

Floodplain Development Permit Form

Planning Dept., City of Albuquerque

Section 1: General Provisions (Applicant to read and sign)

1. No work of any kind may start until a permit is issued.
2. Applicant is hereby informed that other permits may be required to fulfill local, state, and federal regulatory requirements.
3. Applicant hereby gives consent to the Floodplain Administrator and his/her representative to make reasonable inspections required to verify compliance.
4. The applicant certifies that all statements herein and in attachments to this application are, to the best of my knowledge, true and accurate.

Applicant Signature_____ Date_____

Applicant Printed Name_____ Phone #:_____

Section 2: Proposed Development in Special Flood Hazard Area (to be completed by Applicant)

Brief Project Description_____

Applicant is (check one): Owner_____ Builder_____ Engineer/Architect_____

Project address/Legal Desc/location:_____



Description of Work (in Special Flood Hazard Area):

A. Building Development

Building Type

___New Building

___Residential (1-4 Family)

___Addition

___Residential (More than 4 Family)

___Alteration

___Commercial

___Demolition

___Manufactured Home

Estimated Cost of Project \$_____

Existing Structure Value\$_____ %(new/existing):_____

B. Other Development Activities

☐ Clearing ☐ Fill ☐ Drilling ☐ Grading
☐ Excavation, except for Structural Development (checked above)
☐ Watercourse Alteration (Including Dredging and Channel Modifications)
☐ Drainage Improvements
☐ Road, Street or Bridge Construction
☐ Water or Sewer Line Installation
☐ Paving
☐ Walls
☐ Storage of Materials/Equipment for more than 1 Year: Volume (cu. ft.): _____
☐ Other (Please Specify) _____

Is there a Grading Plan associated with this work? ☐ Yes ☐ No

Drainage file number: _____

Section 3: Floodplain Determination (Completed by the Floodplain Administrator)

The proposed development is located in a SFHA Zone (circle one): A AE AH AO

And is located on FIRM Panel: _____

And is located in a Floodway: ☐ Yes ☐ No

BFE if Applicable: _____

Drainage File Number: _____

Floodplain Permit Number: _____

Building Permit / Work Order #: _____

Site specific Instructions: _____

Signed: _____

Date _____

Printed Name: _____

If proposed development is a building, proceed to Section 4.

Section 4: Requirements for building in a SFHA:

(To be completed by the Floodplain Administrator or Representative)

BFE (unless not available):_____

Minimum Finished Floor Elevation:_____

Minimum Lowest Adjacent Grade:_____

Change in water elevation (if in a Floodway):_____

Is flood-proofing required:___Yes ___No

If yes, method of flood-proofing:_____

An Elevation Certificate is required for structural development in a SFHA. A Certificate of Occupancy will not be granted until the Planning Dept receives the Elevation Certificate.

Section 5: Post Development Certification:

A. For Structural Development:

Elevation Certificate received on Date:_____

Finished Floor Elevation:_____

Lowest Adjacent Grade:_____

The Floodplain Administrator or Representative verifies the above information is
___acceptable or ___not acceptable per the City of Albuquerque's Floodplain Ordinance.

The site was visually inspected on Date:_____

Certificate of Occupancy approved on Date:_____

Signature:_____ Date:_____

Printed Name:_____

B: For Other Development Activities:

The site was visually inspected on Date:_____ and found to be ___in ___not in
compliance with the approved Floodplain Permit.

Signature:_____ Date:_____

Printed Name:_____