



Alan Varela, Director

September 5, 2024



Mayor Timothy M. Keller

Robert J Fierro PE  
Fierro & Company  
3201 4<sup>th</sup> St. NW, Suite C  
Albuquerque, NM 87107

**Re: Martinez Retail Center at 1021 Old Coors Rd SW  
Erosion and Sediment Control Plan  
Engineer's Stamp is not legible (L11E071)**

Mr. Fierro,

Based on the information in your submittal received on 8/28/24, the above-referenced ESC Plan can't be approved until the following comments are addressed.

1. The property owner's NOI was missing from the submittal and is required. The owner information, "Zapateria Pedrito Corp." shown on the NOI, does not agree with the available Bernalillo County records showing "Jose Alfredo & Ailda Martinez" as the property owner. The property owner's NOI is required by City Ordinance § 14-5-2-11, and the name on the submittal documents must match public records exactly. Property rights may have changed hands recently, if so, please provide documentation in the form of a recorded deed or lease. The accurate name and contact information for the entity in control of the property rights is required on the Information Sheet, the NOI, the SWPPP, and the ESC Plan.
2. The person who signs the certification statement at the end of the NOI must be an Owner per CGP G.11.1. The CGP is a binding permit, and the signatory must be able to bind the property owners. The Owner may delegate his signatory authority to an employee in accordance with CGP G.11.1.2 for the purpose of signing the remaining documents in the SWPPP and the required reports.
3. The ESC Plan is blurry and hard to read. The engineer's stamp is illegible and missing from some sheets. The sheets are 8.5" x 11", but the required size is 22" x 34". All sheets in the ESC Plan sets must be on a standard-size sheet with a standard border and title block as required by the drafting standards in the city's Development Process Manual (DPM) Part 4-2, and templates are at [https://documents.cabq.gov/planning/DevelopmentReviewServices/DRC/CABQ\\_Title\\_Block.dwg](https://documents.cabq.gov/planning/DevelopmentReviewServices/DRC/CABQ_Title_Block.dwg). Each ESC Plan sheet should have an ESC Plan title block that identifies the sheet number and the total number of sheets in the ESC Plan, for example, "Sheet 1 of 3."
4. Construction details and specifications are missing from the ESC Plan for most of the stormwater controls, including but not limited to the construction exit, washout, and waste containers.
5. A legend showing the limits of disturbance and BMPs is missing and is required by the drafting standards and must be shown on the ESC Plan.
6. The Limits of Land-Disturbing Activities are missing from the ESC Plan. You must accurately identify the location of limits of disturbance on the ESC Plan. Be sure to include any offsite construction support activities in the limits.
7. Identify the post-construction stormwater quality ponds as temporary sediment traps to be constructed with the rest of the stormwater controls (BMPs) as the first items of construction.

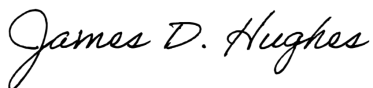
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8. Describe the nature and extent of construction activities (CGP 7.2.2.). Include the size of the property and the size of the area of land-disturbing activities onsite and offsite. Describe construction support activities and show the staging area on the ESC Plan. Describe the construction sequence, with the placement and removal of the required stormwater controls being the first and last items of construction.
9. The SWPPP must include site-specific interim and permanent stabilization per CGP 9.6.1.c.i. The Landscape Plan can satisfy this requirement. It should be stamped and signed by a registered professional landscape architect, submitted separately from the ESC Plan with the application to the Stormwater Quality Section of the Planning Department, and included in the SWPPP. Provide specifications on the ESC Plan for any disturbed areas not covered by the Landscape Plan.
10. The Engineer's stamp wasn't updated after the Erosion Controls were added to the Grading and Drainage Plan, and some of the sheets were not stamped and signed. Update the engineer's stamp & date on all sheets each time the plan changes.

If you have any questions, contact me at 924-3420 or [jhughes@cabq.gov](mailto:jhughes@cabq.gov).

Sincerely,  
James D. Hughes, P.E., CPESC



Principal Engineer, Planning Dept.  
Development and Review Services