

FILE COPY



City of Albuquerque

P.O. BOX 1293 ALBUQUERQUE, NEW MEXICO 87103

November 29, 1990

R.G. Lee
Lee Engineering
8225 Connecticut, NE
Albuquerque, New Mexico 87110

RE: ENGINEER'S CERTIFICATION FOR MANZANO BAPTIST CHURCH
(L-22/D47) RECEIVED NOVEMBER 16, 1990

Dear Mr. Lee:

Based on the information provided on your submittal of November 18, 1990, Certification is acceptable.

Please be advised that the Certificate of Occupancy will not be released until we receive concurrence from construction for the S.O. #19 work. The DPM checklist indicates that with your certification submittal, you must provide copies of construction approval from the appropriate government agencies for construction within their right-of-way and or easements.

If I can be of further assistance, please feel free to call me at 768-2650.

Cordially,

Fred J. Aguirre
Fred J. Aguirre, P.E.
Hydrologist

BJM:FJA/bsj
(WP+801)

PUBLIC WORKS DEPARTMENT

Walter H. Nickerson, Jr., P.E.
Assistant Director Public Works

ENGINEERING GROUP

Telephone (505) 768-2500

AN EQUAL OPPORTUNITY EMPLOYER

DRAINAGE INFORMATION SHEET

PROJECT TITLE: MANZANO BAPTIST CHURCH ZONE ATLAS/DRNG. FILE #: L-22/D47

LEGAL DESCRIPTION: TRACT A, BLOCK 5, GALLAGHER ADDITION

CITY ADDRESS: 12411 LINN AVE. NE

ENGINEERING FIRM: LEE ENGINEERING CONTACT: R.G. LEE

ADDRESS: 8225 CONNECTICUT NE PHONE: 299-2471

OWNER: MANZANO BAPTIST CHURCH CONTACT: BERT SINGLETARY

ADDRESS: 12411 LINN AVE NE PHONE: 299-6840

ARCHITECT: KEN HOVEY DESIGN GROUP CONTACT: KEN HOVEY

ADDRESS: 335 JEFFERSON SE SUITE B PHONE: 255-9400

SURVEYOR: CONTACT:

ADDRESS: PHONE:

CONTRACTOR: CONTACT:

ADDRESS: PHONE:

PRE-DESIGN MEETING:

☐ YES

☐ NO

☐ COPY OF CONFERENCE RECAP SHEET PROVIDED

DRB NO.

EPC NO.

PROJ. NO.

TYPE OF SUBMITTAL:

☐ DRAINAGE REPORT

☐ DRAINAGE PLAN

☐ CONCEPTUAL GRADING & DRAINAGE PLAN

☐ GRADING PLAN

☐ EROSION CONTROL PLAN

☒ ENGINEER'S CERTIFICATION

CHECK TYPE OF APPROVAL SOUGHT:

☐ SKETCH PLAT APPROVAL

☐ PRELIMINARY PLAT APPROVAL

☐ SITE DEVELOPMENT PLAN APPROVAL

☐ FINAL PLAT APPROVAL

☐ BUILDING PERMIT APPROVAL

☐ FOUNDATION PERMIT APPROVAL

☒ CERTIFICATE OF OCCUPANCY APPROVAL

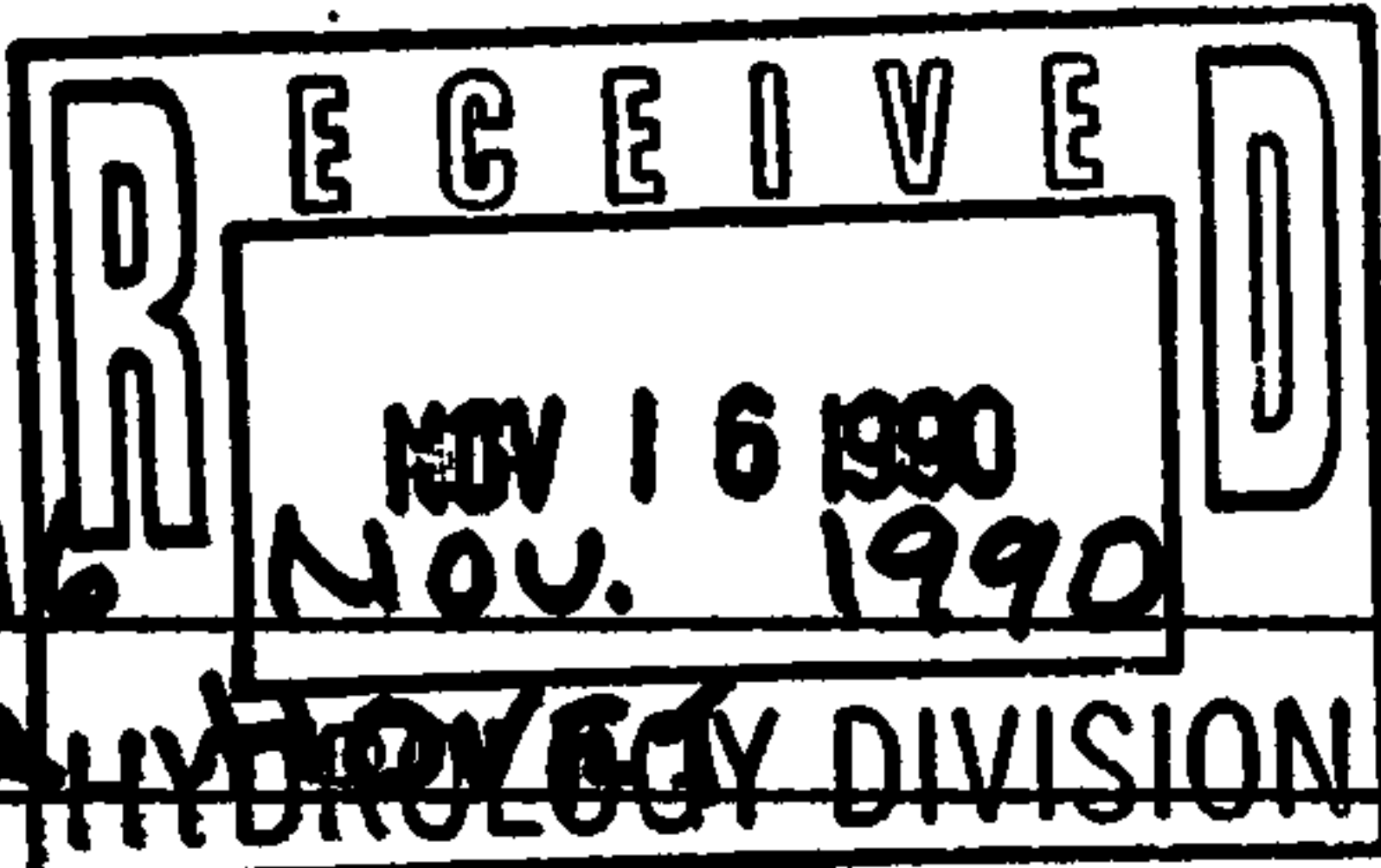
☐ ROUGH GRADING PERMIT APPROVAL

☐ GRADING/PAVING PERMIT APPROVAL

☐ OTHER (SPECIFY)

DATE SUBMITTED: 16 NOV. 1990

BY: KEN HOVEY HYDROLOGY DIVISION



COMPLAINT FORM

PUBLIC WORKS DEPARTMENT
UTILITY DEVELOPMENT DIVISION
HYDROLOGY SECTION
768-2650

Complainant: COUNCILLOR Brasher / DWANE SHIPPARD / FJA Phone #: _____
Address/Location: L22-D47 12411 LINN AVE

Complaint: RUNOFF FROM THE CHURCH IS CAUSING PROBLEMS IN
LINN ST WITH RESPECT TO THE ROADWAY AND IS
CAUSING ICING IN THE ROADWAY WHEN IT FREEZES

Referred to: ~~ALAN~~ ALAN MARTINEZ

Investigation-Comments: GRADING STILL NOT TO PLAN AS
PER INSPECTION ON 9-18-89 SWALE NOT IN PLACE
NO STREET DAMAGE VISIBLE ON 1-18-90 + 1-22-90
AFTER SNOW STOP

Follow-up: Spoke to Mr. Alexander 217 Burma Ave NE on 2/14/90. Mr.
Alexander has been the resident at the above address for 9 yrs. he has
yet to see any problems prior or after the concrete rundown went in.
Left a message on door of the adjacent house for them to contact me. 2/14/90

Resolved by: _____ Date: _____

Mary Castillo of 221 Burma Ave NE contact me on 2/14/90 4:46 p.m.
she also indicated that they have not experienced any flooding or any type of
damage from the run-off from the rundown. 2/14/90

COMPLAINT FILE NO.:

ZONE ATLAS/DRAINAGE FILE NO.:

L22-D47

DATE COMPLAINT RECEIVED:

1/17/90

FILE COPY

CITY OF ALBUQUERQUE
PUBLIC WORKS DEPARTMENT



INTER-OFFICE CORRESPONDENCE

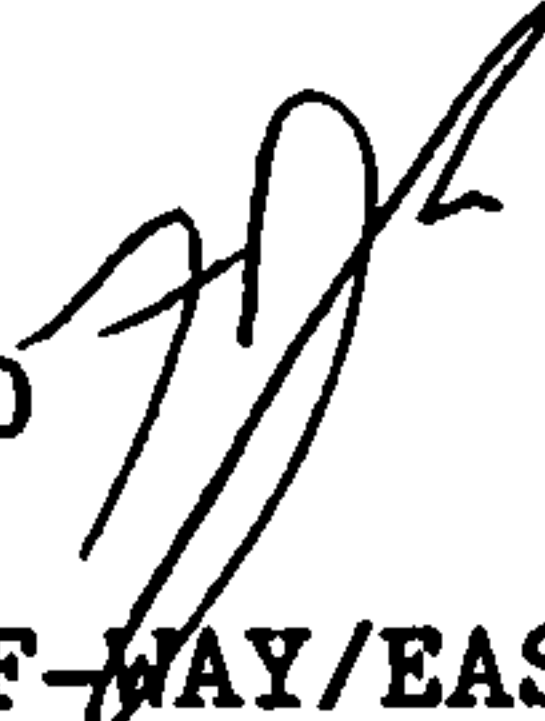
August 15, 1990

ENGINEERING GROUP

TO: Dick Salas, Transportation System Division

FROM: Fred J. Aguirre, Hydrologist; Engineering Group/PWD

SUBJECT: PRIVATE DRAINAGE FACILITIES WITHIN PUBLIC RIGHTS-OF-WAY/EASEMENT
MANZANO BAPTIST CHURCH - 12411 LINN AVENUE, NE (L-22/D47)

A handwritten signature in dark ink is written over the "FROM:" line and extends into the "SUBJECT:" line.

Transmitted herewith, is a copy of the approved drainage plan for the referenced project incorporating the S.O. #19 design.

In accordance with the new process, this plan is being submitted to you for permitting and inspection. Please provide this section with a signed-off copy per the signature block upon construction and acceptance by your office.

As you are aware, the signed-off S.O. #19 is required by this office for Certificate of Occupancy release; hence your expeditious processing of this plan would be greatly appreciated and would avoid any unnecessary delay in the release of the Certificate of Occupancy.

Thank you for your cooperation, and if you should have any questions and/or comments regarding the process, please feel free to call me at 768-2650.

FJA/bsj

Attachment

FILE COPY



City of Albuquerque

P.O. BOX 1293 ALBUQUERQUE, NEW MEXICO 87103

August 10, 1990

R.G. Lee
Lee Engineering
8225 Connecticut, NE
Albuquerque, New Mexico 87110

RE: REVISED DRAINAGE PLAN FOR MANZANO BAPTIST CHURCH
(L-22/D47) REVISION DATED July 30, 1990

Dear Mr. Lee:

Based on the information provided on your resubmittal of July 31, 1990, revisions as indicated are acceptable.

Please be advised that Engineer's Certification will be required prior to Certificate of Occupancy release. Also, a separate permit is required for construction within the City right-of-way. A copy of this approval letter must be on hand when applying for the excavation permit.

If I can be of further assistance, please feel free to call me at 768-2650.

Cordially,

for Bernie J. Montoya
Fred J. Aguirre, P.E.
Hydrologist

xc: Darlene Saavedra

BJM:FJA/bsj
(WP+801)

PUBLIC WORKS DEPARTMENT

Walter H. Nickerson, Jr., P.E.
Assistant Director Public Works

ENGINEERING GROUP

Telephone (505) 768-2500

AN EQUAL OPPORTUNITY EMPLOYER

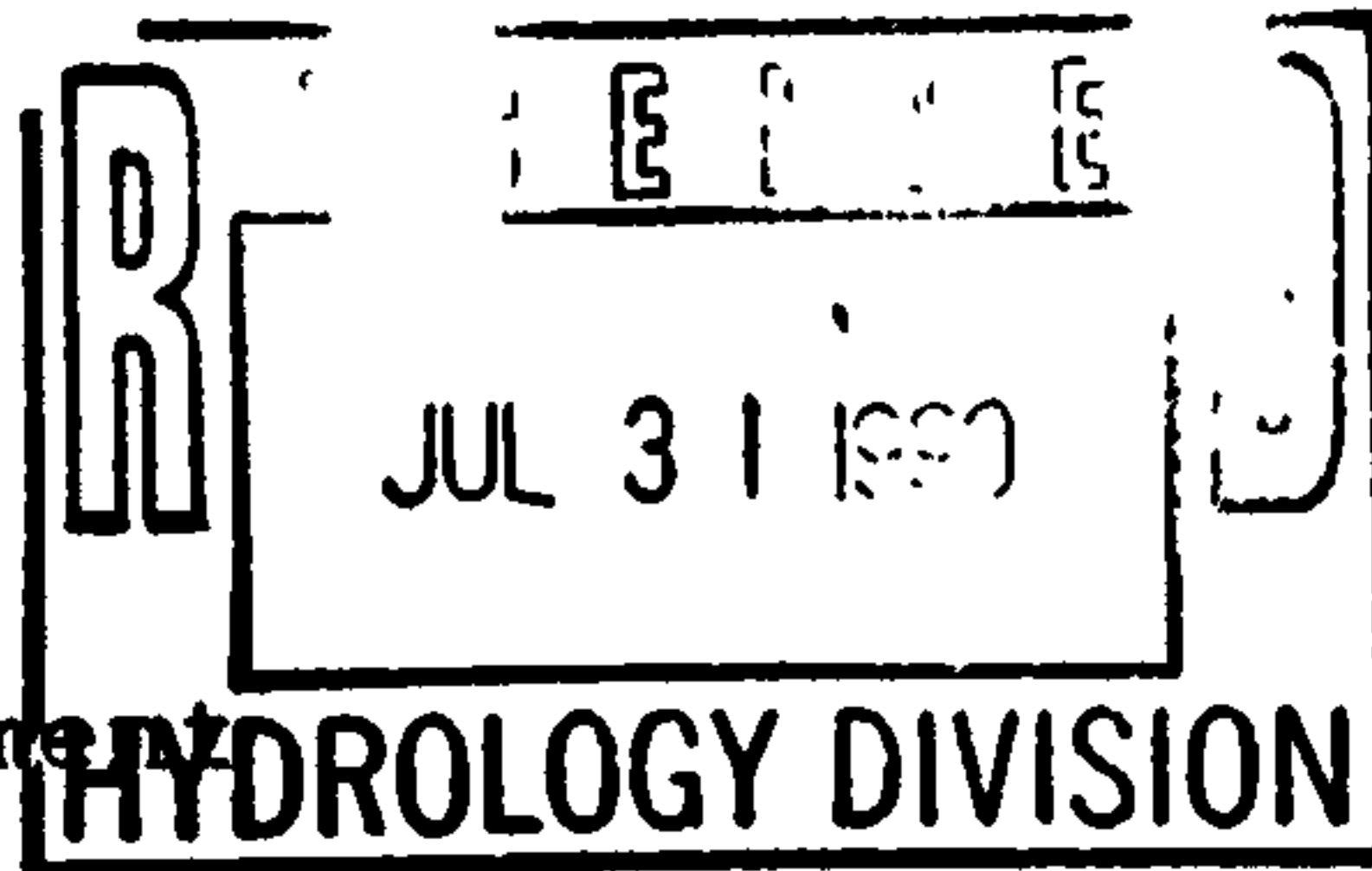
30 July 1990

City of Albuquerque
Public Works Department
Engineering Group

One Civic Plaza

P.O. Box 1293

Albuquerque, New Mexico 87103



Re: Revised Drainage Plan for Manzano Baptist Church (L-22/D47),
revision dated July 30, 1990.

Gentlemen:

This drainage plan was previously approved for Site Development
Plan and for building permit (revision dated September 6, 1988).

This resubmittal, with the addition of a sidewalk culvert at the
southwest corner of the site, is necessary because the contractor
did not grade the west portion of the site per the approved
drainage plan.

The proposed contours shown on the uphill slope reflect the as-
built conditions. The new swale shown at the bottom of the slope
will direct runoff to the new sidewalk culvert as shown hereon.

Sincerely,

Ken Hovey, Architect

The Ken Hovey Design Group

335 Jefferson SE, Suite B, Albuquerque, New Mexico 87108 • (505) 255-9400

-RAINAGE INFORMATION SHEET

PROJECT TITLE: MANZANO BAPTIST CHURCH ZONE ATLAS/DRNG. FILE #: L-22 / 1047
 LEGAL DESCRIPTION: TRACT "A", BLOCK 5, GALLAGHER ADDITION
 CITY ADDRESS: 12411 LINN AVE. NE

ENGINEERING FIRM: LEE ENGINEERING CONTACT: P.G. LEE
 ADDRESS: 8225 CONNECTICUT NE PHONE: 299-2471

OWNER: MANZANO BAPTIST CHURCH CONTACT: BERT SINGLETARY
 ADDRESS: 12411 LINN AVE NE PHONE: 299-6840

ARCHITECT: KEN HOVEY DESIGN GROUP CONTACT: KEN HOVEY
 ADDRESS: 335 JEFFERSON SE SUITE B PHONE: 255-9400

SURVEYOR: — CONTACT: —
 ADDRESS: — PHONE: —

CONTRACTOR: — CONTACT: —
 ADDRESS: — PHONE: —

PRE-DESIGN MEETING:

☐ YES
☐ NO
☐ COPY OF CONFERENCE RECAP SHEET PROVIDED

DRB NO.
 EPC NO.
 PROJ. NO.

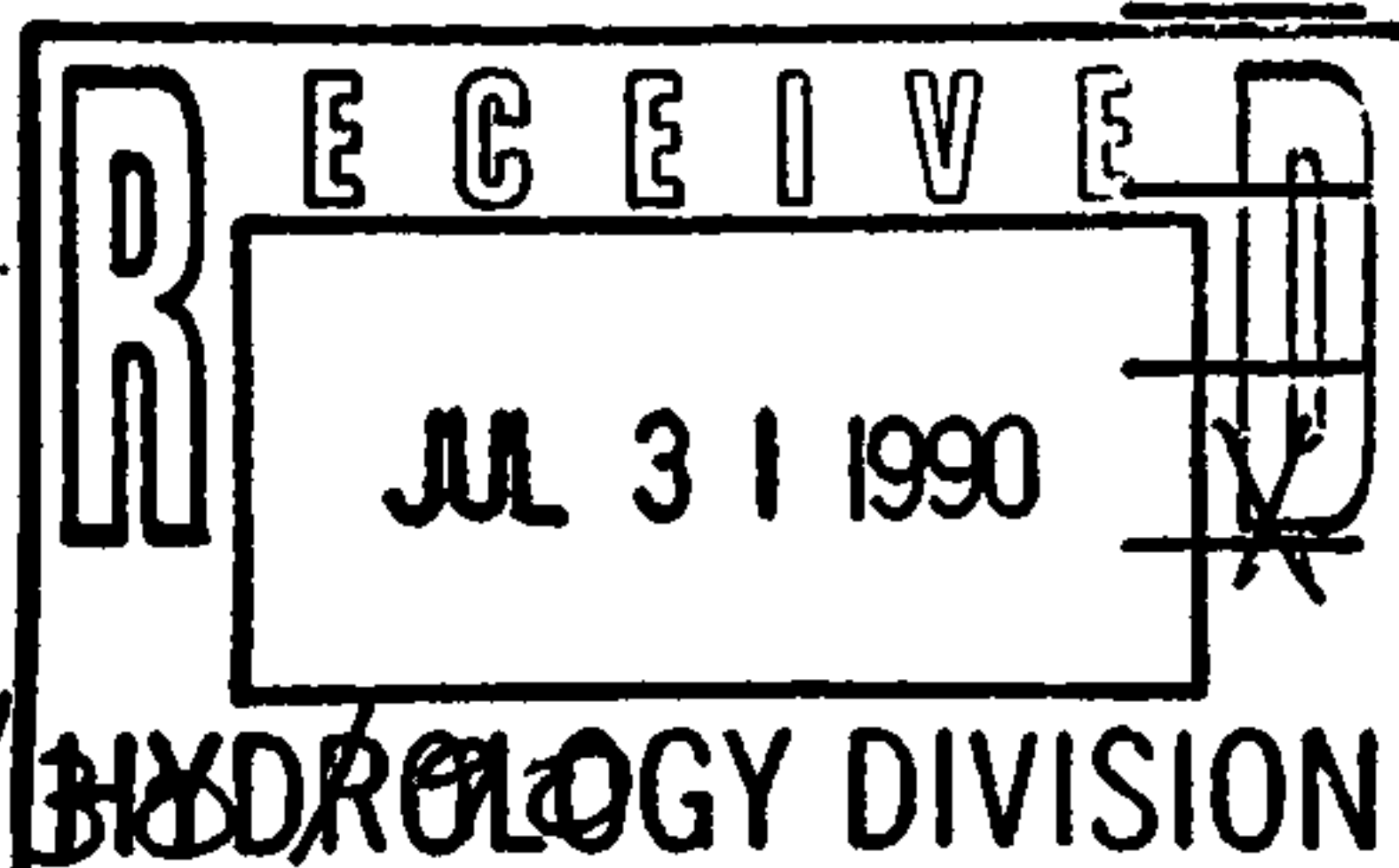
TYPE OF SUBMITTAL:

☐ DRAINAGE REPORT
☒ DRAINAGE PLAN
☐ CONCEPTUAL GRADING & DRAINAGE PLAN
☐ GRADING PLAN
☐ EROSION CONTROL PLAN
☐ ENGINEER'S CERTIFICATION

CHECK TYPE OF APPROVAL SOUGHT:

☐ SKETCH PLAT APPROVAL
☐ PRELIMINARY PLAT APPROVAL
☐ SITE DEVELOPMENT PLAN APPROVAL
☐ FINAL PLAT APPROVAL
☐ BUILDING PERMIT APPROVAL
☐ FOUNDATION PERMIT APPROVAL
☐ CERTIFICATE OF OCCUPANCY APPROVAL
☐ ROUGH GRADING PERMIT APPROVAL
☐ GRADING/PAVING PERMIT APPROVAL
 OTHER S.O. #19 (SPECIFY)

RESUBMITTAL



DATE SUBMITTED: 7/
 BY: KEN HOVEY

MEMORANDUM:



September 15, 1988

ENGINEERING GROUP

TO: Jacob Baca, Transportation System Division

FROM: Fred J. Aguirre, Hydrologist; Engineering Group/PWD *FJA*

SUBJECT: PRIVATE DRAINAGE FACILITIES WITHIN PUBLIC RIGHTS-OF-WAY/EASEMENT
MANZANO BAPTIST CHURCH - 12411 LINN AVENUE, NE (L-22/D47)

Transmitted herewith, is a copy of the approved drainage plan for the referenced project incorporating the S.O. #19 design.

In accordance with the new process, this plan is being submitted to you for permitting and inspection. Please provide this section with a signed-off copy per the signature block upon construction and acceptance by your office.

As you are aware, the signed-off S.O. #19 is required by this office for Certificate of Occupancy release; hence your expeditious processing of this plan would be greatly appreciated and would avoid any unnecessary delay in the release of the Certificate of Occupancy.

Thank you for your cooperation, and if you should have any questions and/or comments regarding the process, please feel free to call me at 768-2650.

FJA/bsj

Attachment

FILE COPY



KEN SCHULTZ
MAYOR

City of Albuquerque

P.O. BOX 1293 ALBUQUERQUE, NEW MEXICO 87103

September 13, 1988

R. G. Lee
Lee Engineering
8225 Connecticut, NE
Albuquerque, New Mexico 87110

RE: REVISED DRAINAGE PLAN FOR MANZANO BAPTIST CHURCH
(L-22/D47) REVISION DATED SEPTEMBER 6, 1988

Dear Mr. Lee:

Based on the information provided on your resubmittal of September 6, 1988, the above referenced plan is approved for Building Permit.

A separate permit is required for construction within City right-of-way. The contractor will need a copy of this approval letter when applying for the excavation permit.

Alo, roof runoff must be routed towards the sidewalk culverts and not over the public sidewalk.

Please attach a copy of this plan to the construction sets prior to sign-off by Hydrology.

If I can be of further assistance, please feel free to call me at 768-2650.

Cordially,

Bernie J. Montoya
Bernie J. Montoya, C.E.
Engineering Assistant

BJM/bsj
xc: Becky Sandoval
(WP+801)

RAINAGE INFORMATION SHEET

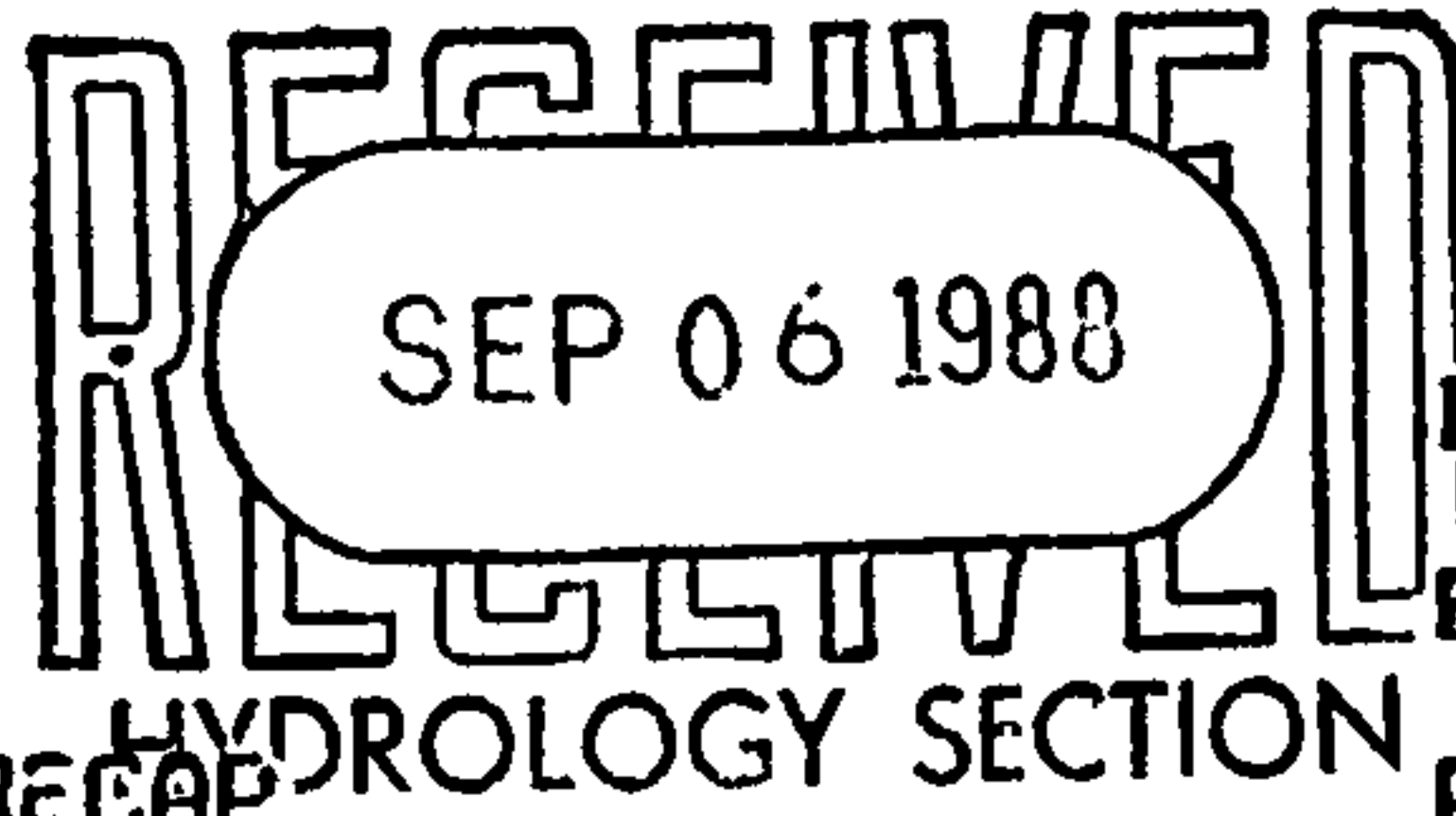
PROJECT TITLE: MANZANO BAPTIST CHURCH ZONE ATLAS/DRNG. FILE #: L22/D47
 LEGAL DESCRIPTION: TRACT A, BLOCK 5, GALLAGHER ADDITION
 CITY ADDRESS: 12411 LINN AVENUE NE
 ENGINEERING FIRM: LEE ENGINEERING CONTACT: R.G. LEE
 ADDRESS: 8225 CONNECTICUT NE PHONE: 299-2471
 OWNER: MANZANO BAPTIST CHURCH CONTACT: -
 ADDRESS: 12411 LINN AVE. NE PHONE: -
 ARCHITECT: KEN HOVEY DESIGN GROUP CONTACT: KEN HOVEY
 ADDRESS: 335 JEFFERSON SE SUITE B PHONE: 255-9400
 SURVEYOR: - CONTACT: -
 ADDRESS: - PHONE: -
 CONTRACTOR: - CONTACT: -
 ADDRESS: - PHONE: -

PRE-DESIGN MEETING:

☐ YES

☐ NO

☐ COPY OF CONFERENCE RECAP SHEET PROVIDED



DRB NO. _____

EPC NO. _____

PROJ. NO. _____

TYPE OF SUBMITTAL:

☐ DRAINAGE REPORT

☒ DRAINAGE PLAN

☐ CONCEPTUAL GRADING & DRAINAGE PLAN

☐ GRADING PLAN

☐ EROSION CONTROL PLAN

☐ ENGINEER'S CERTIFICATION

CHECK TYPE OF APPROVAL SOUGHT:

☐ SKETCH PLAT APPROVAL

☐ PRELIMINARY PLAT APPROVAL

☒ SITE DEVELOPMENT PLAN APPROVAL

☐ FINAL PLAT APPROVAL

☒ BUILDING PERMIT APPROVAL

☐ FOUNDATION PERMIT APPROVAL

☐ CERTIFICATE OF OCCUPANCY APPROVAL

☐ ROUGH GRADING PERMIT APPROVAL

☐ GRADING/PAVING PERMIT APPROVAL

☐ OTHER _____ (SPECIFY)

DATE SUBMITTED: 9/6/88

BY: REGI RUTAR

FILE COPY



KEN SCHULTZ
MAYOR

City of Albuquerque

P.O. BOX 1293 ALBUQUERQUE, NEW MEXICO 87103

August 24, 1988

R. G. Lee
Lee Engineering
8225 Connecticut, NE
Albuquerque, New Mexico 87110

RE: REVISED DRAINAGE PLAN FOR MANZANO BAPTIST CHURCH
(L-22/D47) RECEIVED AUGUST 9, 1988

Dear Mr. Lee:

Based on the information provided on your resubmittal of August 9, 1988, there are still certain concerns that will need to be addressed prior to approval:

1. How do you propose to handle the 0.01 cfs of offsite flows? You cannot pond it on the proposed landscape area.
2. Roof runoff from the west side of the proposed addition has not been addressed yet. You must direct this runoff towards the asphalt area and not over the public sidewalk.
3. Construction notes along with the sign-off block from the S.O. #19 format must be included within the plan drawing.
4. Two copies will be required with the resubmittal.

If I can be of further assistance, please feel free to call me at 768-2650.

Cordially,

Bernie J. Montoya, C.E.
Engineering Assistant

BJM/bsj

RAINAGE INFORMATION SHEET

PROJECT TITLE: Manzano Baptist Church ZONE ATLAS/DRNG. FILE #: L22/047
 LEGAL DESCRIPTION: Tract "A", Blk 5, GALLAGHER ADDITION
 CITY ADDRESS: 12411 Linn Ave. NE

ENGINEERING FIRM: LEE Engineering CONTACT: R. G. Lee Jr
 ADDRESS: 8225 Connecticut NE PHONE: 299 -

OWNER: Manzona Baptist church Inc CONTACT: Bert Singleterry
 ADDRESS: 12411 Linn Ave NE. PHONE: 293-7213

ARCHITECT: Ken Hovey Design Group CONTACT: Ken - Hovey
 ADDRESS: 335 Jefferson #B PHONE: 255-9400

SURVEYOR: _____ CONTACT: _____
 ADDRESS: _____ PHONE: _____

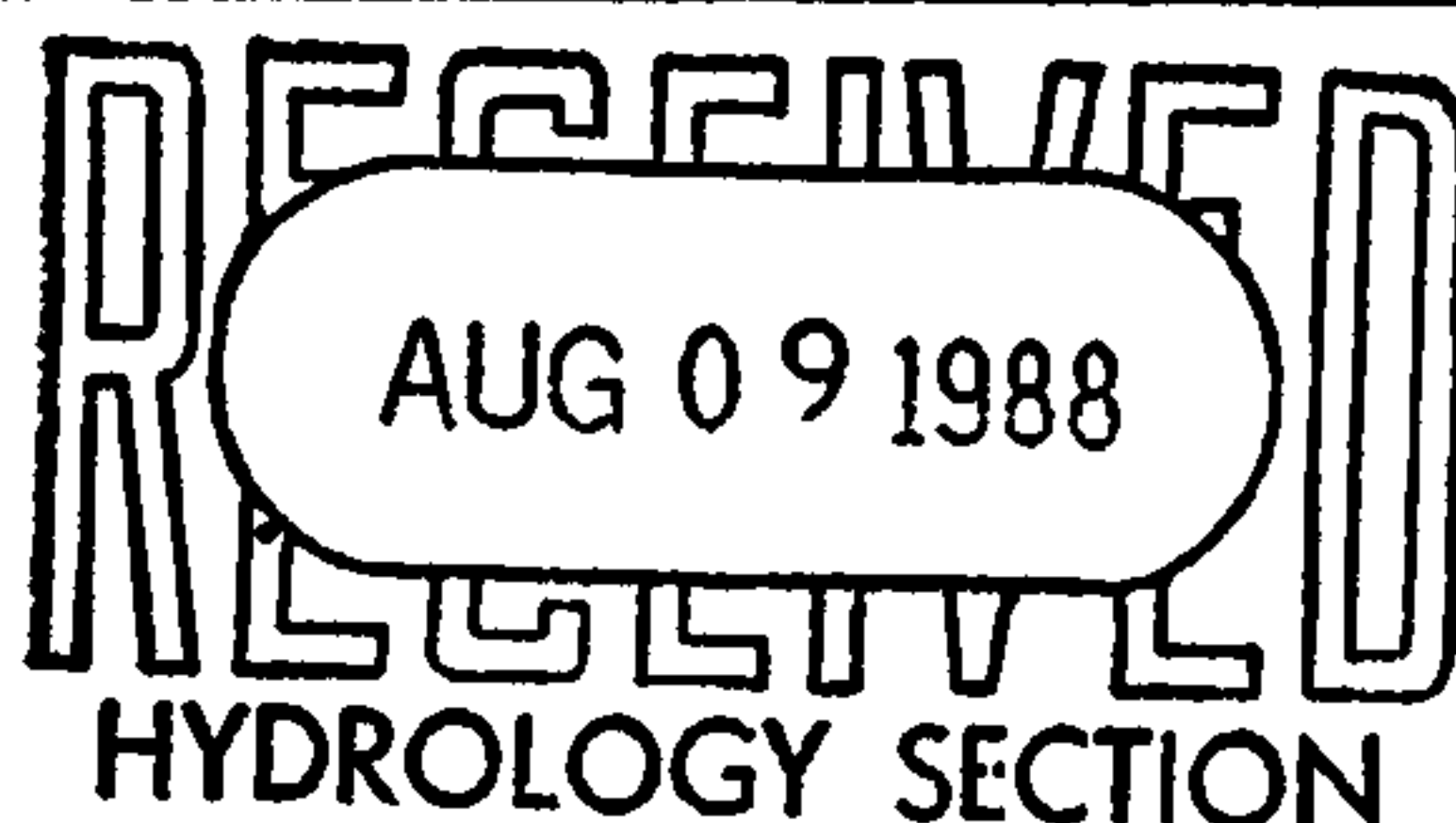
CONTRACTOR: _____ CONTACT: _____
 ADDRESS: _____ PHONE: _____

PRE-DESIGN MEETING:

☐ YES

☒ NO

☐ COPY OF CONFERENCE RECAP
 SHEET PROVIDED



DRB NO. _____

EPC NO. _____

PROJ. NO. _____

TYPE OF SUBMITTAL:

☐ DRAINAGE REPORT

☒ DRAINAGE PLAN

☐ CONCEPTUAL GRADING & DRAINAGE PLAN

☒ GRADING PLAN

☐ EROSION CONTROL PLAN

☐ ENGINEER'S CERTIFICATION

☒ Second Submittal

☒ Replat

CHECK TYPE OF APPROVAL SOUGHT:

☐ SKETCH PLAT APPROVAL

☐ PRELIMINARY PLAT APPROVAL

☒ SITE DEVELOPMENT PLAN APPROVAL

☐ FINAL PLAT APPROVAL

☒ BUILDING PERMIT APPROVAL

☐ FOUNDATION PERMIT APPROVAL

☐ CERTIFICATE OF OCCUPANCY APPROVAL

☐ ROUGH GRADING PERMIT APPROVAL

☐ GRADING/PAVING PERMIT APPROVAL

☐ OTHER _____ (SPECIFY)

DATE SUBMITTED: Aug 9, 1988

BY: Heuman Hood

FILE COPY



City of Albuquerque

P.O. BOX 1293 ALBUQUERQUE, NEW MEXICO 87103

MAYOR
KEN SCHULTZ

CHIEF
ADMINISTRATIVE OFFICER
GENE ROMO

DEPUTY CAO
DEVELOPMENT & ENTERPRISE SERVICES
LARRY LARRANAGA

DEPUTY CAO
PUBLIC SERVICES
DAN WEAKS

August 1, 1988

R. G. Lee
Lee Engineering
8225 Connecticut, NE
Albuquerque, New Mexico 87110

RE: DRAINAGE PLAN FOR MANZANO BAPTIST CHURCH
(L-22/D47) RECEIVED JULY 22, 1988

Dear Mr. Lee:

Based on the information provided on your submittal of July 22, 1988,
listed are six items that will need to be addressed prior to approval:

1. existing contours indicate you may have off-site flows entering the site at the northwest corner;
2. sidewalk culvert calculations will, will the proposed culvert release the developed 8.41 cfs?
3. roof run must be routed towards the asphalt area. How do you propose to accomplish these?
4. approved filed copy of replat submitted for our files;
5. engineer's stamp must also be dated;
6. water must be directed into the sidewalk culvert. Is the sidewalk going to be raised enough so as to keep the runoff from being directed elsewhere besides the sidewalk culvert?

If I can be of further assistance, please feel free to call me at 768-2650.

Cordially,

Bernie J. Montoya
Bernie J. Montoya, C.E.
Engineering Assistant

BJM/bsj

DRAINAGE INFORMATION SHEET

PROJECT TITLE: MANZANO BAPTIST CHURCH ZONE ATLAS/DRNG. FILE #: LR21047
 LEGAL DESCRIPTION: TRACT A, BLOCK 5, GALLAGHER ADDITION
 CITY ADDRESS: 12411 LINN AVENUE NE

ENGINEERING FIRM: LEE ENGINEERING CONTACT: R.G. LEE

ADDRESS: 8225 CONNECTICUT NE PHONE: 299-2471

OWNER: MANZANO BAPTIST CHURCH CONTACT: —

ADDRESS: 12411 LINN AVENUE NE PHONE: —

ARCHITECT: KEN HOVEY DESIGN GROUP CONTACT: KEN HOVEY

ADDRESS: 335 JEFFERSON SE SUITE B PHONE: 255-9400

SURVEYOR: — CONTACT: —

ADDRESS: — PHONE: —

CONTRACTOR: — CONTACT: —

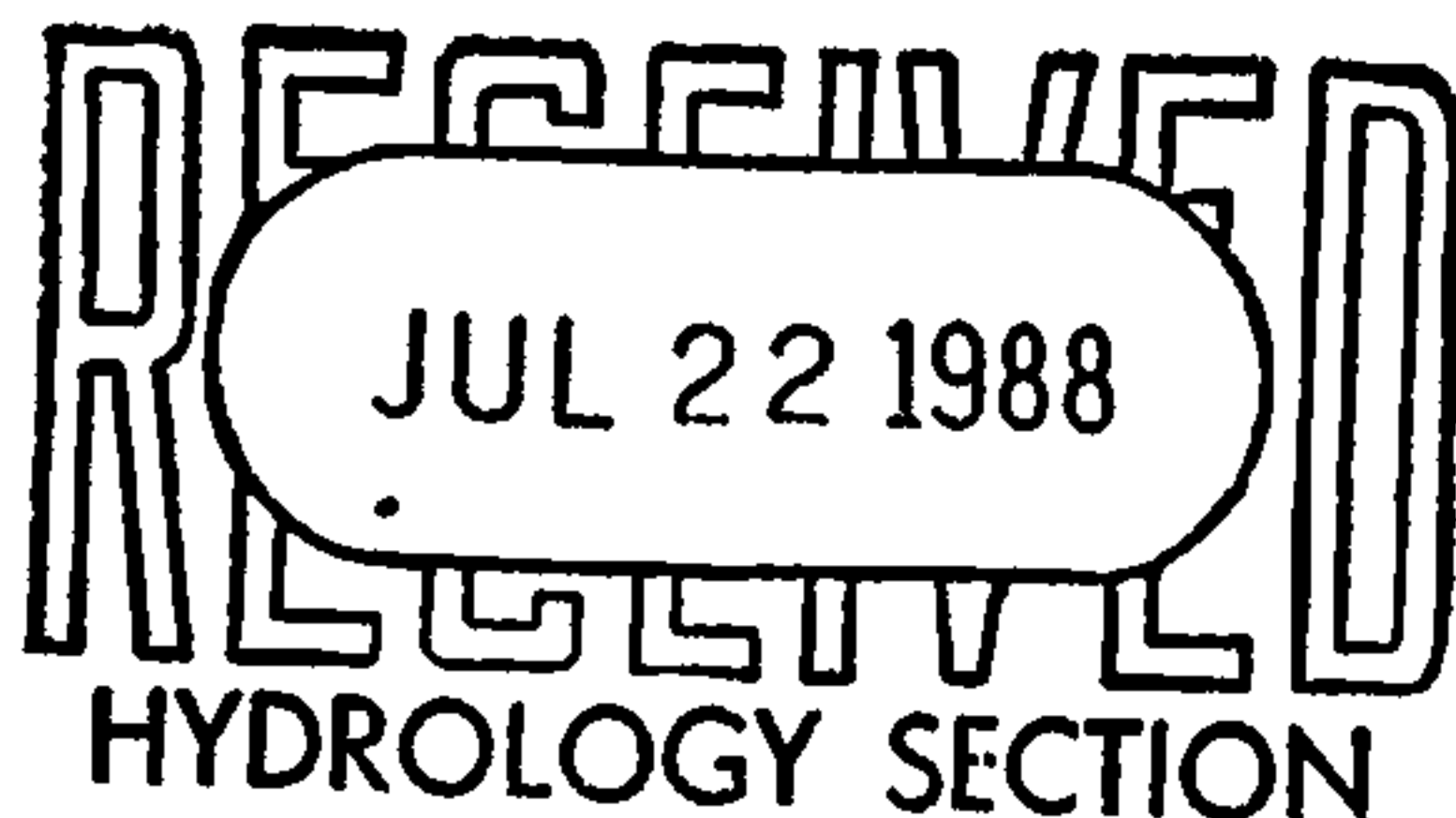
ADDRESS: — PHONE: —

PRE-DESIGN MEETING:

☐ YES

☐ NO

☐ COPY OF CONFERENCE RECAP
SHEET PROVIDED



DRB NO. —

EPC NO. 2-87-105

PROJ. NO. —

TYPE OF SUBMITTAL:

☐ DRAINAGE REPORT

☒ DRAINAGE PLAN

☐ CONCEPTUAL GRADING & DRAINAGE PLAN

☐ GRADING PLAN

☐ EROSION CONTROL PLAN

☐ ENGINEER'S CERTIFICATION

CHECK TYPE OF APPROVAL SOUGHT:

☐ SKETCH PLAT APPROVAL

☐ PRELIMINARY PLAT APPROVAL

☒ SITE DEVELOPMENT PLAN APPROVAL

☐ FINAL PLAT APPROVAL

☒ BUILDING PERMIT APPROVAL

☐ FOUNDATION PERMIT APPROVAL

☐ CERTIFICATE OF OCCUPANCY APPROVAL

☐ ROUGH GRADING PERMIT APPROVAL

☐ GRADING/PAVING PERMIT APPROVAL

☐ OTHER — (SPECIFY)

DATE SUBMITTED: 22 JULY 1988

BY: KEN HOVEY