



# ***City of Albuquerque***

P.O. BOX 1293 ALBUQUERQUE, NEW MEXICO 87103

January 7, 2003

Chris Perea  
Wilson and Company  
2600 The American Road SE Suite 100  
Rio Rancho, New Mexico 87124

**RE: Grading and Drainage Plan for Kirkland Park (M15-D30A) Dated October 22, 2002**

Dear Mr. Perea:

The above referenced drainage plan is approved for Work Order action at DRC. Upon completion of the project please certify the project per the. If you have any questions please call me at 924-3982.

Sincerely,

Carlos A. Montoya  
City Floodplain Administrator

**DRAINAGE AND TRANSPORTATION INFORMATION SHEET**  
(REV 1/11/2002)

PROJECT TITLE Kirkland Park ZONE MAP/DRG. FILE # M-15/D30A  
ORB # 6544 EPC# \_\_\_\_\_ WORK ORDER# \_\_\_\_\_

LEGAL DESCRIPTION \_\_\_\_\_  
CITY ADDRESS \_\_\_\_\_

ENGINEERING FIRM Wilson & Company  
ADDRESS \_\_\_\_\_  
CITY, STATE: 898-8021

CONTACT: \_\_\_\_\_  
PHONE: \_\_\_\_\_  
ZIP CODE: \_\_\_\_\_

OWNER: \_\_\_\_\_  
ADDRESS: \_\_\_\_\_  
CITY, STATE: \_\_\_\_\_

CONTACT: \_\_\_\_\_  
PHONE: \_\_\_\_\_  
ZIP CODE: \_\_\_\_\_

ARCHITECT: Morrison Deardon Wilkinson  
ADDRESS: 210 Laveta dr.  
CITY, STATE: \_\_\_\_\_

CONTACT: \_\_\_\_\_  
PHONE: \_\_\_\_\_  
ZIP CODE: \_\_\_\_\_

SURVEYOR: \_\_\_\_\_  
ADDRESS: \_\_\_\_\_  
CITY, STATE: \_\_\_\_\_

CONTACT: \_\_\_\_\_  
PHONE: \_\_\_\_\_  
ZIP CODE: \_\_\_\_\_

CONTRACTOR: \_\_\_\_\_  
ADDRESS: \_\_\_\_\_  
CITY, STATE: \_\_\_\_\_

CONTACT: \_\_\_\_\_  
PHONE: \_\_\_\_\_  
ZIP CODE: \_\_\_\_\_

**CHECK TYPE OF SUBMITTAL:**

- ☒ DRAINAGE REPORT  
☒ DRAINAGE PLAN  
☐ CONCEPTUAL GRADING & DRAINAGE PLAN  
☐ GRADING PLAN  
☐ EROSION CONTROL PLAN  
☐ ENGINEER'S CERTIFICATION (HYDROLOGY)  
☐ CLOMR/LOMR  
☐ TRAFFIC CIRCULATION LAYOUT (TCL)  
☐ ENGINEERS CERTIFICATION (TCL)  
☐ ENGINEERS CERTIFICATION (DRB APPR. SITE PLAN)  
☐ OTHER

**CHECK TYPE OF APPROVAL SOUGHT:**

- ☐ SIA / FINANCIAL GUARANTEE RELEASE  
☐ PRELIMINARY PLAT APPROVAL  
☐ S. DEV. PLAN FOR SUB'D. APPROVAL  
☐ S. DEV. PLAN FOR BLDG. PERMIT APPROVAL  
☐ SECTOR PLAN APPROVAL  
☐ FINAL PLAT APPROVAL  
☐ FOUNDATION PERMIT APPROVAL  
☐ BUILDING PERMIT APPROVAL  
☐ CERTIFICATE OF OCCUPANCY (PERM.)  
☐ CERTIFICATE OF OCCUPANCY (TEMP.)  
☐ GRADING PERMIT APPROVAL  
☐ PAVING PERMIT APPROVAL  
☒ WORK ORDER APPROVAL  
☐ OTHER (SPECIFY)

**WAS A PRE-DESIGN CONFERENCE ATTENDED:**

- ☐ YES  
☐ NO  
☐ COPY PROVIDED

DATE SUBMITTED \_\_\_\_\_ BY \_\_\_\_\_

Requests for approvals of Site Development Plans and/or Subdivision Plats shall be accompanied by a drainage submittal. The particular nature, location and scope of the proposed development defines the degree of drainage detail. One or more of the following levels of submittal may be required based on the following:

1. Conceptual Grading and Drainage Plan: Required for approval of Site Development Plans greater than five
2. Drainage Plans: Required for building permits, grading permits, paving permits and site plans less than five (5)
3. Drainage Report: Required for subdivisions containing more than ten (10) lots or constituting five (5) acres or more.



210 La Veta NE • Albuquerque, NM 87108-1615  
505.268.2266 • Fax 505.265.9637

**MORROW REARDON WILKINSON, LTD.**  
LANDSCAPE ARCHITECTS

# LETTER OF TRANSMITTAL

TO COA - DRL, HYDROLOGY  
PLAZA DEL SOL

DATE	JOB NO
ATTENTION <u>CARLOS MONTOYA</u>	
RE <u>KIRTLAND PARK</u>	

WE ARE SENDING YOU ☐ Attached ☐ Under separate cover via \_\_\_\_\_ the following items:

- ☐ Shop drawings ☐ Prints ☒ Plans ☐ Samples ☐ Specifications  
☐ Copy of letter ☐ Change order ☐ \_\_\_\_\_

COPIES	DATE	NO.	DESCRIPTION
1	12/2/02	2	KIRTLAND GRADING & DRAINAGE PLANS

THESE ARE TRANSMITTED as checked below:

- ☒ For approval ☐ Approved as submitted ☐ Resubmit \_\_\_\_\_ copies for approval  
☒ For your use ☐ Approved as noted ☐ Submit \_\_\_\_\_ copies for distribution  
☐ As requested ☐ Returned for corrections ☐ Return \_\_\_\_\_ corrected prints  
☐ For review and comment ☐ \_\_\_\_\_  
☐ FOR BIDS DUE \_\_\_\_\_ ☐ PRINTS RETURNED AFTER LOAN TO US

REMARKS PER YOUR REQUEST - KIRTLAND GRADE & DRAINAGE  
PLAN FOR YOUR REVIEW / APPROVAL. PLEASE BE AWARE  
THAT THE RETAINING WALLS WILL BE RETAINING  
18' OF SOIL - NO MORE. THE GRADING WILL CHANGE  
TO ADJUST FOR THIS.

COPY TO \_\_\_\_\_

SIGNED: \_\_\_\_\_

*If enclosures are not as noted, kindly notify us at once.*



# ***City of Albuquerque***

P.O. BOX 1293 ALBUQUERQUE, NEW MEXICO 87103

March 23, 2001

Jeff Mortensen, P.E.  
Jeff Mortensen & Assoc.  
6010 B Midway Park Blvd. NE  
Albuquerque, NM 87109

Attn: J.A.Peterson

***RE: KIRTLAND PARK (M15-D30A). Updated GRADING AND DRAINAGE PLAN FOR  
BUILDING PERMIT. ENGINEER'S STAMP DATED FEBRUARY 12, 2001.  
Previously Stamped January 11, 2001.***

Dear Mr. Mortensen:

Based on the information provided on your February 12, 2001 submittal, the above referenced project is approved for Building Permit.

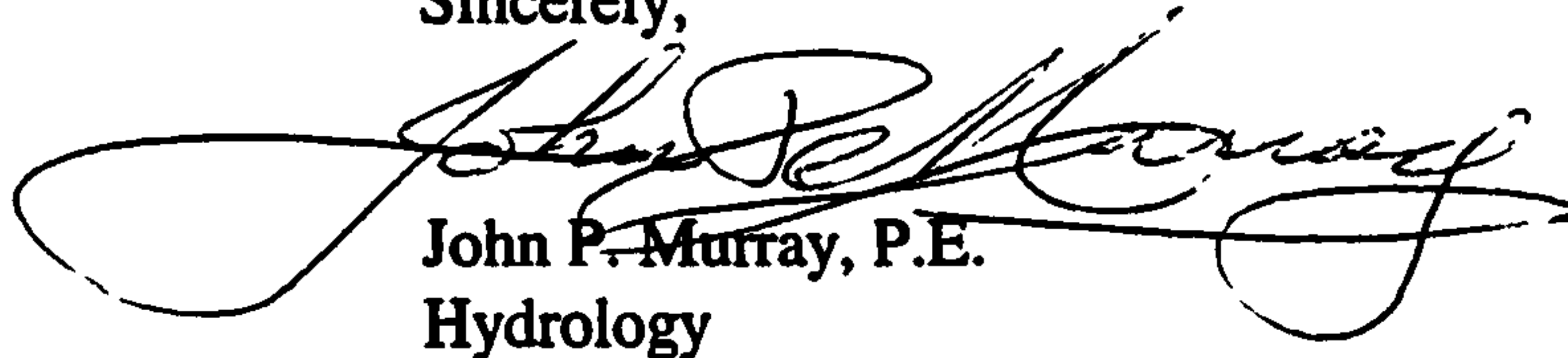
✓ It is best to address such adjustments early on rather than waiting to record them in the Certification Process. Include the updated plan for the next DRC.

Please attach a copy of this approved plan to the construction sets prior to sign-off by Hydrology.

Prior to Certificate of Occpency approval, an Engineer's Certification per the DPM will be required.

If I can be of further assistance, please feel free to contact me at 924-3984.

Sincerely,

  
John P. Murray, P.E.  
Hydrology

c: ✓ Terri Martin  
File



## DRAINAGE INFORMATION SHEET

D30A

PROJECT TITLE: Kirtland Park

ZONE ATLAS/DRNG. FILE #: M15/D29

DRB #:

EPC #:

WORK ORDER #:

LEGAL DESCRIPTION: Kirtland Park, Albuquerque, New Mexico

CITY ADDRESS: San Jose Avenue S.E.

ENGINEERING FIRM: Jeff Mortensen &amp; Associates, Inc.

CONTACT: Jeffrey A. Peterson

ADDRESS: 6010-B Midway Pk. N.E., Albuquerque, NM 87109

PHONE: (505)345-4250

OWNER: City of Albuquerque Parks

CONTACT: Architect

ADDRESS:

PHONE: (505) 982-8399

ARCHITECT: Design Workshop

CONTACT: Michael Larson

ADDRESS: 506 Agua Fria, Santa Fe, New Mexico, 87501

PHONE: (505) 982-8399

SURVEYOR: City of Albuquerque Public Works Department,  
Engineering Group, Survey Section

CONTACT: Architect

ADDRESS: 506 Agua Fria, Santa Fe, New Mexico, 87501

PHONE: (505) 982-8399

CONTRACTOR: Not yet determined

CONTACT:

ADDRESS:

PHONE:

## TYPE OF SUBMITTAL:

## CHECK TYPE OF APPROVAL SOUGHT:

DRAINAGE REPORT

DRAINAGE PLAN

CONCEPTUAL GRADING & DRAINAGE  
PLAN

GRADING PLAN

EROSION CONTROL PLAN

ENGINEER'S CERTIFICATION

X OTHER

SKETCH PLAT APPROVAL

PRELIMINARY PLAT APPROVAL

S. DEV. PLAN FOR SUB'D APPROVAL

S. DEV. PLAN FOR BLDG. PERMIT APPROVAL

SECTOR PLAN APPROVAL

FINAL PLAT APPROVAL

FOUNDATION PERMIT APPROVAL

BUILDING PERMIT APPROVAL

CERTIFICATE OF OCCUPANCY APPROVAL

GRADING PERMIT APPROVAL

PAVING PERMIT APPROVAL

S.A.D. DRAINAGE REPORT

DRAINAGE REQUIREMENTS

OTHER

(SPECIFY)

## PRE-DESIGN MEETING:

YES

NO

COPY PROVIDED

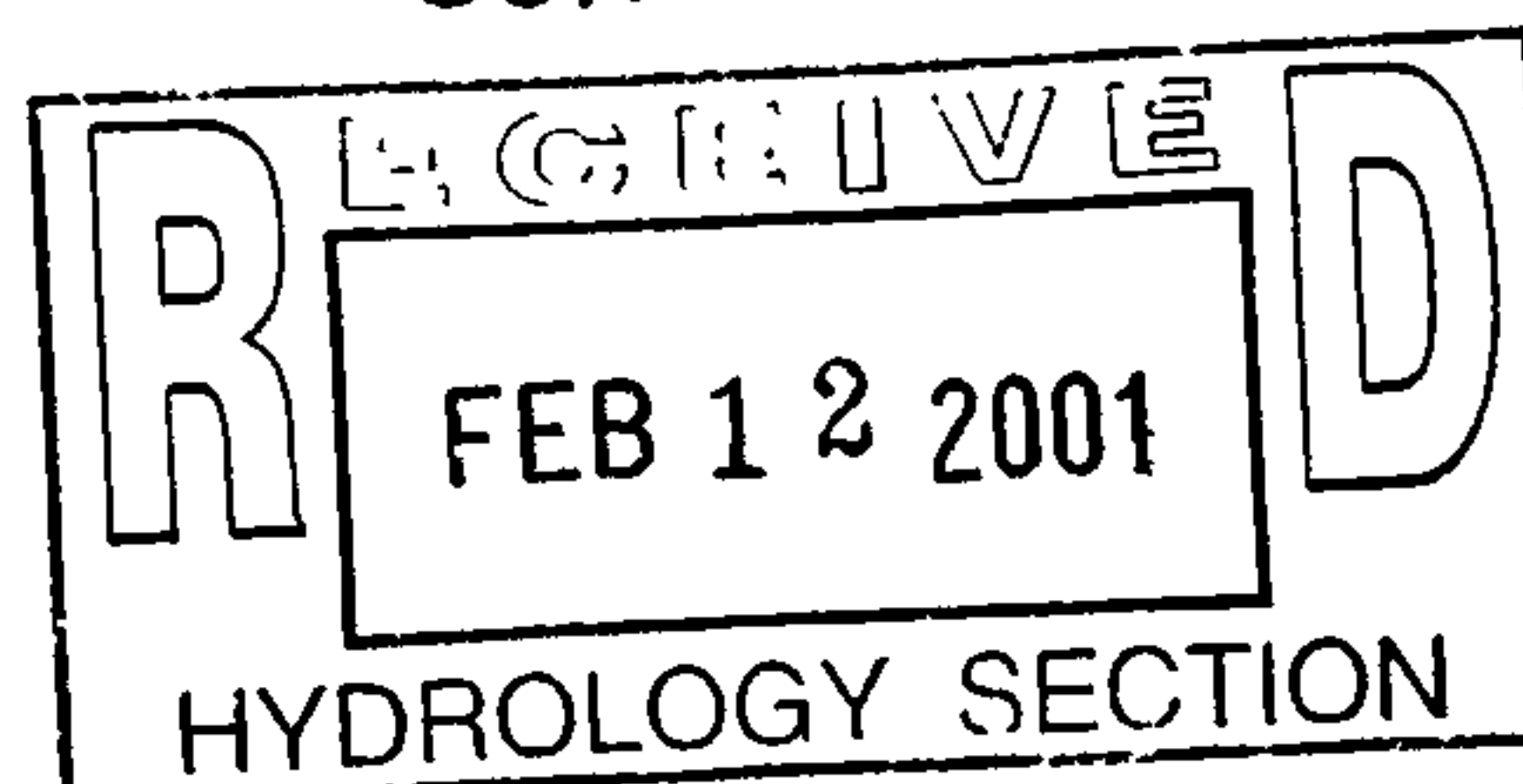
Per telephone conversation with Mr. John Murray, PE 02/05/01. This is submitted for information only. Revisions include realignment of the conc. Mow curb and re-construction of a handicap ramp. Please add this information to M15/D29 Drainage File.

DATE SUBMITTED:

30A

02/08/01

BY: Jeffrey A. Peterson, EI





# ***City of Albuquerque***

P.O. BOX 1293 ALBUQUERQUE, NEW MEXICO 87103

February 2, 2001

Jeffrey G. Mortensen, P.E.  
Jeff Mortensen & Assoc  
6010-B Midway Park NE  
Albuquerque, NM 87199

Attn: Jeffrey A. Peterson , E.I.

***RE: KIRTLAND PARK (M15-D30A). GRADING & DRAINAGE PLAN FOR GRADING  
PERMIT APPROVAL. ENGINEER'S STAMP DATED JANUARY 11, 2001.***

Dear Mr. Mortensen:

Based on the information provided on your January 12, 2001 submittal, the above referenced project is approved for Grading Permit.

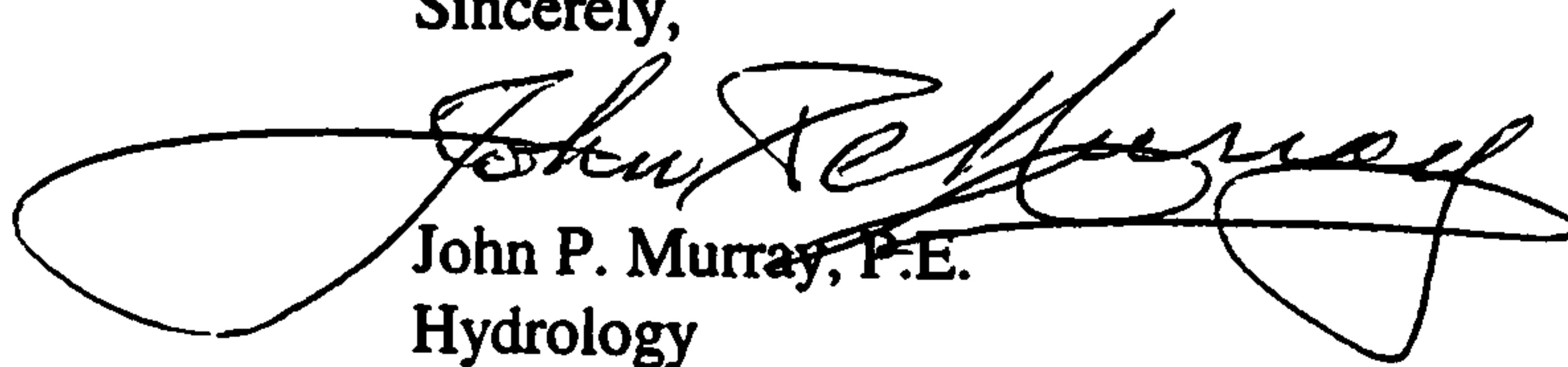
The Preliminary Plan Review (DRC) was held on January 29, 2001.

Please attach a copy of this approved plan to the construction sets prior to sign-off by Hydrology.

Prior to Certificate of Occupancy approval, an Engineer's Certification per the DPM will be required.

If I can be of further assistance, please feel free to contact me at 924-3984.

Sincerely,

  
John P. Murray, P.E.  
Hydrology

✓ c/Whitney Reiersen  
File

FIGURE 6  
CITY OF ALBUQUERQUE  
NOTICE OF D.R.C. MEETING

1/24/01  
(DATE)

DRB NO: \_\_\_\_\_  
PROJECT NO: 654902  
ZONE ATLAS: M-15

PROJECT NAME: Kirtland Park Renovation Phase I  
LOCATION: University & San Jose SE

TYPE OF PROJECT: AHBA \_\_\_\_\_ CIP ☒ PWC \_\_\_\_\_ SAD \_\_\_\_\_ ALL PRIVATE \_\_\_\_\_

Contact Person: Michael Larson Phone: 505-982-8399

Firm: Design Workshop

☒ COA Parks & Rec. Dorothy Vinson 768-5355  
Scheduled with the D.R.C. on 1/29 at 3:30 Plaza Del Sol/2nd Fl.  
\_\_\_\_\_ No DRC Meeting Scheduled. Please return any comments by \_\_\_\_\_

The Project Is Scheduled For:

/ / Design Report Review	/ / Final Plan Review
/ / Pre-Design Meeting	/ / Signoff of Plans
/ <input checked="" type="checkbox"/> Preliminary Plan Review	/ / _____

1/11/01

The Project Relates To:

/ / Water / / San. Sewer / / Paving / ☒ Storm Drainage ☒ Landscape

The Attached Package Includes:

/D/ Drawings /S/ Spec's /E/ Estimate /R/ Report /M/ Memo Only

Indicated below are the Departments/Divisions that have received project documents and/or are invited to attend. It will be the Project Managers responsibility to notify consulting engineering firms of date and time of scheduled meetings.

<input checked="" type="checkbox"/> D/ DRC Chairman	Project Review Section	All Drawings
<input checked="" type="checkbox"/> D/ Traffic Repres.	Transportation Development	All Drawings
/ / Utility Dev.	Utility Design	All AHBA Drawings
<input checked="" type="checkbox"/> D/ Utility Dev. (Billy G.)	Utility Design	All CIP Drawings
<input checked="" type="checkbox"/> D/ Hydro Repres. <u>MURPHY</u>	Hydrology	All Drawings
<input checked="" type="checkbox"/> D/ Const. Repres.	Construction	All Drawings
<input checked="" type="checkbox"/> D/ Dave Harmon	Traffic Operations	All Drawings
/ / Sergio Miranda	Water (Shutoff Plan)	All Water Shutoff
<input checked="" type="checkbox"/> D/ Parks Repres.	Parks & Recreation	ALL Landscaping
/ / Andre Houle	Street Maintenance	All Paving
/ / Kevin Broderick	Utility Coordinator	ALL PWC & CIP
<input checked="" type="checkbox"/> D/ Tom Murphy	Transit Department	All Drawings
<input checked="" type="checkbox"/> D/ Joe Luehring	Construction Coordinator	CIP/Memo
/ / Jim Fink	Line Maintenance	CIP & SAS/Memo
/ / George Gee	City Architect	Arch. Drawings
/ /	SAD Engineer	SAD/Memo
/ / Tom Ellis	Park Management	Parks/Community Ctrs/APS
/ / Gene Bustamante	General Services Dept.	Arch. Drawings
/ / Greg Smith	PWD/Legal	Specs Only
/ / Richard Sertich	Planning Department	CIP/Memos
/ / CIP Project Manager	CIP	CIP/Memos
<input checked="" type="checkbox"/> D/ Donald Bartlett	Risk Management	Arch. Drawings
<input checked="" type="checkbox"/> D/ <u>Dorothy Vinson</u>	<u>Parks &amp; Rec</u>	_____
/ /	_____	_____



## DRAINAGE INFORMATION SHEET

D30A

PROJECT TITLE: Kirtland Park

ZONE ATLAS/DRNG. FILE #: M15/B~~22~~

DRB #:

EPC #:

WORK ORDER #:

LEGAL DESCRIPTION: Kirtland Park, Albuquerque, New Mexico

CITY ADDRESS: San Jose Avenue S.E.

ENGINEERING FIRM: Jeff Mortensen &amp; Associates, Inc.

CONTACT: Jeffrey A. Peterson

ADDRESS: 6010-B Midway Pk. N.E., Albuquerque, NM 87109

PHONE: (505)345-4250

OWNER: City of Albuquerque Parks

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ADDRESS: 506 Agua Fria, Santa Fe, New Mexico, 87501

PHONE: (505) 982-8399

CONTRACTOR: Not yet determined

CONTACT:

ADDRESS:

PHONE:

## TYPE OF SUBMITTAL:

## CHECK TYPE OF APPROVAL SOUGHT:

DRAINAGE REPORT

☒ DRAINAGE PLANCONCEPTUAL GRADING & DRAINAGE  
PLAN☒ GRADING PLAN

EROSION CONTROL PLAN

ENGINEER'S CERTIFICATION

OTHER

SKETCH PLAT APPROVAL

PRELIMINARY PLAT APPROVAL

S. DEV. PLAN FOR SUB'D APPROVAL

S. DEV. PLAN FOR BLDG. PERMIT APPROVAL

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FOUNDATION PERMIT APPROVAL

BUILDING PERMIT APPROVAL

CERTIFICATE OF OCCUPANCY APPROVAL

☒ GRADING PERMIT APPROVAL

PAVING PERMIT APPROVAL

S.A.D. DRAINAGE REPORT

DRAINAGE REQUIREMENTS

OTHER

(SPECIFY)

## PRE-DESIGN MEETING:

YES

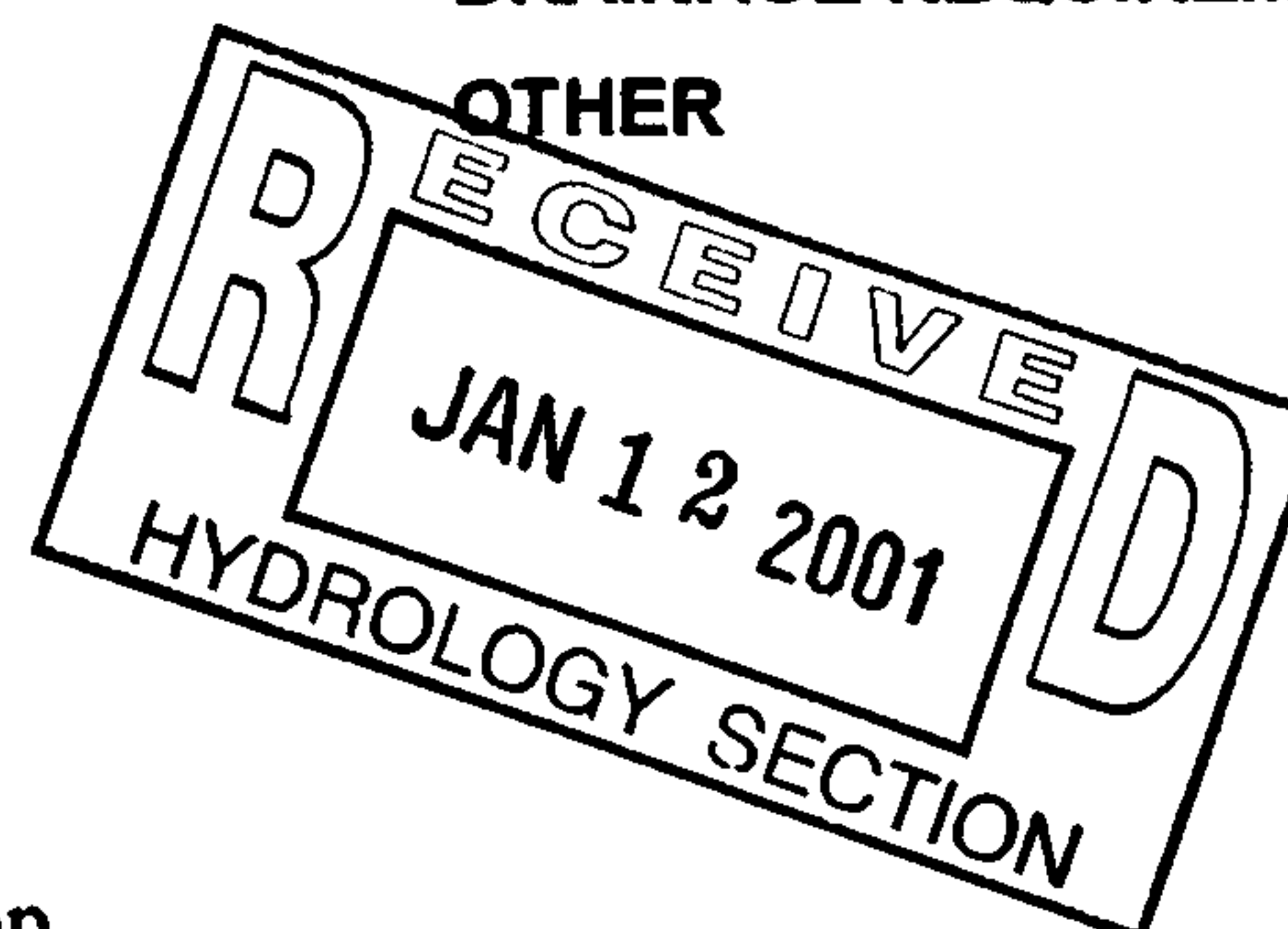
NO

COPY PROVIDED

DATE SUBMITTED: 01/12/01

BY: Jeffrey A. Peterson, EI

XC: Michael Larson, Design Workshop





**CITY OF ALBUQUERQUE**  
**ALBUQUERQUE, NEW MEXICO**  
**INTER-OFFICE CORRESPONDENCE**  
January 17, 2001

**TO:** See Distribution Below  
**FROM:** Dorothy Vinson, Associate Project Coordinator, Parks & Recreation  
**SUBJECT:** Kirtland Park / Project #

The attached set of plans is submitted for your use.

_____	MASTER PLAN/SCHEMATIC
_____	DESIGN DEVELOPMENT I (30% Review)
_____	DESIGN DEVELOPMENT II (60% review)
_____	CONSTRUCTION DOCUMENT PHASE (90% Review)
<u>  X  </u>	FINAL FOR CONSTRUCTION

**CLASS II CREWS PLEASE PROVIDE TO THE PROJECT CONTACT PERSON IF INDICATED WITH 'X' :**

_____	MATERIAL COST ESTIMATE
_____	LABOR COST ESTIMATE
_____	PLEASE BEGIN ORDERING PLAY EQUIPMENT, SITE FURNISHINGS PER ATTACHED PLAN, USE ACTIVITY #
_____	PLEASE BEGIN ORDERING CONSTRUCTION MATERIAL PER MATERIAL COST ESTIMATE, USE ACTIVITY #

**SUBMITTAL INCLUDES:**

( X ) PLANS ( ) SPECIFICATIONS ( ) COST ESTIMATE ( ) OTHER: Funding Sheet  
( ) ATTACHMENT: Project sign information. ( ) ATTACHMENT: For Your Use

**PROJECT CONTACT PERSON:** Dorothy Vinson  
**TELEPHONE NUMBER:** 768-5355  
**SET # : DISTRIBUTION:**

<u>  1  </u>	Office Set, Design Section, Parks & Recreation Dept.
_____	Construction Supervisor
_____	Johnny Casados, Construction Crew
_____	Manual Avila, Irrigation Crew
_____	Ray Gabaldon, Landscape Crew
<u>  2  </u>	Rick Trujillo, Park Management
<u>  3  </u>	Eddie King, Park Management
_____	Richard Lofstrom
_____	Material Cost Estimation
_____	Marcos Espinosa
_____	Jeff Hart, Park Management
<u>4-18</u>	<u>DRC-review</u>
_____	<u>APS</u>

**cc:** Colleen K. Frenz, Division Manager, Planning & Design Division, Parks & Recreation  
David Flores, Project Coordinator, Planning & Design Division, Parks & Recreation  
Division Manager, Park Management, Parks & Recreation  
Steve Sierra, area 3 supervisor, Park Management, Parks & Recreation  
Project File