ☐ ENGINEER'S CERT (DRB SITE PLAN)
- ☐ OTHER (SPECIFY) \_\_\_\_\_

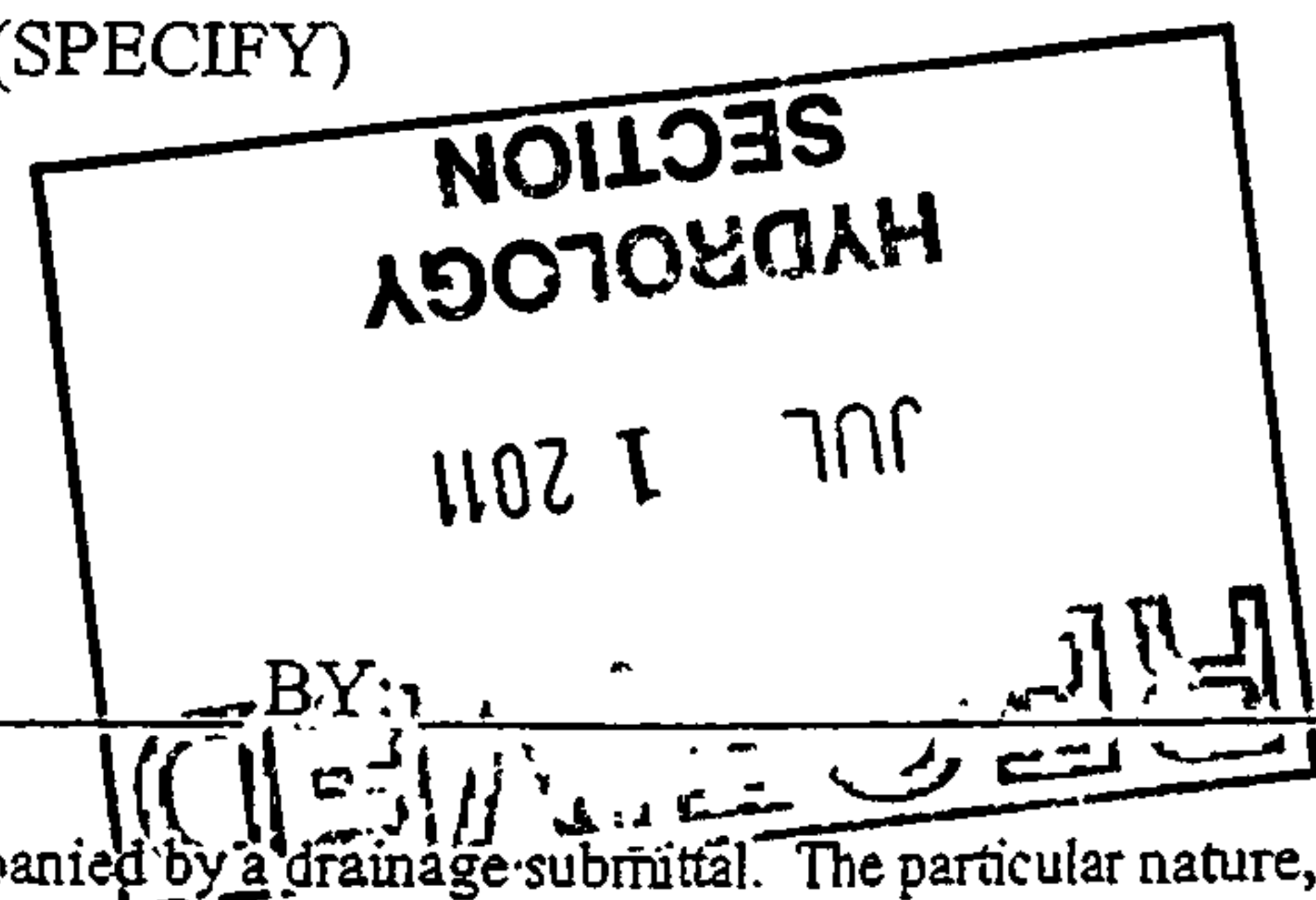
**CHECK TYPE OF APPROVAL SOUGHT:**

- ☐ SLA/FINANCIAL GUARANTEE RELEASE
- ☐ PRELIMINARY PLAT APPROVAL
- ☐ S. DEV. PLAN FOR SUB'D APPROVAL
- ☐ S. DEV. FOR BLDG. PERMIT APPROVAL
- ☐ SECTOR PLAN APPROVAL
- ☐ FINAL PLAT APPROVAL
- ☐ FOUNDATION PERMIT APPROVAL
- ☐ BUILDING PERMIT APPROVAL
- ☐ CERTIFICATE OF OCCUPANCY (PERM)
- ☐ CERTIFICATE OF OCCUPANCY (TEMP)
- ☐ GRADING PERMIT APPROVAL
- ☐ PAVING PERMIT APPROVAL
- ☐ WORK ORDER APPROVAL
- ☒ OTHER (SPECIFY) 5019

WAS A PRE-DESIGN CONFERENCE ATTENDED:

- ☐ YES
- ☐ NO
- ☐ COPY PROVIDED

DATE SUBMITTED: \_\_\_\_\_ BY: \_\_\_\_\_



Requests for approvals of Site Development Plans and/or Subdivision Plats shall be accompanied by a drainage submittal. The particular nature, location, and scope to the proposed development defines the degree of drainage detail. One or more of the following levels of submittal may be required based on the following:

1. **Conceptual Grading and Drainage Plan:** Required for approval of Site Development Plans greater than five (5) acres and Sector Plans.
2. **Drainage Plans:** Required for building permits, grading permits, paving permits and site plans less than five (5) acres.
3. **Drainage Report:** Required for subdivision containing more than ten (10) lots or constituting five (5) acres or more.



BRIAN LOUGHRIDGE  
Estimator

Brian@alb-asphalt.com

PO Box 66450 Albuquerque, NM 87193-6450

**Mobile 991-5916 Office 505-831-7311 Fax 831-0811**



# ***City of Albuquerque***

P.O. BOX 1293 ALBUQUERQUE, NEW MEXICO 87103

January 14, 2004

Jonathan Craig, R.A.  
Kells & Craig  
400 Gold SW Suite 880  
Albuquerque, NM 87102

**Re: Hiland Theatre Phase 2 Renovations, 4800-4820 Central Ave. SE**  
**Architect's Stamp dated 1-13-04 (K17/D17)**

Dear Mr. Craig,

Based upon the information provided in your submittal received 1-14-04, the above referenced plan is approved for SO#19 permit. A copy of this approval letter must be on hand when applying for the excavation permit. Prior to Certificate of Occupancy release, Engineer Certification per the DPM checklist will be required.

If you have any questions, you can contact me at 924-3981.

Sincerely,

Kristal D. Metro  
Engineering Associate, Planning Dept.  
Development and Building Services

*KDM*

C: File



# DRAINAGE AND TRANSPORTATION INFORMATION SHEET

(REV. 1/28/2003rd)

K-17/D17

PROJECT TITLE: HILAND THEATRE: PHASE 2 RENOVATIONS ZONE MAP/DRG. FILE #: \_\_\_\_\_  
 ORB #: N/A EPC#: N/A WORK ORDER#: \_\_\_\_\_

LEGAL DESCRIPTION: \_\_\_\_\_  
 CITY ADDRESS: 4800 - 4820 CENTRAL AVE SE

ENGINEERING FIRM: N/A  
 ADDRESS: \_\_\_\_\_  
 CITY, STATE: \_\_\_\_\_

CONTACT: \_\_\_\_\_  
 PHONE: \_\_\_\_\_  
 ZIP CODE: \_\_\_\_\_

OWNER: BERNALILLO COUNTY, 10TH FLOOR  
 ADDRESS: ONE CIVIL PLAZA  
 CITY, STATE: ALBUQUERQUE, NM

CONTACT: RAYMOND GUINERANA  
 PHONE: 342-7960  
 ZIP CODE: 87107

ARCHITECT: KELLS + CRAIG ARCHITECTS  
 ADDRESS: 400 GOLD SE, SUITE 880  
 CITY, STATE: ALBUQUERQUE, NM

CONTACT: JONATHAN CRAIG  
 PHONE: 243-2724  
 ZIP CODE: 87102

SURVEYOR: N/A  
 ADDRESS: \_\_\_\_\_  
 CITY, STATE: \_\_\_\_\_

CONTACT: \_\_\_\_\_  
 PHONE: \_\_\_\_\_  
 ZIP CODE: \_\_\_\_\_

CONTRACTOR: NOT YET SELECTED  
 ADDRESS: \_\_\_\_\_  
 CITY, STATE: \_\_\_\_\_

CONTACT: \_\_\_\_\_  
 PHONE: \_\_\_\_\_  
 ZIP CODE: \_\_\_\_\_

**CHECK TYPE OF SUBMITTAL:**

- ☐ DRAINAGE REPORT
- ☐ DRAINAGE PLAN 1<sup>st</sup> SUBMITTAL, *REQUIRES TCL or equal*
- ☐ DRAINAGE PLAN RESUBMITTAL
- ☐ CONCEPTUAL GRADING & DRAINAGE PLAN
- ☐ GRADING PLAN
- ☐ EROSION CONTROL PLAN
- ☐ ENGINEER'S CERTIFICATION (HYDROLOGY)
- ☐ CLOMR/LOMR
- ☐ TRAFFIC CIRCULATION LAYOUT (TCL)
- ☐ ENGINEERS CERTIFICATION (TCL)
- ☐ ENGINEERS CERTIFICATION (ORB APPR. SITE PLAN)
- ☒ OTHER

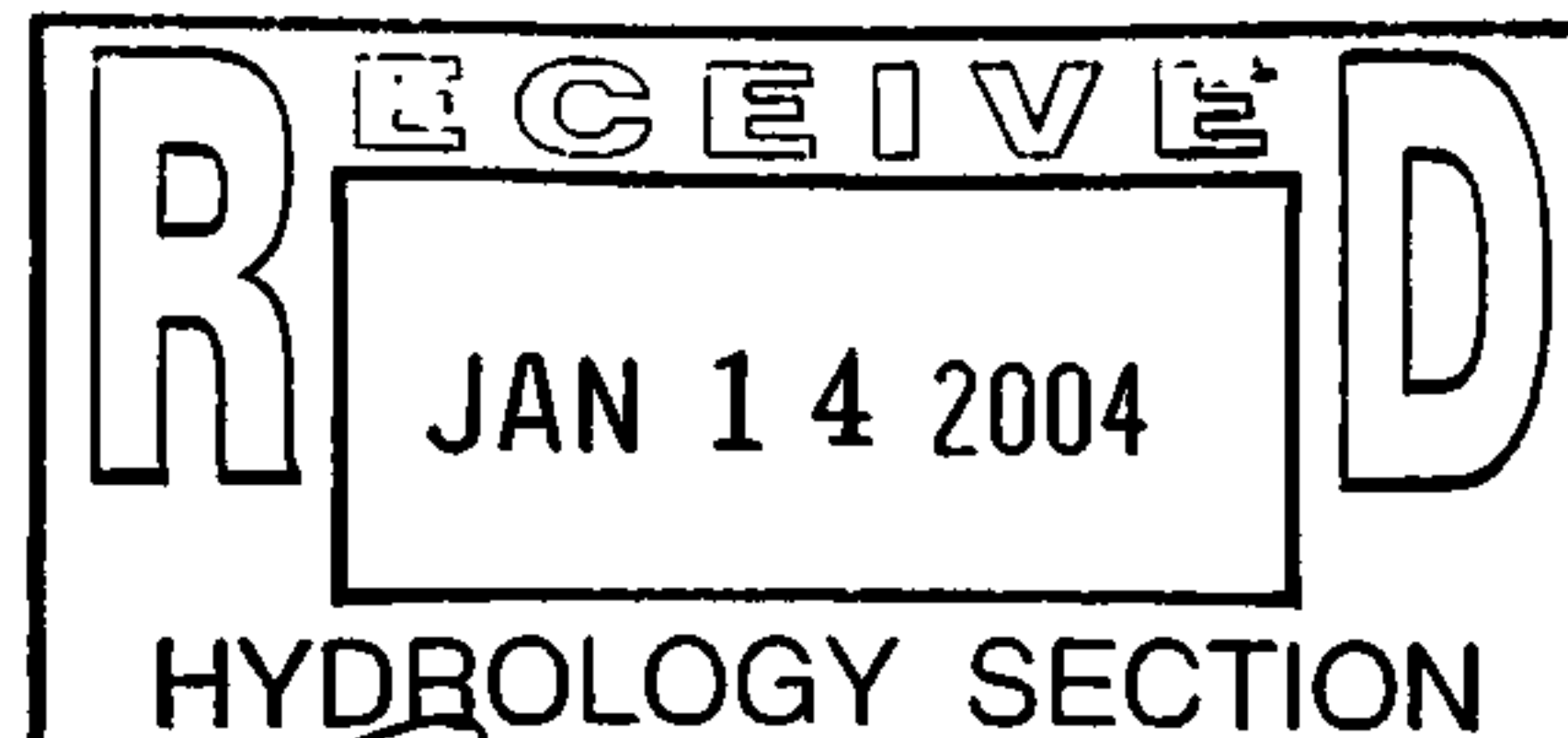
**CHECK TYPE OF APPROVAL SOUGHT:**

- ☐ SIA / FINANCIAL GUARANTEE RELEASE
- ☐ PRELIMINARY PLAT APPROVAL
- ☐ S. DEV. PLAN FOR SUB'D. APPROVAL
- ☐ S. DEV. PLAN FOR BLDG. PERMIT APPROVAL
- ☐ SECTOR PLAN APPROVAL
- ☐ FINAL PLAT APPROVAL
- ☐ FOUNDATION PERMIT APPROVAL
- ☐ BUILDING PERMIT APPROVAL
- ☐ CERTIFICATE OF OCCUPANCY (PERM.)
- ☐ CERTIFICATE OF OCCUPANCY (TEMP.)
- ☐ GRADING PERMIT APPROVAL
- ☐ PAVING PERMIT APPROVAL
- ☐ WORK ORDER APPROVAL
- ☒ OTHER (SPECIFY) SO-19 FOR SIDEWALK CULVERTS

WAS A PRE-DESIGN CONFERENCE ATTENDED:

- ☒ YES  
☐ NO  
☐ COPY PROVIDED

Application  
for SO19



DATE SUBMITTED: 1.14.04 BY: Jonathan Craig

Requests for approvals of Site Development Plans and/or Subdivision Plats shall be accompanied by a drainage submittal. The particular nature, location and scope of the proposed development defines the degree of drainage detail. One or more of the following levels of submittal may be required based on the following:

1. **Conceptual Grading and Drainage Plan:** Required for approval of Site Development Plans greater than five (5) acres and Sector Plans.
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3. **Drainage Report:** Required for subdivisions containing more than ten (10) lots or constituting five (5) acres or more.



# ***City of Albuquerque***

P.O. BOX 1293 ALBUQUERQUE, NEW MEXICO 87103

***Planning Department***

***Transportation Development Services Section***

January 14, 2004

Jonathan S. Craig, Registered Architect  
400 Gold SW, Ste 880  
Albuquerque, NM 87102

Re: Traffic Circulation Layout (TCL) Submittal for Building Permit Approval for  
Hiland Theater, Phase 2, [K-17 / D17]  
4800-4802 Central Ave SE  
Architect's Stamp Dated 01/12/04

Dear Mr. Craig:

The TCL submittal, dated January 14, 2004, is sufficient for acceptance by this office and is stamped and signed as such. Four copies will be required: two for submittal of building permit plans, one for this office and one to be kept by you to be used for certification of the site for final C.O. for Hydrology/Transportation.

When superintendent of project is ready to call for a Temporary C.O. immediate issuance is no longer possible at that time. An exact copy of the approved TCL, marked up, showing incomplete work remaining, along with a letter of certification is required prior to issuance of Temporary C.O. If project is one of multiple phases, Barricading Plan is needed clearly illustrating separation of this site from coming phases, not completed or yet begun.

When site is complete and a Final C.O. is needed, a Letter of Certification, stating site was built in substantial compliance, needs to be attached to your stamped, approved TCL letter or TCL must be stamped with the designer's seal for the certification. Seal must be signed and dated for that submittal. This and all documentation must be submitted with a completed Drainage Information Sheet (also used for the Grading and Drainage submittal) to Hydrology at the Development Services Center of Plaza Del Sol Building.

Once verification of certification is completed and approved, notification will be made to Building Safety to issue Final C.O. to confirm that Final C.O. has been issued to the superintendent, call Building Safety at 924-3306.

Sincerely,

Nilo Salgado-Fernandez, P.E.  
Senior Traffic Engineer  
Development and Building Services  
Planning Department

c: Engineer  
Hydrology file  
CO Clerk



# DRAINAGE AND TRANSPORTATION INFORMATION SHEET

(REV. 1/28/2003rd)

PROJECT TITLE: HiLand Theater ; Phase 2 ZONE MAP/DRG. FILE #: K-17/D17  
 DRB #: \_\_\_\_\_ EPC#: \_\_\_\_\_ WORK ORDER#: \_\_\_\_\_

LEGAL DESCRIPTION: \_\_\_\_\_  
 CITY ADDRESS: 4800-4820 Central Ave SE

ENGINEERING FIRM: \_\_\_\_\_  
 ADDRESS: \_\_\_\_\_  
 CITY, STATE: \_\_\_\_\_

CONTACT: \_\_\_\_\_  
 PHONE: \_\_\_\_\_  
 ZIP CODE: \_\_\_\_\_

OWNER: \_\_\_\_\_  
 ADDRESS: \_\_\_\_\_  
 CITY, STATE: \_\_\_\_\_

CONTACT: \_\_\_\_\_  
 PHONE: \_\_\_\_\_  
 ZIP CODE: \_\_\_\_\_

ARCHITECT: Kell + Coig  
 ADDRESS: 400 GARDEN SW, Ste 880  
 CITY, STATE: Albany, NM

CONTACT: \_\_\_\_\_  
 PHONE: 243-2724  
 ZIP CODE: 87106

SURVEYOR: \_\_\_\_\_  
 ADDRESS: \_\_\_\_\_  
 CITY, STATE: \_\_\_\_\_

CONTACT: \_\_\_\_\_  
 PHONE: \_\_\_\_\_  
 ZIP CODE: \_\_\_\_\_

CONTRACTOR: Deyendra Contractor  
 ADDRESS: 218 Girard SE  
 CITY, STATE: Alb, NM

CONTACT: \_\_\_\_\_  
 PHONE: 262-0390  
 ZIP CODE: 87106

## CHECK TYPE OF SUBMITTAL:

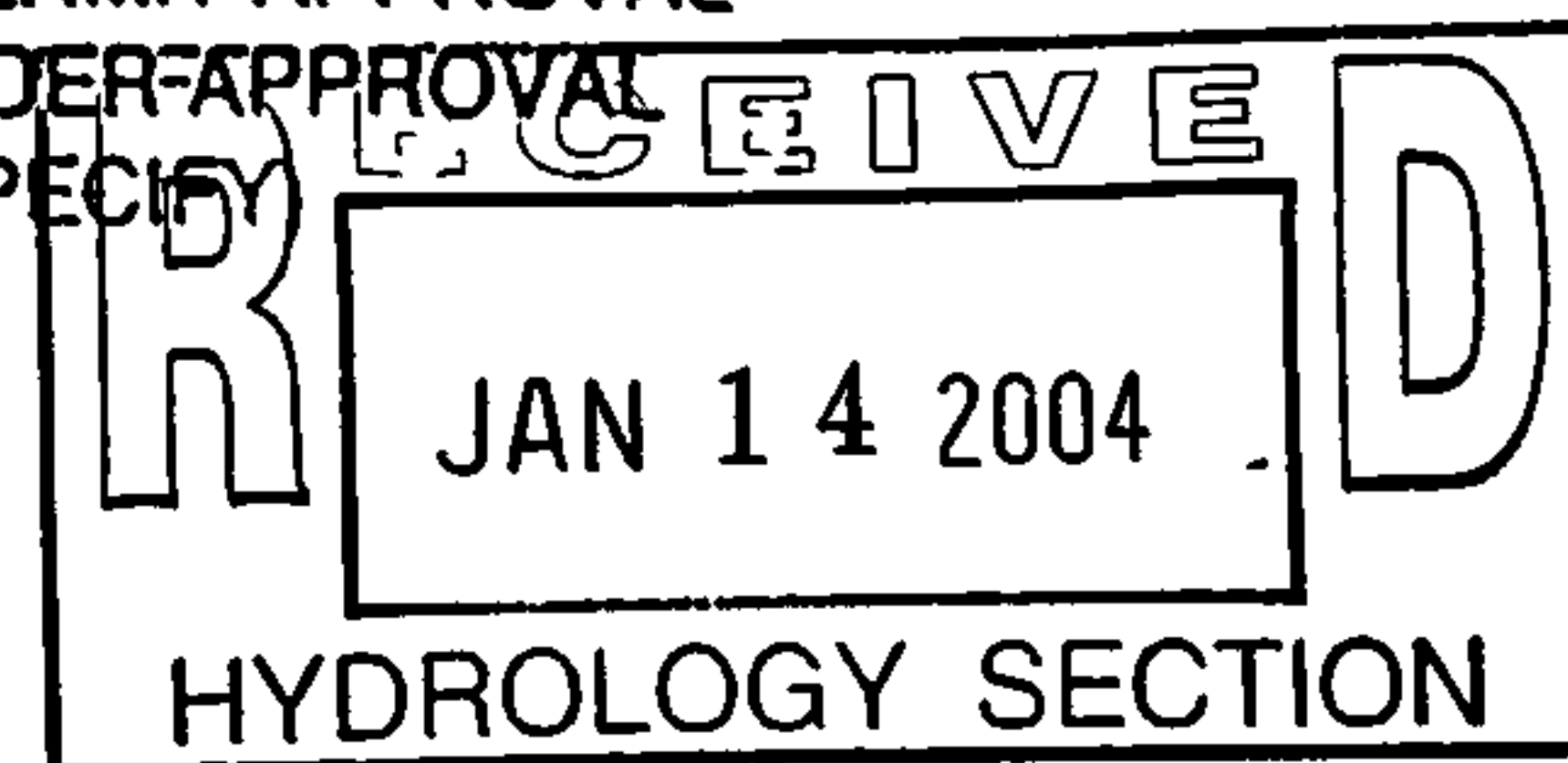
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- ☐ EROSION CONTROL PLAN
- ☐ ENGINEER'S CERTIFICATION (HYDROLOGY)
- ☐ CLOMR/LOMR
- ☒ TRAFFIC CIRCULATION LAYOUT (TCL)
- ☐ ENGINEERS CERTIFICATION (TCL)
- ☐ ENGINEERS CERTIFICATION (DRB APPR. SITE PLAN)
- ☐ OTHER

## CHECK TYPE OF APPROVAL SOUGHT:

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- ☐ S. DEV. PLAN FOR SUB'D. APPROVAL
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- ☐ CERTIFICATE OF OCCUPANCY (TEMP.)
- ☐ GRADING PERMIT APPROVAL
- ☐ PAVING PERMIT APPROVAL
- ☐ WORK ORDER APPROVAL
- ☐ OTHER (SPECIFY)

## WAS A PRE-DESIGN CONFERENCE ATTENDED.

- ☐ YES
- ☐ NO
- ☐ COPY PROVIDED



DATE SUBMITTED \_\_\_\_\_ BY: \_\_\_\_\_

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