

Debra West

From: Rodenbeck, Jay B. <jrodenbeck@cabq.gov>
Sent: Friday, August 26, 2022 1:40 PM
To: Debra West
Cc: Daniel Puzak; Webb, Robert L.; Montoya, Yolanda; Bloom, Misa K..
Subject: RE: 401 Alvarado Site Plan Admin Application
Attachments: ZA-84-86.pdf; ZA-78-430-1.pdf; ZA-78-340.pdf

Good afternoon Debra,

Misa Bloom found three previous approvals for the site which are attached to this message (thanks so much Misa). None of the previous approvals attached to this message are a Site Plan approval.

Therefore, you don't need to apply for an AA for your proposed development at 401 Alvarado.



Jay Rodenbeck
Planning Manager
Development Review Services
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c (505) 553-0682
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From: Rodenbeck, Jay B.
Sent: Friday, August 26, 2022 12:17 PM
To: 'Debra West' <debra@ariascinc.com>
Cc: Daniel Puzak <daniel@ariascinc.com>; Webb, Robert L. <rwebb@cabq.gov>; Montoya, Yolanda <yolandamontoya@cabq.gov>; Bloom, Misa K.. <mbloom@cabq.gov>
Subject: FW: 401 Alvarado Site Plan Admin Application

Good morning Debra,

For your attached Administrative Amendment (AA) application at 401 Alvarado, before we can accept and process it and distribute it for staff review we need to determine if an AA application approval is necessary in the first place. In your justification letter you mention that no existing site plan is on record. If that is the case, then you will not have to go through an AA as there must be an original Site Plan approval from the Environmental Planning Commission (EPC) and/or the Development Review Board (DRB) to amend in the first place for an AA to be approved. If no Site Plan governs the site, you will just need to apply for the necessary permits through Building Safety and possibly a Traffic Circulation Layout (TCL) for altering the existing parking lot into a playground and Grading and Drainage Plan if necessary for your proposed development. I have copied Misa Bloom, the File Room Coordinator for the Planning Department, in this message to confirm if she can find an EPC and/or DRB-approved Site Plan per the following approvals I found on the site:

1. ZA-84-86
2. ZA-78-430

Misa, these are old cases which will be on microfiche if we have any files on them. I would greatly appreciate it if you could take a look in our microfiche drawers for these files when you have the time and confirm if either one or both are EPC and/or DRB-approved Site Plans.

Thanks,



Jay Rodenbeck

Planning Manager
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From: Debra West <debra@ariascinc.com>

Sent: Thursday, August 18, 2022 5:54 PM

To: Planning Development Review Services <PLNDRS@cabq.gov>

Cc: Daniel Puzak <daniel@ariascinc.com>; Rodenbeck, Jay B. <jrodenbeck@cabq.gov>; Montoya, Yolanda <yolandamontoya@cabq.gov>

Subject: RE: 401 Alvarado Site Plan Admin Application

[EXTERNAL] Forward to phishing@cabq.gov and delete if an email causes any concern.

Here is the Application and an updated application packet which includes the agent authorization. Thank you.



Debra West | 505.453.5813 | www.ariaarchitecture.com

Aria Studio Consultants, Inc. | 100 Gold Ave SW Suite 205, Albuquerque, NM 87102

From: Webb, Robert L. <rwebb@cabq.gov> On Behalf Of Planning Development Review Services

Sent: Thursday, August 18, 2022 5:17 PM

To: Debra West <debra@ariascinc.com>

Cc: Daniel Puzak <daniel@ariascinc.com>; Rodenbeck, Jay B. <jrodenbeck@cabq.gov>; Montoya, Yolanda <yolandamontoya@cabq.gov>

Subject: RE: 401 Alvarado Site Plan Admin Application

That is the checklist page to show all supporting documents are included.

Attached is the application page.

Thank you,

Robert



ROBERT WEBB

Senior Planner – Development Services

o 505.924.3910

e rwebb@cabq.gov

cabq.gov/planning

From: Debra West [<mailto:debra@ariascinc.com>]

Sent: Thursday, August 18, 2022 4:52 PM

To: Planning Development Review Services <PLNDRS@cabq.gov>

Cc: Daniel Puzak <daniel@ariascinc.com>; Rodenbeck, Jay B. <jrodenbeck@cabq.gov>; Montoya, Yolanda <yolandamontoya@cabq.gov>

Subject: RE: 401 Alvarado Site Plan Admin Application

[EXTERNAL] Forward to phishing@cabq.gov and delete if an email causes any concern.

Isn't Form P3 the application?



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From: Webb, Robert L. <rwebb@cabq.gov> On Behalf Of Planning Development Review Services

Sent: Thursday, August 18, 2022 4:12 PM

To: Debra West <debra@ariascinc.com>

Cc: Daniel Puzak <daniel@ariascinc.com>; Rodenbeck, Jay B. <jrodenbeck@cabq.gov>; Montoya, Yolanda <yolandamontoya@cabq.gov>

Subject: RE: 401 Alvarado Site Plan Admin Application

Hello. Thank you for sending and submitting.

We're happy to assist.

We just needed some clarification and possibly a resubmittal. We received one email with several attachments and a separate email which appears to have those attachments combined into one PDF.

However neither appeared to have the application page. Please re-send and let us know if you need that page.

Thank you,

Robert



ROBERT WEBB

Senior Planner – Development Services

o 505.924.3910

e rwebb@cabq.gov

cabq.gov/planning

From: Debra West [<mailto:debra@ariascinc.com>]
Sent: Thursday, August 18, 2022 10:41 AM
To: Planning Development Review Services <PLNDRS@cabq.gov>
Cc: Daniel Puzak <daniel@ariascinc.com>
Subject: 401 Alvarado Site Plan Admin Application

[EXTERNAL] Forward to phishing@cabq.gov and delete if an email causes any concern.

Review Services,

Attached are the documents in a single pdf for our application for a Site Plan Admin.

Thank you,



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