## CITY OF ALBUQUERQUE



August 14, 2019

Steven Alano Greer Stafford/SJCF Architecture Inc. 1717 Louisiana Blvd NE Ste 205 Albuquerque, NM 87110

## Re: New Office Building 10601 Research Rd SE Traffic Circulation Layout Engineer's/Architect's Stamp 07-30-19 (M21-D021)

Dear Mr. Alano,

Based upon the information provided in your submittal received 08-12-2019, the above referenced plan cannot be approved for Building Permit until the following comments are addressed:

1. List the number of parking spaces required by the zoning code as well as the proposed number of parking spaces including bicycle and motorcycle parking.

2. Per the Development Process Manual, Chapter 27 Drafting Standards, "Standard sheets must be 24" by 36" having a margin of 2' along the left and 1"

- Label the compact parking spaces by placing the words "COMPACT" on the pavement of each space.
- All bicycle racks shall be designed according to the following guidelines:
  - a. The rack shall be a minimum 30 inches tall and 18 inches wide.
  - b. The bicycle frame shall be supported horizontally at two or more places. Comb/toaster racks are not allowed.
  - c. The rack shall be designed to support the bicycle in an upright position. See the IDO for additional information.
  - d. The rack allows varying bicycle frame sizes and styles to be attached.
  - e. The user is not required to lift the bicycle onto the bicycle rack.
  - f. Each bicycle parking space is accessible without moving another bicycle.
- 5. Bicycle racks shall be sturdy and anchored to a concrete pad.
- 6. A 1-foot clear zone around the bicycle parking stall shall be provided.
- 7. Bicycle parking spaces shall be at least 6 feet long and 2 feet wide.
- 8. Parking areas shall have barriers to prevent vehicles from extending over public sidewalk, public right-of-way, or abutting lots.

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- 9. Refuse vehicle maneuvering shall be contained on-site. The refuse vehicle shall not back into the public right of way.; provide a copy of refuse approval.
- 10. It is not apparent what type of pavement surface is being proposed. A hard driving surface will be required as part of this proposed project for parking area and drive aisles.
- 11. Show the clear sight triangle and add the following note to the plan: "Landscaping and signage will not interfere with clear sight requirements. Therefore, signs, walls, trees, and shrubbery between 3 and 8 feet tall (as measured from the gutter pan) will not be acceptable in the clear sight triangle.
- 12. Shared Site acces: driveways that straddle property lines, or are entirely on one propertybut are to be used by another property, shall have an access easement. Please include a copy of your shared access agreement with the adjacent property owner.

Once corrections are complete resubmit

- 1. The Traffic Circulation Layout
- 2. A Drainage Transportation Information Sheet (DTIS)
- 3. Send an electronic copy of your submittal to PLNDRS@cabq.gov.
- 4. The \$75 re-submittal fee.

for log in and evaluation by Transportation.

If you have any questions, please contact me at (505) 924-3675.

Sincerely,

Mojgan Maadandar,E.I. Associate Engineer, Planning Dept. Development Review Services

\MM via: email C: CO Clerk, File

